

Regular Meeting of the Board of Directors

Thursday, June 28, 2018
Open Agenda
6:00 pm

RDKB Board Room, Trail, BC

AGENDA

1. Call to Order

2. <u>Consideration of the Agenda (Additions/Deletions)</u>

2a) The agenda for the Regional District of Kootenay Boundary Board of Directors June 28, 2018 meeting is presented.

Recommendation: Corporate Vote Unweighted

That the agenda for the Regional District of Kootenay Boundary Board of Directors June 28, 2018 meeting be adopted as presented.

Closed Meeting

Proceed to a Closed Meeting pursuant to Section 90 (2) (e) of the Community Charter.

3. Minutes

3a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held May 24, 2018 are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held May 24, 2018 be adopted as presented.

Minutes-Board of Directors - 24 May 2018 - BOARD June 28 - Pdf

4. <u>Delegation(s)</u>

5. Unfinished Business

5a) Board of Directors Action Item List as of June 21, 2018

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors Action Item List as of June 21, 2018 be received.

RDKB Action Items - June 21, 2018 - BOD - June 28, 2018

5b) M. Andison, Chief Administrative Officer

Re: Verbal Updates on The Flood Recovery process and planning, and on Boundary Flooding Recommendations Presented at the May Board Meeting

5c) T. Dueck, Solid Waste Program Coordinator Re: Recycling Collection Services for West Boundary Businesses.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors refer the Solid Waste Facilities Siting Policy to the Policy and Personnel Committee for review.

Staff Report - West Boundary Business Recycling Collection (RPT - 1238) - Pdf

5d) West Boundary Recreation Grant Application From April 11 Board Meeting

Greenwood Municipal Pool Summer Camps

The application was presented to the Board April 11, 2018 and \$2,500 was approved by Recommendation #188-18 subject to the applicants receiving funding from other sources.

Director Gee will provide additional information at the Board meeting on June 28th.

Recommendation: Stakeholder Vote (Electoral Area E/West Boundary, Greenwood, Midway) Weighted

That the Stakeholders discuss the application for West Boundary Recreation Grant funding for the Greenwood Municipal and provide direction to staff.

BISM-GWMP

GWMP FundingClarification

2642 001

6. <u>Communications (Information Only)</u>

6a) W. Osellame, Fire Chief, Midway VFD-May 24/18 Re: Compliments for KBRFR Dispatch Services Accolades From Midway VFD FireChief-TO KBRFR Dispatch-BOARD-June 28 2018

6b) Agricultural Land Commission (ALC) Decision-June 11/18 Re: Application to Subdivide Electoral Area B/Lower Columbia-Old Glory

ALC Ltr-Area B- Haynes-Board-June 28 2018

6c) Agricultural Land Commission (ALC) Decision-June 7/18 Re: Application to Subdivide Electoral Area A

Recommendation: Corporate Vote Unweighted

That Information Communication Only Items 7a) to 7c) be received and further direction at the discretion of the Board.

ALC-Ltr-Area A -Zarchikoff-Board-June 28 2018

6d) ABC Communications-June 13/18 Re: Letters of Support for Broadband

Recommendation: Corporate Vote Unweighted

That Communication Information Only Items a)-d) be received and direction at the discretion of the Board.

ABC Communications-Broadband-Letter of Support-Board-June 28 2018

7. Reports

7a) Monthly Schedule of Vendor Payments Ending May 31, 2018

Director Martin, Finance Liaison

Recommendation: Corporate Vote Unweighted

That the Schedule of Vendor Payments Ending May 31, 2018 for \$1,341,038.04 be received.

Schedule of Vendor Payments-may 31-Board June 28 2018

7b) RDKB Committee Minutes-May 2018

Minutes of Committee meetings held in May and adopted by the respective Committees at meetings held in June 2018 are presented.

Recommendation: Corporate Vote Unweighted

That the following minutes of RDKB Committee meetings held in May as adopted by the respective Committees in June 2018 be received: Boundary Community Development Committee (May 2), Beaver Valley Regional Parks, Trails and Recreation Committee (May 8), East End Services Committee (May 8), Utilities Committee (May 9), and Education and Advocacy Committee (May 22).

Minutes BCDC 02 May-BCDC June 6-BOARD June 28 2018- Pdf
Minutes-BVRec - 08 May- BVRec - June 21-Board June 28 2018
Minutes - EES - 08 May-EES June 19-Board June 28,2018
Minutes-Utilities Committee - 09 May-UT June 13-Board June 28 2108 - Pdf
Minutes-Education and Advocacy-22 May-E&A June 28-Board June 28 2018-Pdf

7c) RDKB Recreation Commission Minutes-April and May 2018

Minutes of RDKB Recreation Commission meetings held during April and May 2018 as adopted by the Recreation Commissions are presented.

Recommendation: Corporate Vote Unweighted

That the minutes of the Electoral Area C Parks and Recreation Commission meetings held April 11 and May 9, 2018 and the minutes of the Grand Forks and District Recreation Commission meeting held April 12, 2018 as adopted by the respective Recreation Commissions be received.

Recommendation: Stakeholder Vote Unweighted

That Susan Routley be appointed to the Grand Forks and District Recreation Commission.

Minutes-Area C Parks & Rec-April 11, 2018-BOARD-June 28

Minutes- Area C Parks & Rec-May 9 2018-BOARD-June 28, 2018

Minutes- Grand Forks and District Recreation-April 12- Board-June 28 2018

7d) Draft RDKB Electoral Area Advisory Planning Commission Minutes-June 2018

The draft minutes of the RDKB Advisory Planning Commission meetings held June 4 and 5, 2018 are presented.

Recommendation: Corporate Vote Unweighted

That the draft minutes of the following RDKB Advisory Planning Commission meetings held June 4 and 5 be received:

Electoral Area B/Lower Columbia-Old Glory (June 4), Electoral Area C/Christina Lake (June 5), Electoral Area D/Rural Grand Forks (June 5), and Electoral Area E/West Boundary (June 4).

<u>Minutes-APC-Area B-June 4-Board-June 28 2018</u> <u>Minutes-APC-Area C-June 5-Board-June 28 2018</u>

8. <u>Monthly Committee Recommendations to Board of Directors</u>

The RDKB Committee recommendations as adopted by the RDKB Committees at meetings during May and June are presented for consideration.

8a) Policy and Personnel Committee-May 9/18

Director Martin, Committee Chair/Director Danchuk,

Committee Vice-Chair

Policy and Personnel Committee Terms of Reference

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Policy and Personnel Committee Terms of Reference as presented to, and approved by the Policy and Personnel Committee on May 9, 2018. **FURTHER** that the Terms of Reference be distributed accordingly.

TORS-Education & Advocacy-Board-June 28 2018

8b) Boundary Community Development Committee-June 2/18

Director McGregor, Committee Chair/Director Rotvold,

Committee Vice-Chair

Grand Forks Curling Rink UBCM Facility Condition
Assessment Application (with Aquatic Centre & Jack Goddard
Memorial Arena)

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the revised application to Union of BC Municipalities for the Facility Condition Assessment of the Grand Forks & District Aquatic Centre, Jack Goddard Memorial Arena and including the Grand Forks District Curling Rink. **FURTHER** that the Board of Directors approves a commitment to contribute up to \$15,000 in the event the RDKB application for the UBCM Asset Management Planning Program is successful with the contribution of funds from the respective Service Budgets.

Staff Report-GF Curling Rink Facility Condition Assessment-BCDC-June 13-Board-June 28 2018

8c) Boundary Community Development Committee-June 6/18

Director McGregor, Chair/Director Rotvold, Vice-Chair

West Boundary Recreation Grant-Midway Community Association

Recommendation: Stakeholder Vote (Electoral Area E, Greenwood and Midway) Weighted

That the Regional District of Kootenay Boundary Board of Directors approves a West Boundary Recreation Grant Application from the Midway Community Centre in the amount of \$1,950 for hall rental and insurance coverage for Fall 2018 Recreation programs.

MCA-RDKB Rec Application Fall 2018-BCDC June 6 2018

8d) Boundary Community Development Committee-June 6/18 Director McGregor, Committee Chair/Director Rotvold, Committee Vice Chair

Greenwood Pool West Boundary Rec Grant

Recommendation: Stakeholder Vote (Electoral Area E/West Boundary, Greenwood, Midway) Weighted

That the application for a West Boundary Recreation Grant from the Greenwood Municipal Pool for \$4,500 to offset costs of the 2018 Red Cross Swim Lessons for Kids be approved.

Rec Grant-Greenwood Pool-Board June 28 2018

8e) Boundary Community Development Committee-June 6/18 Director McGregor, Committee Chair/Director Rotvold, Committee Vice Chair

Boundary Animal Control Contract

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves an extension to the Boundary Animal Control Service Contract with the Commissionaires B.C. for a term commencing September 1, 2018 and expiring August 31, 2021, with annual payment increases for each of the three years of the extension period equal to the Consumer Price Index. **FURTHER** that the Board authorizes the RDKB signatories to enter into the contract.

Boundary Animal Control Contract Extension - Pdf

8f) Boundary Community Development Committee *Director McGregor, Committee Chair/Director Rotvold, *Committee Vice Chair*

Business Recovery Plan

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves issuing a letter of support to Community Futures, Boundary for application for funding from Rural Dividend Funding for the development of a Business Recovery Plan.

8g) Utilities Committee-June 13/18

Director Cecchini, Committee Chair/Director Langman, Committee Vice Chair

Parcel Tax Reimbursement

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the reimbursement of \$472.08 parcel tax to the property owners of 2085 Debruyn Road, PID 012-900-354, and legally described as Lot B, Plan NEP10973, DL 1236, KD.

<u>Staff Report - BV Water Service-Reimburse Parcel Tax-UT June 13-Board June</u> 28 2018 - Pdf

9. **Board Appointments Updates**

9a) Southern Interior Development Initiative Trust (S.I.D.I.T.) - Chair McGregor Southern Interior Beetle Action Coalition (S.I.B.A.C.) - Chair McGregor Okanagan Film Commission - Director Gee Boundary Weed Stakeholders Committee - Director Gee Columbia River Treaty Local Government Committee and Columbia Basin Regional Advisory Committee (CBRAC) - Director Worley Kootenay Booth - Director Rotvold Rural Development Institute (R.D.I.) - Director Martin Chair's Update - Chair Russell

10. New Business

10a) B. Burget, General Manager of Finance
Re: Statement of Financial Information (SOFI)
Year Ended December 31, 2018

Recommendation: Corporate Vote Unweighted

That the Board approve the SOFI schedules for the Year Ended December 31, 2017.

Recommendation: Corporate Vote Unweighted

That the Board make the SOFI Schedules available to the public by providing copies on request and by making the reports available on the Regional District's web site. **FURTHER** That the Board waive the \$5.00 fee for the SOFI Schedules as prescribed by the Financial Information Act.

Staff Report - SOFI - BRD - April 28, 2018 - Pdf

10b) Director Gee

Re: Appointment to the Midway/Kettle Valley Fire Services Advisory Committee

Recommendation: Stakeholder Vote Unweighted

That Jim Smith be appointed to the Midway/Kettle Valley Fire Services Advisory Committee as the Regional District of Kootenay Boundary member at large resident representative for the Kettle Valley Fire Service Area.

10c) A staff report from Mark Andison, CAO, regarding a Building Bylaw Contravention for the property described as:

9120 Highway 22A, Trail, B.C.

Electoral Area 'A'

Parcel Identifier: 030-085-462

Lot A District Lot 205A Kootenay District Plan EPP60444

Owners: John and Cristine Urguhart

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owners, John and Cristine Urquhart, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, District Lot 205A, Kootenay District, Plan EPP60444.

Staff Report-Bylaw Contravention Urguhart-Board June 28, 2018 - Pdf

10d) G. Denkovski, Manager of Infrastructure and Sustainability Re: Gas Tax Application -Area 'E'/West Boundary Rock Creek and Boundary Fair Association

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Rock Creek and Boundary air Association and the allocation of Gas Tax funding in the amount of \$20,000 from Electoral Area 'E' /West Boundary for the costs associated with upgrades to the assembly hall. **FURTHER,** that the Board authorizes the RDKB signatories to sign and enter into the agreement.

Rock Creek Fair Gas Tax Application Final

10e) G. Denkovski, Manager of Infrastructure and Sustainability Re: Gas Tax Application -Area 'E'/West Boundary Kettle River Museum

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by the Kettle River Museum and the allocation of Gas Tax funding for \$20,000 from Electoral Area 'E' /West Boundary for the costs associated with upgrades to bunk house. **FURTHER** that the Board authorizes the RDKB signatories to sign and enter into the agreement.

Kettle River Museum Gas Tax Application Final

10f) G. Denkovski, Manager of Infrastructure and Sustainability Re: Gas Tax Application -Area 'D'/Rural Grand Forks Grand Forks Curling Rink

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax application submitted by West Boundary Manager of Recreation and Facilities and the allocation of Gas Tax funding in the amount of \$8,900 from Electoral Area 'D' /Rural Grand Forks for the costs associated with completing a facility condition assessment.

Gas Tax Application GF Curling Rink June 19 2018

10g) K. Gobeil, Planner

Re: Application for Development Variance Permit-Electoral Area A (Columbia Gardens Road)

Director Worley, Chair Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Braeden and Melina Black to decrease the interior side setback for an accessory building from 3.0 metres to 1 metre – a 2.0-metre variance and to decrease the rear yard setback for an accessory building from 1.5 metres to 1.0 metre – a 0.5-metre variance to construct a garage on the property legally described as Lot 2, Plan NEP4628, DL 1236, KD, Electoral Area 'A'.

Staff Report Black DVP Board-June 28 2018

10h) K. Gobeil, Planner

Re: Application for Development Variance - Electoral Area B/Lower Columbia-Old Glory (Grandview Place Genelle)

Director Worley, Chair Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Tim and Kim Adrain on behalf of 0819264 BC Ltd. to allow for an increase to the maximum size of the storage building permitted in section 302.2(g) of the Zoning Bylaw from 60m2 to 186m2 - 126m2 variance; and an increase to the maximum height of an accessory building in the Residential 2 Zone in section 603.8(b) of the Zoning Bylaw from 4.5m to 7.32m - 2.82 metre variance, to construct a garage on the property legally described as Lot J, District Lot 2404, Plan NEP22865, KD, Genelle, Electoral Area 'B' / Lower Columbia-Old Glory.

Staff Report-Adrain-DVP-Board June 28 2018 2018-06-21-SupportLtr

10i) K. Gobeil, Planner

Re: Application for Development Variance Permit - Electoral Area C/Christina Lake (Chase Road)

Director Worley, Chair Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Michael Strelbisky and Darcy Milligan to allow for a reduced interior side yard setback for an accessory building greater than 10m2 in area from 3 metres to 1.5 metres – a 1.5-metre variance and an increase to the maximum height for an accessory building from 4.6 metres to 5.5 metres – a 1.1 metre variance, on the property legally described as Parcel F, Plan KAP28028, DL 317, SDYD, Electoral Area 'C'/Christina Lake.

Staff Report-Strelbisky_DVP_Board June 28 2018

10j) K. Gobeil, Planner

Re: Application for Development Variance Permit - Electoral Area C/Christina Lake (Massie Road)

Director Worley, Chair Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Jack Fomenoff of 486719 BC Ltd.to allow for a increase to the maximum height of an accessory building from 4.6 metres to 9.8 metres – a 5.4 metre variance to a secondary suite above a garage on the parcel legally described as Plan KAP3059B, DL 970, SDYD, Electoral Area C/Christina Lake.

Staff Report Fomenoff DVP Board June 28 2018

10k) K. Gobeil, Planner

Re: Application for Development Permit - Electoral Area C/Christina Lake (Massie Road)

Director Worley, Chair Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the Development Permit application submitted by Jack Fomenoff of 486719 BC Ltd.to construct a residence and secondary suite in the Environmentally Sensitive Waterfront Development Permit Area on the parcel legally described as Plan KAP3059B, DL 970, SDYD, Electoral Area 'C'/Christina Lake be received.

Staff Report Fomenoff DP Board June 28 2018

10l) K. Gobeil, Planner

Re: Application for Development Permit-Electoral Area C/Christina Lake (East Lake Drive)

Director Worley, Chair, Electoral Area Services Committee/Director McGregor, Vice Chair

Recommendation: Stakeholder Vote (Electoral Area Directors) Unweighted

That the staff report regarding the Development Permit application submitted by Bryan Fitzpatrick of Harmony Homes on behalf of Sydney and Janis Panter to construct a residence in the Environmentally Sensitive Waterfront Development Permit Area on the parcel legally described as Lot 13, Block 2, Plan KAP6348, DL 963, SDYD, Electoral Area 'C'/Christina Lake be received.

Staff Report Panter DP Board June 28 2018

10m) K. Gobeil, Planner

Re: Application to Forests, Lands, Natural Resource Operations and Rural Development for Crown Grant Electoral Area E/West Boundary (Jewel Lake Road)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors support the Crown Grant application for purchase of Lot 14 Plan KAP16343, DL 4099s, SDYD in Electoral Area 'E'/West Boundary.

Staff Report Normand crown-grant Board June 28 2018

10n) K. Gobeil, Planner

Re: Application to Front Counter BC for Mines Act Permit - Electoral Area D/Rural Grand Forks (Granby Road)

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors forward this staff report 'Front Counter Referral – Fuite Pit Expansion', which includes the concerns of the Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission and the Planning Department to Front Counter BC for consideration regarding the application for expansion of an existing gravel pit operation on the parcel legally described as District Lot 3671, SDYD, Electoral Area 'D'/Rural Grand Forks.

Staff Report_Fuite Referral_Board June 28 2018

10o) K. Gobeil, Planner

Re: Planning and Development Department Bylaw Enforcement Mid-Year Update

Recommendation: Corporate Vote Unweighted

That the staff report from Ken Gobeil, Planner regarding the Planning and Development Department Bylaw Enforcement – 2018 Mid-Year Update be received.

Staff Report-Enforcement Stat-Board June 28 2018

10p) Grants-in-Aid-As of June 21, 2018

Recommendation: Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

- 1. Castlegar Skating Club Electoral Area 'B'/Lower Columbia-Old Glory \$500
- 2. Boundary Girls Fastpitch Association Electoral Area 'C'/Christina Lake \$200
- Christina Lake Arts & Artisans Society Electoral Area 'C'/Christina Lake -\$3,500
- 4. Christina Lake Boat Access Society Electoral Area 'C'/Christina Lake \$400
- Christina Lake Community Association Electoral Area 'C'/Christina Lake -\$450
- 6. Christina Gateway Community Development Association Electoral Area 'C'/Christina Lake \$3,000
- 7. Boundary Girls Fastpitch Association Electoral Area 'D'/Rural Grand Forks \$250
- Boundary Invasive Species Society Electoral Area `E'/West Boundary -\$750
- 9. Boundary Woodlot Association Electoral Area 'E'/West Boundary \$885.13
- 10. Greenwood & District Public Library Association Electoral Area 'E'/West Boundary \$300
- 11. Midway Public Library Electoral Area 'E'/West Boundary \$4,000
- 12. Parkview Manor Electoral Area 'E'/West Boundary \$120
- 13. Trails to the Boundary Society Electoral Area 'E'/West Boundary \$9,100

Grant-in-Aid-Board-June 28 2018

Grant-in-Aid-At June 22-Board-June 28 2018

10q) M. Andison, Chief Administrative Officer Re: KV Fire Protection Services Agreement

A staff report from Mark Andison, CAO presenting the Kettle Valley Fire Protection Services Agreement between the Village of Midway and the Regional District of Kootenay Boundary for approval consideration is presented.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Kettle Valley Fire Protection Services Agreement with the Village of Midway for the delivery of fire protection services to the Kettle Valley Fire Protection Area for a term of 5 years. Further, that the Board of Directors authorizes the RDKB signatories to sign and enter into the agreement.

Kettle Valley Fire Protection Services Agreement - Pdf

11. Bylaws

a) T. Lenardon, Manager of Corporate Administration/Corporate Officer
 Re: Bylaw No. 1678-Service Establishment for the Boundary
 Integrated Watershed Service and Assent Voting
 First, Second and Third Readings

Recommendation: Corporate Vote Unweighted

That Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 be read a First, Second and Third Time.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve referenda be held on Saturday October 20, 2018 with the 2018 General Local Elections in the entire service area of RDKB Electoral Areas, C/Christina Lake, D/Rural Grand Forks and E/West Boundary, City of Grand Forks, City of Greenwood and Village of Midway with the following ballot question to be asked of the eligible voters in the entire service area:

Are you in favour of the Regional District of Kootenay Boundary adopting Bylaw No. 1678, 2018 establishing a service for the promotion of watershed management planning in all parts of RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary and all parts of the City of Grand Forks, the City of Greenwood and the Village of Midway to be known as the Boundary Integrated Watershed Service which if approved will result in an annual overall requisition of up to \$160,032 with an estimated tax impact of \$0.0545/\$1,000 on the next taxable value of land and improvements, whichever is greater?

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary approve participating area approval be obtained by assent of the electors for the entire proposed service area with a majority of votes counted as valid is in favour of the bylaw and that the voting area is deemed to be all the proposed participating areas with the RDKB Board of Directors being responsible for conducting the voting throughout the proposed service area.

Recommendation: Corporate Vote Unweighted

That Theresa Lenardon, RDKB Manager of Corporate Administration/Corporate Officer be appointed as the RDKB Chief Elections Officer for the 2018 General Local Elections and for the 2018 referenda being held with the 2018 Local Elections. **FURTHER** that Gerry Henke be appointed as an additional Deputy Chief Elections Officer to assist with running the polls for the Boundary Integrated Watershed Service referenda.

<u>Staff Report-Bylaw1678-Service Establishment-Boundary Watershed-Board June</u> 28 2018 - Pdf

- 12. Late (Emergent) Items
- 13. <u>Discussion of Items for Future Meetings</u>
- 14. Question Period for Public and Media
- 15. Closed (In camera) Session
- 16. Adjournment



Regular Meeting of the Board of Directors May 24, 2018 RDKB Board Room, Trail, B.C

Minutes

Present: Director R. Russell, Chair

Director G. McGregor, Vice-Chair

Alternate Director Webber

Director J. Danchuk Director M. Martin Director D. Langman Director L. McLellan Director F. Konrad Director E. Smith Director M. Rotvold Director A. Grieve Director L. Worley Director V. Gee

Staff: M. Andison, Chief Administrative Officer

T. Lenardon, Manager of Corporate Administration/Recording Secretary

B. Burget, General Manager of Finance

J. Dougall, General Manager of Environmental Services

M. Daines, Manager of Facilities and Recreation

C. Marsh, Manager of Emergency Programs (EOC Director)

D. Derby, Regional Fire Chief, Kootenay Boundary Regional Fire Rescue

(EOC Deputy Director), via teleconference

Others Attending: Alternate Director C. Ross

Alternate Director B. Edwards

Call to Order

The Chair called the meeting to order at 6:05 p.m.

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Consideration of the Agenda (Additions/Deletions)

The agenda for the May 24, 2018 meeting of the Regional District of Kootenay Boundary Board of Directors was presented.

The Corporate Officer noted the following items that were added to Agenda Item 11; *Late (emergent) Items:*

- a) Education and Advocacy Committee (May 22) recommendation regarding legalization of cannabis,
- b) Boundary Museum Society Gas Tax application,
- c) Board of Directors Action Item List,
- d) Columbia Basin Trust (CBT) Community Initiatives Funding (CIF) disbursements, and
- e) Recommendations regarding the Boundary flooding (EOC Policy group).

Director Gee also requested that a discussion regarding a previously approved Grant in Aid application be added to the agenda as Item 11f) and she advised that the voting structure for agenda Item 5c) BC Conservation Foundation/WildSafe BC should be revised to read: Stakeholder Vote (Electoral Area Directors) Weighted, and it was;

225-18 Moved: Director Rotvold Seconded: Director McGregor

Corporate Vote Unweighted

That the agenda for the May 24, 2018 meeting of the Regional District of Kootenay Boundary Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 26, 2018 were presented.

226-18 Moved: Director Langman Seconded: Director Grieve

Corporate Vote Unweighted

That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 26, 2018 be adopted as presented.

Carried.

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Delegation(s)

Chris Marsh, Manager of Emergency Programs/EOC Director Re: Boundary Flooding Update

The Chair welcomed the Manager of Emergency Programs to the meeting and he acknowledged the efforts and endeavours provided by the Emergency Operations Centre (EOC) team that worked in the RDKB Grand Forks office and throughout the overall Boundary communities.

Mr. Marsh provided a power-point presentation with information regarding the impact, such as the size and scope, that the flooding has had across the Boundary region, what is taking place now (recovery and resiliency) and the next steps moving towards long-term support.

The presentation included information on the following matters:

- Advance and formal set up of EOC from Level 1 to Level 3,
- Decision-making and work to distribute evacuation alerts, evacuation orders, and other notices such as hazard notices,
- Consequences and devastation of the flood including sloughing, erosion etc. and what this has done to the future quality of life for residents, their homes and property, utilities, sewerage systems, etc.,
- The RDKB EOC partnerships and assistance provided from other provincial agencies, Canadian Forces, Canadian Red Cross, utility companies, and from Search and Rescue groups and other local governments from across the Boundary, Kootenays and Okanagan,
- > Management of media relations and public inquiries and concerns,
- Community meetings during the flood and upcoming recovery and resiliency community meetings
- Rapid damage assessment training, and
- Overall recovery matters and disassembling protective structures.

The Chair thanked Mr. Marsh and the meeting was turned over to D. Derby, EOC Deputy Director (via teleconference).

Mr. Derby provided the Board with information regarding the recovery stage transition with new supports in place to assist the communities over the long-term. He noted that the Boundary Flood Resilience Centre will open at the Grand Forks Curling Rink at 9:00 a.m., Saturday, May 26th and that conversations with the Province regarding funding and other assistance to develop a longer-term recovery plan have commenced.

The Chair thanked staff for the information and they left the meeting.

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Unfinished Business

Late (emergent) Agenda Item 11c)-Bring Forward RDKB Board of Directors Action Item List

227-18 Moved: Director Rotvold Seconded: Director Langman

That the Regional District of Kootenay Boundary Board of Directors Action Item List as of May 24, 2018 be received as presented.

Carried.

T. Dueck, Solid Waste Program Coordinator Re: Open Houses on Recycling Issues in Greenwood, Midway and Beaverdell

The Board discussed the staff report and Director Gee noted that at the Greenwood Open House, the Curator for the Greenwood Museum stated that the road to the landfill is narrow and she almost ran into a garbage truck at a blind corner. The Curator has requested that mirrors be placed at blind corners now that there will be an increase in the volume of traffic traveling up and down the hill.

Director Gee also noted that closure of the bins puts a hardship on the Greenwood Library with staff having to go out of their way to recycle and remove materials. The Greenwood Librarian stated that it was convenient for her to take library recycling down the road to the bins. Library recycling will now have to be managed with volunteer hours.

Director Gee advised that the closure of recycling bins has made her realize the effect the change has on non-profits and small businesses. She requested a discussion at a future Board meeting to review the creation of a West Boundary business recycling pickup service for non-profits that is similar to the recycling service that has been established on the RDKB Kootenay side.

228-18 Moved: Director Worley Seconded: Director Smith

Corporate Vote Unweighted

That the creation of a West Boundary business recycling pickup service for non-profit businesses that is similar to the business recycling pickup service provided in the RDKB East End be included as an item for future discussion.

Carried.

British Columbia Conservation Foundation/WildSafeBC Grand Forks Re: Return Grant in Aid (FIA) Funds-Electoral Area E/West Boundary

On February 14, 2018 and by Resolution Number 113-18, Grant in Aid funds for \$1,000 were approved from Electoral Area E to the British Columbia Conservation Foundation/WildSafe BC.

Page 4 of 20 RDKB Board of Directors May 24, 2018 The RDKB has been advised that financial constraints have made the delivery of the 2018 Electoral Area E program unfeasible. WildSafeBC has returned the funds.

229-18 Moved: Director Grieve Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Weighted

That the Regional District of Kootenay Boundary Board of Directors receive the notification from the British Columbia Conservation Foundation / WildSafeBC Grand Forks regarding the cancellation of the Electoral Area E/West Boundary Grant in Aid in the amount of \$1,000 as approved by Board Resolution No. 113-18 on February 14, 2018. **FURTHER** that the funds be returned to the Electoral Area E/West Boundary Grant in Aid allotment.

Carried.

Appointment to Electoral Area B/Lower Columbia-Old Glory Advisory Planning Commission

Director Worley is requesting that Darlene Espenhain be appointed to the Electoral Area B/Lower Columbia-Old Glory Advisory Planning Commission.

230-18 Moved: Director Worley Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That Darlene Espenhain be appointed to the Electoral Area B/Lower Columbia-Old Glory Advisory Planning Commission.

Carried.

Appointment to Electoral Area D/Rural Grand Forks Advisory Planning Commission

Director Russell is requesting that Lynn Bleiler be appointed to the Electoral Area D/Rural Grand Forks Advisory Planning Commission.

231-18 Moved: Director Worley Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That Lynn Bleiler be appointed to the Electoral Area D/Rural Grand Forks Advisory Planning Commission.

Carried.

M. Daines, Manager of Facilities and Recreation Re: Charles Bailey Theatre Service Agreement and Revenue and Expense Report

The Chair welcomed M. Daines, Manager of Facilities and Recreation to the meeting.

Page 5 of 20 RDKB Board of Directors May 24, 2018 Mr. Daines noted that at the Board's request from the April 26th meeting, he has drafted an additional staff report to provide clarification on revenues and expenses and the RDKB's Inkind Contributions for the Charles Bailey Theatre as well as the specifications contained in the Service Agreement with the Trail and District Arts Council (TDAC).

Mr. Daines reviewed his report and provided the history of the RDKB's relationship with TDAC. H explained that the RDKB East End Services Committee reviewed a business plan and a proposal from TDAC for the group to assume management of the Charles Bailey Theatre commencing June 2018.

Mr. Daines answered inquiries regarding the Theatre's revenue and expenses from 2015 to 2020, the annual RDKB lump sum contribution of \$75,000 (from \$37,500) to offset TDAC's staffing costs (marketing, public relations etc.), revenue gained from capital improvement fees on ticket sales and in-kind services provided by the RDKB. He concluded by reviewing the benefits of transferring management of the Theatre to TDAC, including the benefits for RDKB staffing levels and the value TDAC management brings to the Theatre and to the Greater Trail communities overall.

232-18 Moved: Director Martin Seconded: Director Langman

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve the Service Agreement between the RDKB and Trail and District Arts Council for a five-year term commencing June 1, 2018 and expiring May 31, 2023 in the amount of \$75,000 payable in two equal installments to the Trail and District Arts Council on January 1 and August 1 of each year. **FURTHER** that the Board of Directors authorize the RDKB signatories to sign and enter in to the Service Agreement.

Carried.

Communications (Information Only)

a) UBCM-April 18/18

Re: Strategic Wildfire Prevention Initiative Approval of 2018 FireSmart Planning Grant Mt Baldy

b) UBCM-May 3, 2018

Re: 2018 Asset Management Planning Program-Grand Forks Aquatic Centre and Jack Goddard Arena Facility Condition Assessment

233-18 Moved: Director McGregor Seconded: Director Konrad

Corporate Vote Unweighted

That Communications Information Only Items 6a)-6b) be received. **FURTHER** that during 2019 Budget discussions that Electoral Area C/Christina Lake, Electoral Area D/Rural Grand

Page 6 of 20 RDKB Board of Directors May 24, 2018 Forks and the City of Grand Forks explore the ability to include the Grand Forks Curling Rink in the UBCM Asset Management Program-Grand Forks and District Aquatic Centre and Jack Goddard Arena Facility Condition Assessment.

Carried.

Reports

Monthly Schedule of Vendor Payments Director Martin, Finance Liaison

234-18 Moved: Director Martin Seconded: Director McLellan

Corporate Vote Unweighted

That the Schedule of Vendor Payments Ending April 30, 2018 for \$1,481,454.81 be received.

Carried.

Adopted RDKB Committee Minutes-March and April 2018

The following Committee minutes from meetings held in March and April 2018 were adopted by the respective Committees during May 2018:

Boundary Community Development Committee (April 3), Beaver Valley Regional Parks, Trails and Recreation Committee (April 10), East End Services Committee (April 10), Policy and Personnel Committee (March 14) and Utilities Committee (March 14).

Adopted RDKB Committee Minutes

235-18 Moved: Director McGregor Seconded: Director Rotvold

Corporate Vote Unweighted

That the following Committee minutes which were adopted by the respective Committees at meetings held during May 2018, be received:

Boundary Community Development Committee (April 3), Beaver Valley Regional Parks, Trails and Recreation Committee (April 10), East End Services Committee (April 10), Policy and Personnel Committee (March 14) and Utilities Committee (March 14).

Carried.

Draft RDKB Electoral Area Advisory Planning Commission Minutes May 7 and May 8, 2018

Draft Electoral Area APC Minutes

236-18 Moved: Director Worley Seconded: Director McGregor

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Corporate Vote Unweighted

That the following draft minutes of the RDKB Advisory Planning Commission meetings held May 7 and 8, 2018 be received:

Electoral Area 'B'/Lower Columbia-Old Glory (May 7/18), Electoral Area 'C'/Christina Lake (May 8/18), Electoral Area 'D'/Rural Grand Forks (May 8/18), Electoral Area 'E'/West Boundary (May 7/18), Electoral Area 'E'/West Boundary-Big White (May 8/18).

Carried.

Monthly Committee Recommendations to Board of Directors

The RDKB Committee recommendations as adopted by the RDKB Committees May 2018 are presented for consideration.

Policy and Personnel Committee-May 9, 2018 Director Martin, Chair/Director Danchuk, Vice Chair

Bylaw Enforcement Policy

237-18 Moved: Director Martin Seconded: Director McLellan

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the Bylaw Enforcement Policy as presented to and approved by the Policy and Personnel Committee on May 9, 2018 and as per the RDKB Policy Development and Review Policy. **FURTHER** that the policy be distributed accordingly.

Carried.

Policy and Personnel Committee-May 9, 2018 Director Martin, Chair/Director Danchuk, Vice Chair

Half-Masting Policy

238-18 Moved: Director Martin Seconded: Director McGregor

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors adopt the RDKB Flag Half-Masting Policy as presented to, and approved by the Policy and Personnel Committee on May 9, 2018 and as per the RDKB Policy Development and Review Policy. **FURTHER** that the policy be distributed accordingly.

Carried.

Electoral Area Services Committee - May 17, 2018

Director Worley, Chair/Director McGregor, Vice Chair

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Procedure Request - Fees and Procedure Bylaw 1231 Electoral Area 'B'/Lower Columbia-Old Glory

239-18 Moved: Director Worley Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve the request submitted by Tim Adrain of 0819264 BC Ltd. to consider a Development Variance Permit application within six months of a previous decision, as per section 11(2) of the Fees and Procedure Bylaw No. 1231.

Carried.

New Business

A staff report from Mark Andison, CAO, regarding a Building Bylaw Contravention for the property described as:

2-7700 Porcupine Road, Big White, B.C.

Electoral Area 'E' / West Boundary Parcel Identifier: 026-135-264

Strata Lot 47 District Lot 4109S Similkameen Division Yale District Strata Plan

KAS2516

Owner: 2492498 Ontario Inc.

240-18 Moved: Director Gee Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owner, 2492498 Ontario Inc., to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Strata Lot 47, District Lot 4109S, Similkameen Division Yale District, Strata Plan KAS2516.

Carried.

A staff report from Mark Andison, CAO, regarding the cancellation of a Building Bylaw Contravention for the property described below as:

775 Highway 395, Christina Lake, B.C.

Electoral Area 'C' / Christina Lake-Parcel Identifier: 010-030-263 Lot 2 District Lot 312 Similkameen Division Yale District Plan 39263 except Plans KAP60786 and KAP80226-Owner: Stella-Jones Canada Inc.

241-18 Moved: Director McGregor Seconded: Director Grieve

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Stakeholder Vote (Electoral Area Directors) Unweighted

That the Regional District of Kootenay Boundary Board of Directors cancel the notice registered in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 58 of the *Community Charter* against the property legally described as Lot 2, District Lot 312, Similkameen Division Yale District, Plan 39263, except Plans KAP60786 and KAP80226.

Carried.

K. Gobeil, Planner Re: City of Rossland Referral - Proposed (City) Zoning Bylaw Amendment No. 2660

The Board reviewed the City's proposed bylaw amendment to rezone 3915 Red Mountain Road (Bylaw 2660) to accommodate a possible redevelopment and subdivision of two properties. The RDKB has been asked to provide comment on the draft bylaw as part of the external referral process.

242-18 Moved: Director McLellan Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise the City of Rossland that the RDKB has no objection to the City of Rossland proposed Bylaw No. 2660.

Carried.

K. Gobeil, Planner Re: Front Counter Referral - Fuite Pit Expansion Electoral Area 'D'/Rural Grand Forks

Staff explained the request for a *Mines Act* permit (Ministry of Environment) for a proposed sand and gravel operation expansion next to the Granby River, south of Niagara, in Electoral Area 'D'/Rural Grand Forks.

243-18 Moved: Director McGregor Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to refer the Front Counter BC referral regarding a proposed expansion of the Fuite Gravel Pit on the property legally described as District Lot 3671, SDYD in Electoral Area `D'/Rural Grand Forks to the Electoral Area D/Rural Grand Forks Advisory Planning Commission for review and comments at the June APC meeting and that the proposal be presented back to the RDKB Board of Directors for further consideration at the June 28th meeting.

Carried.

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D. Dean, Manager of Planning and Development Re: Permit Referral - Ministry of Environment Electoral Area 'E'/West Boundary

The Board reviewed the application from Golden Dawn Minerals Inc. to amend their Ministry of Environment Permit to increase the discharge of water from the underground workings of the Lexington-Grenoble Mine, and it was;

244-18 Moved: Director McGregor Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to forward this staff report Permit Referral – Ministry of Environment which includes recommendations from the Electoral Area 'E'/West Boundary Advisory Planning Commission to the Ministry of Environment for consideration.

Carried.

K. Gobeil, Planner

Re: Crown Grant Application-Big White, Electoral Area 'E'/West Boundary

The Board members discussed the referral from the Ministry of Forests, Lands and Natural Resource Operations and Rural Development regarding an application for a Crown Grant within the Black Forest Development Area of Big White Ski Resort, Electoral Area 'E'/ West Boundary, and it was;

245-18 Moved: Director McGregor Seconded: Director Gee

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the Crown Grant Referral for staff housing on unsurveyed Crown Land south east of Big White Road and Black Forest Way, RDKB Electoral Area E/West Boundary-Big White.

Carried.

ALC Decision Letter-ALC Inclusion-RDKB Electoral Area E/West Boundary

246-18 Moved: Director Grieve Seconded: Director McGregor

Corporate Vote Unweighted

That the letter from the Agricultural Land Commission regarding an application to include property legally described as That Part of DL 1250, Lying West of the Westerly Boundary of

Page 11 of 20 RDKB Board of Directors May 24, 2018 the 66 Foot Road as Shown on Plan 13939, SDYD, Except Plan H16203, RDKB Electoral Area E/West Boundary be received.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Scale Capital Upgrades Boundary Solid Waste Facilities

The Board members reviewed the staff report regarding the results of the Request For Quotation (RFQ) for scale building and installation at Boundary solid waste facilities.

247-18 Moved: Director Smith Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors award the contract to MSC Enterprise Ltd. of Grand Forks, BC in the value of \$198,767.50 to build the new Grand Forks Landfill Scale Building and install weigh scales at Grand Forks Landfill, Christina Lake Transfer Station, and Rock Creek Transfer Station. **FURTHER** that the Board authorize the RDKB signatories to enter into the contract.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Regional Solid Waste Service and Impacts from Boundary Flooding

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the impacts the Boundary flooding has had on the Regional Solid Waste Service was presented.

The CAO explained that the Emergency Operations Centre (EOC) Policy Group has discussed this matter and has drafted several recommendations for the RDKB Board of Directors to consider, two of which relate to the impacts on the regional solid waste service.

Chair Russell advised that at the onset of the flooding, the Province had made clear it would support the RDKB EOC and further to that, the Province recently verbally advised that it would contribute to satisfying public demands for waiving tipping fees, but that details have not been provided. Staff are working with the Province to determine how Provincial support will be delivered.

248-18 Moved: Director McGregor Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors receive the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the impacts on the Regional Solid Waste Service from the Boundary flooding.

Carried.

Page 12 of 20 RDKB Board of Directors May 24, 2018 Moved: Director McGregor Seconded: Director Worley

Tipping Fees

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary waive tipping fees at Boundary area waste disposal facilities for the disposal of flood-related material for properties located within the evacuation-order area, subject to visual confirmation that the material to be disposed of is flood-damaged and confirmation of the source address and further, subject to confirmation from the Provincial government that it will compensate the Regional District for the waived fees.

After further review, it was;

249-18 Moved: Director Grieve Seconded: Director Worley

Tipping Fees as Amended

Corporate Vote Unweighted

That the recommendation be amended to read: That the Regional District Kootenay Boundary waive tipping fees at Boundary area waste disposal facilities for the disposal of flood-related material for *uninsured losses* on properties located within the evacuation order area, subject to visual confirmation that the material to be disposed of is flood-damaged and confirmation of the source address and further, subject to confirmation from the Provincial government that it will compensate the Regional District for the waived fees.

Voting on the original motion as amended - Carried.

250-18 Moved: Director Rotvold Seconded: Director Konrad

Landfill Hours

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary extend the hours for the Grand Forks Landfill on Sundays and Mondays to be open from 8:30 a.m. to 4:00 p.m. each day until such time as the Board of Directors deems that the extended hours are no longer needed by the community.

Carried.

Electoral Area E/West Boundary-Initiating Services Withdrawal Director Gee-Notification to Initiate Service Withdrawal from Boundary Economic Development Service

Page 13 of 20 RDKB Board of Directors May 24, 2018 The Board members reviewed a notice from Director Gee, Electoral Area E/West Boundary officially requesting withdrawal of Electoral Area E/West Boundary from the *Boundary Economic Development Service* (BEDS). Initiating withdrawal from a service must advance as set out in Section 361 of the *Local Government Act* and this includes a review of the service.

The CAO provided background information into the BEDS service review and explained that the BEDS Service Establishment Bylaw sets out a process for regular service reviews every three years with a review required in 2018. Given a process has been set out in the establishment bylaw, the BEDS review is a bylaw-based review as opposed to a statutory review (*Local Government Act*) and it supersedes a statutory review.

251-18 Moved: Director Rotvold Seconded: Director McGregor

Corporate Vote Unweighted

That the notification from Director Gee initiating service withdrawal of Electoral Area E/West Boundary from the Boundary Economic Development Service be received.

Carried.

Director Gee explained her understanding of the process and noted that she wishes the service review and withdrawal process to conclude prior to 2019 Budget discussions so that Area E projects can be included in the 2019 Financial Plan and move forward in 2019.

Chair Russell explained the necessity for the Boundary Community Development Committee to continue with, and complete the service review process. He noted that the Committee members need to reach clarity around how they view the service overall.

252-18 Moved: Director McGregor Seconded: Director Rotvold

Corporate Vote Unweighted

That staff prepare a report that illustrates the legislative timelines and the process for moving forward with the Boundary Economic Development Service (service) review and which also confirms that the service review process will be completed in time for 2019 Budget discussions. **FURTHER** that the report be presented to the members of the Boundary Economic Development Service at a future meeting.

Carried.

Grants-in-Aid-As of May 17, 2018

253-18 Moved: Director Grieve Seconded: Director Worley

Stakeholder Vote (Electoral Area Directors) Weighted

That the following grants-in-aid be approved:

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- 1. Beaver Valley Dynamic Aging Society Electoral Area 'A' \$2,000
- 2. The Nelson & Ft. Sheppard Railway Co. Electoral Area 'A' \$2,000
- 3. Holy Trinity Parish Trail (Skool-Aid) Electoral Area 'B' \$1,800
- 4. Rossland Golden City Days Electoral Area 'B' \$1,000
- Christina Lake Gateway Community Development Association Electoral Area 'C' -\$10,000
- 6. Christina Lake Gateway Community Development Association Electoral Area 'C' \$200
- 7. Christina Lake Elementary School PAC Electoral Area 'C' \$3,000
- 8. Christina Lake Ladies Golf Club Electoral Area 'C' \$500
- 9. Kootenay Robusters Team Electoral Area 'C' \$300
- **10.** Boundary Invasive Species Society Electoral Area 'D' \$750
- 11. Christina Lake Gateway Community Development Association Electoral Area 'D' \$200
- 12. Grand Forks Learning Garden Electoral Area 'D' \$500
- **13.** Big White Mountain Community Development Association Electoral Area 'E'/West Boundary-Big White \$1,500
- **14.** Big White Mountain Community Development Association Electoral Area 'E'/West Boundary-Big White \$450
- 15. Boundary Central Secondary School PAC Electoral Area 'E'/West Boundary \$1,000
- **16.** Christina Lake Gateway Community Development Association Electoral Area 'E'/West Boundary \$850
- 17. Discover Rock Creek Electoral Area 'E'/West Boundary \$3,000
- 18. Greenwood Board of Trade Electoral Area 'E'/West Boundary \$1,500
- 19. Greenwood Board of Trade Electoral Area 'E'/West Boundary \$1,000
- **20.** Midway Community Association Electoral Area 'E'/West Boundary \$500
- 21. Parkview Manor Electoral Area 'E'/West Boundary \$120
- 22. Rock Creek & Boundary Fair Association Electoral Area 'E'/West Boundary \$400
- **23.** West Boundary Elementary and Greenwood Elementary Electoral Area 'E'/West Boundary \$1,000

Carried.

Bylaws

Bylaw No. 1671-Amending Big White Official Community Plan First and Second Readings

254-18 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Big White Official Community Plan Amendment Bylaw No. 1671, 2018 be read a First and Second Time.

Carried.

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Bylaw No. 1672-Amending Big White Zoning Bylaw First and Second Readings

255-18 Moved: Director Worley Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Unweighted

That Regional District of Kootenay Boundary Big White Zoning Amendment Bylaw No. 1672, 2018 be read a First and Second Time.

Carried.

Set up Public Hearing-Bylaws 1671 and 1672

256-18 Moved: Director Worley Seconded: Director Gee

Stakeholder Vote (Electoral Area Directors) Unweighted

That staff be instructed to set up Public Hearings for RDKB Bylaws 1671 and 1672. **FURTHER** that Director Gee be appointed as Public Hearing Chair with Directors Russell and McGregor as Alternates.

Carried.

Late (Emergent) Items

Committee Recommendation-Education and Advocacy Committee-May 22, 2018 Re: Cannabis Legalization - Local Governments Reimbursement and Revenue Sharing

257-18 Moved: Director Langman Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors supports the following principles relating to cannabis, following similar principles to those adopted by UBCM. **FURTHER** that the RDKB sends a letter to appropriate agencies to communicate that:

- 1. Cannabis legalization should not result in additional local government funding by property taxpayers.
- 2. Local governments should be reimbursed for costs associated with the implementation of legalized cannabis.
- 3. Local governments should be reimbursed for any additional policing costs resulting from cannabis legalization.
- 4. Remaining excise tax revenue (after taking out expenses incurred as part of principles 1-3 and the federal share) should be shared 50:50 between the Province of BC and local governments.

Carried.

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Gas Tax Application-Electoral Area 'D'/Rural Grand Forks Boundary Museum Society-Exhibition Extension Project

258-18 Moved: Director Rotvold Seconded: Director McGregor

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the gas tax funding application by the Boundary Museum Society for \$60,000 to build a $40' \times 60'$ addition to the existing Black Hawk Livery building. **FURTHER** that the Board of Directors authorizes the RDKB signatories to endorse and enter into the gas tax funding agreement with the Boundary Museum.

Carried.

B. Burget, General Manager of Finance

Re: Columbia Basin Trust Community Initiatives Funding (CBT CIF)

259-18 Moved: Director McLellan Seconded: Director Martin

Columbia Basin Trust Community Initiatives

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the disbursement of the Columbia Basin Trust Community Initiatives funds as presented to the Board on May 24, 2018.

Carried.

Recommendations to the Board

Re: Boundary Flooding

The Board discussed the impacts of the Boundary flooding further and the following recommendations as referred by the RDKB EOC Policy Group regarding: 1) recovery plan, 2) recovery coordinator, 3) resiliency centre, 4) volunteer coordination and community relations and 5) establishment of a Kettle River Watershed Authority Service were considered:

260-18 Moved: Director McGregor Seconded: Director Smith

Recovery Plan

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary engage Nor-Ex Engineering Ltd. in the development of a recovery plan for the Boundary area, as per the submitted proposal, subject to confirmation of the availability of Provincial government funding to offset the costs of developing the plan.

Carried.

Page 17 of 20 RDKB Board of Directors May 24, 2018 Moved: Director McGregor Seconded: Director Martin

Recovery Coordinator

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary hire a Boundary flood recovery coordinator on a temporary term basis, subject to the availability of Provincial government funding to compensate for the costs associated with the **establishment** of the position.

261-18 Moved: Director Grieve Seconded: Director Worley

Recovery Coordinator as Amended

Corporate Vote Unweighted

That the recommendation be amended to read: That the Regional District of Kootenay Boundary hire a Boundary flood recovery coordinator on a temporary term basis, subject to the *availability of Provincial Government funding* to compensate for the costs associated with the position.

Voting on the original motion as amended - Carried

Moved: Director Rotvold Seconded: Director McGregor

Resiliency Centre

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary establish a Resiliency Centre to support the community during the flood recovery stage at the Grand Forks Curling Rink, in association with the Canadian Red Cross and other stakeholder agencies.

262-18 Moved: Director Grieve Seconded: Director McLellan

Resiliency Centre as Amended

Corporate Vote Unweighted

That the recommendation be amended to read: That the Regional District of Kootenay Boundary establish a Resiliency Centre to support the community during the flood recovery stage at the Grand Forks Curling Rink, in association with the Canadian Red Cross and other stakeholder agencies *subject to confirmation of the availability of Provincial Government funding to offset the costs.*

Voting on the original motion as amended - Carried.

Page 18 of 20 RDKB Board of Directors May 24, 2018 **263-18** Moved: Director Langman Seconded: Director Rotvold

Volunteer Coordination and Community Relations

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary consider the role of Collective Roots Consulting as an agent of the RDKB in volunteer coordination, community relations, and environmental recovery during the flood recovery stage in conjunction with the development of the flood recovery plan.

Carried.

Moved: Director McGregor Seconded: Director McLellan

Establishment of Kettle Valley Watershed Authority Service

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct staff to undertake the background work associated with drafting a service establishment bylaw for a new Kettle River Watershed Service with the intention of seeking the assent of the electors during the October 2018 Elections.

264-18 Moved: Director McGregor Seconded: Director McLellan

Establishment of Kettle Valley Watershed Authority Service as Amended

Corporate Vote Unweighted

That the recommendation be amended to read: That the Regional District of Kootenay Boundary Board of Directors direct staff to undertake the background work associated with drafting a service establishment bylaw for a new kettle river Watershed Service with the intention of seeking the assent of the electors.

Carried.

Director Gee

Re: Rescind Grant in Aid (Midway Public Library)

265-18 Moved: Director Gee Seconded: Director McGregor

Stakeholder Vote (Electoral Area Directors) Weighted

That approval of Grant in Aid funds for \$4,000 for the Midway Public Library as adopted by resolutions #221-18 on April 26th be rescinded. **FURTHER** that the rescinded Grant in Aid funds be reallocated back to the Electoral Area E/West Boundary Grant in Aid Budget.

Carried.

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Discussion of Items for Future Meetings

- 1. Discussion on creating a business recycling service in the West Boundary for non-profits similar to the service in the RDKB East End/Kootenay side (Director Gee)
- 2. If required, a discussion regarding UBCM funding for Regional District Municipal Directors to attend FCM (Director Grieve). Director Danchuk will send staff more information and the matter will be presented first to the RDKB Electoral Area Services Committee, and if required, to the RDKB Board of Directors.

Question Period for Public and Media

Alternate Director Ross noted her concerns regarding the impact that, if approved by the Ministry of Environment, the *Mines Act* permit for a proposed sand and gravel operation expansion next to the Granby River, south of Niagara in Electoral Area 'D'/Rural Grand Forks will have on the watershed.

From the recommendation adopted with the previous agenda item, Chair Russell restated that the Front Counter BC referral regarding a proposed expansion of the Fuite Gravel Pit will be referred to the Grand Forks Advisory Planning Commission for further review and comments (at the June APC meeting). The proposal will be presented back to the RDKB Board of Directors with information for further consideration at the June 28th meeting.

Alternate Director Ross also noted concerns regarding the public's understanding of a referendum to establish a Kettle River Watershed Authority Service and the Board's recommendation for an EOC Recovery Coordinator as there may be impacts to municipal personnel/staffing levels where the municipality may have to back-fill positions at their own costs.

With respect to a Kettle River Watershed Service referendum, the Chair advised that the scope of the service and public consultation will be well articulated. With reference to the Recovery Coordinator position, the Chair noted that there also may be an impact on RDKB staffing.

Closed (Incamera) Session

A closed meeting was not required.

Adjournment

There being no further business to discuss, the meeting was adjourned (time: 8:34 p.m.).

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| | Action Ite | m List | | |
|--------------|-------------------|----------|---------|------|
| All Committe | es\Board - | as of Ju | ıne 21. | 2018 |

| Date | Source | Resolution | Staff | Due | Comments | Status | Date Updated |
|---------------------------|--------|---|--------------|-------------------|--|--------|-----------------|
| Created 15 Nov 2016 | BCDC | | | 06 Dec 2016 | - 25 Apr 2017 02:03:46 PM During the AKBLG we will reach out and approach people on this issue and identify good candidates to share information with us. This will become work for the Committee Forest Sub- Committee. | Active | 70 Apr 2018 |
| 01 Mar 2017 | BCDC | A discussion at the next meeting will be focused on developing a list of indicators, on a project by project basis, which will measure BEDC's success in delivering programs and/or projects to Boundary stakeholders. | Mark Andison | | - 25 Apr 2017 02:07:50 PM Current plan is to place this item on the June meeting agenda with a focus on developing relevant performance measures and strategies going forward. Part of the discussion will be around the structure of the service 25 Apr 2017 10:43:08 AM The Chair and Staff will continue to work towards having sufficient time on agendas to carry on this discussion. | Active | 16 Nov 2017 |
| 01 Jun 2017 | BCDC | There will be a discussion on whether a mobile maker place (a mobile version of the MIDAS Lab) can be developed that can be rotated through the Kootenays. | Mark Andison | 30 Jun 2017 | - 20 Jul 2017 01:49:37 PM We will work with the BCDC Chair to schedule this discussion. | Active | 16 Nov 2017 |
| 01 Jun 2017 | BCDC | There will be a discussion on the impacts of poverty on economics and measures that can be taken and identifying costs to the Boundary area. | Mark Andison | | - 20 Jul 2017 01:47:22 PM Staff will work with the BCDC Chair to determine the appropriate timing for this discussion. | Active | 16 Nov 2017 |
| 21 Sep 2017 | BCDC | That the Boundary Community Development Committee, approves in principle, the dedication of funds towards the development of a Grand Forks and District disc golf course, pending further details from the City of Grand Forks. | Mark Andison | | Maureen Forster - 01 Feb 2018 01:28:23 PM \$12,000 budgeted in 2017 for this project has been allocated to the 2018 budget. | Active | 01 Feb 2018 |
| 11 Oct 2017 | BCDC | That the Boundary Community Development Committee supports purchasing a \$500 membership with Destination Development Association, pending clarification on funding availability. | Mark Andison | Nov 2017 | | Active | 11 Oct 2017 |
| 16 Nov 2017 | BCDC | Stakeholders will come forward with concrete ideas for dealing with social services delivery, for the next meeting agenda. | Mark Andison | 31 Jan 2018 | | Active | 27 Nov 2017 |
| 19 Dec 2017 | BCDÇ | That the Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to the RCMP to request an additional RCMP member to join the detachment in the City of Grand Forks. FURTHER That the Boundary Community Development Committee directs staff to plan a meeting with RCMP officials at the 2018 UBCM. | | Jan 2018 | April presentation by the new Regional Inspector to the Board of Directors regarding this issue. Maureen Forster - 03 Jan 2018 04:22:29 PM At its Dac 13/17 meeting, the Board of Directors passed a resolution deferring consideration of this matter pending a response from the Regional office of the RCMP in Nelson which identifies which detachment in the RDKB is in the most need of additional staffing. | | 02 Mar 2018 |
| 16 Jan 2018 | BCDC | That the Boundary Community Development Committee recommend to the Board of Directors that a service review be undertaken in 2018 for the Boundary Economic Development Service pursuant to the service review provisions included in Service Establishment Bylaw No. 1389, 2009. | | 25 Jan 2018 | 2018 meeting. | | 01 Feb 2018 |
| 01 Mar 2018 | BCDC | That staff be directed to establish a date for the meeting with the new RCMP Regional Detachment Inspector. | Mark Andison | Mar 2018 | April presentation by the new Regional Inspector to the Board of Directors regarding this issue. | | 02 Mar 2018 |
| 01 Mar 2018 | BCDC | That a meeting be set up with key stakeholders in the community and Kevin Schubert from BC Transit to | Mark Andison | Mar | Maureen Forster - 30 Apr 2018 11:04:41 AM A meeting has been set up for May 2, 2018. | Active | 30 Apr 2018 |

| | | discuss options in service reduction. FURTHER that a list of stakeholders be sent to M. Andision, CAO. | | Maureen Forster - 29 Mar 2018 02:23:37 PM To be discussed at April 3rd BCDC meeting. BC Transit has expressed an interest in participating. | | |
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| 27 Mar 2018 | BCDC | Terry Van Horn will be invited back to a Committee meeting to discuss more of what works for LCIC/LCCDTS. | 30 Apr 2018 | | Active | 29 Mar 2018 |

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| Date reated | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Update |
|----------------|--------|---|----------------------|-------------------|---|--------|----------------|
| 7 Mar 018 | | That the BCDC directs staff to identify whether future delivery of economic development services will be paid through regional taxation or local taxation. | | 30 Apr 2018 | | Active | 29 Mar 2018 |
| 7 Mar 018 | BCDC | | Mark Andison | 30 Apr 2018 | | Active | 29 Mar 2018 |
| 7 Mar 018 | BCDC | The meeting with T. DeCourcy and other forest industry people will be attending a lunch meeting after the BCDC meeting in the near future. | Mark Andison | Apr | Maureen Forster - 29 Mar 2018 02:28:53 PM In progress. Director McGregor has been coordinating with T. DeCourcy. | Active | 18 Apr 2018 |
| 8 Apr 018 | BCDC | Community Futures will communicate to Tim Fry that it was decided to add 300 sites to the 468 Insider App and report back to the Committee members. A presentation from Simone Carlysle-Smith, TOTA will be rescheduled to a BCDC meeting after May. | Mark Andison | 31 May 2018 | | Active | 30 Apr 2018 |
| 8 Apr 018 | BCDC | That the Boundary Community Development Committee endorses inviting Herb Hammond to give a presentation in the Boundary this fail. | Mark Andison | 30 Sep 2018 | | Active | 13 Jun 2018 |
| 8 Apr 018 | BCDC | That the Boundary Community Development Committee direct staff to develop a distillation of the Animal Control Bylaw, as it pertains to dogs, that will be provided to residents when they purchase dog licenses. | Mark Andison | May | Maureen Forster - 30 Apr 2018 11:08:06 AM A distillation of the regulations applying to dog owners has been provided to the RDKB Corporate Communications Officer for production of a document. | Active | 30 Apr 2018 |
| 8 Apr 018 | BCDC | That the Boundary Community Development Committee endorses moving forward with phases 2 and 3 in the development of the Boundary Recreational Trails Master Plan. | Mark Andison | 30 Apr 2018 | Maureen Forster - 30 Apr 2018 11:46:10 AM The consultant has been notified of the decision | Active | 30 Apr 2018 |
| 4 May 1016 | Board | That the Staff Report from John M. MacLean, Chief Administrative Officer presenting information regarding the Board's stated goal to improve the RDKB's communications and public profile in keeping with the Strategic Plan be received. | | 30 Jun 2016 | Maureen Forster - 23 Nov 2017 03:02:33 PM A Corporate Communications Officer has been hired 25 Aug 2017 09:30:46 AM Posting is up. Application being received until the third week of September 19 Jul 2017 02:17:19 PM The Board formally authorized the creation of a new communications position. Staff will now be proceeding with the necessary administrative steps and hiring 24 Apr 2017 03:19:11 PM The Board continues to discuss this issue. Adequate resources have been provisionally included in the 2017 Financial Plan should the Board decide to proceed. | Active | 09 Mar 2018 |
| 16 May 2016 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors approves the undertaking of the Bylaw Enforcement Notice / Dispute Adjudication system as a means to implement bylaw enforcement for minor infractions. FURTHER that staff be directed to apply to the Lieutenant Governor in Council to enact a regulation to include the RDKB in Schedule 1 of the Bylaw Notice Enforcement Regulation. FURTHER that upon inclusion in the Regulation that Staff draft a Bylaw Notice Enforcement Bylaw for the Board's consideratior at a future meeting. | | 26 May 2016 | Theresa Lenardon - 01 Jun 2018 03:32:47 PM The RDKB has been granted the Order in Council that includes RDKB on the Bylaw Enforcement Notice Regulation. Staff continues to work on the Bylaw Enforcement Notice Bylaw, a penalty (fee) schedule, a payment schedule and a schedule for disputing tickets. Work is ongoing but project has been delayed, given work on other projects such as rewrite of the Procedure Bylaw Code of Conduct. and Elections and Referenda. Bylaw enforcement work continues at every opportunity and staff will discuss further once most of the 2018 Elections and Referenda work have been completed. | Active | 01 Jun 2018 |
| 14 Sep 2016 | Board | Corporate Vote Unweighted That Staff follow up with the Ministry of Forests, Lands and | Theresa Lenardon | 30 Nov 2016 | Theresa Lenardon - 01 Jun 2018 03:36:10 PM Arrangements for BCTS site tours in Areas A and B have been confirmed | Active | 01 Jun 2018 |

| Natural Resource Ope advise that the RDKB Infractors would welco presentation including the current Operationa October or November FURTHER that the Mir advised that their offer field trip and a safety of been deferred until Sp which time Staff will un Doodle Poll to determindate for the activity. | Board of mon office an office an office pareview of I Plan in 2016. Sisty be r to provide a orientation has iring 2017 at indertake a | with BCTS. Staff will be notifying the Board about this matter before the June 28th Board meeting. This item is now complete. Theresa Lenardon - 19 Feb 2018 11:17:13 AM At the Feb. 14/18 Board meeting, the Board of Directors directed staff to move forward with making arrangements with BCTS for a field tour in both Electoral Areas 'A' and 'B' prior to the June 28th Board meeting. Staff will provide the Board with the details of the tour sometime after April 2018. |
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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Update |
|-----------------|--------|--|------------------------------|-------------------|---|--------|----------------|
| 2 Oct 016 | Board | That the Regional District of Kootenay Boundary requests the Province to assess the monitoring well status in the Boundary and determine if the current level of information generated is appropriate. FURTHER if the assessment deems that there is insufficient available information, and that additional information, and that additional information is warranted, that the Province install additional wells where necessary or reactivate inactive wells, to assist in implementing the Kettle River Watershed Management Plan. | Donna Dean, Jeff Ginalias | 31 Oct 2016 | · | Active | 05 Apr 2018 |
| 8 May 2017 | Board | That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests, Lands and Natural Resource Operations – Water Management Branch, requesting Ground Water Licensing notices be sent to property owners via BC Assessment Tax Notices. | Mark Andison | 31 May 2017 | | Active | 23 Nov 2017 |
| 08 May 2017 | Board | Be it resolved that the Regional District of Kootenay Boundary Board of Directors requests Interfor to Include a plan for community consultation in their Forest Stewardship Plan that includes sharing operational plans and changes therein with the communities and local governments in the vicinity of such plans prior to their implementation. | Mark Andison | 31 May 2017 | - 21 Jul 2017 08:20:00 AM In progress. | Active | 09 Mar 2018 |
| 20 Jun 2017 | Board | That staff prepare a report that will provide clarity around, and assist the Board in strategically addressing perceived or real gaps in solid waste management services (e.g. concerns of lack of convenience in waste pickup service expansion in the Boundary, closure of reuse centres, and reductions in availability or recycling streams with the transition to Recycle BC). FURTHER that the report also provide information on the implications that making any suggested changes would have. FURTHER that the report be presented to the Board of Directors at the July 27, 2017 Board meeting for discussion and for referral to appropriate committees or action by the Board. | | | - 15 Sep 2017 10:10:22 AM A date for a Solid Waste Management Plan Steering Committee meeting must be established 25 Aug 2017 09:36:18 AM Item referred to a future Solid Waste Management Plan Steering Committee meeting 20 Jul 2017 09:47:35 AM A Staff Report will be presented at the July 27 Board of Directors Meeting recommending referrat to the Solid Waste Management Plan Steering Committee | Active | 05 Apr 2018 |
| 06 Jul 2017 | Board | That the Regional District of Kootenay Boundary Board of Directors approves the submission of a BC Strategic Outreach Initiative Funding Application-Ministry of Agriculture (Strategic Planning) for \$10,000 for the development of a business plan and business consultation for the Boundary Meat Processing and Marketing Project. | Mark Andison | | Application has been submitted, waiting for Ministry of Agriculture review and comment. | Active | 09 Mar 2018 |
| 11 Aug 2017 | Board | The Regional District of Kootenay Boundary Board of Directors directs staff to send a letter to ATCO requesting that more notice be given to referrals so that the timing is more compatible with the Regional District's meetings and Board schedules. | | 31 Aug 2017 | - 25 Aug 2017 02:03:38 PM Staff is working on this issue. | Active | 25 Aug 2017 |
| 13 Sep 2017 | Board | Corporate Vote Unweighted Director Gee requested that the letter from Metro Vancouver regarding electric vehicle charging be referred to the Boundary Community Development Committee for further discussion. | Mark Andison | 21 Sep 2017 | | Active | 09 Mar 2018 |
| 13 Sep 2017 | Board | Staff will follow up as to why portions of Electoral Area B/Lower Columbia-Old Glory and the City of Trail are not included in the CBT affected areas funding. A report will be provided at a future meeting. | Goran Denkovski | 21 Sep 2017 | Goran Denkovski - 22 Nov 2017 11:20:00 AM A Staff Report will be brought forward at a Board meeting scheduled in January 2018. | Active | 05 Apr 2018 |

| 31 Oct 2017 | Board | | Denkovski | Nov | Goran Denkovski - 22 Nov 2017 11:21:55 AM Staff still needs to contact Fortis on this matter and will bring forward a report in January 2018. | Active | 05 Apr 2018 |
|----------------|-------|---|------------|-------------------|--|--------|----------------|
| 31 Oct 2017 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors invite the Minister responsible for the Ministry of Transportation and Infrastructure to meet with the RDKB and the Christina Lake Parks and Recreation Commission to discuss the end of road(s) access to Christina Lake. | Donna Dean | 30 Nov 2017 | | Active | 18 Dec 2017 |

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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
|-----------------|--------|--|----------------------|-------------------|---|--------|-----------------|
| 1 Oct 017 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors send a letter to the Ministry of Forests Lands and Natural Resource Operations and Rural Development commending the Ministry for creating an opportunity, through the Operational Information Forums (OIF), for forestry-related and operational conversations. FURTHER that the letter state the RDKB Board's appreciation for the invitation and request that the Ministry engage with the RDKB and other stakeholders (as they see fit) to explore avenues to provide increased engagement for Industry and Local Government in the RDKB region. | | Nov | Maureen Forster - 09 Mar 2018 09:05:34 AM An information forum is being scheduled to be held in the Boundary. | Active | 05 Apr 2018 |
| 9 Dec 9017 | Board | Corporate Vote Unweighted That staff follow up with the May 8, 2017 Board of Directors action item recommendation and write a letter to the Ministry of Forests, Lands and Natural Resource Operations and Rural Development - Water Management Branch requesting that Ground Water Licensing notices, explaining the new regulations, be sent to rural property owners via BC Assessment Notices. | Mark Andison | 31 Dec 2017 | | Active | 19 Jan 2018 |
| 19 Dec 2017 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary draft Boar'd Highlights document be referred back to staff for further assessment and for revisions that include more colour and attention-grabbing visuals, links to information that will provide more background, and the names of GIA recipients and a description of what the funding will be used for. FURTHER that the Board Highlights document, as revised, be presented back to the Board at a future meeting. | | 31 Jan 2018 | | Active | 19 Jan 2018 |
| 19 Dec 2017 | Board | Corporate Vote Weighted That the Regional District of Kootenay Boundary Beard of Directors confirm approval of entering into the 2018 Woodstove Exchange Program with the BC Lung Association for a cost of \$6,000 for a twelve (12) month term (January 1, 2018 to December 31, 2018). FURTHER that the RDKB Corporate Communications Officer work to increase awareness about the program through advertising and marketing on the RDKB website, local newspapers and community meetings. | | 31 Jan 2018 | Maureen Forster - 09 Mar 2018 09:06:21 AM Ongoing. | Active | 09 Mar 2018 |
| 20 Dec 2017 | Board | Corporate Vote Unweighted That the matter of RCMP staffing be deferred to a future meeting for further review and Board decision pending a response from the Regiona Office in Nelson that clarifies and identifies where, within all areas of the RDKB's jurisdiction, there is the most need for additional RCMP staffing. | Mark Andison | 31 Jan 2018 | Maureen Forster - 09 Mar 2018 09:07:42 AM The new Regional Inspector is expected to speak in a delegation to the Board in April about this. | Active | 09 Mar 2018 |
| 30 Jan 2018 | Board | Staff will investigate the matter of the feasibility funds used for the proposed Mill Road Sewer Collection Service in 2010. | Mark Andison | 28 Feb 2018 | | Active | 09 Mar 2018 |
| 30 Jan 2018 | Board | That staff draft a report regarding the budget implications of extending the hours of operation at the Greenwood Landfill. FURTHER that the report include statistics regarding the number of days per week and hours of operation per day of all RDKB landfills, the number of people who access each of the RDKB's landfill per day and the impact increasing the hours of operation at the Greenwood Landfill would have on RDKB Staff. | 3 | 28 Feb 2018 | | Active | 08 Mar 2018 |

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| | FURTHER that the staff report be presented back to the Board for discussion before the Regional Solid Waste Management Financial Plan is presented for approval. | | | | |
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| | Board | That the Regional District of | Theresa Lenardon | 25 Jan | Theresa Lenardon - 01 Jun 2018 04:07:14 PM Bylaw No. 1665-repealing the West Boundary Road Rescue Service Establishment Bylaw and dissolving the service was adopted April 26 2018. This item is COMPLETE. Theresa Lenardon - 02 Mar 2018 09:22:18 AM The participants, Greenwood, Midway and Area E have all consented to adoption of the bylaw. On Feb. 21/18, staff sent the Bylaw, with the participants' consents, to the Inspector of Municipalities for Statutory Approval. Statutory Approval can take 4-6 weeks, Staff anticipate receiving this approval sometime between March 21/18 and first week of April. Once Stat Approval has been received, the Bylaw will be presented back to the Board of adoption. Theresa Lenardon - 02 Mar 2018 09:18:14 AM Bylaw No. 1665 was given First, Second and Third Readings by the Board on Jan. 25/18. Staff has forwarded the Bylaw to the participants asking for consent to adopt the Bylaw. Should 2/3 of the participants consent to adopting the bylaw, I will be referred to the Inspector of Municipalities for Statutory Approval. This could take approximately 2 months. | Active | 01 Jun 2018 |
| 05 Feb 2018 | Board | Corporate Vote Unweighted That Communications Information Only items a) - b) be received FURTHER that the letter from the District of Kent to the Honourable Selina Robinson, Minister of Municipal Affairs and Housing regarding cannabis sales revenue sharing requesting be referred to the Education and Advocacy Committee. | Theresa Lenardon | 28 Feb 2018 | Theresa Lenardon - 01 Jun 2018 04:16:38 PM This Item was reviewed by the Education and Advocacy Committee at a meeting held May 22. The Committee referred a recommendation to the May 24th Board meeting for staff to advise the appropriate agencies that the RDKB supports principles, similar to the UBCM principles relating to cannabis. Staff will draft and send the letter and this matter will continue to be reviewed by the E&A Committee at future meetings. Theresa Lenardon - 05 Feb 2018 02:41:15 PM Staff have referred the letter to the Education and Advocacy Committee to discuss at a future Committee meeting possibly in the middle of February. | | 01 Jun 2018 |
| 05 Feb 2018 | Board | Corporate Vote Weighted That the Regional District of Kootenay Boundary Board of Directors approve the renewal of a lease with the City of Trail for the Victims Services office space in the Greater Trail RCMP detachment pending additional information from the City of Trail indicating that the rental rate the City charge's is a common, standard rate. FURTHER that upon confirmation from the City that the lease-rate being charged to the RDKB is a standard rate, that the Board authorize the RDKB signatories to sign and enter into the | | 28 Feb 2018 | | Active | 08 Mar 2018 |
| 28 Feb 2018 | Board | lease. Further information regarding reserves will be presented at the next meeting. | Beth Burget | 14 Mar 2018 | 3 | Active | 08 Mar 2018 |
| 28 Feb 2018 | Board | The RDKB Board of Directors will engage in further discussions once more RDKB communities use electri vehicle charging stations and it can be determined whether there are any negative impacts. | | 1 29 Jun 2018 | Maureen Forster - 09 Mar 2018 09:15:54 AM Awaiting installation of vehicle charging stations in more RDKB communities. | Active | 09 Mar 2018 |
| 28 Feb 2018 | Board | Corporate Vote Weighted That staff be directed to request Maureen Chapman and George Abbot to include engagement opportunities on the Provincial Floor and Fire Review within the RDKB's region. | Dan Derby | 29 Mar 2018 | | Active | 19 Jun 2018 |

| Date reated | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Update |
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| 9 Mar 018 | Board | That the Regional District of Kootenay Boundary Board of Directors approve, and based on the updates provided at the March 14, 2018 Board meeting, remove the following Protective Services Action items from the action item list: Emergency Preparedness Service, 911 Repeater Tower in the Roderick Dhu Mountain area of Grand Forks (subject to assurance that the matter continues to be included in the 2019/20 Work Plan and information from staff as to how the Board will be kept informed), and Disaster Recovery. FURTHER that the Protective Services Action Item: Use of RDKB Fire Halls by external community groups be referred to the Policy and Personnel Committee for further discussion around the development of a policy that would set out guidelines for use of the local halls by external community groups and the role of the Regional Fire Chief. | Dan Derby | 30 Apr 2018 | | Active | 19 Jun 2018 |
| 9 Mar 2018 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors not alter the operating hours at the West Boundary Landfill and Rock Creek Transfer Station until such time as Staff are able to monitor the vehicle site usage at the facilities after the closing of the unattended recycling depots in the City of Greenwood and Village of Midway and subsequently report back to the Board information regarding usage statistics in September 2018. | Goran Denkovski | 30 Apr 2018 | | Active | 05 Apr 2018 |
| 29 Mar 2018 | Board | Corporate Vote Unweighted That the Regional District of Kootenay Boundary Board of Directors instructs staff to send a letter to the Rural Development Institute thanking them for the use of the clickers at the RDKB Town Hall meetings. | Frances Maika | 30 Apr 2018 | · | Active | 05 Apr 2018 |
| 29 Mar 2018 | Board | Corporate Vote Unweighted That the Regional District of Koolenay Boundary Board of Directors continue to defer updating the Zero Waste Policy until the 2006 Solid Waste Management Plan has been updated and at which time the Policy will be aligned with the Plan. FURTHER tha the Solid Waste Management Plan Committee convene in support of organics waste in a timely manner. | | 30 Apr 2018 | | Active | 05 Apr 2018 |
| 03 Apr 2018 | Board | That the Regional District of Kootenay Boundary Board of Directors approve the application to the Union of BC Municipalities for the Facility Condition Assessment of the Grand Forks and District Aquatic Centre and Jack Goddard Memorial Arena. FURTHER that the Board agrees to commit up to \$15,000 in the event the application for the UBCM Asset Management Planing Program is successful | | 30 Apr 2018 | | Active | 05 Apr 2018 |
| 03 Apr 2018 | Board | That the Regional District of Kootenay Boundary Board of Directors approves assuming the role of CRA Sponsor on behalf of the Kettle Valley Food Coop for the submission of an application to the Grand Forks Credit Union/Phoenix Foundation grant opportunity to assist with funding for the purchase of a point of sale system. | | 30 Apr 2018 | - | Active | 05 Apr 2018 |
| 03 Apr 2018 | Board | That the Regional District of Kootenay Boundary Board of Directors approves assuming the role of CRA Sponsor on behalf of the Boundary Association for Applied Science and Innovative Technologies for the submission of an application to the Grand Forks Credit Union/Phoenix Foundation grant opportunit for funding to assist with the purchase of 3-D printer for training and educational purposes. FURTHER that the Boundary Association for Applied Science and Innovative Technologies be invited to attern a future meeting of the Boundary | a | 30 Apr 2018 | | Active | 05 Apr 2018 |

| and wishes to engage further. | 04 Apr 2018 | Board | Community Development Committee. That staff be instructed to send a letter to Firewise Consulting advising that the Regional District of Kootenay Boundary Board of Directors has reviewed the correspondence and has opinions regarding the proposed Road Rescue Equipment and Governance Framework and wishes to engage further. | Chris Marsh | 30 Apr 2018 | | Acti | | 05 Apr 2018 |
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| Date So | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
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| Created | Board | That Planning Department Staff be instructed to reply to the Osoyoos Indian Band's March 22, 2018 letter regarding the West K. Concrete Ltd.'s applications to amend the Electoral Area B/Lower Columbia-Old Glory's OCP and Zoning Bylaws. FURTHER that Staff also be instructed to report | Donna Dean | 30 Apr 2018 | | Active | 05 Apr 2018 |
| 24 May Bo 2018 | | back to the Board. That the Regional District of Kootenay Boundary Board of Directors approve the allocation of \$40,000 to the General Government/Administration (001) Budget over two years (\$20,0000/year) for the Columbia Basin Rural Development Institute (RDI)-RDI for Local Government Regional Research Project SUBJECT TO the approval of equivalent funding commitments from the Regional Districts of Central Kootenay and East Kootenay in return for \$60,000 in direct research support (50 % ROI) and joint access to \$25,000 strategic investment (SEED funding) and \$20,000 training and workforce development. | | 31 May 2018 | | Active | 24 May 2018 |
| 24 May Bo 2018 | Board | That the Regional District of Kootenay Boundary Board of Directors send a letter of support to the Ministry of Transportation and Infrastructure to consider the request of Strata Corporation KAS1840 to pave the remainder of Camp McKinney Road, at kilometer 14 outside the Town of Oliver, for 21 kilometers to Mt. Baldy Ski Resort village. FURTHER that the Town of Oliver be notified of the RDKB Board of Directors' decision. | Lenardon | 31 May 2018 | | Active | 24 May 2018 |
| 24 May Bc 2018 | Board | That staff follow up with the British Columbia Conservation Foundation/WildSafe BC Grand Forks to clarify establish whether or not the group also deems the Electoral Area E/West Boundary WildSafe Grand Forks program unfeasible. FURTHER if the program in Electoral Area E/West Boundary is deemed unfeasible that the Electoral Area E/West Boundary Gla funds be returned to the Regional District and reallocated back to Electoral Area E/West Boundary Gla funds be Fower Boundary Gla funds be returned to the Regional District and reallocated back to Electoral Area E/West Boundary Grant in Aid. | Beth Burget, Mark Andison | 31 May 2018 | Theresa Lenardon - 01 Jun 2018 04:24:24 PM Staff has confirmed that the BC Conservation WildSafe BC program will not be feasible in Area E. Funds have been returned and allocated back to the Area E GIA allotment. This item is now COMPLETE. | Active | 01 Jun 2018 |
| 24 May 2018 | Board | That the Regional District of Kootenay Boundary Board of Directors consider the following: To revisit the actual purpose and focus of the town hall meetings and determine that they are meeting organizational objectives of the Board of Directors and staff. To determine whether annual town halls are the right tactic for discussing topics in addition to the RDKB financial plan and budget, or whether another process may be required given time constraints of the town halls themselves. To continue to advertise an opportunity for residents to provide online and/or SMS text-based feedback of some kind in the lead up to and following the town halls. To continue using a standard financial plan/budget presentation with interactive polling for all 2019 town halls, followed by a question and answer session provided audience members indicate a preference for this during live polling. To use topic tables in an openhouse format at the outset and agair at the end of each of the town halls that are expected to exceed 20 | Maika d | 31 May 2018 | | Active | 24 May 2018 |

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| 24 May 2018 | Board | That the Corporate Communications Officer attend a future Electoral Area Services Committee meeting to discuss the Electoral Areas A-E Town Hall Meetings overall and to present further Information on the global cafe style of town hall meeting that was used at 2018 Electoral Area C/Christina Lake, FURTHER that after review of this matter by the Electoral Area Services Committee, that it be referred to the overall Board of Directors for further discussion. | Maika | 31 May 2018 | | | 24 May 2018 |
| 24 May 2018 | | That a decision regarding the 2018- 2022 Service Agreement between the RDKB and Trail and District Arts Council for a five year term commencing June 1, 2018 and expiring May 31, 2022 at an annual cost of \$75,000 be deferred to the May 24, 2018 Board meeting. FURTHER that staff draft a report for the May 24th meeting that will include information on revenue sharing and expenses. | | 2018 | Theresa Lenardon - 01 Jun 2018 04:26:22 PM The Board of Directors approved entering into the Theatre Service Agreement with the Trail and District Arts Council. RDKB has signed off off on agreement and are awaiting signatures from TDAC. This item is now COMPLETE. | Active | 01 Jun 2018 |

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| Date Created | Source | Resolution | Staff Responsible | Due Date | | Status | Date Updated |
|-----------------|--------|--|--|-------------------|--|--------|-----------------|
| 08 Jun 2018 | Board | That the creation of a West Boundary business recycling pickup service for non-profit businesses that is similar to the business recycling pickup service provided in the RDKB East End be included as an item for future discussion. | Dougall, Tim | Aug | Maureen Forster - 21 Jun 2018 08:23:50 AM A staff report has been prepared for the June 28, 2018 Board meeling. | Active | 21 Jun 2018 |
| 08 Jun 2018 | Board | The second secon | Beth Burget, Tom Sprado | 30 Nov 2018 | | Active | 08 Jun 2018 |
| 08 Jun 2018 | Board | That staff prepare a report that illustrates the legislative timelines and the process for moving forward with the Boundary Economic Development Service (service) review and which also confirms that the service review process will be completed in time for 2019 Budget discussions. FURTHER that the report be presented to the members of the Boundary Economic Development Service at a future meeting. | | | Maureen Forster - 21 Jun 2018 08:27:59 AM The participants of the Boundary Economic Development Service reviewed a staff report and discussed this topic at a June 6, 2018 service review meeting. | Active | 21 Jun 2018 |
| 08 Jun 2018 | Board | That the Board of Directors supports the following principles relating to cannabis, following similar principles to those adopted by UBCM. FURTHER that the RDKB sends a letter to appropriate agencies to communicate that: 1. Cannabis legalization should not result in additional local government funding by property taxpayers2. Local governments should be reimbursed for costs associated with the implementation of legalized cannabis.3. Local governments should be reimbursed for any additional policing costs resulting from cannabis legalization.4. Remaining excise tax revenue (after taking out expenses incurred as part of principles 1-3 and the federal share) should be shared 50:50 between the Province of BC and local governments. | | 29 Jun 2018 | | Active | 20 Jun 2018 |
| 08 Jun 2018 | Board | Recovery Plan That the RDKB engage Nor-Ex Engineering Ltd. in the development of a recovery plan for the Boundary area, as per the submitted proposal, subject to confirmation of the availability of Provincial government funding to offset the costs of developing the plan. | Chris Marsh | 31 Aug 2018 | Maureen Forster - 21 Jun 2018 08:30:26 AM Upon further review, it was determined that there was not a need to engage a consultant to complete a Recovery Plan, as it is being prepared by the Recovery Team. | Active | 21 Jun 2018 |
| 08 Jun 2018 | Board | Volunteer Coordination and Community Relations That the RDKB consider the role of Collective Roots Consulting as an agent of the RDKB in volunteer coordination, community relations, and environmental recovery during the flood recovery stage in conjunction with the development of the flood recovery plan. | Chris Marsh | 29 Jun 2018 | Maureen Forster - 21 Jun 2018 08:34:23 AM Collective Roots Consulting is being engaged as the Environmental Team Lead with the Flood Recovery Organization Structure. | Active | 21 Jun 2018 |
| 08 Jun 2018 | Board | Establishment of Kettle Valley Watershed Authority Service That the RDKB Board of Directors direct staff to undertake the background work associated with drafting a service establishment bylaw for a new kettle river Watershed Service with the intention of seeking the assent of the electors. | Donna Dean, James Chandler, Theresa Lenardon | 29 Jun 2018 | | Active | 08 Jun 2018 |
| 08 Jun 2018 | Board | If required, a discussion regarding UBCM funding for Regional District | Mark Andison | 29 Jun | Maureen Forster - 21 Jun 2018 08:37:58 AM Staff have researched FCM funding | Active | 21 Jun 2018 |

| 20 Apr 2017 | BVREC | Municipal Directors to attend the FCM (Director Grieve). Director Danchuk will send staff more information and the matter will be presented first to the RDKB Electoral Area Services Committee (and if required, to the RDKB Board of Directors. Review of the Strategic Plan is deferred to the May 2017 meeting to allow the Committee members more time to review the Plan in order to have a fulsome discussion. | Mark Daines | 30 Apr | Pending. | | 03 May 2018 |
|----------------|-------|--|-------------|-------------------|--|--------|----------------|
| | | | | | Maureen Forster - 08 Sep 2017 11:55:33 AM This review is still outstanding by the BVR Committee. | | |
| 01 May 2018 | BVREC | Construction of a new multi use trail up toward Blizzard Mountain. To be completed by August 31, 2018. | Mark Daines | 31 Aug 2018 | Maureen Forster - 03 May 2018 01:43:22 PM In progress. | Active | 03 May 2018 |

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| Date Created | | Resolution | Staff Responsible | Due Date | | Status | Date Updated |
|-----------------|--------------|--|------------------------------------|-------------------|---|--------|-----------------|
| 01 May 2018 | BVREC | Remodeling of arena viewing room and office. To be completed by July 31, 2018. | Mark Daines | 1 . | Maureen Forster - 03 May 2018 01:48:21 PM In progress. | Active | 03 May 2018 |
| 01 May 2018 | BVREC | | Mark Daines | 31 Aug 2018 | | Active | 01 May 2018 |
| 07 Jun 2018 | BVREC | The Committee requested the Manager of Facilities and Recreation to look into how much is in the recreation reserve fund to potentially donate funds to the event. The Committee also requested the Manager of Facilities and Recreation to put a notice of the event in the Village of Fruitvale Newsletter. | Mark Daines | 29 Jun 2018 | Maureen Forster - 08 Jun 2018 01:18:53 PM \$161,629.40 (016) \$19,320.89 (011) | Active | 08 Jun 2018 |
| 07 Jun 2018 | BVREC | The Manager of Facilities and Recreation will order 100 discs with the RDKB logo on them to give away to the first 100 people who show up. A direct mall flyer promoting the event will go out to all residents in the Beaver Valley. | Mark Daines | 29 Jun 2018 | | Active | 07 Jun 2018 |
| 04 Feb 2016 | COW-ES | | Janine Dougall, John MacLean | 13 Apr 2016 | - 05 May 2017 09:02:14 AM Big White waste management service tendered and contracted to 5-year term, overall policy regarding service levels still under development | Active | 24 May 2018 |
| 12 Oct 2016 | COW-ES | That Staff proceed with the Solid Waste Management Plan (SWMP) Process with the new Provincial Guidelines in place. As part of that planning process, the Solid Waste Management Plan Steering Committee (SWMPSC) is requested to look atongoing collection systems and a plan for the introduction of organics recovery in the east end the problem of illegal dumping, and the possibility of developing prevention programs. | Janine Dougall | 05 May 2017 | Maureen Forster - 04 May 2017 09:51:25 AM On going work, eastern communities organic diversion planning activities underway. The matter is being considered by the SWMP Steering Committee. No change to status, longer term project, should refer action item to Solid Waste Management Plan Steering Committee. | Active | 24 May 2018 |
| 04 May 2017 | COW-ES | Analyze existing collection programs and determine steps to add organics. | Janine Dougall | 30 Jun 2017 | - 05 May 2017 09:10:39 AM To be included in SWMP. SWMP Draft Schedule presented at May 10 CoW Maureen Forster - 04 May 2017 10:15:08 AM Staff report will be presented at a SWMPSC meeting. | Active | 24 May 2018 |
| 29 Feb 2016 | COW- FIN | That the Committee of the Whole (Finance) directs staff to develop an Organizational Reserve Policy in 2016 which encompasses both capital and operating / maintenance requirements. FURTHER that the policy be presented back to the COW (Finance) for review and then be referred to the Policy, Executive and Personnel Committee. | | 13 Apr 2016 | - 19 Jul 2017 02:06:27 PM We are currenty working with consultants to develop our formal asset management plan 26 Apr 2017 09:24:37 AM This policy will be developed in conjunction with the Asset Management Plan which is out for request for proposals now. | Active | 21 Jul 2017 |
| 17 Jan 2017 | COW- PROT | Any available surplus funds should be allocated towards undone projects which include the completion of a review and update of the Regional Emergency Plan, an Emergency Communications Plan, a Pet and Livestock Plan and an update to the emergency planning manuals and documentation. Staff will investigate all options and opportunities in dedicating available surplus funds towards the unfinished projects and to prepare a report illustrating how the funds will be expended with the report being presented to COW-Protective Services at a future meeting before any funds are spent. | | 28 Feb 2017 | | Active | 19 Jun 2018 |
| 17 Jan 2017 | COW- PROT | With the new installation of a repeate tower in the Roderick Dhu Mountain area of Grand Forks, Staff will follow | | 28 Feb 2017 | | Active | 19 Jun 2018 |

| | | up regarding communication coverage to include the Greenwood communication gaps from the North Boundary Road. | | | · | | |
|----------------|--------------|--|--------------|-------------------|---|--------|----------------|
| | COW- PROT | A discussion regarding the development of a guideline or policy on the role and expectations of the RDKB during community disaster recovery will be referred to the COW-Protective Services. | • | 31 May 2017 | | Active | 19 Jun 2018 |
| 06 Apr 2018 | EESC | There was general consensus by the Committee to provide a letter of support for LCIC's request in acquiring additional power from FortisBC for the I4C Innovation Centre. | Mark Andison | 30 Apr 2018 | | Active | 04 May 2018 |

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| Date | | P Lutin | Staff | Due | Comments | Status | Date |
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| Created | Source | Resolution | Responsible | | Comments | | Updated |
| 04 May 2018 | | The East End Services Committee directs staff to draft a letter of support for LCIC which outlines issues in regards to acquiring additional power from FortisBC for the I4C Innovation Centre and the availability of power from the Beaver Creek substation. | Mark Andison | 31 May 2018 | | Active | 04 May 2018 |
| 04 May 2018 | | | | | Maureen Forster - 04 May 2018 01:19:59 PM Update provided on May 8, 2018 EES Committee agenda. | Active | 04 May 2018 |
| 04 May 2018 | EESC | The East End Services Committee directs staff to email all dates of meetings to all applicants of the Program. | Theresa Lenardon | 31 May 2018 | | Active | 04 May 2018 |
| 14 Jun 2018 | EESC | | Beth Burget | 31 Jul 2018 | | Active | 14 Jun 2018 |
| 01 Feb 2016 | PEP | That the Policy, Executive and Personnel Committee defer further discussion regarding the allocation of the Board Fees until the Governance/Organizational Review has been completed. That the 2017 staff report from the GM of Finance regarding the allocation of Board fees be recirculated to the Committee on a future Committee agenda. | Beth Burget | 30 Jun 2016 | - 07 Jun 2017 09:37:03 AM Staff continue to develop information and options for the Board to consider. Will be presented at a future meeting. | Active | 16 Jan 2018 |
| 20 Apr 2017 | PEP | There will be discussions around this matter at the upcoming FCM Conference in June 2017. 2. Staff will investigate a regional model, including the logistics and the costs of hiring a single Regional Negotiator. | Mark Andison | 30 Jun 2017 | Or Jun 2017 09:00:04 AM Staff continue looking into the model. The requested report will be presented at a future meeting. | Active | 09 Mar 2018 |

| Date reated | Source | Resolution | Staff Responsible | Due Date | | Status | Date Update |
|----------------|--------|---|------------------------|-------------------|--|----------|----------------|
| | PEP | | Kesponsible Dale Green | 30 Jun | Maureen Forster - 02 Jan 2018 04:31:53 PM We continue to look for viable and stable solutions. Looking at web based system at this point. 25 Aug 2017 New interface proposal approved as part of the 2017 Financial Plan. In planning stages for implementation at this time. New interface will utilize individuals rather than participation in the room. will update Committee when we have a firmer ETA for installation. 05 May 2017 Pilot project undertaken with EAS. Had some technological issues. Looking at different interface to allow for electronic participation. Part of 2017 Financial Plan proposal. 14 Mar 2017 Dale Green - 22 Nov 2017 11:51:45 AM Licensing for Avaya commercial Cloud video conferencing has been purchased, live pilot project is next once licensing has been processed. A new type of mic for Board table use has been ordered as a trial, which will proceed once travel to GF becomes practical. If successful, a full flight of mics will be ordered and installed to replace the existing BeyerDynamics system. Dale Green - 04 Aug 2017 03:17:11 PM Upon reviewing the proposal for a strictly on premise vidcon system, there were some drawbacks. As an alternative to on premise however, there is a subscription-based Cloud system offered by Avaya that operates much like Skype that requires no capital outlay. IS has applied for a 30-day trial of this system and is evaluating presently. Dale Green - 19 Jul 2017 10:04:17 AM A proposal was presented by the AV contractor for IS review. Some recent problems with a component subsystem have caused IS to review the overall viability of keeping the existing system as is before investing any further in the system as it stands, as opposed to replacing the problem subsystem before investing in further functionality enhancements. Dale Green - 07 Jun 2017 04:32:15 PM consultants have completed a technical draft and are pulling it together into a proposal for RDKB review. - 03 May 2017 10:59:35 AM This project is in the planning stage | Active | 02.Jan 2018 |
| 25 Apr 2017 | PEP | Staff will draft a report which will provide further information and options on permitting outside community groups to meet in the fire halls. Staff will draft a report regarding the use of fire halls to be presented at a future meeting. | Dan Derby | 28 Apr 2017 | with the Consultants. Maureen Forster - 25 Apr 2017 04:03:14 PM Further investigation is required and / will be provided at a future meeting. | Active | 19 Jun 2018 |
| 27 Apr 2017 | PEP | That the Policy, Executive and Personnel Committee direct staff to prepare a policy proposal with the following elements (all days calendar): That the current practice of delivering preliminary Board agendas 6 days prior to the scheduled day with the final agenda going out no later than 2 days prior to the meeting That the current practices of delivering committee agendas three | | 31 May 2017 | | A Active | 01 Jun 2018 |

| | days prior to the meeting be maintained, FURTHER that when the third business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the agendas for the future Committee of the Whole be delivered 5 days prior to the meeting, FURTHER that when the fifth business day falls on a weekend or a statutory holiday, that the agenda be delivered on the previous business day. That the Committee recommend that the above practices be adopted in the interim until a proper policy is in place. | Theresa Lenardon - 12 Nov 2017 11:16:49 AM Staff are working on agenda delivery timelines with several other "housekeeping" changes to the RDKB Procedure Bylaw (eg removing COW, addition of Board meeting second Wednesday etc.). Further information regarding this matter will be presented to the Board at future meetings. | |
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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
|-----------------|--------|---|----------------------|-------------------|--|--------|-----------------|
| 7 Jun 1017 | PEP | That Staff prepare a report on the RDKB's Succession Plan. | Mark Andison | Jun 2017 | O7 Jun 2017 01:02:22 PM Staff are working on the requested report and information and will have it to the Committee as soon as is feasible. | Active | 02 Jan 2018 |
| 1 Jun 2017 | PEP | That staff confirm the budget allocation amounts for teleconferencing software and licencing and forward this information to the members of the PEP Committee. | | 2017 | Dale Green - 22 Nov 2017 11:47:50 AM Having considered FIPPA implications of using a commercial Cloud video conferencing product, Dale was tasked with trialing AvayaLive which is a Cloud VC service offered by Avaya. After a successful trial, the RDKB has purchased licensing for AvayaLive and will be configuring it for trial use with a pilot group once the licensing is processed, hopefully by December '17. | Active | 02 Jan 2018 |
| 21 Jun 2017 | PEP | That the proposed Terms of References for the Finance, Protective Services and Environmental Services Liaison positions be revised accordingly and referred to the Directors for comment as amended. | | 2017 | - 21 Jul 2017 08:36:11 AM In progress. | Active | 02 Jan 2018 |
| 21 Jun 2017 | PEP | That staff modify the RDKB's current communications with language that ensures that all individuals responding to the organization's solicitations and/or postings clearly understand that it is their responsibility to follow up with the RDKB to ensure their response has been received. | Mark Andison | 28 Jul 2017 | Staff will bring a policy amendment to a future meeting. | Active | 09 Mar 2018 |
| 19 Dec 2017 | PEP | That the Policy, Executive and Personnel Committee refer the matter of developing a Board of Directors Code of Conduct and supporting Policy to a future Board meeting. | | | was presented to the P&P Committee on May 9/18. The Committee referred the matter back to staff to create a Guiding Principles Policy. Staff has drafted a proposed Guiding Principles for Responsible Behavior Policy that includes a revised code of conduct as a background document and which will act as the procedure for the Guiding Principles Policy. Staff hope to present the guiding principles document (and the revised code of conduct) to the P&P Committee at June 13 meeting. Theresa Lenardon - 28 Mar 2018 01:29:17 PM Staff presented introductory material to the P&P Committee at the March 14 2018 meeting. Staff is drafting a proposed Code of Conduct Policy as well as a staff report that will be presented to the Committee at the May or June Committee meeting. Theresa Lenardon - 06 Feb 2018 11:41:45 AM The UBCM continues to work on the matter of a Code of Conduct of Local Government Elected Officials. Staff continue to follow the UBCM work on this initiative. | | 01 Jun 2018 |
| 16 Jan 2018 | PEP . | That staff be instructed to complete an update on the status of the Realiz Strategies Governance Organizational Review Recommendations as discussed and directed by the Policy and Personnel Committee on January 10, 2018 for further review by the Committee at the May or June Committee at the May or June Committee meeting. FURTHER that staff also draft a repotent the May or June meeting that includes issue(s) identification as well as analyses of the Issues, options to address the Issues and analyses of the options and the provision of staff recommendations as to selection of the best options. Dec 19/17 - That staff update the RDKB Policy, Executive and Personnel Committee 2016 Review Report on the Realize Strategies | 1 | 29 Jun 2018 | Theresa Lenardon - 02 Mar 2018 09:16:44 AM Brought Forward from and Consolidated with P&P Committee Meeting Nov. 8, 2017 Staff are currently updating the status of the recommendations in Governance Organizational Review Recommendations Table. An updated table, along with a CAO report will be presented to the P&P Committee at the May or June Committee meeting. | Active | 09 Mar 2018 |

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| | Governance and Organizational Results and Recommendations Report as directed by the Committee at the meeting held on November 8, 2017. FURTHER that the Committee's updated 2016 Review Report be presented back to the PEP Committee for review at a future meeting and then referred to the RDKB Board of Directors. | | | |
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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
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| 16 Jan 2018 | PEP | That the staff report from Maureen Forster, Executive Assistant, presenting the policy review work plan for 2018 be received. FURTHER that the Procedure section of the Policy Development and Review Policy Development and Review Policy that stipulates all policies are to be reviewed every three years be amended to every four years and that the revised Policy be referred to the Policy and Personnel Committee as per the steps set out in the Policy, Review and Development Policy, Review and Development Policy. That the Policies for Review in 2018 list be revised so that commencing with the February 2018 Committee meeting, (future) Committee agendas will continually include two to three policies for review beginning with reviews of the policies from 2018 list be revised accordingly and be presented back to the Committee at a future meeting. | Mark Andison | 31 Jan | Maureen Forster - 04 May 2018 02:56:29 PM Staff report and draft policy on May agenda for P&P Committee's consideration. | Active | 04 May 2018 |
| 16 Jan 2018 | PEP | That the updated Financial Plan Policy, as presented on January 10, 2018, be amended by correcting the name of the 058 Service to read "Electoral Area "E'/West Boundary Regional Fire" and by updating the Cost Centre column in the Stakeholder Committee Listing for Finance, Protective Services, and Environmental Services by adding the word "Board". FURTHER that the Financial Plan Policy be referred out the Board Directors for comments as per the Policy Development and Review Policy | | 28 Feb 2018 | Maureen Forster - 09 Mar 2018 02:09:21 PM In progress. | Active | 09 Mar 2018 |
| 09 Mar 2018 | PEP | cycle. That the Regional District of Kootenay Boundary Board of Directors continue to defer updating the Zero Waste Policy until the 2006 Solid Waste Management Plan has been updated and at which time the Policy will be aligned with the Plan. FURTHER that the Solid Waste Management Plan Committee convene in support of organics waste in a timely manner. | | 30 Apr 2018 | | Active | 09 Mar 2018 |
| 09 Mar 2018 | PEP | That the Planning and Development Department's tracking of bylaw infraction complaints and staff follow- up be referred in a monthly report to the Electoral Area Services Committee. | Donna Dean | | Maureen Forster - 04 May 2018 02:57:06 PM On May Agenda for approval. | Active | 04 May 2018 |
| 28 Mar 2018 | PEP | That the Manager of Information Services attend the next Policy and Personnel Committee meeting to provide a demonstration of the proposed electronic meeting technology as well as an update regarding a timeline and plan for the implementation of Boardroom and electronic meeting technology as well as information regarding electronic meeting protocols and other means to manage the speaking order at electronic meetings. FURTHER that the action item report be updated accordingly. | 1 | 30 Apr 2018 | | Active | 05 Apr 2018 |

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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Update |
|-----------------|--------|--|-------------------------------------|--------------------|---|----------|----------------|
| 2018 | PEP | That the Regional District of Kootenay Boundary Flag Half-Masting Policy be amended to include the following occasions upon which RDKB flags may be lowered to half-mastideath of a current employee of the Regional District of Kootenay Boundary; the Chair, Vice-Chair, or Chief Administrative Officer may approve the lowering of flags to half mast in response to a tragic or catastrophic event in the world; upon a resolution adopted by the RDKB Board of Directors, a Regional District of Kootenay Boundary Fire Chief, after consultation with the General Manager of Operations and/or Chief Administrative Officer may approve the lowering of flags to half-mast at Regional District fire halls as a symbol of mourning for; the death of a RDKB fire fighter, the passing of a retired RDKB fire fighter (half-masting at the local fire hall), or the death of a public safety responder in the line of duty within the RDKB or a neighbouring jurisdiction.Further, that the Regional District of Kootenay Boundary Flag Half-Masting Policy also be amended to include a directive that RDKB communications staff shall prepare and distribute a timely notice to the public and staff that outlines the reason of each occasion of half-masting, that Article 14 in the current policy be amended with the inclusion of "including, but not limited to" before the bulleted list and that Article 4 "Chief Justice of Canada" be amended to read "a" Chief Justice of the Directors for | | Apr | Theresa Lenardon - 01 Jun 2018 04:21:12 PM This Policy was adopted by the Board of Directors on May 24 2018. This item is now COMPLETE. Maureen Forster - 04 May 2018 02:58:21 PM On May agenda for approval. | Active | 01 Jun 2018 |
| 28 Mar 2018 | PEP | comments. For a future meeting staff will present a report, which will provide information as to whether the RDKB should develop a policy that addresses requests for third-party grant funding applications. The report will include a draft checklist. | Mark Andison Theresa Lenardon | ,30 Apr 2018 | | Active | 28 Mar 2018 |
| 28 Mar 2018 | PEP | To prepare for a potential revenue increase from BC Hydro (e.g. payment in lieu of taxation), staff provide a report with information regarding the allocation of the grant in lieu of payments (7-mile dam in Electoral Area A) into a reserve account that would offset requisition increases (include information regarding the formula, mandated criteria for the grant in lieu, how is it done now, what are options, alternatives to use/dedicate the revenue in a fair and equitable manner across a host of existing RDKB services, what would be the implications, how will taxation change and what would be the implications if the revenue was allocated to reserves and not to existing services?). May 9, 2018 Action Item: That for a future meeting, that staff provide a report regarding the BC Hydro grant in lieu payments as per the P&P Committee March 28, 2018 action item. FURTHER that the report also include options for the allocation of the subject grant in lieu funds. | | 29 Jun 2018 | | Active | 07 Jun 2018 |
| 07 Jun | PEP | That for a future meeting, staff draft | Theresa | 29 | | Active - | 07 Jun 2018 |

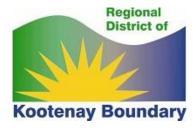
| principals for responsible behavior for elected and appointed officials that includes a sample code of conduct as a background document to the policy. FURTHER that staff also develop a process for facilitated dialogue on a Code of Conduct that would take place at a Newly Elected Workshop / Work Plan session. | 2018 | |
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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
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| 07 Jun 2018 | PEP | That the Use of Surveillance Cameras for Monitoring Public Activities at RDKB Facilities Policy be referred back to staff to make the following revisions: 1. include the proper legislative reference to the Freedom of Information and Protection of Privacy Act, 2. change the current reference in the policy to "the village administrator or C.A.O." to "the municipal C.A.O." to ensure that the reference is broadly applicable to | | 31 Jul 2018 | | Active | 07 Jun 2018 |
| | · | all types of municipalities within the RDKB, 3. update the Policy title by removing "at RDKB Facilities", 4. remove "at RDKB facilities such as recycling depots and landfills" from first bullet under the Procedure heading, 5. remove the last clause beginning with "allow staff to monitor the images" from the first bullet under the Procedure heading, and 6. remove the last sentence beginning with "Persons wishing to not be subject" from the 5th bullet under the Procedure heading, FURTHER, that the amended draft policy be brought back to the Policy and Personnel Committee for further review at a future meeting. | | | | | |
| 07 Jun 2018 | PEP | That the Regional District of Kootenay Boundary Service Analysis Toolkit Policy be revised as recommended by staff. FURTHER that the draft amended policy be referred to the Board Directors for comments as per the Policy Development and Review Policy. | Mark Andison | 31 Jul 2018 | | Active | 07 Jun 2018 |
| 07 Jun 2018 | PEP | That the Policy Development and Review Policy be amended by replacing the references to Policy, Executive and Personnel (PEP) Committee with Policy and Personnel (P&P) Committee and by increasing the length of the review cycle for policy reviews from three years to four years. FURTHER that the Policy be referred to the Board of Directors for comments as per the Policy Development and Review Policy. | Mark Andison | 31 Jul 2018 | | Active | 07 Jun 2018 |
| 07 Jun 2018 | PEP | That the Policy and Personnel Committee supports staff with proceeding to develop a schedule and format for post-election workshops and sessions as follows: 1) a Work Plan and Orientation session (probably for early 2019), 2) meetings with the Finance Department, 3) formal Strategic Planning (fall 2019), and 4) role(s) of Oirectors during emergencies. FURTHER that staff prepare a report providing this information as well as a proposed timeline and preliminary details regarding the structure and content of each session and that the staff report be presented to the Policy and Personnel Committee at a future meeting. | | 31 Jul 2018 | | Active | 07 Jun 2018 |

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| Date Created | Source | Resolution | Staff Responsible | Due Date | Comments | Status | Date Updated |
|-----------------|--------|--|----------------------|-------------------|---|--------|-----------------|
| 28 Sep 2016 | | Staff will provide the Committee members with information on the transfer amount of surplus funds to the Cities of Trail and Rossland resulting from the transfer of ownership of the sole benefiting assets. May 9, 2018 - RDKB staff and staff from the municipal service participants would be meeting in the near future to discuss the legislative requirements for the overall voting process as well as the ballot question (s). Staff will provide a report with respect to divesting the regional sewer assets to the sole benefiting communities. The report will also include information regarding the dual benefiting communities (Rossland and Warfield). | Goran Denkovski | 29 Dec | Theresa Lenardon - 01 Jun 2018 03:41:21 PM RDKB GM of Environmental Services, Manager of Infrastructure and Sustainability, 2018 Elections and Referenda Corporate Officer, Deputy Corporate Officers and same from Warfield, Rossland and Trail met with regards to the upcoming referenda to obtain electorate assent for the disposal of rdkb sewer assets. RDKB Staff continue to consult with solicitors and the Ministry of Municipal Affairs and Housing Governance Branch. Work is ongoing. Goran Denkovski - 04 May 2018 11:27:04 AM We are in the planning process with the RDKB Corporate Officer to complete during fall elections. Goran Denkovski - 17 Nov 2017 12:04:38 PM City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum. Goran Denkovski - 05 May 2017 09:00:12 AM City of Trail agreement is complete and the City of Rossland is in the process of reviewing their agreements complete and the City of Rossland is in the process of reviewing their agreement is complete and the City of Rossland is in the process of reviewing their agreement. When agreements are finalized the RDKB will proceed to referendum. | Active | 14 Jun 2018 |
| 05 May 2017 | | Staff will prepare a Regional Water Management Pian that encompasses the water system acquisition, climate change, balance water supply, public health and improved local service delivery. | | 29 Dec 2017 | Goran Denkovski - 04 May 2018 11:01:29 AM Received the grant and waiting for funding agreement. Goran Denkovski - 17 Nov 2017 12:06:18 PM We are still waiting for the Strategic Priorities Fund announcements. Goran Denkovski - 21 Jul 2017 08:32:38 AM Applied for grant funding for this project and still waiting on results. Goran Denkovski - 05 May 2017 03:06:58 PM Received cost estimate and planning on applying for Strategic Priorities Fund June 1, 2017 for completion in 2017. | Active | 04 May 2018 |
| 05 May 2017 | UT | Staff will create a reserve policy for the Committee's consideration. | Goran Denkovski | 29 Dec 2017 | Goran Denkovski - 17 Nov 2017 12:07:59 PM The asset management plan is currently being developed by the finance department. Goran Denkovski - 05 May 2017 03:08:12 PM This is a corporate initiative and is related to the RDKB asset management plan. | Active | 17 Nov 2017 |
| 28 Mar 2018 | UT | That staff review the discrepancies between the data contained in the RDKB monthly flow report and the data in the certified flow report that is submitted by the engineers and for a future meeting, provide the Committee with further information. | Goran Denkovski | 30 Apr 2018 | Goran Denkovski - 04 May 2018 11:25:29 AM This is still under investigation. | Active | 04 May 2018 |
| 14 Jun 2018 | UT | Staff is instructed to prepare a briefing note, provide names, and contact information of staff and professionals from Infrastructure Canada and other agencies to assist RDKB Directors in discussions regarding the Columbia Pollution Control Centre project. | Goran Denkovski | 31 Aug 2018 | | Active | 14 Jun 2018 |

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STAFF REPORT

Date: 28 Jun 2018 **File**

To: Chair Russell and the Board of

Directors

From: Tim Dueck - Solid Waste Program

Coordinator

Re: West Boundary Business Recycling

Collection

Issue Introduction

A Staff Report from Tim Dueck, Solid Waste Program Coordinator, on recycling collection services for West Boundary businesses.

History/Background Factors

Since 2009, the RDKB has removed unattended recycling and/or garbage bins from Trail, Fruitvale, Rossland, Genelle, Christina Lake, Grand Forks, Jewell Lake, Westbridge, Bridesville and Sidley Mountain.

In 2013 the RDKB developed a Facilities Siting Policy. This Policy has provided rationale for the practice of removing unattended garbage and recycling bins within a 30-minute drive of a staffed facility, and ensuring that residents/businesses who live beyond 30 minutes have an alternative.

When unattended recycling bins in Fruitvale and Rossland were removed in 2014/15, businesses received curbside collection as a service alternative. When the Grand Forks downtown recycling depot was relocated to the landfill - 5 minutes drive, businesses were not provided with a curbside collection alternative.

In May, 2018 the RDKB removed/relocated recycling bins from Greenwood, Midway and Beaverdell. Staff was directed to provide a series of Open Houses in Midway, Greenwood and Beaverdell to explain reasons for the closure and options for businesses in the future.

At the May 24 2018 Regular Board Meeting, Directors received a Staff Report on the Recycling Open Houses in the West Boundary and passed the following motion:

That the creation of a West Boundary business recycling pickup service for non-profit [and] businesses that is similar to the business recycling pickup service provided in the RDKB East End be included as an item for future discussion.

East End Business Recycling Services:

In the Greater Trail area, the RDKB provides a curbside recycling collection for ~ 100 businesses in Rossland and Beaver Valley (Fruitvale/Montrose). The driving distance from businesses in Rossland or Fruitvale to McKelvey Creek is approximately 15 min. The cost of this curbside recycling collection service is approximately \$90,000 per year.

The McKelvey Creek Landfill hosts recycling bins for businesses in Genelle, Warfield and Trail. The contracted cost of providing this services is roughly \$30,000 per year. Many of these businesses use curbside recycling collection services provided by private haulers at their own expense. Businesses in Genelle are a 20 minute drive from McKelvey Creek recycling services.

Nearly all residents receive curbside blue box collection service from Recycle BC.

Boundary/West Boundary Recycling Services:

Grand Forks and Christina Lake businesses receive recycling collection services at their respective RDKB staffed landfill/transfer station - both about a five-minute drive from the downtown core, or use private haulers at their own expense. Businesses in Greenwood, Beaverdell and Rock Creek are presently provided with recycling bins at their respective landfill and transfer station - about a 5-10 minute drive.

Businesses in Midway either self-haul their garbage and recycling 20 minutes to Rock Creek Transfer Station or Greenwood Landfill, or contract a private hauler.

Friday's Garbage Service (Boundary Falls) presently provides garbage and recycling collection to 22 West Boundary businesses on a fee-for-service basis. The cost and frequency of this service is tailored to each business depending on the size and needs.

Throughout the West Boundary, there may be up to 100 businesses between Greenwood and Beaverdell which might participate in a curbside collection service. Staff estimates the cost of this to be about \$100,000 per year.

There is no provision in the 2018 budget for this.

The RDKB's mandate to provide solid waste services to businesses is vague. The Board may wish to define this.

At some point the RDKB may want to consider providing organics collection services to businesses in the West Boundary, Boundary, Rossland, Greater Trail and Beaver Valley areas.

Implications

The RDKB could procure a curbside business recycling program for all West Boundary businesses for about \$100,000 per year. Selective services will cost less. This is not in the 2018 budget but could be included as a line item in the 2019 budget development process.

Advancement of Strategic Planning Goals

The provision of business recycling services (either depot or curbside) is a core solid waste function for the RDKB.

Background Information Provided

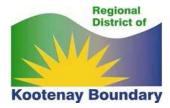
- Solid Waste Facilities Siting Policy (2013)
- Staff Report Grand Forks Recycling Depot (June 2015)

Alternatives

- Receive Staff Report
- Direct Staff to include the estimated cost of \$100,000 for the procurement of a curbside recycling collection service for West Boundary businesses in the development of the 2019 Solid Waste budget.
- Refer the Solid Waste Facilities Siting Policy to the P & P Committee for review
- Refer businesses solid waste services to SWMP Monitoring Committee for direction.
- That the RDKB reconsider the provision of curbside recycling collection for business in Rossland and Fruitvale.

Recommendation(s)

- That the Board of Directors receive the Staff Report regarding West Boundary Business Recycling Collection from Tim Dueck, Solid Waste Program Coordinator, June 28, 2018.
- Further that the Solid Waste Facilities Siting policy be referred to the P & P Committee for review.



STAFF REPORT

Date: 08 Nov 2015

File

ES Administration -Solid Waste

To: Chair Russell and Members, Environmental Services

Committee

From: Alan Stanley - General Manager of

Environmental Services

Re: Downtown Grand Forks Recycling

Depot

Issue Introduction

A Staff report from Alan Stanley, General Manager of Environmental Services regarding a request from the City of Grand Forks for changes to the downtown Grand Forks recycling depot.

History/Background Factors

At the June Environmental Services Committee meeting the Committee considered a Staff Report with the recommendation that the site be permanently closed and that a communications plan be developed and implemented to inform impacted residents of the changes.

The Committee directed staff to "discuss the possible removal of unmanned downtown recycling bins with the City of Grand Forks, including associated costs".

Staff have had a number of conversations with Grand Forks RDKB Director Krog. Director Krog indicated that Grand Forks City Council have discussed the issue and concluded that no appropriate alternate sites are currently available.

The operators of the Grand Forks Bottle Depot expressed interest in hosting a depot for Multi Material BC (MMBC) packaging and printed paper. It is likely that MMBC will only support one depot in Grand Forks therefore this likely becomes a choice between hosting the depot at the Grand Forks Landfill <u>or</u> at the Grand Forks Bottle depot. This issue is also discussed in a separate report.

Information presented at the June 2015 Environmental Services Committee Meeting:

The RDKB operates a recycling depot in downtown Grand Forks for packaging and printed paper located directly behind the Grand Forks Fire Hall on City of Grand Forks property.

The depot does not qualify for Multi Material BC (MMBC) subsidies and is operated at the sole expense of the RDKB. The depot is serviced by RDKB Staff and equipment. The depot is well used and as with all unstaffed depots presents a significant challenge in maintaining a clean and tidy site. The depot has been referred to by City of Grand Forks staff as an eyesore.

When the RDKB Board considered the MMBC subsidies in 2013, the direction to Staff was to maximize cost savings through either turning work over to MMBC or accepting subsidies where applicable. At the same time, since much information about the transition was not known, the Board also directed Staff to maintain the existing network of services and facilities even though some facilities would not qualify for subsidies. The objective was to minimize potential disruption, work for a time under the new protocols and then review the various levels of service. This process is ongoing.

The RDKB was informed by the Grand Forks Fire Chief that due to equipment acquisitions the space occupied by the depot would be needed by the Fire Department. Grand Forks City Council has expressed reservations regarding closure of the site and the Fire Chief, acting on behalf of Grand Forks City Council, requested information on relocating the depot to another site in the downtown core of Grand Forks. The Fire Chief did not identify any potential alternate sites.

Due to ongoing and previously documented problems with unstaffed waste management sites the RDKB Board adopted a Solid Waste Management Facilities Siting Policy. The objectives of the policy include directing the majority of solid waste facilities customers to staffed facilities, rationalizing service levels through identification of service overlap and establishing reasonable travel times to solid waste facilities at 30 minutes. Since the policy was adopted six unstaffed facilities have been closed. Unstaffed recycling depots have been closed in Rossland, Genelle and Fruitvale.

All residential users of the downtown Grand Forks depot receive curbside recycling collection with the exception of a small number of multi-family units. There is a depot at the Grand Forks Landfill specifically designed for commercial customers. The landfill depot duplicates the downtown depot services and recycling services delivered by other means. As noted earlier, the downtown depot does not qualify for

MMBC subsidies. The residential section of depot at the landfill qualifies for subsidies and is funded by MMBC.

According to online mapping software, the nearest staffed recycling facility at the Grand Forks Landfill is four minutes from the current site. There are no commercial or residential users in the Grand Forks area farther than 30 minutes from the nearest staffed facility.

Considering the close proximity to a staffed facility and the duplication of service, the recycling depot at the Grand Forks Landfill easily meets policy requirements and provides adequate depot service to the Grand Forks area.

Based on the policy and service provision requirements Staff recommend that the downtown Grand Forks recycling depot activity be shifted to the depot at the Grand Forks Landfill or the Grand Forks Bottle Depot and that the downtown depot be permanently closed.

Implications

Currently, the time required to service the Grand Forks depot is about 6 hours per week. Removing the depot would reduce equipment and fuel use and reduce the number of operator hours. Closing the depot would mean that more operator time would be required at the Grand Forks Landfill depot due to expected increases in volume. In addition, as the organics management program continues to expand (without additional Staff time assigned), operator time freed up would be reassigned to organics.

The RDKB contracts out cleaning of the depot to a private individual at an annual cost of \$6,000. The contractor requested an additional \$300/month due to the higher than expected time required to keep the site clean. If the increase were to be granted, the annual clean-up cost would be \$9,600.

Depot closure would require a communications plan and Staff suggest that the communications plan follow the same steps contained in the plan that was implemented prior to the Fruitvale recycling depot closure that occurred May 1, 2015.

Advancement of Strategic Planning Goals

The strategic objectives supported include cost effective service delivery, responsible funding of services and the focus on efficient waste management.

Background Information Provided

n/a

Alternatives

- 1. That the Environmental Services Committee receive the Staff Report regarding the downtown Grand Forks recycling depot.
- 2. That the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.
- 3. That the Environmental Services Committee direct Staff to investigate alternate locations for a downtown Grand Forks depot.
- 4. That the Environmental Services Committee direct Staff to maintain the current depot.

Recommendation(s)

That the Environmental Services Committee receive the Staff Report regarding the downtown Grand Forks recycling depot.

That the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.



POLICY TITLE:

Solid Waste Management Facilities Siting

APPROVAL DATE:

DATE OF REVIEW:

Policy:

The RDKB Board of Directors sites solid waste management facilities to provide a minimum service standard whereby all residents are within a thirty minute drive of a staffed solid waste management facility with exceptions as determined by the Board.

Purpose:

To deliver the majority of solid waste management disposal services using staffed facilities, insuring safer service for the public and RDKB Staff and improved environmental performance of solid waste disposal services.

To apply service delivery rationalization to the siting of solid waste management facilities and that residents have reasonable access to solid waste management facilities.

Procedure: Staff will analyse the siting of all existing and future solid waste management facilities with respect to travel times to insure that all residents are within a thirty minute drive (based on posted speed limits of roads and highways) of a staffed solid waste management facility.

> Further, Staff will make recommendations, with respect to this policy, to the Board of Directors on optimal locations of solid waste management facilities.

> > **Solid Waste Management Facilities Siting Policy**



P.O Box 129 Greenwood BC VOH 1JO tel. 250-449-5466

office. 250-445-6446

pool.greenwoodcity@shaw.ca

FundingProposal

Prepared for: B.I.S.M

Prepared by: Colby Mullis, Aquatic Programmer

Greenwood Municipal Swimming Pool

April 23, 2018

Program Overview

The intention is to provide Boundary youth with unique experiences and opportunities in developing leadership & positive life skills through their participation in one of two summer camp programs being offered by the Greenwood Municipal Swimming Pool (GWMP).

Camps will be offered for kids aged 7 to 13. A registered social worker (RSW), who's specialized skills lie in applied programming, will be be leading the camps and as such, will be working with youth staff & registered children.

Kids will have the opportunity to lead. Staff "Camp Leaders" will be working under the on-site RSW, learning about scheduling, programming & education through kinesthetic engagement.

Camp outlines are to be structured so that older registrants may have the opportunity to step into community leadership positions with the younger groups.

Local indigenous elders have been invited to participate, and we have confirmed partnership with a Grand Forks yoga instructor. Both camps will blend favorite activities with, hopefully, new and unique experiences.

Camp #1 (July 30th to August 3rd) Team Health & Development - Sports Camp

Camp #2 (August 13th to 17th) Into the Forest - Art & Nature Camp



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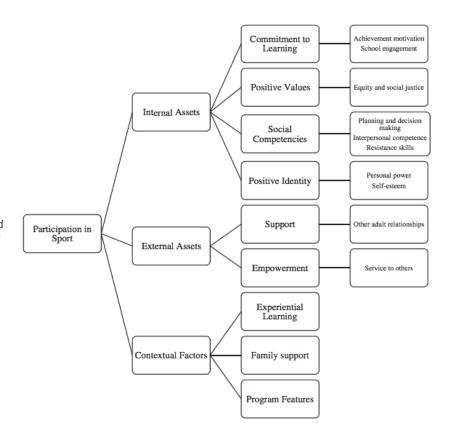
Goals & Measurement of Success

As put forward by camp programmer and RSW, Hannah Gigloff:

- Build relationships with the children, assess & work with behaviors throughout duration of camp
- mindfulness/ reflective component that will allow children to have input in camp activities and give feedback to camp leader
- Involve & encourage relationship with First Nations elders & community.
- Thorough research during camp organization and planning to evaluate how/if successful outcomes have been achieved in similar camps/programs, and what activities might lead to success.

What do we mean by success?

- Children and youth feel empowered throughout the duration and weeks following camps
- Connections made between youth from various towns
- Positive feedback and involvement from youth
- Youth feel passionate and engaged about attending camp each day
- Youth gain perspective on positive lifestyle that will encourage biopsychosocial health (holistic model of health) ideally long term
- Youth gain leadership skills that can be brought back to communities





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Accessible Registration

The Greenwood Municipal Pool has become a registered **Community Partner with the Canadian Tire Jump Start Foundation**. As such, this season will see children who, in past seasons, have been unable to participate in swimming & club programs due to funds be able to access *up to \$300.00 for the summer season*.

<u>Advocating Accessibility:</u> All administration & guarding staff at the GWMP will be trained on how to assist youth & the general public on completing the registration process for this program. Forms will be readily available at the pool.

<u>Promotion:</u> As per previous seasons, information packages regarding summer programs will be sent to schools throughout the West Boundary. Special attention will be given to the new funding program in an effort to assist kids in having an opportunity in participating.

Funding Proposal

Seeking funding at the amount of \$1000.00. The goal is to run this program at the loswest price point possible without compromising quality. If we are successful in keeping the funding costs down, the GWMP is then able to offer registration at a price that is not burdensome to all families of the West Boundary -- regardless of them qualifying for the Canadian Tire Jump Start funding.

- Boundary Recreation Committee has graciously contributed funds for equipment. As well, a partnership with the Greenwood Elementary School has opened up a number of resources for camp activities.
- See pricing matrix breakdown on following page. Note: Price point requested has been put forward without any information with regards to available funds. We appreciate and value any and all available contributions to this program.



P.O Box 129 Greenwood BC VOH 1JO tel. 250-449-5466

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| Art & Nature Camp (Ages 7 to 13) | |
|--|------------|
| Food | \$90.30 |
| Drinks est. at 15 kids @ \$0.67 / day (multiply by two camps) | \$10.05 |
| Snacks est. at 15 kids @ \$5.35 /day (multiply by two camps) | \$80.25 |
| Equipment | \$700.00 |
| Painting Equipment | \$200.00 |
| Jars / Containers | \$80.00 |
| Baskets | \$20.00 |
| Yoga Mats (For both camps) | \$400.00 |
| Wages* | \$1,374.75 |
| 40 Hour Work Week @ \$13.75 & @\$15.50 | \$1,170.00 |
| 7 Hours of Camp Prep Work with Aquatic Coordinator and Camp Leader | \$204.75 |
| TOTAL | \$2,165.05 |

| Sports Camp (7 to 13) | | |
|-----------------------------|--|------------|
| Food | | \$90.30 |
| Snacks est. at 15 kids @ \$ | 5.35 /day (multiply by two camps) | \$80.25 |
| Drinks est. at 15 kids @ \$ | 0.67 / day (multiply by two camps) | \$10.05 |
| Equipment | | \$550.00 |
| Basketballs | *To borrow equipment from elementary | |
| Tennis Equipment | school* | |
| Parachute (WalMart) | | \$150.00 |
| Hoop Equipment | | \$400 |
| Wages* | | \$1,374.75 |
| 40 Hour Work Week @ \$ | 13.75 & @\$15.50 | \$1,170.00 |
| 7 Hours of Camp Prep Wo | ork with Aquatic Coordinator and Camp Leader | \$204.75 |
| *Junior position, will wor | k under a Youth Leader / Camp Programmer | |
| | TOTAL | \$2,015.05 |

May 23, 2018

Re: West Boundary Recreation Grant Application Greenwood Pool-Summer 2018 Programs

For the West Boundary Recreation board,

As per the decision that was made on April 11th, please accept this letter as formal clarification of the additional funding that has been approved.

- I. An application was put forward to <u>BISM</u>, requesting \$1000.00. The board enthusiastically approved the request, allocating \$2000.00 in funding and have requested to assist with transportation costs for registrants as well.
- II. Please consider that with the West Boundary Recreation funding of \$2500.00 could assist in the costs in wages for a second "Youth Leader" (West Boundary youth) to receive training with a specialized Registered Social Worker who focuses on Recreation Programming.

Please see the attached BISM application for a detailed breakdown of the recreation programming and recreation training that will be provided to participants & youth leaders.

Thank you for your time and consideration,

Colby Mullis Aquatic Coordinator, Greenwood Municipal Swimming Pool 250-449-5466



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

| Applicant/Requesting Group | Greenwood Municipal Pool |
|--|---|
| Mailing Address: | P. O Box 129 |
| | Greenwood, BC |
| | V0H 1J0 |
| | |
| Phone: 250-445-2211 | Email: pool.greenwoodcity@shaw.ca |
| Contact Person (Representative) | Colby Mullis |
| Amount of grant request? | \$4500.00 |
| What is the purpose of the grant? | To be put towards the cost of instructor wages when |
| | Season. |
| Who will the grant benefit? | Youth & adults of the West Boundary community learning lifesaving swimming skills. |
| What are the other funding sources for this program/event? | City of Greenwood will be covering the cost of wages. Two staff members are subsidized through 2018 Canada |
| A Cariotte Cariotte | Sullille Jobs. |
| Are the participants being charged to participate? | |
| | Yes No |
| | If yes, how much? \$30.00 for a Preschool Swimming |
| | \$45.00 Levels 1 through 4 \$50.00 Levels 5 through 10 |
| | |
| Estimated # of benefiting participants? | 144 students participated in the 2017 season |

| where will the program/event be held? | The Greenwood Municipal Swimming Pool |
|--|---|
| When will the program/event be held? | Session 1: July 9 th to July 13 th Session 2: July 16 th to July 20 th |
| | Session 3: July 23rd to July 27th |
| | Session 4: August 13th to August 17th |
| | Session 5: August 20 to August 24 |
| Signature of Authorized | Date Date |
| Representative | |
| Completed forms should be sent to: | Regional District of Kootenay Boundary |
| | 202-842 Rossland Avenue |
| | Irail, BC VIR 458 |
| | Email: westboundaryrec@rdkb.com |
| | Office Use Only |
| Date Received | |
| Date Presented to the Boundary | |
| Community Development Committee | |
| Approved | d Denied |
| Amount approved | |

Page 79 of 591

2018 Regular Season Proposed Budget



ITEM ATTACHMENT # d)

| | Est. Totals | Gds/Mngmt | Pub Wrks | Camps | RCSK | Fitness | SwimClub | Concession | Sfty Equip | Training | Pool Equip | Mech Equip | Adv. Certs | General Costs |
|-----------------------|-------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| General Operations | | | | | | | | | | | | | | |
| Staff Wages 1 | \$34,446.50 | \$15,925.00 | \$5,100.00 | \$3,951.50 | \$4,875.00 | \$1,000.00 | \$627.00 | | | \$1,600.00 | | | \$1,368.00 | |
| In-House Certs | \$500.00 | | | | | | | | | \$500.00 | | | | |
| Snacks | \$930.60 | | | \$180.60 | | | \$50.00 | \$700.00 | | | | | | |
| Drinks | \$180.00 | | | | | | \$30.00 | \$150.00 | | | | | | |
| Cert Materials | \$1,500.00 | | | | \$250.00 | | \$250.00 | | | | | | \$1,000.00 | |
| Training Equip | \$2,400.00 | | | | | | \$700.00 | | | | | | \$1,700.00 | |
| Stock / Inventory | \$3,350.00 | | | \$1,250.00 | | | | | \$600.00 | | \$1,500.00 | | | |
| Operating Permit | \$250.00 | | | | | | | | | | | | | \$250.00 |
| Insurance | \$700.00 | | | | | | | | | | | | | \$700.00 |
| Power/Phone | \$5,000.00 | | | | | | | | | | | | | \$5,000.00 |
| Office Equipment | \$1,000.00 | | | | | | \$1,000.00 | | | | | | | |
| Mechanical Operations | | | | | | | | | | | | | | |
| Chemicals | \$1,500.00 | | | | | | | | | | | \$1,500.00 | | |
| Testing Components | \$500.00 | | | | | | | | | | | \$500.00 | | |
| Chem Sensor | \$6,800.00 | | \$900.00 | | | | | | \$5,500.00 | | | | | \$400.00 |
| Pool Engineer | \$4,000.00 | | | | | | | | | | | | | \$4,000.00 |
| | \$63,057.10 | \$15,925.00 | \$6,000.00 | \$5,382.10 | \$5,125.00 | \$1,000.00 | \$2,657.00 | \$850.00 | \$6,100.00 | \$2,100.00 | \$1,500.00 | \$2,000.00 | \$4,068.00 | \$10,350.00 |

Total Operations: \$63,057.10 Estimated Revenue: \$33,092.97 Guaranteed Revenue: \$11,180.00

Defecit: \$18,784.13

Theresa Lenardon

Subject:

FW: FW: Trail Fire Dispatch

----- Forwarded message -----

From: Walter Osellame < midwaychief@shaw.ca>

Date: Thu, May 24, 2018 at 12:21 PM

Subject: Trail Fire Dispatch To: rrussell@rdkb.com

Cc: Dan Derby < dderby@rdkb.com >, Douglas McMynn < mayor.midwaybc@shaw.ca >, "Penny Feist, CAO"

<midwaybc@shaw.ca>, mandison@rdkb.com

Chairperson Russell:

I am writing to you today to convey accolades to the dispatchers who have manned Trail Fire Dispatch over the many years they provided this service.

We did the switch over to Kelowna Dispatch yesterday and I want to say on behalf of Midway Volunteer Fire department that we will truly miss having Trail Fire perform the dispatch duties they have for so long. Each of the dispatchers knew us and our response area and they have always had our backs. We always knew that if anything happened that required immediate assistance, our Trail crew was always at the ready. I think we became somewhat spoiled because of the "over and above" efforts of this excellent group.

I would appreciate you conveying our thanks and congratulations to all the Trail Dispatch members for a job exceptionally well done. In addition, Chief Officers Johnson, Martin and Derby have been excellent in ensuring we were always looked after through the years.

We intend to send our thanks as well, but thought it would be most appropriate that the RDKB administrative body acknowledge their excellent work.

Thank you Walt Osellame Midway VFD Fire Chief/LAFC

Roly Russell

Director for Rural Grand Forks & Chair of the Board Regional District of Kootenay Boundary | http://www.rdkb.com

Cell: 250.584.4677 | em: rrussell@rdkb.com



Agricultural Land Commission

133-4940 Canada Way Burnaby, British Columbia V5G 4K6 Tel: 604 660-7000 Fax: 604 660-7033

ALC File: 56559

www.alc.gov.bc.ca

June 11, 2018

Carol Haynes DELIVERED ELECTRONICALLY

Dear Ms. Haynes:

Application 56559 subdivide land in the Agricultural Land Reserve Re:

Please find attached the Reasons for Decision of the Kootenay Panel for the above noted application (Resolution #179/2018). As agent, it is your responsibility to notify the applicant accordingly.

Review of Decisions by the Chair

Under section 33.1 of the Agricultural Land Commission Act (ALCA), the Chair of the Agricultural Land Commission (the Commission) has 60 days to review this decision and determine if it should be reconsidered by the Executive Committee in accordance with the ALCA. You will be notified in writing if the Chair directs the reconsideration of this decision. The Commission therefore advises that you consider this 60 day review period prior to acting upon this decision.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to ALC Policy P-08: Request for Reconsideration available on the Commission website.

Please direct further correspondence with respect to this application to Riccardo Peggi at (Riccardo.Peggi@gov.bc.ca).

Yours truly,

Riccardo Peggi, Land Use Planner

Reasons for Decision (Resolution #179/2018) Enclosure:

cc: Regional District of Kootenay Boundary (File: B-TWP9A-10923.900)



AGRICULTURAL LAND COMMISSION FILE 56559 REASONS FOR DECISION OF THE KOOTENAY PANEL

Applicants:

Panel:

Subdivision Application Submitted Under s. 21(2) of the Agricultural Land Commission Act

C. Elaine Williams

| | Carol Haynes |
|-----------|---|
| | Donald Williams |
| | |
| | |
| Agent: | Carol Haynes |
| | |
| | |
| Property: | Parcel Identifier: 012-126-772 |
| | Legal Description: Sublot 152, Township 9A, |
| | Kootenay District, Plan X63, Except (1) Part Included |
| | in Pan 6491 and (2) Part Included in SRW Plan 6603 |
| | and Pan NEP79280 |
| | Civic: 165 and 185 Highway 22, Patterson BC |
| | Area: 8.2 ha |
| | |

Ian Knudsen

David Zehnder, Kootenay Panel Chair

Page 1 of 6



OVERVIEW

- [1] The Property is located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the Agricultural Land Commission Act (the ALCA). The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.
- [2] Pursuant to s. 21(2) of the ALCA, the Applicants are applying to the Agricultural Land Commission (the "Commission") to subdivide the 8.2 ha Property into two lots of 4.1 ha each. The Property has been passed down to three family members that now share an interest in the Property. There is one single-family home and one manufactured home on the Property. The subdivision would result in one house on each lot (the "Proposal").
- [3] The first issue the Panel considered is whether the Proposal would impact the agricultural utility of the Property.
- [4] The second issue the Panel considered is whether there are any economic, social, or cultural considerations, or regional and community planning objectives that contribute to the Panel's review of the Proposal, taking into account the priority given to agricultural considerations.
- [5] The issues were considered in the context of s. 4.3 of the ALCA, which states:

When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) The purposes of the commission set out in section 6;
- (b) Economic, cultural and social values;
- (c) Regional and community planning objectives;
- (d) Other prescribed considerations

The purposes of the Commission set out in s. 6 of the ALCA are:

(a) To preserve agricultural land;

Page 2 of 6



- (b) To encourage farming on agricultural land in collaboration with other communities of interest; and,
- (c) To encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD

- [6] The Proposal along with related documentation from the Applicants, Agent, local government, and Commission is collectively referred to as the "Application". All documentation in the Application was disclosed to the Agent in advance of this decision.
- [7] On May 8, 2018, in accordance with the ALC Policy Regarding Site Visits in Applications, the Panel conducted a walk-around site visit (the Site Visit). A site visit report was prepared in accordance with the Policy Regarding Site Visits in Applications. The site visit report was certified as accurately reflecting the observations and discussions of the Site Visit by the Agent on May 14, 2018 (the Site Visit Report).

EVIDENCE AND FINDINGS

Issue 1: Whether the Proposal would impact the agricultural utility of the Property.

[8] To assess agricultural capability on the Property, the Panel referred to agricultural capability ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability ratings applicable to the Property are Class 2 and Class 6; more specifically about 95% of the Property is rated as (2M) with about 5% of the Property rated as 6TR.

Class 2 - land is capable of producing a wide range of crops. Minor restrictions of soil or climate may reduce capability but pose no major difficulties in management.

Page 3 of 6



Class 6 - land is important in its natural state as grazing land. These lands cannot be cultivated due to soil and/or climate limitations.

The limiting subclasses associated with this parcel of land are M (moisture deficiency), T (topographic limitations), and R (bedrock near the surface).

- [9] At the Site Visit, the Panel observed that the Property is generally flat with a few rocky outcroppings and is bisected by a creek.
- [10] Based on the agricultural capability ratings and the Panel's observations at the Site Visit, the Panel finds that the majority of the Property has agricultural capability.
- [11] The Applicants intend to "continue to use the land the same way we are using it now", the Panel must take a long-term view to preserving agricultural land beyond the current Applicants' ownership of the Property. Generally, it is the Commission's experience that the subdivision of land into smaller lots reduces the range of agricultural options available on a parcel and decreases the likelihood of agriculture taking place in the future. The Panel finds that retaining the Property in its current size and configuration would better ensure its availability for agriculture in the future, given its agricultural capability. The Panel therefore finds that subdivision would negatively impact the agricultural utility of the Property.
- [12] The Applicants intend to subdivide off the manufactured home to live in and sell the remainder. The Panel finds that the Property already contains two dwellings as permitted within the Agricultural Land Reserve Use, Subdivision and Procedure Regulation, B.C. Reg. 171/2002, and that the Proposal could lead to further permanent residential development.
- Issue 2: Whether there are any economic, social, or cultural considerations, or regional and community planning objectives that contribute to the Panel's review of the Proposal, taking into account the priority given to agricultural considerations.
- [13] The Applicant did not include any evidence or rationale related to cultural and social values

Page 4 of 6



- [14] The Application submits that, with co-ownership of the Property, "there is no economic value as there is no income made from the parcel of land. The way the land is registered presently, it has no value to either party. Being the sole owner of the proposed parcels would give us the opportunity to get value at the bank for credit etc". While the Applicants' may face challenges in co-owning the Property, the Panel does not find that it is substantial rationale to subdivide the Property given that subdivision would negatively impact the agricultural utility of the Property.
- [15] With regards to regional and community planning objectives, the Application submits that the Regional District of Kootenay Boundary (RDKB) zoning for the Property allows for subdivision below the AGRI1 zone minimum lot size of 4.0 ha to a minimum of 1 ha if the subdivision will separate multiple legally constructed dwellings that are not connected to a community water system. The Panel does not find the provision for exception to the minimum lot size established in the RDKB Zoning Bylaw to be a determining factor in its decision. The Panel finds that the mechanism by which the RDKB can allow for subdivision of the Property below the minimum lot size is not a regional and community planning objective consideration.

Weighing the Factors in Priority

[16] The Panel does not find the difficulties of co-owning land is rationale enough to subdivide agricultural land and the Panel finds that the ability for the Applicant to subdivide the Property below the minimum lot size established by the RDKB Zoning Bylaw is not pertinent to its decision. The Panel therefore did not find any economic, social, cultural, or regional and community planning objectives to be pertinent to its decision and based its decision on the agricultural considerations.

DECISION

[17] For the reasons given above, the Panel refuses the Proposal to subdivide the 8.2 ha Property into two lots of 4.1 ha each.

Page 5 of 6



- [18] These are the unanimous reasons of the Panel.
- [19] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the ALCA.
- [20] Resolution #179/2018 Released on June 11, 2018

David Zehnder, Panel Chair

On behalf of the Kootenay Panel

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Agricultural Land Commission

133-4940 Canada Way Burnaby, British Columbia V5G 4K6 Tel: 604 660-7003 Fax: 604 660-7033 www.alc.gov.bc.ca

June 7, 2018

Sanja Zarchikoff
DELIVERED ELECTRONICALLY

ALC File: 55895

Dear Sanja Zarchikoff:

Re: Application 55895 to Subdivide Land in the Agricultural Land Reserve

Please find attached the Reasons for Decision of the Kootenay Panel for the above noted application (Resolution #176/2018).

Review of Decisions by the Chair

Under section 33.1 of the *Agricultural Land Commission Act* (ALCA), the Chair of the Agricultural Land Commission (the Commission) has 60 days to review this decision and determine if it should be reconsidered by the Executive Committee in accordance with the ALCA. You will be notified in writing if the Chair directs the reconsideration of this decision. The Commission therefore advises that you consider this 60 day review period prior to acting upon this decision.

Request for Reconsideration of a Decision

Under section 33(1) of the ALCA, a person affected by a decision (e.g. the applicant) may submit a request for reconsideration. The request must be received within one (1) year from the date of this decision's release. For more information, refer to ALC Policy P-08: Request for Reconsideration available on the Commission website.

Please direct further correspondence with respect to this application to Riccardo Peggi at Riccardo.Peggi@gov.bc.ca.

Yours truly,

Riccardo Peggi, Land Use Planner

Enclosure: Reasons for Decision (Resolution #176/2018)

cc: Kootenay Boundary Regional District (File: A-1236-05490.000 Zarchikoff)



AGRICULTURAL LAND COMMISSION FILE 55895 REASONS FOR DECISION OF THE KOOTENAY PANEL

Applicants:

Subdivision Application Submitted Under s. 21(2) of the Agricultural Land Commission Act

Sanja Zarchikoff

| | Daniel Zarchifoff |
|-----------|---|
| Agent: | Sanja Zarchikoff |
| Property: | Parcel Identifier: 016-032-543 Legal Description: Lot 297, District Lot 1236, Kootenay District, Plan 785B, Except Plan R139 Civic: 1438 and 1444 Highway 2B, Fruitvale BC Area: 1.9 ha |
| Panel: | David Zehnder, Kootenay Panel Chair Ian Knudsen |

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OVERVIEW

- [1] The Property is located within the Agricultural Land Reserve (ALR) as defined in s. 1 of the Agricultural Land Commission Act (ALCA). The Property is located within Zone 2 as defined in s. 4.2 of the ALCA.
- [2] Pursuant to s. 21(2) of the ALCA, the Applicants are applying to the Agricultural Land Commission (the "Commission") to subdivide the 1.9 ha Property into two lots of 1.7 ha and a 0.2 ha for the Applicants to be able to downsize but still remain on the Property (the "Proposal").
- [3] The first issue the Panel considered was whether the Proposal would have an impact on the agricultural utility of the Property.
- [4] The second issue the Panel considered is whether there are any economic, social, cultural, or regional and community planning objectives considerations that contribute to the Panel's review of the proposal taking into account the priority given to agricultural considerations.
- [5] The Proposal was considered in the context of s. 4.3 of the ALCA, which states:

When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) The purposes of the commission set out in section 6;
- (b) Economic, cultural and social values;
- (c) Regional and community planning objectives;
- (d) Other prescribed considerations

The purposes of the Commission set out in s. 6 of the ALCA are:

- (a) To preserve agricultural land;
- (b) To encourage farming on agricultural land in collaboration with other communities of interest; and,

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(c) To encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

EVIDENTIARY RECORD

[6] The Proposal along with related documentation from the Applicants, local government, and Commission is collectively referred to as the "Application". All documentation in the Application was disclosed to the Applicants in advance of this decision.

EVIDENCE AND FINDINGS

Issue 1: Whether the Proposal would have an impact on the agricultural utility of the Property.

- [7] To assess agricultural capability on the Property, the Panel referred to agricultural capability ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The improved agricultural capability rating applicable to the Property is Class 2, more specifically (2M).
 - Class 2 land is capable of producing a wide range of crops. Minor restrictions of soil or climate may reduce capability but pose no major difficulties in management.

The limiting subclass associated with this parcel of land is M (moisture deficiency).

[8] The Applicants indicate that "the land under this application has no agricultural value. The ground is mostly rock and has a hillside" that is heavily treed. Furthermore, no agricultural improvements have been made to the land within the proposed 0.2 ha parcel as the soil is of poor quality. However, based on the agricultural capability ratings, the Panel finds that the Property has agricultural capability.

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- [9] Generally, it is the Panel's experience that the subdivision of land into smaller lots reduces the range of agricultural options available on a parcel and decreases the likelihood of agriculture taking place in the future. The Panel finds that retaining the Property in its current size and configuration would better ensure its availability for agriculture in the future, given its agricultural capability. The Panel therefore finds that subdivision would negatively impact the agricultural utility of the Property.
- [10] The Property currently contains a manufactured home and a single family home. The Applicants intend to subdivide off the manufactured home to live in and sell the remainder. The Panel finds that the Property already contains two dwellings as permitted within the Agricultural Land Reserve Use, Subdivision and Procedure Regulation, B.C. Reg. 171/2002, and that the Proposal could lead to further permanent residential development.
- Issue 2: Whether there are any economic, social, cultural, or regional and community planning objectives considerations that contribute to the Panel's review of the proposal taking into account the priority given to agricultural considerations.
- [11] The Application did not include any evidence or rationale related to economic, cultural and social values.
- [12] With regards to regional and community planning objectives, the Application submitted that the Regional District of Kootenay Boundary (RDKB) zoning for the Property allows for subdivision below the AGRI1 zone minimum lot size of 4.0 ha to a minimum of 0.2 ha if the subdivision will separate multiple legally constructed dwellings that are connected to a community water system. The Panel does not find the provision for exception to the minimum lot size established in the RDKB Zoning Bylaw to be a determining factor in its decision. The Panel finds that the mechanism by which the RDKB can allow for subdivision of the Property below the minimum lot size is not a regional and community planning objective consideration.

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Weighing the Factors in Priority

[13] The Applicant did not include any evidence or rationale related to economic, cultural and social values and the Panel finds that the ability for the Applicant to subdivide the Property below the minimum lot size established by the RDKB Zoning Bylaw is not pertinent to its decision. The Panel therefore did not find any economic, social, cultural, or regional and community planning objectives and based its decision on the agricultural considerations.

DECISION

- [14] For the reasons given above, the Panel refuses the Proposal to subdivide the 1.9 ha Property into two lots of 1.7 ha and a 0.2 ha.
- [15] These are the unanimous reasons of the Panel.
- [16] A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the ALCA.
- [17] Resolution #176/2018Released on June 7, 2018

David Zehnder, Panel Chair

On behalf of the Kootenay Panel

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ABC Head Office
248 Reld Street
Quesnel, BC
V2J 2M2
250.992.1230
1.888.235.1174
Info@abccomm.com

June 13, 2018

Regional District of Kootenay Boundary Board of Directors 202 - 843 Rossland Ave. Trail, BC V1R 4S8

Dear Board of Directors,

We are writing to inform you of an important consultation currently underway by Innovation, Science and Economic Development Canada (ISED). As a strong supporter of broadband access, it is important to voice your support for the preservation of the spectrum that enables broadband connectivity in your region.

ABC Communications currently offers broadband internet service in rural communities across BC using fixed wireless networks, built on our 3500 MHz spectrum licences. ABC has invested heavily in our networks to provide reliable high-speed access that meets the growing demands of families and businesses.

ISED plans to reclaim a portion of the spectrum in the 3500 MHz band and offer this spectrum to mobile carriers at auction. Small regional carriers like ABC Communications, who are dedicated to providing services in rural communities, may be negatively impacted by this process, depending on the outcome of this consultation. You can read more about the consultation (reference SLPB-004-18) here.

ISED proposes two methods of reclaiming spectrum. The first (Option 1) would diminish ABC's spectrum licences. If enacted, this measure would damage not only internet service availability in your area, but would damage service levels, consumer choice, and competition across Canada.

With reduced holdings of this spectrum, ABC cannot continue to provide reliable high-speed services to our customers. The speeds we offer would be reduced, and the number of customers we could serve would be reduced.



Proudly serving BC since 1989.

Prince George | Quesnel | Burns Lake | 100 Mile House | Vanderhoof | Penticton | Kelowna | Vancouver



ABC Head Office
248 Reld Street
Quesnel, BC
V2J 2M2
250.992.1230
1.888.235.1174
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The second method (Option 2) would not diminish ABC's spectrum holdings.

We ask you to lend your voice to the efforts of rural service providers across Canada to preserve rural broadband services. Please find attached two letters that you may use as templates for your response:

- 1. A letter addressed to the Minister of Innovation, Science and Economic Development, Navdeep Bains; and
- 2. A letter addressed to ISED in response to the consultation process.

We ask that you send these letters before July 12, 2018, the deadline for submissions.

If you have any questions about this consultation, or its implications for rural broadband connectivity, please do not hesitate to call me.

Kind regards,

Falko Kadenbach, Vice-President

ABC Communications



Proudly serving BC since 1989.

Prince George | Quesnel | Burns Lake | 100 Mile House | Vanderhoof | Penticton | Kelowna | Vancouver

The Honourable Navdeep Bains, P.C., M.P.
Minister of Innovation, Science and Economic Development
House of Commons Ottawa, Ontario
K1A 0A6

Dear Minister,

We are writing to encourage you to support and promote broadband connectivity in rural Canada.

The Government of Canada has committed \$500 million to rural broadband through the Connect to Innovate program. The CRTC has established a universal service objective for internet access. And the Standing Committee on Industry, Science and Technology published a report of 12 recommendations for bridging the digital divide in Canada.

Despite these and other expressions of support for rural broadband access, Innovation, Science and Economic Development Canada (ISED) is contemplating a measure that will reduce service levels in rural communities across Canada, and discourage future private investment into rural broadband networks.

Spectrum is essential for rural broadband access, and ISED is considering a reduction of spectrum from rural broadband network operators. Rural broadband service providers require more spectrum, not less.

In Gazette Notice SLPB-004-18: Consultation on Revisions to the 3500 MHz Band to Accommodate Flexible Use and Preliminary Consultation on Changes to the 3800 MHz Band, ISED presents the possibility (Option 1) of reducing the spectrum holdings of existing licence-holders in order to auction this spectrum for mobile use. This would result in service deterioration in rural communities.

ISED presents the alternative (Option 2) of reducing spectrum holdings to 50 MHz. This option will protect the existing broadband access of rural British Columbians in communities that are served by regional carriers.

We hope that you will consider the investments and commitments that the Government of Canada has made to bridging the digital divide in rural Canada, and urge ISED to preserve the existing spectrum holdings of rural broadband service providers by choosing Option 2 over Option 1.

We would like to thank you and ISED for moving ahead with the re-allocation and long-term licensing of the 3500 MHz band. This will make Canada a leader in 5G mobile while preserving rural last-mile services for Canadians.

Yours Sincerely,

Senior Director, Spectrum Licensing and Auction Operations Innovation, Science and Economic Development Canada ic.spectrumauctions-encheresduspectre.ic@canada.ca

Re: Gazette Notice SLPB-004-18: Consultation on Revisions to the 3500 MHz Band to Accommodate Flexible Use and Preliminary Consultation on Changes to the 3800 MHz Band

Access to broadband connectivity is critical to rural households in Canada. The vitality of rural and remote communities depends on our ability to participate in the digital economy and engage with friends, family, educational opportunities, and government services over the internet. Fixed wireless spectrum is crucial to rural connectivity.

[Organization Name] is deeply concerned about the proposed reduction of spectrum described in Option 1 (paragraph 46). Reducing the spectrum available for rural broadband networks will adversely affect broadband services in rural communities across Canada.

We urge ISED to choose Option 2 (paragraph 48), which does not reduce the spectrum holdings of small rural service providers. Better yet, we urge ISED to not reduce any spectrum holdings that are currently used for providing service in rural communities, and to make more spectrum available for providing fixed wireless services in rural communities.

We appreciate ISED's ongoing efforts to support rural broadband connectivity in Canada through funding programs. We encourage ISED to leverage these investments by ensuring that adequate spectrum will be available for last-mile broadband services.

Thank you for considering our submission.

Signature

REGIONAL DISTRICT OF KOOTENAY BOUNDARY AP5090

Cheque Register-Summary Date: May 31, 2018

Supplier: 084010-ZUM Cheque Date: May 1-31, 2018

| Cheque | Supplier | Supplier Name | Amount |
|-------------|----------|--------------------------------------|-----------|
| 03-May-2018 | ALB020 | ALBERTA FIRE CHIEFS ASSOCIATION | 728.22 |
| 03-May-2018 | BLA009 | BLACK, STEPHANIE | 32.00 |
| 03-May-2018 | BOU036 | BOUNDARY COUNTRY REGIONAL CHAMBER | 2,500.00 |
| 03-May-2018 | BOU043 | BOUNDARY ALL NATIONS ABORIGINAL COUN | 1,000.00 |
| 03-May-2018 | CER040 | CERVUS AG EQUIPMENT LP | 152.95 |
| 03-May-2018 | CHR410 | CHRISTINA LAKE TOURISM SOCIETY | 2,300.00 |
| 03-May-2018 | CIB010 | CIBC VISA | 13,278.33 |
| 03-May-2018 | DEL070 | DELL CANADA INC | 286.69 |
| 03-May-2018 | FER001 | FERRARO FOODS | 534.34 |
| 03-May-2018 | FOR010 | FORTISBC - ELECTRICITY | 6,934.89 |
| 03-May-2018 | FOR040 | FORTIS BC - NATURAL GAS | 4,935.41 |
| 03-May-2018 | FRI015 | FRIESEN RICHARD | 161.24 |
| 03-May-2018 | GAR150 | GARAVENTA (CANADA) LTD. | 1,030.00 |
| 03-May-2018 | GRA055 | GRAND FORKS RENOVATION CENTRE | 7.45 |
| 03-May-2018 | GRA065 | GRAND FORKS SENIORS SOCIETY | 100.00 |
| 03-May-2018 | GRA160 | GRAND FORKS ART GALLERY SOCIETY | 5,000.00 |
| 03-May-2018 | KIW020 | KIWANIS CLUB OF TRAIL | 13,817.33 |
| 03-May-2018 | KON070 | KONRAD, FRANK | 150.00 |
| 03-May-2018 | KOO610 | KOOTENAY BOUNDARY REGIONAL HOSPITA | 1,000.00 |
| 03-May-2018 | KUR002 | KUROMI, KEITH | 400.00 |
| 03-May-2018 | MAL001 | MALLACH, ANDY | 577.50 |
| 03-May-2018 | MAR027 | MARSH, CHRISTOPHER | 147.96 |
| 03-May-2018 | MAR035 | MARKIN INVESTMENTS LTD. | 15,779.19 |
| 03-May-2018 | MIN040 | MINISTER OF FINANCE | 1,422.86 |
| 03-May-2018 | MOO110 | MOODY CREEK DEVELOPMENTS | 670.00 |
| 03-May-2018 | NAB010 | NABCO CANADA INC | 21.06 |
| 03-May-2018 | NOF010 | NO FRILLS | 368.76 |
| 03-May-2018 | PEN015 | PENNEY, JENNIFER | 70.00 |
| 03-May-2018 | PRE150 | PRESTON, DENISE MARIE | 70.00 |
| 03-May-2018 | REC002 | RECEIVER GENERAL | 470.59 |
| 03-May-2018 | REC010 | RECEIVER GENERAL FOR CANADA | 97,516.98 |
| 03-May-2018 | REC570 | RECEIVER GENERAL FOR CANADA | 163.20 |
| 03-May-2018 | REI003 | REILLY, BRIANNA | 115.00 |
| 03-May-2018 | ROS010 | THE CITY OF ROSSLAND | 163.56 |
| 03-May-2018 | ROT030 | ROTVOLD MARGUERITE | 346.80 |
| 03-May-2018 | SCH065 | SCHMITZ, RANDY W. | 13,311.01 |
| 03-May-2018 | SHA030 | SHAW CABLE | 142.05 |
| 03-May-2018 | SOL001 | THE SOLID WASTE ASSOC. OF NORTH AMER | 273.48 |
| 03-May-2018 | SPC010 | SOCIETY FOR PREVENTION OF CRUELTY TO | 7,437.00 |
| 03-May-2018 | STE160 | STEFAN FRASER & ASSOCIATES INC | 10,387.39 |
| 03-May-2018 | TEL001 | TELUS COMMUNICATIONS (B.C.) INC. | 12,942.94 |
| 03-May-2018 | TEL002 | TELUS MOBILITY | 3,758.86 |
| 03-May-2018 | THY010 | THE THYME & PLATE C/O NICOLE MCGREGO | 0.00 |
| 03-May-2018 | TRA011 | TRAIL CURLING ASSOCIATION | 3,000.00 |
| 03-May-2018 | TRA900 | TRAIL BEER REFINERY | 285.60 |
| 03-May-2018 | TRS020 | TRS GUTTER | 236.25 |
| 03-May-2018 | TWI070 | TWISTED FORKS CATERING | 0.00 |
| 03-May-2018 | VAN005 | VAN HOOGEVEST, MELINA C | 213.12 |

| 03-May-2018 | VIS050 | VISTA RADIO LTD. | 415.80 |
|-------------|--------|--------------------------------------|-----------|
| 03-May-2018 | WES065 | WEST BOUNDARY SUSTAINABLE FOODS AN | 500.00 |
| 03-May-2018 | WHI090 | WHITLOCK INSURANCE SERVICES | 2,021.00 |
| 03-May-2018 | WIE030 | WIEBE, GABRIEL | 110.00 |
| 10-May-2018 | AJB010 | A&J BODYSHOP (1983) LTD. | 5,735.11 |
| 10-May-2018 | ARG020 | ARGOSY CONSTRUCTION GROUP INC. | 1,464.96 |
| 10-May-2018 | BOU045 | BOUNDARY WOMEN'S SOFTBALL LEAGUE | 1,000.00 |
| 10-May-2018 | BOU460 | BOUNDARY EXCAVATING | 13,566.00 |
| 10-May-2018 | BRI001 | BRINK'S CANADA LIMITED | 458.95 |
| 10-May-2018 | CAS019 | CASTLEGAR MEDICAL ASSOCIATES | 42.40 |
| 10-May-2018 | CHM010 | CHMECHANICAL | 2,279.90 |
| 10-May-2018 | CHR270 | CHRISTINA LAKE NEWS | 73.50 |
| 10-May-2018 | COL026 | COLUMBIA WIRELESS INC. | 610.40 |
| 10-May-2018 | COM012 | COMPOST COUNCIL OF CANADA | 677.25 |
| 10-May-2018 | DEL070 | DELL CANADA INC | 1,662.91 |
| 10-May-2018 | FLE015 | FLEETCOR CANADA MASTERCARD | 4,179.02 |
| 10-May-2018 | FLE015 | FLEETCOR CANADA MASTERCARD | 530.21 |
| 10-May-2018 | FOR010 | FORTISBC - ELECTRICITY | 18,053.12 |
| 10-May-2018 | FOR040 | FORTIS BC - NATURAL GAS | 3,204.44 |
| 10-May-2018 | GEO080 | GEO EARTH MAPPING | 317.63 |
| 10-May-2018 | GRA630 | GRAYSON, SARA | 44.78 |
| 10-May-2018 | GRE030 | GREYHOUND COURIER EXPRESS | 199.75 |
| 10-May-2018 | HOT020 | HOT SPOT DINER | 0.00 |
| 10-May-2018 | KOO008 | KOOTENAY MAINTENANCE SERVICES | 5,082.00 |
| 10-May-2018 | MAI003 | MAIN PLUMBING & HEATING | 469.97 |
| 10-May-2018 | MIN030 | MINISTER OF FINANCE | 5,100.00 |
| 10-May-2018 | MIN040 | MINISTER OF FINANCE | 28.86 |
| 10-May-2018 | MIN090 | MINISTER OF FINANCE | 20,814.71 |
| 10-May-2018 | MIR030 | MIRCOM TECHNOLOGIES LIMITED | 554.40 |
| 10-May-2018 | NAM010 | NAMS CANADA INC | 225.75 |
| 10-May-2018 | PEN015 | PENNEY, JENNIFER | 598.35 |
| 10-May-2018 | PLA100 | PLANET CLEAN | 32.76 |
| 10-May-2018 | REI003 | REILLY, BRIANNA | 742.02 |
| 10-May-2018 | SEC030 | SECURE BY DESIGN | 44.80 |
| 10-May-2018 | SEL040 | SELKIRK COLLEGE (CASTLEGAR) | 112.00 |
| 10-May-2018 | SHA030 | SHAW CABLE | 386.68 |
| 10-May-2018 | STE130 | STERICYCLE COMMUNICATION SOLUTIONS | 813.94 |
| 10-May-2018 | TEL001 | TELUS COMMUNICATIONS (B.C.) INC. | 57.25 |
| 10-May-2018 | THE010 | THE SOURCE | 56.44 |
| 10-May-2018 | THE200 | THE JUICE | 453.85 |
| 10-May-2018 | TOM060 | TOMASHEWSKY, ROSANNE, IN TRUST | 196.44 |
| 10-May-2018 | TWI070 | TWISTED FORKS CATERING | 126.00 |
| 10-May-2018 | VHS001 | VH SPORTE CANADA | 98.56 |
| 10-May-2018 | VIS050 | VISTA RADIO LTD. | 1,646.52 |
| 10-May-2018 | XER010 | XEROX CANADA LTD. | 649.85 |
| 17-May-2018 | ARL010 | THE ARLINGTON HOTEL | 443.73 |
| 17-May-2018 | BAU020 | BAULNE CHELAN | 116.00 |
| 17-May-2018 | CHA030 | CHALLENGER AUTO DETAILING | 173.25 |
| 17-May-2018 | CHM010 | CHMECHANICAL | 3,673.19 |
| 17-May-2018 | CIE020 | CI EXCAVATING | 78.75 |
| 17-May-2018 | DER040 | DEREK'S AUTO REPAIR | 1,608.49 |
| 17-May-2018 | FOR010 | FORTISBC - ELECTRICITY | 7,093.65 |
| 17-May-2018 | FOR040 | FORTIS BC - NATURAL GAS | 5,462.19 |
| 17-May-2018 | GAI010 | GAIA PRINCIPLES IPM SERVICES | 52.50 |
| 17-May-2018 | GAR025 | GARRETT, LORNE | 105.00 |
| 17-May-2018 | GRA180 | GRAND FORKS INTERNATIONAL BASEBALL T | 3,500.00 |
| | | | |

| 17-May-2018 | INL050 | INLAND KENWORTH PENTICTON | 170.24 |
|-------------|--------|--------------------------------------|------------|
| 17-May-2018 | JRS010 | JR'S CONSTRUCTION | 52.50 |
| 17-May-2018 | LAC030 | LACEY, ADAM D | 951.85 |
| 17-May-2018 | MIL030 | MILNE, JASON | 80.00 |
| 17-May-2018 | MIN040 | MINISTER OF FINANCE | 325.44 |
| 17-May-2018 | PAS060 | THE PASTRY SHOP | 377.70 |
| 17-May-2018 | PEN010 | PENGELLY WOODWORKING | 0.00 |
| 17-May-2018 | RAC010 | RACE TRAC FUELS | 1,497.27 |
| 17-May-2018 | REC002 | RECEIVER GENERAL | 493.77 |
| 17-May-2018 | REC010 | RECEIVER GENERAL FOR CANADA | 126,069.93 |
| 17-May-2018 | RED100 | RED TAG FITNESS | 7,960.93 |
| 17-May-2018 | ROS010 | THE CITY OF ROSSLAND | 894.97 |
| 17-May-2018 | SAV040 | SAVE-ON-FOODS | 22.02 |
| 17-May-2018 | SCO045 | SCOTT-MAY, CATHERINE | 2,625.00 |
| 17-May-2018 | SEL010 | SELECT OFFICE PRODUCTS | 437.24 |
| 17-May-2018 | SET010 | SETON | 163.69 |
| 17-May-2018 | STA007 | DESJARDINS CARD SERVICES | 707.18 |
| 17-May-2018 | TEL001 | TELUS COMMUNICATIONS (B.C.) INC. | 1,937.33 |
| 17-May-2018 | TRA240 | TRAIL HOME HARDWARE BUILDING CENTRE | 17.74 |
| 17-May-2018 | VIS050 | VISTA RADIO LTD. | 294.00 |
| 17-May-2018 | WAN020 | WANETA AUTO RECYCLERS | 0.00 |
| 17-May-2018 | WES025 | WESTEK CONTROLS LTD. | 12,902.82 |
| 17-May-2018 | WES160 | WEST KOOTENAY MECHANICAL (2001) LTD | 777.88 |
| 18-May-2018 | ENG010 | ENGEN, DEAN | 3,651.00 |
| 24-May-2018 | AVO020 | AVON SECURITY PRODUCTS | 187.95 |
| 24-May-2018 | BAX001 | BAXTER, ALEXANDRIA | 50.64 |
| 24-May-2018 | BEL110 | BELL MOBILITY INC. | 2.36 |
| 24-May-2018 | BIG055 | BIG WHITE MOUNTAIN COMMUNITY DEVELO | 12,000.00 |
| 24-May-2018 | BRI001 | BRINK'S CANADA LIMITED | 367.16 |
| 24-May-2018 | BRI050 | BRIDESVILLE COMMUNITY CLUB | 52,500.00 |
| 24-May-2018 | CHR011 | CHRISTINA LAKE GRAVEL & READY MIX | 9,699.90 |
| 24-May-2018 | EDW030 | EDWARDS WILLIAM | 86.84 |
| 24-May-2018 | ENG010 | ENGEN, DEAN | 2,355.00 |
| 24-May-2018 | FOR010 | FORTISBC - ELECTRICITY | 14,202.37 |
| 24-May-2018 | FOR040 | FORTIS BC - NATURAL GAS | 295.75 |
| 24-May-2018 | FRU020 | FRUITVALE CO-OP | 409.11 |
| 24-May-2018 | GAR150 | GARAVENTA (CANADA) LTD. | 70.12 |
| 24-May-2018 | GAR170 | GARRISON, EMILY | 228.39 |
| 24-May-2018 | GRA055 | GRAND FORKS RENOVATION CENTRE | 450.86 |
| 24-May-2018 | HOM010 | HOME DEPOT CREDIT SERVICES | 842.43 |
| 24-May-2018 | HOO070 | HOOPER, HOLLY | 500.00 |
| 24-May-2018 | IRL020 | IRL INTERNATIONAL TRUCK CENTRES LTD. | 102.14 |
| 24-May-2018 | LEN010 | LENARDUZZI, MIKE | 20.00 |
| 24-May-2018 | MEH010 | MEHMAL LEONARD | 277.09 |
| 24-May-2018 | MIL030 | MILNE, JASON | 1,122.75 |
| 24-May-2018 | MUN070 | MUNICIPAL WORLD INC. | 172.99 |
| 24-May-2018 | RBM010 | R B MECHANICAL | 97.63 |
| 24-May-2018 | SAV010 | SAVAGE PLUMBING & HEATING | 728.29 |
| 24-May-2018 | SAV040 | SAVE-ON-FOODS | 77.39 |
| 24-May-2018 | SEL010 | SELECT OFFICE PRODUCTS | 504.86 |
| 24-May-2018 | SEL050 | SELKIRK COLLEGE (GRAND FORKS) | 1,120.00 |
| 24-May-2018 | SHA030 | SHAW CABLE | 408.23 |
| 24-May-2018 | SUN020 | SUNWEST CARPET CARE | 435.75 |
| 24-May-2018 | TAY060 | TAYLOR PRO TRAINING LTD | 585.00 |
| 24-May-2018 | TEL001 | TELUS COMMUNICATIONS (B.C.) INC. | 427.00 |
| 24-May-2018 | TEL002 | TELUS MOBILITY | 516.32 |
| | | | |

| 24-May-2018 | TEL050 | TELUS COMMUNICATIONS CO. C/O TELUS SE | 604.47 |
|-------------|--------|--|------------|
| 24-May-2018 | THE420 | THE BOARD ROOM CAFE | 237.83 |
| 24-May-2018 | TIL010 | TILLER, MEGAN | 82.87 |
| 24-May-2018 | TRA003 | TRAIL ROOFING LTD. | 1,260.00 |
| 24-May-2018 | WAS010 | WASTE MANAGEMENT | 788.22 |
| 24-May-2018 | WHO010 | WHOLESALE FIRE & RESCUE LTD. | 441.11 |
| 24-May-2018 | YOU080 | YOUR DOLLAR STORE WITH MORE 180 | 22.22 |
| 29-May-2018 | REC010 | RECEIVER GENERAL FOR CANADA | 151,103.54 |
| 03-May-2018 | ACE010 | A.C.E. COURIER SERVICES | 27.18 |
| 03-May-2018 | ABE030 | ABELL PEST CONTROL | 564.82 |
| 03-May-2018 | ABL010 | ABLE PLASTICS LTD. | 84.00 |
| 03-May-2018 | ANN030 | ANNUVA SOLUTIONS | 67.15 |
| 03-May-2018 | BEA130 | BEAVER VALLEY LIBRARY | 16,331.00 |
| 03-May-2018 | BES005 | BEST WESTERN PLUS COLUMBIA RIVER HOT | 790.95 |
| 03-May-2018 | BOU010 | BOUNDARY ELECTRIC(1985) LTD. | 510.04 |
| 03-May-2018 | BVC001 | BV COMMUNICATIONS LTD. | 302.40 |
| 03-May-2018 | CAN150 | CANADIAN TIRE ASSOCIATE STORE #665 | 40.28 |
| 03-May-2018 | CEC010 | CECCHINI PATRICIA | 134.80 |
| 03-May-2018 | CHE050 | CHERRY HILL COFFEE INC. | 11.15 |
| 03-May-2018 | CHR440 | CHRISTINA GATEWAY DEVELOPMENT ASSO | 18,750.00 |
| 03-May-2018 | CHR003 | CHRISTMAN, MARTIN RUSSELL | 1,736.68 |
| 03-May-2018 | CIN001 | CINTAS THE UNIFORM PEOPLE | 37.52 |
| 03-May-2018 | GRA010 | CITY OF GRAND FORKS | 2,494.08 |
| 03-May-2018 | COL390 | COLUMBIA BASIN BROADBAND CORPORATIO | 7,302.40 |
| 03-May-2018 | DAN090 | DANCHUK JOSEPH, P. | 252.18 |
| 03-May-2018 | GAN040 | GANZINI, BRITTANY | 850.50 |
| 03-May-2018 | GEE020 | GEE, VICKI LYNN | 1,049.58 |
| 03-May-2018 | GEN003 | GENELLE GENERAL STORE | 91.70 |
| 03-May-2018 | GEO020 | GEOTRAC SYSTEMS INC. | 309.12 |
| 03-May-2018 | GRI010 | GRIEVE ALI K. | 235.50 |
| 03-May-2018 | GUI001 | GUILLEVIN INTERNATIONAL INC. | 69.95 |
| 03-May-2018 | HIR010 | HIRAM, JANICE | 217.00 |
| 03-May-2018 | HUB020 | HUB FIRE ENGINES & EQUIPMENT LTD. | 101.65 |
| 03-May-2018 | ISL030 | ISL ENGINEERING AND LAND SERVICES LTD. | 2,100.00 |
| 03-May-2018 | JER050 | JERRY BERRY CONSULTANTS INC | 45,012.16 |
| 03-May-2018 | JES001 | JESSE JAMES BOBCAT & LANDSCAPING | 99.75 |
| 03-May-2018 | JOH230 | JOHNSON, KIM | 79.83 |
| 03-May-2018 | JUS010 | JUSTICE INSTITUTE OF B.C. | 8,316.00 |
| 03-May-2018 | KOO210 | KOOTENAY VALLEY WATER CO. | 87.45 |
| 03-May-2018 | LAN017 | LANGMAN, DIANE | 50.00 |
| 03-May-2018 | LOR010 | LORDCO PARTS LTD. | 1,112.54 |
| 03-May-2018 | LOW020 | LOWER COLUMBIA COMMUNITY DEVELOPM | 10.00 |
| 03-May-2018 | | MAGLIO BUILDING CENTRE (TRAIL) LTD. | 354.48 |
| 03-May-2018 | MAR006 | MARINO WHOLESALE LTD. | 62.26 |
| 03-May-2018 | MAR001 | MARTIN MICHAEL, T. | 165.54 |
| 03-May-2018 | MCG002 | MCGREGOR GRACE | 383.90 |
| 03-May-2018 | MCL060 | MCLELLAN LLOYD | 50.00 |
| 03-May-2018 | MIL160 | MILLS OFFICE PRODUCTIVITY | 81.88 |
| 03-May-2018 | OKT010 | OK TIRE STORE | 1,391.02 |
| 03-May-2018 | OPU010 | OPUS INTERNATIONAL CONSULTANTS (CAN | 56,920.50 |
| 03-May-2018 | PHA010 | PHARMASAVE NO 106 | 10.48 |
| 03-May-2018 | PIN040 | PINEGROVE AUTO & SMALL ENGINE REPAIR | 5,400.00 |
| 03-May-2018 | RIM010 | RIMELL, CARLY, D. | 19.79 |
| 03-May-2018 | RIT020 | RITEWAY MECHANICAL REPAIR LTD. | 1,114.30 |
| 03-May-2018 | SEV020 | SEVEN SUMMITS COFFEE COMPANY | 120.00 |
| 03-May-2018 | SKE010 | SK ELECTRONICS LTD. | 1,988.00 |
| | | | |

| 03-May-2018 | SOF020 | SOFTCHOICE LP | 5,897.28 |
|-------------|--------|--------------------------------------|-----------|
| 03-May-2018 | TOO010 | TOOL TIME SUPPLIES LTD. | 1,514.30 |
| 03-May-2018 | TRA029 | TRAIL COFFEE & TEA COMPANY | 127.00 |
| 03-May-2018 | TRA240 | TRAIL HOME HARDWARE BUILDING CENTRE | 4.25 |
| 03-May-2018 | ULI010 | ULINE CANADA CORPORATION | 447.71 |
| 03-May-2018 | VAL130 | VALLEN | 188.00 |
| 03-May-2018 | VAL050 | VALLEY FILTER LTD. | 265.02 |
| 03-May-2018 | WOR100 | WORLEY LINDA | 479.83 |
| 03-May-2018 | YRW010 | Y & R WATER SALES & SERVICE INC. | 77.50 |
| 10-May-2018 | WIL007 | ADAM WILLIAMS | 4,250.00 |
| 10-May-2018 | AND040 | ANDREW SHERET LTD. | 67.61 |
| 10-May-2018 | ANN030 | ANNUVA SOLUTIONS | 348.74 |
| 10-May-2018 | ARR020 | ARROW PROFESSIONAL LANDSCAPING | 787.50 |
| 10-May-2018 | AUS020 | AUSTIN ENGINEERING LTD | 5,891.61 |
| 10-May-2018 | BAL020 | BALDY BOBCAT SERVICES | 170.63 |
| 10-May-2018 | BEL020 | BELLA TIRE SERVICE CENTRE LTD. | 180.11 |
| 10-May-2018 | BIG060 | BIG WHITE SKI RESORT LTD. | 1,793.40 |
| 10-May-2018 | BRE020 | BRENNTAG CANADA INC. | 2,942.66 |
| 10-May-2018 | BVC001 | BV COMMUNICATIONS LTD. | 25.60 |
| 10-May-2018 | CAN170 | CANADA POST CORP | 892.03 |
| 10-May-2018 | CAN560 | CANADIAN LINEN AND UNIFORM SERVICE | 405.99 |
| 10-May-2018 | CAN150 | CANADIAN TIRE ASSOCIATE STORE #665 | 176.32 |
| 10-May-2018 | CAS016 | CASCADES RECOVERY INC. | 9,037.07 |
| 10-May-2018 | CHA020 | CHAMPION CHEVROLET | 169.81 |
| 10-May-2018 | CHE050 | CHERRY HILL COFFEE INC. | 129.50 |
| 10-May-2018 | KEL030 | CITY OF KELOWNA | 10,375.10 |
| 10-May-2018 | COM009 | COMPLETE MAILING SOLUTIONS | 96.20 |
| 10-May-2018 | COO100 | COOPER MEDICAL SUPPLIES LTD. | 31.29 |
| 10-May-2018 | CRO030 | CROCKER EQUIPMENT CO LTD | 43.90 |
| 10-May-2018 | DDS010 | D&D SERVICE CENTRE & STORAGE INC. | 120.75 |
| 10-May-2018 | DUE020 | DUECK, TIM | 45.00 |
| 10-May-2018 | ENO010 | ENORMOUS PRODUCTIONS | 1,212.75 |
| 10-May-2018 | FUN010 | FUNK, DARRYL ALLAN | 260.34 |
| 10-May-2018 | GES010 | GESCAN - Division of Sonepar | 283.48 |
| 10-May-2018 | HAL010 | HALL PRINTING | 2,496.54 |
| 10-May-2018 | ICO010 | ICOMPASS TECHNOLOGIES INC. | 908.25 |
| 10-May-2018 | INL070 | INLAND ALLCARE | 3,089.73 |
| 10-May-2018 | IRI010 | IRIDIA MEDICAL INC. | 735.00 |
| 10-May-2018 | IRL020 | IRL INTERNATIONAL TRUCK CENTRES LTD. | 102.14 |
| 10-May-2018 | KOO210 | KOOTENAY VALLEY WATER CO. | 167.80 |
| 10-May-2018 | KOV010 | KOVACS, MARGARET A. | 164.85 |
| 10-May-2018 | LOR010 | LORDCO PARTS LTD. | 313.43 |
| 10-May-2018 | MAK010 | MAKI, PHILLIP | 542.06 |
| 10-May-2018 | MIL160 | MILLS OFFICE PRODUCTIVITY | 665.94 |
| 10-May-2018 | MOR015 | MORROW BIOSCIENCE LTD. | 11,020.18 |
| 10-May-2018 | OME040 | OMEGA COMMUNICATIONS LTD. | 1,753.92 |
| 10-May-2018 | POL050 | POLAR PIN | 474.60 |
| 10-May-2018 | POW100 | POWER TECH ELECTRIC LTD. | 94.50 |
| 10-May-2018 | PRA040 | PRAXAIR DISTRIBUTION | 170.77 |
| 10-May-2018 | RID010 | RIDGETOP MEAT PIES | 4,195.11 |
| 10-May-2018 | ROC050 | ROCKY MOUNTAIN ENERGY | 1,076.96 |
| 10-May-2018 | ROC030 | ROCKY MOUNTAIN PHOENIX | 7,864.59 |
| 10-May-2018 | SEL160 | SELKIRK SECURITY SERVICE LTD | 651.79 |
| 10-May-2018 | SEV020 | SEVEN SUMMITS COFFEE COMPANY | 120.00 |
| 10-May-2018 | SUP170 | SUPER SAVE DISPOSAL INC. | 6,067.97 |
| 10-May-2018 | FRU010 | THE VILLAGE OF FRUITVALE | 50.00 |
| , , , | - | | |

| 10-May-2018 | TRA020 | TRAIL CLEANERS & LAUNDRY LTD. | 23.73 |
|----------------------------|------------------|--|--------------------|
| 10-May-2018 | TRA029 | TRAIL COFFEE & TEA COMPANY | 79.00 |
| 10-May-2018 | TRA240 | TRAIL HOME HARDWARE BUILDING CENTRE | 97.81 |
| 10-May-2018 | TRO040 | TROPHY DEN & GIFT SHOP | 90.17 |
| 10-May-2018 | TRO010 | TROWELEX RENTALS AND SALES | 981.57 |
| 10-May-2018 | VAL130 | VALLEN | 1,258.41 |
| 10-May-2018 | WSP010 | WSP CANADA INC. | 12,466.13 |
| 17-May-2018 | ABE030 | ABELL PEST CONTROL | 212.36 |
| 17-May-2018 | ABL010 | ABLE PLASTICS LTD. | 210.84 |
| 17-May-2018 | ALP002 | ALPINE SIGNS & GRAPHICS | 224.00 |
| 17-May-2018 | AMF010 | AM FORD | 612.83 |
| 17-May-2018 | AND040 | ANDREW SHERET LTD. | 6,958.36 |
| 17-May-2018 | AUS020 | AUSTIN ENGINEERING LTD | 661.36 |
| 17-May-2018 | BAR150 | BARTLETT EXCAVATING | 7,869.75 |
| 17-May-2018 | BEL020 | BELLA TIRE SERVICE CENTRE LTD. | 895.99 |
| 17-May-2018 | BIG010 | BIG WHITE FIRE DEPT. SOCIAL CLUB | 566.00 |
| 17-May-2018 | BOU010 | BOUNDARY ELECTRIC(1985) LTD. | 3,016.22 |
| 17-May-2018 | BRA030 | BRANDT TRACTOR | 356.40 |
| 17-May-2018 | BVC001 | BV COMMUNICATIONS LTD. | 301.85 |
| 17-May-2018 | CAN150 | CANADIAN TIRE ASSOCIATE STORE #665 | 714.64 |
| 17-May-2018 | CHR010 | CHRISTINA LAKE COMMUNITY ASSOCIATION | 375.00 |
| 17-May-2018 | CIN001 | CINTAS THE UNIFORM PEOPLE | 37.52 |
| 17-May-2018 | CIV020 | CIVICINFO BC | 892.50 |
| 17-May-2018 | COL010 | COLANDER RESTAURANTS (1999) LTD. | 203.08 |
| 17-May-2018 | COL040 | COLUMBIA GLASS | 22.40 |
| 17-May-2018 | DOM030 | DOMINION GOVLAW LLP | 557.66 |
| 17-May-2018 | ENO010 | ENORMOUS PRODUCTIONS | 2,063.25 |
| 17-May-2018 | FED020 | FEDERATED CO-OPERATIVES LTD. | 349.31 |
| 17-May-2018 | GAU050 | GAUDRY, MITCHELL | 196.30 |
| 17-May-2018 | GRA050 | GRAND FORKS HOME HARDWARE | 5.97 |
| 17-May-2018 | HAL010 | HALL PRINTING | 988.12 |
| 17-May-2018 | INL070 | INLAND ALLCARE | 2,116.97 |
| 17-May-2018 | KIM020 | KIMCO CONTROLS LTD. | 945.00 |
| 17-May-2018 | KOO015 KOO210 | KOOTENAY COLUMBIA TRAILS SOCIETY KOOTENAY VALLEY WATER CO. | 40,000.00 56.50 |
| 17-May-2018 17-May-2018 | LOR010 | LORDCO PARTS LTD. | 466.77 |
| 17-May-2018 | MAG040 | MAGLIO BUILDING CENTRE (TRAIL) LTD. | 160.42 |
| 17-May-2018 | MAR006 | MARINO WHOLESALE LTD. | 54.21 |
| 17-May-2018 17-May-2018 | MIL160 | MILLS OFFICE PRODUCTIVITY | 31.89 |
| 17-May-2018 | MOU004 | MOUNTAIN TRANSPORT INSTITUTE LTD. | 250.00 |
| 17-May-2018 | OKT010 | OK TIRE STORE | 114.24 |
| 17-May-2018 | OKA120 | OKANAGAN AUDIO LAB LTD. | 680.11 |
| 17-May-2018 | OME040 | OMEGA COMMUNICATIONS LTD. | 67.20 |
| 17-May-2018 | PIN040 | PINEGROVE AUTO & SMALL ENGINE REPAIR | 674.10 |
| 17-May-2018 | ROC050 | ROCKY MOUNTAIN ENERGY | 978.18 |
| 17-May-2018 | ROC030 | ROCKY MOUNTAIN PHOENIX | 19,930.05 |
| 17-May-2018 | SEL160 | SELKIRK SECURITY SERVICE LTD | 1.61 |
| 17-May-2018 | SOF020 | SOFTCHOICE LP | 1,629.70 |
| 17-May-2018 | SPE030 | SPEEDPRO SIGNS PLUS | 207.20 |
| 17-May-2018 | TOO010 | TOOL TIME SUPPLIES LTD. | 21.25 |
| 17-May-2018 | TRA029 | TRAIL COFFEE & TEA COMPANY | 68.00 |
| 17-May-2018 | TRA240 | TRAIL HOME HARDWARE BUILDING CENTRE | 124.68 |
| 17-May-2018 | TRU040 | TRUE CONSULTING GROUP | 6,787.20 |
| 17-May-2018 | VAL130 | VALLEN | 211.33 |
| 17-May-2018 | VAN070 | VAN HOUTTE COFFEE SERVICE | 195.63 |
| 17-May-2018 | VIT001 | VITALAIRE | 404.06 |
| - | | | |

| 17-May-2018 | XLW010 | XL QUALITY INDUSTRIAL SERVICES | 75.61 |
|-------------|--------|--|-----------|
| 17-May-2018 | YRW010 | Y & R WATER SALES & SERVICE INC. | 323.54 |
| 17-May-2018 | YOR010 | YORSTON, DAVID | 20.28 |
| 23-May-2018 | IRL020 | IRL INTERNATIONAL TRUCK CENTRES LTD. | -102.14 |
| 24-May-2018 | ACE010 | A.C.E. COURIER SERVICES | 418.03 |
| 24-May-2018 | ACK020 | ACKLANDS-GRAINGER INC. | 197.94 |
| 24-May-2018 | WIL007 | ADAM WILLIAMS | 2,706.50 |
| 24-May-2018 | AFD001 | AFD PETROLEUM LTD. | 2,555.13 |
| 24-May-2018 | ALP030 | ALPINE DISPOSAL & RECYCLING | 1,652.14 |
| 24-May-2018 | AMF010 | AM FORD | 234.59 |
| 24-May-2018 | AND040 | ANDREW SHERET LTD. | 781.69 |
| 24-May-2018 | AQU020 | AQUAM SPECIALISTE AQUATIQUE INC. | 254.01 |
| 24-May-2018 | AUS020 | AUSTIN ENGINEERING LTD | 3,003.13 |
| 24-May-2018 | BEL020 | BELLA TIRE SERVICE CENTRE LTD. | 24.64 |
| 24-May-2018 | BIG025 | BIG WHITE UTILITIES | 8,650.05 |
| 24-May-2018 | BLA050 | BLACK PRESS GROUP LTD. | 2,608.32 |
| 24-May-2018 | BOU070 | BOUNDARY HOME BUILDING CENTRE | 40.27 |
| 24-May-2018 | BVT010 | BV TOOL RENTALS (2011) LTD. | 68.07 |
| 24-May-2018 | CAN035 | CANADIAN SPRINGS | 69.96 |
| 24-May-2018 | CAN150 | CANADIAN TIRE ASSOCIATE STORE #665 | 1,139.91 |
| 24-May-2018 | CAR015 | CARVELLO LAW CORPORATION | 2,722.13 |
| 24-May-2018 | CER030 | CERTIFIED ENSEMBLE SERVICES | 1,530.40 |
| 24-May-2018 | CHR440 | CHRISTINA GATEWAY DEVELOPMENT ASSO | 11,250.00 |
| 24-May-2018 | CIN001 | CINTAS THE UNIFORM PEOPLE | 84.58 |
| 24-May-2018 | GRA010 | CITY OF GRAND FORKS | 24,208.33 |
| 24-May-2018 | COL240 | COLUMBIA FILTER LTD. | 1,974.49 |
| 24-May-2018 | COL024 | COLUMBIA TRUCK & TIRE | 4,469.51 |
| 24-May-2018 | COR010 | CORAL ENVIRONMENTS LTD. | 354.38 |
| 24-May-2018 | DEN060 | DENKOVSKI, GORAN | 230.95 |
| 24-May-2018 | ECO030 | ECO-CLEAN DRY CLEANING SERVICES | 361.13 |
| 24-May-2018 | ENO010 | ENORMOUS PRODUCTIONS | 861.00 |
| 24-May-2018 | FIV050 | FIVE STAR UNIFORMS | 1,081.50 |
| 24-May-2018 | FOR120 | FORSTER, MAUREEN, K. | 671.17 |
| 24-May-2018 | FOU080 | FOUR STAR COMMUNICATIONS INC. | 198.30 |
| 24-May-2018 | GEO020 | GEOTRAC SYSTEMS INC. | 309.12 |
| 24-May-2018 | GES010 | GESCAN - Division of Sonepar | 40.57 |
| 24-May-2018 | GRA100 | GRAND FORKS GLASS LTD. | 420.00 |
| 24-May-2018 | GRA050 | GRAND FORKS HOME HARDWARE | 727.06 |
| 24-May-2018 | GRA210 | GRAVEYARD HOT RODZ & TIRES | 377.93 |
| 24-May-2018 | GRI010 | GRIEVE ALI K. | 453.46 |
| 24-May-2018 | GUI001 | GUILLEVIN INTERNATIONAL INC. | 1,686.63 |
| 24-May-2018 | HAL010 | HALL PRINTING | 282.86 |
| 24-May-2018 | IMP140 | IMPALLA SECURITY KOOTENAY DIVISION INC | 31,203.09 |
| 24-May-2018 | INL070 | INLAND ALLCARE | 1,116.43 |
| 24-May-2018 | KON001 | KONE INC. | 369.34 |
| 24-May-2018 | LAN017 | LANGMAN, DIANE | 472.86 |
| 24-May-2018 | LEN002 | LENARDON, THERESA | 325.00 |
| 24-May-2018 | LIF010 | LIFESAVING SOCIETY | 390.00 |
| 24-May-2018 | LOR010 | LORDCO PARTS LTD. | 392.40 |
| 24-May-2018 | MCG020 | MCGREGOR, ROBERT | 71.23 |
| 24-May-2018 | MIL160 | MILLS OFFICE PRODUCTIVITY | 8,452.91 |
| 24-May-2018 | PAL005 | PALADIN SECURITY GROUP LTD. | 14,757.12 |
| 24-May-2018 | PAR050 | PARSLOW LOCK & SAFE | 340.43 |
| 24-May-2018 | PHA010 | PHARMASAVE NO 106 | 14.63 |
| 24-May-2018 | PIN040 | PINEGROVE AUTO & SMALL ENGINE REPAIR | 189.25 |
| 24-May-2018 | PRA040 | PRAXAIR DISTRIBUTION | 207.23 |
| | | | |

| TOTAL ACCOUNTS PAYABLE | | | | |
|------------------------|--------|-----------------------------------|--|-----------|
| 24-May-2018 | ZON020 | ZONE WEST ENTERPRISES LTD. | | 408.87 |
| 24-May-2018 | YRW010 | Y & R WATER SALES & SERVICE INC. | | 91.78 |
| 24-May-2018 | WOR100 | WORLEY LINDA | | 453.78 |
| 24-May-2018 | MID010 | VILLAGE OF MIDWAY | | 48,721.60 |
| 24-May-2018 | VAN070 | VAN HOUTTE COFFEE SERVICE | | 60.15 |
| 24-May-2018 | VAN140 | VAN HEMERT JV | | 90.00 |
| 24-May-2018 | VAL130 | VALLEN | | 90.61 |
| 24-May-2018 | TRO040 | TROPHY DEN & GIFT SHOP | | 15.75 |
| 24-May-2018 | THE140 | THE WOODEN SPOON BISTRO LTD. | | 977.15 |
| 24-May-2018 | TEC080 | TECHNICAL SAFETY BC | | 1,548.88 |
| 24-May-2018 | SUP030 | SUPERIOR PROPANE INC. | | 96.21 |
| 24-May-2018 | SEL160 | SELKIRK SECURITY SERVICE LTD | | 625.20 |
| 24-May-2018 | ROC100 | ROCK CREEK & BOUNDARY FAIR ASSOC. | | 315.00 |
| 24-May-2018 | RJA010 | RJAMES MANAGEMENT GROUP | | 89.42 |
| 24-May-2018 | RIC010 | RICOH CANADA INC. | | 2,133.68 |



Boundary Community Development Committee Minutes Wednesday, May 2, 2018 RDKB Board Room, Grand Forks, BC

Committee members present:

Director G. McGregor, Chair

Director R. Russell

Director V. Gee

Director E. Smith

Director F. Konrad

Director M. Rotvold

Staff and others present:

- M. Andison, Chief Administrative Officer
- M. Forster, Executive Assistant/Recording Secretary
- J. Wetmore, Community Futures Boundary
- C. Gates, City of Grand Forks
- L. Olson, Regional Manager, South Okanagan Boundary
- S. Carslyle Smith, TOTA
- T. Vaagan, Vaagan Fibre Canada

One member of press

CALL TO ORDER

The Chair called the meeting to order at 10:00 am.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 2, 2018 meeting of the Boundary Community Development Committee was presented.

The agenda was amended as follows:

1. 6D - West Boundary Recreation - Grant Application - Boundary Women's Softball League was removed from the agenda. It was presented at the April 26, 2018 Board meeting. It was replaced by a grant application from the Midway Community Association.

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- 2. All New Business was moved to the front of the agenda after Delegations.
- 3. 6E Discussion of economic advisory committee, time permitting.
- 4. Addition of various late items, time permitting.

Moved: Director Rotvold Seconded: Director Russell

That the agenda for the May 2, 2018 meeting of the Boundary Community Development Committee be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Boundary Community Development Committee meeting held on April 3, 2018 were presented.

The minutes were amended with a revision to page 4. Herb Hammond, Silva Ecosystem Consultants Ltd. - Presentation. Mr. Hammond will be invited to one meeting in the Boundary. Also Director Russell will be the point person for the forestry symposium. Director Gee was asked to notify the participants in writing. The resolution was changed to reflect this.

Moved: Director Russell Seconded: Director Smith

That the minutes of the Boundary Community Development Committee meeting held on April 3, 2018 be adopted as amended.

Carried

GENERAL DELEGATIONS

Simone Carslyle Smith - TOTA Re: Presentation

Ms. Carslyle Smith provided the Committee members with a presentation highlighting the following items:

- 1. TOTA's current marketing activities using different platforms and social media,
- 2. Marketing with Community Futures,
- 3. Spring 2018 Digital Campaign,
- 4. New imagery,
- 5. Boundary Country maps and Visitors Guide,

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- 6. Partnership with Big White, and
- 7. New research program.

Ms. Carslyle Smith left the meeting at 10:50 am.

NEW BUSINESS

Community Futures Boundary Monthly Report - April 2018

The Boundary Community Development Committee Monthly Report for April 2018, as prepared by Community Futures Boundary, was presented.

The Committee members were provided with a review of the CF Boundary monthly report. CF Boundary was seeking funding support for the 468 Insider App 3 year contract and discussion ensued. Director Russell suggested that a cost sharing model be developed and clarity be established around future stakeholders' contributions.

Moved: Director Russell Seconded: Director Rotvold

That the Boundary Community Development Committee supports funding the 468 Insider App contract for a 3 year period. **FURTHER** that \$9,000 will be funded from reserves for the first year and staff will provide clarity around what stakeholder contributions will look like during the next 2 years.

Carried

M. Andison

Re: Kootenay Boundary Animal Control - March 2018

A report on the Kootenay Boundary Animal Control for March 2018 was presented for information.

Moved: Director Russell Seconded: Director Smith

That the Boundary Community Development Committee receive the report regarding the Kootenay Boundary Animal Control Report for March 2018, as presented.

Carried

Discussion

Re: Draft Contract and Discussion of the 468 Insider App

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This agenda item was discussed during the Community Futures Boundary monthly report.

Triston Vaagen of Vaagen Fibre Canada in Midway, attended the Committee meeting to speak about the need for the development of a training program for truck drivers and various other forestry jobs. Vaagen Fibre Canada has approached Selkirk College to discuss the development and implementation of such a training program. The Committee members concurred with this proposal.

West Boundary Recreation - Grant Application Re: Midway Community Association

A grant application from the Midway Community Association was presented for the Committee's consideration.

Moved: Director Rotvold Seconded: Director Smith

That the grant application from the Midway Community Association be deferred for further discussion by the stakeholders.

Carried

OLD BUSINESS

Boundary Community Development Committee Action Items - as of April 27, 2018

The Boundary Community Development Committee Action Items as of April 27, 2018 were presented.

Moved: Director Rotvold Seconded: Director Russell

That the Boundary Community Development Committee Action Items as of April 27, 2018 be received as presented.

Carried

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J. Wetmore, Manager Community Economic Development-Community Futures Boundary

Re: Workplan Themes and Committee Development

A draft Boundary Economic Development Service-Workplan Review with themes and recommendations was presented. J. Wetmore discussed 6 key sectors as identified in the Community Futures Boundary 2017-2019 Workplan:

- 1. Tourism
- 2. Agriculture
- 3. Workforce Development
- 4. Community Forest
- 5. Trails Development
- 6. Business Retention and Expansion.

She proposed the establishment of an industry advisory committee(s) to undertake the development of the 6 key sectors. Discussion ensued on the differences in economic development services between the east and west regions.

Moved: Director Russell Seconded: Director Smith

That the Boundary Communities Development Committee draft Boundary Economic Development Service-Workplan Review with Themes and Recommendations report be received.

Carried

M. Andison

Re: BEDS Service Review

A staff report from Mark Andison, Chief Administrative Officer providing information relating to issues raised at the April 2018 BCDC meeting regarding the service review considerations for the Boundary Economic Development Service pursuant to Service Establishment Bylaw No. 1389, 2009 was presented.

The report outlined possible service delivery options and implications for the provision of economic development services in the Boundary moving forward that could be considered during the service review. These included remaining status quo, a four-participant service excluding Electoral Area 'E'/West Boundary or rescinding Service Establishment Bylaw No. 1389, 2009.

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Director Rotvold requested more time to go back to councils with this information and recommended deferral of this agenda item's discussion to a later meeting.

Moved: Director Rotvold Seconded: Director Smith

That the discussion regarding Boundary Economic Development Service review options be deferred to a later date.

Carried.

Directors McGregor, Russell and Gee opposed.

LATE (EMERGENT) ITEMS

Director Gee updated the Committee members on various topics.

DISCUSSION OF ITEMS FOR FUTURE AGENDAS

- 1. Discussion on real estate concerns in the Boundary regarding land purchases by foreign buyers.
- 2. Animal Control Service

The current contract with the Commissionaires to provide animal control service in the Boundary expires on August 31. Discussion ensued on issuing an RFP for the provision of this service or going to sole sourcing.

Moved: Director Russell Seconded: Director Smith

That the Boundary Community Development Committee directs staff to provide a report regarding sole sourcing as addressed by the RDKB Purchasing Policy.

Carried

QUESTION PERIOD FOR PUBLIC AND MEDIA

Cavan Gates, City of Grand Forks addressed the format of the BCDC Committee meeting. He would like to see a forum to have a staff discussion for region wide talks.

Page 6 of 7 Boundary Community Development Committee May 2, 2018

Page 6 of 7

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 12:16 pm.

Page 7 of 7 Boundary Community Development Committee May 2, 2018

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Beaver Valley Regional Parks, Trails and Recreation Committee Minutes Tuesday, May 8, 2018 RDKB Board Room, Trail, BC

Committee members present:

Director A. Grieve, Chair Director J. Danchuk Director P. Cecchini

Staff present:

M. Daines, Manager of Facilities and Recreation

CALL TO ORDER

The Chair called the meeting to order at 12:05 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the May 8, 2018 Beaver Valley Regional Parks, Trails and Recreation Committee meeting was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the agenda for the May 8, 2018 Beaver Valley Regional Parks, Trails and Recreation Committee be adopted as presented.

Carried

ADOPTION OF MINUTES

The minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on April 10, 2018 were presented.

Moved: Director Cecchini Seconded: Director Danchuk

Page 1 of 5 Beaver Valley Regional Parks, Trails and Recreation Committee May 8, 2018 That the minutes of the Beaver Valley Regional Parks, Trails and Recreation Committee meeting held on April 10, 2018 be adopted as presented.

Carried

DELEGATIONS

Ingrid Hope

Re: Healthy Lifestyles Special Event

Ingrid Hope from the Beaver Valley Dynamic Aging Society presented a proposal to the Committee with regards to the new Healthy Lifestyles special event. The Society works with Montrose seniors and the Age Friendly Program in Fruitvale.

The event is intended to introduce and encourage seniors to participate in recreation activities. A schedule of events will be finalized in August. The event is scheduled for September 15, 2018.

The Committee requested the Manager of Facilities and Recreation to look into how much is in the recreation reserve fund to potentially donate funds to the event. The Committee also requested the Manager of Facilities and Recreation to put a notice of the event in the Village of Fruitvale Newsletter.

UNFINISHED BUSINESS

Beaver Valley Regional Parks, Trails and Recreation Committee Action Items - as of May 4, 2018

The Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending May 4, 2018 were presented.

- M. Daines, Manager of Facilities and Recreation, updated the Committee on the following action items:
- 1. **Manager of Contact Alan Rothwell** this action item has been completed. The Manager of Facilities and Recreation discussed with Mr. Rothwell about the potential of using his land for public trail use and it was a concern by Mr. Rothwell, and later by the Committee, that there are issues concerning liability on the land owner and the RDKB. The Committee asked the Manager of Facilities and Recreation to draft a letter to Mr. Rothwell thanking him for his generosity, however the Committee has decided not to enter in to any agreement at this time.

Page 2 of 5 Beaver Valley Regional Parks, Trails and Recreation Committee May 8, 2018

- 2. **Kootenay Columbia Trails Society (KCTS)** the requested 2017 trails operations summary report was presented to the Committee.
- 3. Construction of a new multi use trail up toward Blizzard Mountain is in progress.
- 4. Installation of a new chiller in Beaver Valley Arena is in progress.
- 5. Remodeling of arena viewing room is in progress.
- 6. Remodeling of arena office is pending.
- 7. Repainting of the Mazzochi Park washrooms is pending.
- 8. Expansion of Beaver Valley Family Park campsites is in progress.

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Regional Parks, Trails and Recreation Committee Action Items for the period ending May 4, 2018 be received as presented.

Carried

M. Daines

Re: Kootenay Columbia Trails Society 2017 Operations Report

A staff report from Mark Daines, Manager of Facilities and Recreation regarding the Kootenay Columbia Trails Society Operations Summary Report 2017 was presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Regional Parks, Trails and Recreation Committee approve the 2017 Kootenay Columbia Trails Society Operations Summary as presented.

Carried

NEW BUSINESS

A. Grieve

Re: Community Arbour Project - Update

Director Grieve gave an update to the Committee on the status of the Community Arbour projects. As the bids came in well over the budgeted amount for the build of the project, the project procurement process needs to be started again. Director Grieve will be meeting with the Kiwanis Club to give them an update on the status of the project and will determine how it is going to be managed moving forward. The plan is to give the project back to the Kiwanis as it allows them more flexibility with the procurement process.

Page 3 of 5 Beaver Valley Regional Parks, Trails and Recreation Committee May 8, 2018

Discussion

Re: Beaver Valley Appreciation Day Event

Director Grieve informed the Committee that the Beaver Valley Appreciation Day event will take place at Beaver Valley Family Park on June 25, 2018. The Manager of Facilities and Recreation will order 100 discs with the RDKB logo on them to give away to the first 100 people who show up. The Committee will serve up free smokies and burgers and ice cream. A direct mail flyer promoting the event will go out to all residents in the Beaver Valley.

J. Danchuk

Re: Antenna Trail Maintenance

Director Danchuk reported that himself, the Manager of Facilities and Recreation, Larry Postnikoff and Stewart Spooner met at the entrance of the Antenna Trail to look at the encroachment of the trail entrance on the private property adjacent to the trail head. It was determined that another path could easily be made to the left of the trail. Director Danchuk reported to the Committee that this repair has been completed. The Manager of Facilities and Recreation will contact Stewart Spooner to clarify if this repair cost is covered under their regular maintenance program.

LATE (EMERGENT) ITEMS

There were no late (emergent) items.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

The Committee discussed the timing of future meetings over the coming summer months. The June 12th meeting will be rescheduled to June 21, 2018 at 3:30 pm at Beaver Valley Family Park. There will be no July and August meetings unless something pressing comes up.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

A closed (in camera) session was not required.

Page 4 of 5 Beaver Valley Regional Parks, Trails and Recreation Committee May 8, 2018

| <u>ADJOURNMENT</u> | | | |
|-----------------------------|-------------|--|--|
| The meeting was adjourned a | t 12:45 pm. | | |
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| Page 5 of 5 | | | |



East End Services Committee

Tuesday, May 8, 2018 RDKB Board Room-Trail, BC Minutes

Committee members:

Director A. Grieve - Chair

Director L. McLellan, Vice-Chair

Director L. Worley

Director P. Cecchini

Director J. Danchuk

Director M. Martin

Alternate Director Parkinson

Staff present:

M. Andison, Chief Administrative Officer

T. Lenardon, Manager of Corporate Administration/Corporate Officer/Recording Secretary

Others present:

B. Edwards, Alternate Director, Electoral Area B/Lower Columbia-Old Glory

Call to Order

The Chair called the meeting to order at 4:30 p.m.

Acceptance of the Agenda (additions/deletions)

The agenda for the May 8, 2018 East End Services Committee meeting was presented.

A discussion regarding changing the date of the June Committee meeting, currently scheduled for June 12th was added to Late (Emergent) Items, and it was;

Moved: Alternate Director Parkinson Seconded: Director Worley

That the agenda for the May 8, 2018 East End Services Committee meeting be adopted as amended.

Carried.

Minutes

The minutes of the East End Services Committee meeting held on April 10, 2018 were presented.

Moved: Director McLellan Seconded: Director Cecchini

That the minutes of the East End Services Committee meeting held on April 10, 2018 be adopted as presented.

Carried.

Proceed to Closed Meeting

Moved: Director McLellan Seconded: Director Martin

That the East End Services Committee convene to a closed meeting pursuant to Section 90 (1) (c) of the *Community Charter* (time: 4:38 p.m.).

Carried.

The East End Services Committee reconvened to the open meeting at 5:20 p.m.

Delegations

There were no delegations in attendance.

Unfinished Business

East End Services Committee Action Items Report - May 4, 2018

The East End Services Committee Action Items Report for the period ending May 4, 2018 was presented.

Moved: Director Worley Seconded: Alternate Director Parkinson

That the East End Services Committee Action Items Report for the period ending May 4, 2018 be received as presented.

Carried.

M. Andison, Chief Administrative Officer Re: Bus Shelters

A staff report from Mark Andison, Chief Administrative Officer, providing an update on the issue of bus shelters for downtown Trail and a potential relocation of the downtown Trail transit exchange, as discussed at the April meeting of the East End Services Committee was presented.

The Committee members reviewed the report. The CAO explained that he spoke with a local entrepreneur who has expressed interest in installing a shelter(s) at the downtown Trail transit exchange as a method to advertise. Installation of the shelters would be at no cost to the RDKB transit service. At this time, BC Transit has not expressed any concerns with a third-party bus shelter at the transit exchange. In BC, it is a common practice for third-party shelters to be used along with transit services and where local businesses use the same space to generate advertising revenue.

Staff also spoke with BC Transit regarding logistics and local government grant funding that may be available to relocate the exchange in downtown Trail. To access Federal-Provincial Public Transit Infrastructure Funding, BC Transit may require control over the new site (e.g. right of way agreement).

The Committee members discussed the proposal from the local entrepreneur for the shelter(s) installation and advertising at the current exchange and inquired what would happen with this arrangement should the exchange be moved in the future. The CAO noted that he would be speaking with the entrepreneur in the near future to explain a possible change to the current location of the exchange.

Moved: Director Cecchini Seconded: Alternate Director Parkinson

That the staff report from Mark Andison, Chief Administrative Officer, providing an update on the issue of bus shelters for downtown Trail and a potential relocation of the downtown Trail transit exchange be received.

Carried.

New Business

B. Burget, General Manager of Finance

Re: Kootenay Columbia Trails Society 2017 Financial Statements

A staff report from Beth Burget, General Manager of Finance, regarding Kootenay Columbia Trails Society (KCTS) December 31, 2017 financial statements was presented.

Moved: Director McLellan Seconded: Director Worley

That the East End Services Committee direct staff to pay half (\$40,000) of the 2018 Service 018 (Culture Arts and Recreation in the Lower Columbia) funding to Kootenay Columbia Trails Society with the balance to be paid in August 2018.

Carried.

Information-Drainage Management at Columbia Gardens Industrial Park Re: Letter from LCIC to FLNRO

Committee Chair Grieve provided background information regarding drainage issues in the Industrial Park southeast of the City of Trail and which is located in RDKB Electoral Area. She explained that she has met with MLA Katrine Conroy and constituency staff to discuss financial support from the Ministry of Forests, Lands and Natural Resource Operations and Rural Development (FLNO) for drafting a floodplain management plan.

RDKB Staff and Directors Worley and Grieve have been discussing the arrangements for a face-to-face meeting (on site) with the Ministry's Regional Manager so he can see the issues first-hand, and it was;

Moved: Director Worley Seconded: Director Cecchini

That the letter from LCIC to FLNRO and Rural Development regarding "Drainage Management at Columbia Gardens Industrial Park" be received.

Carried.

Late (Emergent) Items

Reschedule June 12 East End Services Committee Meeting

The June East End Services Committee will be moved from Tuesday, June 12th to Tuesday, June 19th (at 4:30 p.m.). Director Worley will attend the meeting via teleconference and Director Danchuk advised that he may also attend via teleconference.

Discussion of items for future agendas

A discussion was not necessary.

Question Period for Public and Media

A question period was not required.

Closed (In camera) Session

A closed meeting, pursuant to Section 90 (c) of the *Community Charter* was held at the front of the agenda.

Adjournment

There being no further business to discuss, the meeting adjourned at 5:45 p.m.

TL



Utilities Committee

May 9, 2018 RDKB Board Room-Trail, BC 5:00 p.m.

Minutes

Committee Members Present:

Director P. Cecchini, Chair

Director D. Langman, Vice-Chair

Director G. McGregor

Director A. Grieve

Director L. Worley

Director V. Gee, via teleconference

Director M. Martin

Director L. McLellan

Staff Present:

- G. Denkovski, Manager of Infrastructure and Sustainability
- T. Lenardon, Manager of Corporate Administration/Recording Secretary

Others Present:

Alternate Director B. Edwards, Electoral Area B/Lower Columbia-Old Glory

CALL TO ORDER

The Chair called the meeting to order at 5:00 p.m.

Page 1 of 6 Utilities Committee May 9, 2018

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 9, 2018 Utilities Committee meeting was presented.

Moved: Director McLellan Seconded: Director McGregor

That the agenda for the May 9, 2018 Utilities Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Utilities Committee meeting held on March 14, 2018 were presented.

Moved: Director Langman Seconded: Director McGregor

That the minutes of the Utilities Committee meeting held March 14, 2018 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Utilities Committee Action Item List - as of May 4, 2018

The Utilities Committee Action Item List as of May 4, 2018 was presented.

G. Denkovski, Manager of Infrastructure and Sustainability answered inquiries and provided further information regarding the following action items:

Sept. 13/16-Sole and Benefiting Regional Interceptor Assets to Cities of Trail and Rossland: Referenda will be held in Trail, Rossland and Warfield regarding divesting of the regional sewer assets. The Manager of Corporate Administration/Chief Elections officer advised that RDKB staff and staff from the municipal service participants would be meeting in the near future to discuss the legislative requirements for the overall voting process as well as the ballot question(s). The Manager of Infrastructure and Sustainability answered further inquiries regarding the transfer of ownership of the sewer assets to the sole and dual benefiting communities, the Minutes of Settlement and the municipal agreements that will be

Page 2 of 6 Utilities Committee May 9, 2018 required. For a future Committee meeting, staff will provide a report with respect to divesting the regional sewer assets to the sole benefiting communities. The report will also include information regarding the dual benefiting communities (Rossland and Warfield).

Feb. 14/18-Columbia Pollution Control Center Secondary Treatment Design Endorsement: Staff explained the discrepancies and advised that the Skada Technician will be on site to review the reasons for the discrepancies.

Moved: Director Grieve Seconded: Director Worley

That the Utilities Committee Action Item List as of May 4, 2018 be received as presented.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Grant Opportunity Tracking

A verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities was presented.

Staff reviewed the FCM Green Municipal Fund, which provides up to \$100,000 for engaging climate change professionals to work on and implement the RDKB Carbon Reduction Action Plan.

The Manager of Infrastructure and Sustainability reviewed the expansion of the Columbia Pollution Control Centre (CPCC) wastewater intake project and suggested that when members of the Committee are attending the UBCM and other conferences that they network with staff from Infrastructure Canada to discuss the project. To assist with discussions, staff will prepare a briefing note and will provide names and contact information for staff and professionals from Infrastructure Canada and other agencies.

Moved: Director Worley Seconded: Director Langman

That the verbal report from Goran Denkovski, Manager of Infrastructure and Sustainability, on the tracking of grant opportunities be received. **FURTHER** staff be instructed to prepare a briefing note, provide names, and contact information of staff and professionals from Infrastructure Canada and other agencies to assist RDKB Directors in discussions regarding the Columbia Pollution Control Centre project.

Carried.

Page 3 of 6 Utilities Committee May 9, 2018

G. Denkovski, Manager of Infrastructure and Sustainability Re: Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility Agreement

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a draft contract between the Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility for future wastewater conveyance, treatment and disposal services was presented.

There was a discussion regarding the inclusion of Electoral Area B/Lower Columbia-Old Glory as a participant in the East End Regional Sewerage Service (with Cities of Trail and Rossland and Village of Warfield) as opposed to entering into a contract arrangement for the RDKB to deliver service to Oasis-Rivervale.

Moved: Director Worley Seconded: Director Martin

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding a draft contract between the Oasis-Rivervale Sewer Utility and East End Regionalized Sewer Utility for future wastewater conveyance, treatment and disposal services, be received.

Carried.

NEW BUSINESS

Jeff Paakkunainen, Chief Utilities Operator Re: CPCC Sanitary Sewer Monthly Report February and March 2018

A staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2018, was presented.

Moved: Director Grieve Seconded: Director Langman

That the staff report by Jeff Paakkunainen, Chief Utilities Operator, regarding the Sanitary Sewer Monthly report for February and March 2018, be received.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Flow Meter Report for Volume Data Collected from February and March 2018 (ISL Engineering)

A Flow Meter Report summarizing volume data collected for the months of February and March 2018 for Rossland, Warfield and the Columbia Pollution Control Centre, as submitted by ISL Engineering was presented.

Page 4 of 6 Utilities Committee May 9, 2018 Moved: Director Langman Seconded: Director Worley

That the Flow Meter Report summarizing volume data collected for the months of February and March 2018 for Rossland, Warfield and the Columbia Pollution Control Centre, as submitted by ISL Engineering be received as presented.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Christina Lake Water Monthly Report - February and March 2018 (Chuck Clemens Tom Wynn)

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Chuck Clemens Tom Wynn, regarding the Christina Lake Water Monthly report for February and March 2018, was presented.

Moved: Director Grieve Seconded: Director Worley

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Chuck Clemens Tom Wynn, regarding the Christina Lake Water Monthly report for February and March 2018, be received.

Carried.

G. Denkovski, Manager of Infrastructure and Sustainability Re: Christina Lake Solar Aquatic Center February and March 2018 Biological Operations Reports (Nik Capyk, Stewardship Coordinator)

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Nik Capyk, Stewardship Coordinator, regarding February and March 2018 biological operations for the Christina Lake Solar Aquatic Center, was presented.

Moved: Director Worley Seconded: Director McLellan

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability/Nik Capyk, Stewardship Coordinator, regarding the February and March 2018 biological operations for the Christina Lake Solar Aquatic Center, be received.

Carried.

Page 5 of 6 Utilities Committee May 9, 2018

J. Paakkunainen, Chief Utilities Operator Re: Warfield, Columbia Gardens and Rivervale Water Monthly Report - February and March 2018

A staff report from Jeff Paakkunainen, Chief Utilities Operator, regarding the Water Monthly report for February and March 2018, was presented.

Moved: Director Langman Seconded: Director Martin

That the staff report from Jeff Paakkunainen, Chief Utility Operator, regarding the Water Monthly report for February and March 2018, be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late emergent items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

A discussion was not necessary.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

A closed meeting was not necessary.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned (time: 5:28 p.m.).

 TL

Page 6 of 6 Utilities Committee May 9, 2018



Education and Advocacy Committee Minutes Tuesday, May 22, 2018 RDKB Board Room, Trail, BC

Committee members present:

Director D. Langman, Chair

Director R. Russell (telephone)

Director G. McGregor

Director L. Worley

Staff and others present:

T. Lenardon, Manager of Corporate Administration M. Forster, Executive Assistant/Recording Secretary Director Martin

CALL TO ORDER

The Chair called the meeting to order at 2:00 pm.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the Education and Advocacy Committee May 22, 2018 meeting was presented.

The agenda was amended with the deletion of the Election of Vice Chair at this time. An item from Director Danchuk was added for information purposes under New Business which included an email from Alexandra Loeb as a follow up from a recent Low Carbon Transportation meeting which Director Danchuk attended.

Moved: Director Worley Seconded: Director McGregor

That the agenda for the Education and Advocacy Committee meeting held May 22, 2018 be adopted as amended.

Carried

Page 1 of 4 Education and Advocacy Committee May 22, 2018

Page 1 of 4

ADOPTION OF MINUTES

There were no previous minutes to adopt.

ELECTION OF VICE-CHAIR

The election for Committee Vice Chair for the Year 2018 was deleted from the agenda at this time.

GENERAL DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Education and Advocacy Committee-Draft Terms of Reference

A copy of the Education and Advocacy Committee proposed Terms of Reference (TOR) was attached for the Committee's review. The Committee members had no further additions or deletions and recommended that the TOR be submitted directly to the Regional District of Kootenay Boundary Board of Directors for approval.

Moved: Director McGregor Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approve the Terms of Reference for the Education and Advocacy Committee as presented.

Carried

BC Rural Development Institute (RDI) for Local Government RE: Discussion and Review of Possible RDKB Projects and RDI Services

Director Martin attended the meeting to discuss what information the Committee members require in terms of research and the development of regional projects with the RDI in advance of his meeting with the RDI tomorrow.

Page 2 of 4 Education and Advocacy Committee May 22, 2018

Page 2 of 4

Discussion ensued on the need for clear structure, internal criteria, the prioritization of eligible projects to be in place in order to move forward for Board submission and what financial information will be necessary to provide with project submissions. It was agreed that submission deadlines need to be established in order for timely prioritization and processing of projects by the Committee, Board of Directors and member communities. Clarification was also requested on what the Regional Steering Committee will look like.

After the RDI meeting, Director Martin will provide the Committee with clarity on these various issues. Once this information is provided, process guidelines will be set and timelines of future meetings will be developed.

Marijuana-Legalization, Addiction, Treatment, Prevention and Cannabis Revenue-Sharing

Letters from District of North Sanich, District of Kent and UBCM on the topics of marijuana legalization were provided to the Committee members for information purposes and discussion on marijuana legalization.

Moved: Director McGregor Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors supports the following principles relating to cannabis, following similar principles to those adopted by UBCM. **FURTHER** that the RDKB sends a letter to appropriate agencies to communicate that:

- 1. Cannabis legalization should not result in additional local government funding by property taxpayers.
- 2. Local governments should be reimbursed for costs associated with the implementation of legalized cannabis.
- 3. Local governments should be reimbursed for any additional policing costs resulting from cannabis legalization.
- 4. Remaining excise tax revenue (after taking out expenses incurred as part of principles 1-3 and the federal share) should be shared 50:50 between the Province of BC and local governments.

Carried

Discussion Regarding Meeting Details (Meeting time, location(s) and Date)

The Committee discussed future meeting schedules and agreed that meetings should piggy back on other scheduled meetings whenever possible. Meetings will be schedule every two months. The next meeting will be held at 3:30 pm on June 28, 2018 before the Board meeting.

Page 3 of 4
Education and Advocacy Committee
May 22, 2018

Page 3 of 4

Director Danchuk Re: Low Carbon Transportation Meeting Follow Up

Moved: Director Worley Seconded: Director McGregor

That the Education and Advocacy Committee receives Director Danchuk's material submission on a recent Low Carbon Transportation meeting.

Carried

LATE (EMERGENT) ITEMS

There were no late (emergent) items for discussion.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

- 1. BC Rural Development Institute for Local Government (RDI)
- 2. Any future requests for support from the provincial government and other agencies will come to this Committee first unless requests for support are under tight timelines in which case they will go directly to the Board.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not required.

CLOSED (IN CAMERA) SESSION

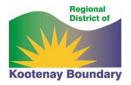
A closed (in camera) session was not required.

ADJOURNMENT

The meeting was adjourned at 2:40 pm.

Page 4 of 4 Education and Advocacy Committee May 22, 2018

Page 4 of 4



Electoral Area "C" Parks & Recreation Commission Regular Meeting Wednesday, April 11, 2018 Welcome Centre 8:00 AM

AGENDA

1. CALL TO ORDER

2. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

• The agenda for the April 11, 2018 Christina Lake Recreation Commission meeting is presented.

Recommendation: That the agenda for the April 11, 2018 Christina Lake Recreation Commission meeting be adopted as presented.

3. ADOPTION OF MINUTES

 The minutes of the Christina Lake Recreation Commission meeting held on March 7, 2018 are presented. –Pgs 1-4

Recommendation: That the minutes for the Christina Lake Recreation Commission meeting held on March 7, 2018 be adopted as presented.

4. OLD BUSINESS

- Christina Lake Community and Nature Park -Sandpiper Trail/Board Walk Development- Subcommittee Report-Pg 5
- Pedestrian Bridge UBCM Strategic Priorities Fund-**Pgs 6-10**
- Ministry of Transportation have accepted an invitation to be delegate at the May meeting-
- Road End Access Point- Letter from Ministry of Transportation-Pgs 11-12

5. NEW BUSINESS

6. INFORMATIONAL ITEMS

A. Financial Plan

- 2018 RDKB Financial Statement –Please bring budgets Binders for review
- **B.** Correspondence
- C. Project Updates
 - Pickleball Washroom Building
 - Pickleball Court Expansion

- Trail Development from Cove Bay to Brown Rd
- Christina Lake Community Nature Park Management Plan
- Christina Lake Disc Golf Course-Ministry of Transportation Email Response-Pg 13
- Kettle River Walk Trail
- **D. Sub Committee Report**
 - COP Update- Dave Beattie
 - Recreation Program Update
 - o April Flyer-Pgs 14-15
 - Park Maintenance -Leo started April 4, 2018
 - Trails Josh Strzelec- Update
 - Community Coordinator Report Update
- 7. LATE EMERGENT ITEMS
- 8. DISCUSSION OF ITEMS FOR FUTURE MEETINGS
- 9. QUESTION PERIOD FOR PUBLIC MEDIA
- 10.CLOSED (IN CAMERA) SESSION
- 11. ADJOURNMENT



Electoral Area "C" Parks & Recreation Commission Regular Meeting Wednesday, April 11, 2018 Welcome Centre 8:00 AM

MINUTES

Recreation Commission Members present:

Present Absent

Brenda Auge-Carlo Crema Dianne Wales Josh Strzelec Larry Walker Liz Stewart Paul Beattie Dave Beattie-Advised Joe Sioga- Advised

Staff and others present:

RDKB Staff

Tom Sprado/Lilly Bryant

Area Director

Randy Gniewotta

Grace McGregor-Away Advised

Guest

Donna Wilchynski- Alternate Area Director

CALL TO ORDER

The chair called the meeting to order at 8:00am

ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

The agenda for the April 11, 2018 Christina Lake Recreation Commission meeting is presented.

13-18 Moved: Larry Walker Seconded: Liz Stewart

That the agenda for the April 11, 2018 Christina Lake Recreation Commission meeting be adopted as Presented.

Carried

ADOPTION OF MINUTES

The minutes of the Christina Lake Recreation Commission meeting held on March 7, 2018 are presented.

14-18 Moved: Brenda Auge Seconded: Josh Strzelec

That the minutes for the Christina Lake Recreation Commission meeting held on March 7, 2018 be adopted as presented.

Carried

OLD BUSINESS

 Christina Lake Community and Nature Park - Sandpiper Trail/Board-Walk Development- Staff Report

Recommendation: That the staff be directed to develop a call for Expression of Interest or Request for Qualifications from qualified environmental professionals. The Recreation Commission will review the qualifications, rates and experience to determine the qualified environmental professional.

15-18 Moved: Carlo Crema Seconded: Paul Beattie

Carried

- Pedestrian Bridge UBCM Strategic Priorities Fund
 A list of projects that were awarded funding was provided for review
- Ministry of Transportation (MOT) have accepted an invitation to be the delegate at the May meeting- Paul Beattie and Liz Stewart will chair Meeting with MOT

Staff was directed to provide speaking notes for the two Chairs (Paul & Liz) for discussions on: the Rainbow Crosswalks, Road End Access and the pedestrian hazards on Christina Creek Bridge AND Include the email to Grace from the pedestrian who was hit by the rocks while crossing the Christina Creek Bridge

 Road End Access Point- Letter from Ministry of Transportation to Grace was reviewed – Staff to follow up with RDKB Planning Department for a list of all the Road End access points

NEW BUSINESS –

- Pot Holes at the Welcome Centre:
 - Staff will contact EMCON to come and fill pot holes on Kimura Road entrance to Welcome Centre

INFORMATIONAL ITEMS

A. Financial Plan

- 2018 RDKB Financial Statement Received for Information
- 2018 Budget binder was reviewed

B. Correspondence – N/A

C. Project Updates

- Pickleball Washroom Building-
 - Contractors are scheduled to complete plumbing work in the next couple of weeks
- Pickleball Court Expansion
 - o Bump Park will be moved over the spring and summer/Fitness park to be relocated in the Fall
- Trail Development from Cove Bay to Brown Rd -
 - Josh will contact the contractor to complete the GIS work
 The GIS Information will be sent to the RDKB Planning Department for further planning on future Cove Bay to Brown Road trail
- Christina Lake Community Nature Park Management Plan- No further discussion
- Christina Lake Disc Golf Course- Ministry of Transportation (MOT) Email Response
 - MOT has indicated they will be developing a gravel pit in the near future and may not support the development of the Disc golf course in that area
- Kettle River Walk Trail
 - o Tabled until next meeting No report on meeting with Linda Larson

D. Sub Committee Report

- COP Update- Dave Beattie- N/A
- Recreation Program -April Flyer-
- Park Maintenance Spring cleaning
 - Pot holes to be repaired at the Welcome Centre parking lot
- Trails Josh Strzelec Working on the lower trails with no snow on them
- Community Coordinator Report -
 - -Working on Website upgrades
 - Repairs to the welcome Centre floor
 - Framing the Quilt
 - -Tourism AGM
 - Security Cameras installed

| LATE EME | ERGENT ITEMS – N/A | |
|--------------|----------------------------|-------------------|
| DISCUSSIO | ON OF ITEMS FOR FU | TURE MEETINGS-N/A |
| QUESTION | N PERIOD FOR PUBLIC | C MEDIA-N/A |
| CLOSED (I | N CAMERA) SESSION | N-N/A |
| ADJOURN | MENT | |
| 16-18 | Moved: Brenda A | Auge |
| That the mee | eting be adjourned at 9:53 | Sam |
| | | |



Electoral Area "C" Parks & Recreation Commission Regular Meeting Wednesday, May 9, 2018 Welcome Centre 8:00 AM

AGENDA

1. CALL TO ORDER

2. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

• The agenda for the May 9, 2018 Christina Lake Recreation Commission meeting is presented.

Recommendation: That the agenda for the May 9, 2018 Christina Lake Recreation Commission meeting be adopted as presented.

- 3. **DELEGATION: Ministry of Transportation** Hugh Eberle, District Manager West Kootenay District/Dennis Kurylowich, Operations Manager West Kootenay District
 - Ministry of Transportation (MOT) have accepted an invitation to be the delegate at the May meeting- Paul Beattie and Liz Stewart will chair Meeting with MOT- Pgs 1-9

4. ADOPTION OF MINUTES

• The minutes of the Christina Lake Recreation Commission meeting held on April 11, 2018 are presented. –**Pgs 10-13**

Recommendation: That the minutes for the Christina Lake Recreation Commission meeting held on April 11, 2018 be adopted as presented.

5. OLD BUSINESS

 Christina Lake Community and Nature Park -Sandpiper Trail/Board Walk Development- Staff Report

Recommendation: That staff be directed to advertise the Request for Proposal-Design, Planning and Contract Administration Services for Christina Lake Community and Nature Park Improvements with the closing date of June 14, 2018 on Civic Info BC, BCBID and the RDKB Website. - **Pgs 14-34**

6. NEW BUSINESS

7. INFORMATIONAL ITEMS

- A. Financial Plan
 - 2018 RDKB Financial Statement -
- B. Correspondence-Christina Lake Stewardship Poster -Pg 35
- C. Project Updates
 - Pickleball Washroom Building
 - Pickleball Court Expansion
 - Trail Development from Cove Bay to Brown Rd
 - Christina Lake Community Nature Park Management Plan
 - Christina Lake Disc Golf Course
 - Kettle River Walk Trail
- **D.** Sub Committee Report
 - COP Update- Dave Beattie
 - Trails Josh Strzelec- Update
- E. Staff Monthly Report/Community Events Report
 - Recreation Program Update
 - o May Flyer-Pgs 36-37
 - Park Maintenance April Report-Pgs 38-39
 - Community Coordinator Report Update
- 8. LATE EMERGENT ITEMS
- 9. DISCUSSION OF ITEMS FOR FUTURE MEETINGS
- 10.QUESTION PERIOD FOR PUBLIC MEDIA
- 11. ADJOURNMENT



Electoral Area "C" Parks & Recreation Commission Regular Meeting Wednesday, May 9, 2018 Welcome Centre 8:00 AM

MINUTES

Recreation Commission Members present:

<u>Present</u> Absent

Brenda Auge Dianne Wales-Advised
Carlo Crema Larry Walker- Resigned
Dave Beattie

Joe Sioga Josh Strzelec Liz Stewart Paul Beattie Randy Gniewotta

Staff and others present:

RDKB Staff

Tom Sprado/Lilly Bryant

Area Director

Grace McGregor

Guest

Donna Wilchynski

1. CALL TO ORDER

The chair called the meeting to order at 8:00am

2. ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 9, 2018 Christina Lake Recreation Commission meeting is presented as amended.

Additions: #8 Late Emergent items

2017 Grand Forks RCMP Detachment Report

17-18 Moved: Paul Beattie Seconded: Joe Sioga

That the agenda for the May 9, 2018 Christina Lake Recreation Commission meeting be adopted as amended.

Carried

3. **DELEGATION: Ministry of Transportation (MOT)** – Hugh Eberle, District Manager -West Kootenay District/Alex Adams, Area Manager/Ryan Oakley, District Program Manager

Road ends-

- Who is Responsible to maintain Road Ends:
 - MOT Responsibility ends at the foreshore and then it becomes Ministry of Environment (MOE)
- How do we find out if the property owners adjacent to the Road ends have a license to occupy road ends
 - o No Licence have been issued to homeowners adjacent to Road ends.
- Who is responsible to request the noncompliance for using the road end as their private property and who requests removal
 - o It becomes an encroachment issue with MOT and/or MOE
- Who ensures the road ends are safe to be used as is
 - o It will depend on the issue or situation with MOT and/or MOE

Pedestrian Hazards on Highway #3 Bridge

- Will MOT provide a letter of support for a Pedestrian Bridge to be installed over Christina Creek along Kimura Road
 - MOT will provide a Letter of Support to the Recreation Commission in support of the Pedestrian Bridge on Christina Creek-To be used for grant opportunities
 - Concern was expressed at length on how dangerous it is to use the sidewalk on the bridge during the winter months and that citizens will not cross the bridge as it is unsafe.

Cross Walks

- Why is MOT not installing Crosswalks on Highway #3 in Christina Lake
 - MOT expressed that cross walks are not a safe option for safely crossing Highway #3.
 - Should a cross walk be established on highway #3, warning lights should be installed prior to cross walk.
- When can we expect a crosswalk to be installed
 - Not at this time
- If there is no support for a crosswalk Can the speed limit be reduced to 50km
 - o MOT explained why 2 different speed limits are in place
 - o Follow up meeting to be schedule in October

Disc Golf

Hugh Eberle, MOT requested a copy of the Disc Golf Proposal

4. ADOPTION OF MINUTES

The minutes of the Christina Lake Recreation Commission meeting held on April 11, 2018 are presented.

18-18 Moved: Carlo Crema Seconded: Josh Strzelec

Carried

5. OLD BUSINESS

 Christina Lake Community and Nature Park -Sandpiper Trail/Board Walk Development- Staff Report

Recommendation: That staff be directed to advertise the Request for Proposal-Design, Planning and Contract Administration Services for Christina Lake Community and Nature Park Improvements with the closing date of June 14, 2018 on Civic Info BC, BCBID and the RDKB Website.

18-18 Moved: Carlo Crema Seconded: Josh Strzelec

Carried

6. NEW BUSINESS None

7. INFORMATIONAL ITEMS

- A. Financial Plan
 - 2018 RDKB Financial Statement –
- **B.** Correspondence-Christina Lake Stewardship Poster Received for Information
- C. Project Updates
 - Pickleball Washroom Building-Complete and Operational
 - Pickleball Court Expansion -Bump Park -Ben Koppin is working with volunteers to help relocated the site to the RDKB property behind the Pickleball courts

Asplundh Tree Removal has been scheduled to chip Trees and shrubs.

- Trail Development from Cove Bay to Brown Rd- Greg Mowatt will be providing a GPS Survey at some time
- Christina Lake Community Nature Park Management Plan- As per # 5 Old Business Recommendation
- Christina Lake Disc Golf Course
- **Kettle River Walk Trail-** Linda Larson has been contacted and she is organizing a meeting with First Nations Chief from Osoyoos band

D. Sub Committee Report

- COP Update- Dave Beattie
 - o 12 members
 - o Truck Serviced and ready to go
 - o Truck will need new tires for this season
 - o More Day patrol scheduled
 - o Will be involved with the Homecoming Celebration
 - o ICBC gives back \$1 per volunteer hours
 - RCMP will be attending May 22 meeting at the Christina Lake Hall to discuss the availability for Tracer Pens to identify your items
- Trails Josh Strzelec- Trails open for riding

E. Staff Monthly Report/Community Events Report

- Recreation Program Update
- May Flyer- Received for Information
- Park Maintenance April Report- Received for information
- Community Coordinator Report Updates received

8. LATE EMERGENT ITEMS-

• 2017 RCMP Report- Received for Information

9. DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Moved: Brenda Auge

10. ADJOURNMENT

19-18

| That the meeting be adjourned at 9:53am | |
|---|-------------------------------|
| Lilly Bryant Recording Secretary | Liz Stewart Vice Chairnerson |
| Lilly Bryant, Recording Secretary | Liz Stewart, Vice Chairperson |



Grand Forks & District Recreation Commission Regular Meeting Thursday, April 12, 2018 David Borchelt Meeting Room (Arena) 8:45 AM

AGENDA

- CALL TO ORDER
- ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)
 - The agenda for the April 12 2018 Grand Forks and District Recreation Commission meeting is presented.

Recommendation: that the agenda for the April 12, 2018 Grand Forks and District Recreation Commission meeting be adopted as presented.

- ADOPTION OF MINUTES
 - The minutes of the Grand Forks and District Recreation Commission meeting held on March 8, 2018 are presented.
 Pgs-1-4

Recommendation: that the minutes for the Grand Forks and District Recreation Commission meeting held on March 8, 2018 be adopted as presented.

- OLD BUSINESS
 - Aquatic Centre
 - Youth Usage at the Grand Forks Aquatic Centre Theresa Rezansoff to follow up with SD#51 Afterschool Program
 - Arena
- Arena Score Clock update-Staff Report

Recommendation: That we proceed with ROCK for the supply of One-OES Model 6229 Scoreboard in the amount of 13,500.00 plus the applicable taxes. Pgs 5-23

- Wheelchair lift Verbal Update
- Honorary Jerseys -

• NEW BUSINESS-N/A

INFORMATIONAL ITEMS

A. Financial Plan

- 2018 RDKB Financial Summary Report- 2018 Budget packages will be distributed
- YTD-2018 Revenue Report-GFREC-N/A
- YTD-2018 Arena Drop In Revenue/Attendance Report-Pg 24
- YTD- 2018 Aquatic Membership/Drop In Monthly Comparison Report -Pgs 25-26
- YTD-2018 Usage Stats Report Arena/Aquatics-**Pgs 27-28**

B. Correspondence

C. Supervisor Report

- Aquatic Maintenance Coordinator Pgs 29-31
- Aquatic Program Coordinator Pgs 32-33
- Arena Maintenance Chief Engineer Pgs 34-36
- Recreation Program Services Supervisor
 - April Flyer-Pgs 37-40

• LATE EMERGENT ITEMS

• ROUND TABLE

- School District # 51-
- Library and Arts Societies (Culture)
- Recreation and Culture Committee of City Council-
- Community Members at Large-
- DISCUSSION OF ITEMS FOR FUTURE MEETINGS
- QUESTION PERIOD FOR PUBLIC MEDIA
- CLOSED (IN CAMERA) SESSION
- ADJOURNMENT



Grand Forks & District Recreation Commission Regular Meeting Thursday, April 12, 2018 David Borchelt Meeting Room (Arena) 8:45 AM Minutes

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held April 12, 2018 in the Jack Goddard Memorial Arena – David Borchelt Meeting Room

<u>Present</u> <u>Absent</u>

Eric Gillette Dean Engen-Advised
Julia Butler Bob MacLean- Advised
Nigel James-Late
Terry Doody
Brian Noble

StaffArea DirectorTom Sprado/Lilly BryantRoly Russell

CALL TO ORDER

Teresa Rezansoff

Meeting was called to order at 8:46am

ACCEPTANCE OF THE AGENDA (ADDITIONS/DELETIONS)

The agenda for the April 12, 2018 Grand Forks and District Recreation Commission meeting is presented.

- 1) Staff requested that the Letter of Support for Flippin-Fun Gymnastics Club be added to Old Business and
- 2) Staff requested that an updated quote for Score Clock replacement be added to Old Business with staff report under Arena.

05-18 Moved: Terry Doody Seconded: Eric Gillette

That the agenda for the April 12, 2018 Grand Forks and District Recreation Commission meeting be adopted as amended.

Carried

ADOPTION OF MINUTES

The minutes of the Grand Forks and District Recreation Commission meeting held on March 8, 2018 are presented.

06-18 Moved: Julia Butler Seconded: Terry Doody

That the minutes for the Grand Forks and District Recreation Commission meeting held on March 8, 2018 be adopted as presented.

Carried

OLD BUSINESS

- Aquatic Centre
 - Child/Youth Usage at the Grand Forks Aquatic Centre Theresa Rezansoff to follow up with SD#51 Afterschool Program

Theresa contacted Doug Lacy and spoke with him about using the pool as part of the afterschool program activities. Carol Mitchell is the program coordinator for the program.

- Arena
- Arena Score Clock Update-

Recommendation: That we proceed with ROCK for the supply of One-OES Model 6229 Scoreboard in the amount of 13,500.00 plus the applicable taxes.

06-18 Moved: Julia Butler Seconded: Roly Russell

Carried

- **Wheelchair lift** Inspection was completed this past month and waiting on minor repairs to be completed.
- Honorary Jerseys Tabled at this time
- Letter of Support for Flippin-Fun Gymnastics Club- Approved
- NEW BUSINESS- N/A

INFORMATIONAL ITEMS

- A. Financial Plan
 - Budget Package was distributed-
 - Review Package and Prepare Questions for next meeting
 - 2018 RDKB Financial Summary Report-Waiting for RDKB to update reports
 - YTD-2018 Revenue Report-GFREC-Received for Information
 - YTD-2018 Arena Drop In Revenue/Attendance Report-Received for Information
 - YTD- 2018 Aquatic Membership/Drop In Monthly Comparison Report -Received for Information

- YTD-2018 Usage Stats Report Arena/Aquatics-Received for Information
- B. Correspondence-N/A
- C. Supervisor Report
 - Aquatic Maintenance Coordinator Received for Information
 - Aquatic Program Coordinator Received for Information
 - Arena Maintenance Chief Engineer Received for Information
 - Recreation Program Services Supervisor
 - April Flyer/Programs -Received for Information

LATE EMERGENT ITEMS: N/A

ROUND TABLE

- School District # 51-
 - Leadership changes will be happening at the school board this spring
 - Theresa Rezanoff will be retiring as a School Board Member this spring
- Library and Arts Societies (Culture) N/A
- Recreation and Culture Committee of City Council- N/A
- Community Members at Large-
 - Learning Garden-
 - Staff requested to contact Christy Luke to arrange a tour of the Learning Garden- Informational Signage for site progress
 - Cora's Retirement
 - Recreation Commission would like a letter be written to thank Cora for all the years of service and congratulate her on her retirement and to include a card to be signed the members.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS-N/A

QUESTION PERIOD FOR PUBLIC MEDIA-N/A

CLOSED (IN CAMERA) SESSION-N/A

ADJOURNMENT

| 07-18 That the m | Moved: Julia But eeting be adjourned | 8 , |
|-------------------------|--------------------------------------|-------------------------------|
| mat the m | ecting be adjourned | <u>Carried</u> |
| Lilly Bryant, Reco | rding Secretary | Brian Noble, Vice Chairperson |



ELECTORAL AREA 'B'/LOWER COLUMBIA-OLD GLORY

ADVISORY PLANNING COMMISSION

MINUTE TEMPLATE

Monday, June 4th, 2018 at the RDKB Office, Trail, BC, commencing at 7:00 p.m.

PRESENT: Grant Saprunoff, Chair

Fern Acton, Graham Jones, Henk Ravenstein, Darlene Espenhain

ABSENT: Mary MacInnis, Secretary, Richie Mann

RDKB DIRECTOR: Linda Worley, absent, Bill Edwards-Alternate Director

RDKB STAFF:

GUESTS: Tim and Kim Adrain

1. CALL TO ORDER

The meeting was called to order at 7:01 pm

2. ADOPTION OF AGENDA (Additions/Deletions)

It was moved and seconded that the June 4, 2018 Electoral Area B'/Lower Columbia-Old Glory APC agenda be adopted. (Graham/Henk)

3. ADOPTION OF MINUTES

It was moved and seconded that the May 7, 2018 Electoral Area 'B'/Lower Columbia-Old Glory Advisory Planning Commission Minutes be adopted.

4. **DELEGATIONS**

5. <u>UPDATES TO APPLICATIONS AND REFERRALS</u>

Electoral Area 'B'/Lower Columbia-Old Glory APC Minutes June 4, 2018 Page 1 of 2

6. **NEW BUSINESS**

A. ADRAIN, Tim & Kim

Re: Development Variance Permit

325 Grandview Place, Genelle

Electoral Area 'B'/Lower Columbia-Old Glory

RDKB File: B-2404-06180.094

Discussion/Observations:

Tim & Kim Adrain presented information to our committee to support their development variance permit and more background on their first application. Taking all this into account the committee could see no problems with their application feeling it would only enhance the neighbourhood as the building itself would be of the same quality as their home across the street.

Recommendation:

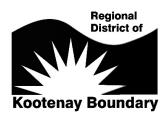
It was moved, seconded and resolved that the APC recommends to the Regional District that the subject Development Application be supported as it will enhance the neighbourhood.

9. FOR INFORMATION

10. ADJOURNMENT

It was moved by Graham and seconded that the meeting be adjourned at 8:05 p.m.

Electoral Area 'B'/Lower Columbia-Old Glory APC Minutes June 4, 2018 Page 2 of 2



ELECTORAL AREA 'C'/CHRISTINA LAKE

ADVISORY PLANNING COMMISSION

MINUTES TEMPLATE

Tuesday, June 5, 2018 at the Christina Lake Fire Hall, commencing at 7:00 p.m.

PRESENT: Phil Mody, Terry Mooney, Butch Bisaro, Dave Bartlett, Ken Stewart,

Jeff Olsen, David Durand

ABSENT: Peter Darbyshire, Jennifer Horahan, Jessica Coleman, Annie Rioux

RDKB DIRECTOR: Grace McGregor

RDKB STAFF:

GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:01 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

Recommendation: That the June 5, 2018 Electoral Area 'C'/Christina Lake Advisory Planning Commission Agenda be adopted. (Ken/Phil)

3. ADOPTION OF MINUTES

Recommendation: That the May 8, 2018 Electoral Area 'C'/Christina Lake Advisory Planning Commission Minutes be adopted. (Jeff/Dave)

4. **DELEGATIONS**

5. <u>UPDATES TO APPLICATIONS AND REFERRALS</u>

Electoral Area 'C'/Christina Lake APC Minutes June 5, 2018 Page 1 of 2

6. **NEW BUSINESS**

PANTER, Janis and FITZPATRICK, Sydney & Bryan Re: Development Permit

95 East Lake Drive, Electoral Area 'C'/Christina Lake RDKB File: C-963-04255.000

Discussion/Observations:

Questions for Ken:

Why are there two separate Type III systems shown on the drawing? Where is the drawing for cross section A? What is being done to protect the system from parking cars? Has the engineer been advised of this fact.

Recommendation:

No action required. For information only.

7. **DISCUSSION**

8. FOR INFORMATION

9. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 7:17 p.m.

Electoral Area 'C'/Christina Lake APC Minutes June 5, 2018 Page 2 of 2



ELECTORAL AREA 'D'/RURAL GRAND FORKS ADVISORY PLANNING COMMISSION

MINUTES

Tuesday, June 5, 2018 at the RDKB Office – Grand Forks, commencing at 7:00 p.m.

PRESENT: Deb Billwiller, Kathy Hutton, Rod Zielinski, Lynn Bleiler

ABSENT: Christie Wheaton, Brian Noble

RDKB DIRECTOR: Roly Russell

RDKB STAFF: GUESTS:

1. CALL TO ORDER

The meeting was called to order at 7:03 p.m.

2. ADOPTION OF AGENDA (Additions/Deletions)

Moved: Hutton; seconded: Bleiler that the June 5, 2018 Electoral Area 'D'/Rural Grand Forks APC agenda be adopted as circulated. Carried

3. ADOPTION OF MINUTES

It was moved: Bleiler; seconded: Zielinski that the May 8, 2018 Electoral Area 'D'/Rural Grand Forks APC minutes be adopted as circulated. Carried.

4. <u>DELEGATIONS</u> – None

5. <u>UPDATES TO APPLICATIONS AND REFERRALS</u>

A. FUITE, John and SPLETZER, Erwin

Re: Front Counter – Notice of Work-Sand & Gravel Electoral Area 'D'/Rural Grand Forks

RDKB File: D-3671-07203.000

Discussion/Observations:

There were a number of concerns expressed, including:

I

- Noise concerns with heavy equipment (crusher, loader etc.) operating at 7 a.m. on Saturdays. It is directly across from the recreational area of the Pines Bible Camp and is just downriver from the Niagara Townsite neighbourhood.
- Concerns regarding a heavy increase in industrial traffic on Granby Road. This is a relatively narrow, winding road with unpaved shoulders and several blind corners that is already in poor condition in several locations. It is fairly busy with local residents as well as pedestrians and cyclists.
- Environmental concerns regarding the use of 2-4-D and Roundup, especially so close to the river.
- Concerns regarding the amount of dust raised and its impact on neighbouring properties.
- While we appreciate that there is a plan in place for badger sightings, it is unclear who has oversight for that.

Moved: Hutton; seconded: Bleiler that we neither support, nor not support the application but have the above concerns with it. Carried.

6. <u>NEW BUSINESS</u>

7. FOR INFORMATION

It was noted that agriculture is a permitted use in all zones, and that that may not have been imparted to the delegation (Brian Taylor; Justin Taylor) at our May meeting. It should be followed up with that potential applicant.

9. ADJOURNMENT

Hutton moved adjournment at 7:35 p.m.



ELECTORAL AREA 'E'/WEST BOUNDARY

ADVISORY PLANNING COMMISSION

MINUTES

Monday, June 4, 2018 at the Rock Creek Medical Centre, 100 Cut Off Rd, commencing at 6:00 p.m.

Michael Fenwick-Wilson, Jamie Haynes, Florence Hewer, Fred PRESENT:

Marshall (on the phone), Randy Trerise, Frank Van Oyen

ABSENT with

Lynne Storm,

notification:

notification

Grant Harfman

RDKB DIRECTOR: Vicki Gee

Absent without

RDKB STAFF:

None

GUEST:

None

1. **CALL TO ORDER**

The meeting was called to order at 6 pm.

2. **ADOPTION OF AGENDA**

It was moved by Randy and seconded by Florence that the June 4, 2018 Electoral Area E' APC agenda be adopted. - Motion Carried

3. **ADOPTION OF MINUTES**

It was moved Randy and seconded Florence that the May 7, 2018 Electoral Area E' APC minutes be adopted. - Motion Carried

4. **DELEGATIONS**: None

5. **UPDATES TO APPLICATIONS AND REFERRALS:** None

Electoral Area E' APC Minutes June 4, 2018 Page 1 of 2

6. NEW BUSINESS

Etta Chambers/Clifford Normand RE: Crown Grant – Land Tenure

2940 Jewel Lake Road, Electoral Area 'E'/West Boundary

RDKB File: E-4099s-04173.070

Discussion/Observations:

The applicant wants to purchase a lease lot from the crown that has been held for many years. The application was supported by all members of the committee.

Recommendation:

It was moved by Michael and seconded by Jamie and resolved that the APC recommends to the Regional District that the subject referral be:

Supported without any reservations since the lease has been held for many years, and the Lands Branch will set a fair price for the purchase of the land.

Mr. Normand who is the applicant has requested a copy of the minutes of this APC meeting and would appreciate it if the minutes would be sent to him.

7. FOR DISCUSSION

Moved by Randy and seconded by Michael that the APC will not keep paper copies of the minutes – motion carried.

The reason for this is that copies of the minutes are kept at the RDKB office and the APC secretary will keep an electronic copy as well. If we need to review old minutes we can request copies from staff at the RDKB.

8. ADJOURNMENT

It was moved and seconded that the meeting be adjourned at 6:20 pm.

Electoral Area E' APC Minutes June 4, 2018 Page 2 of 2

| | Regional District of Months of the Control of the C |
|-----------------|--|
| | Committee Terms of Reference |
| | Education and Advocacy Committee |
| Effective Date: | |
| Review: | Every Three Years |
| Revised: | |
| Directors to le | and Advocacy Committee will look for opportunities for the Board of arn new things or to be exposed to ideas and practices that may |
| | fit the Regional District of Kootenay Boundary. |
| Members: | The Committee shall consist of three or more Directors of the Board appointed by the Chair. The Chair of the Committee shall be named by the Board Chair. The Committee will appoint a Vice-Chair. |
| Meetings: | The Committee shall: |
| | Meet a minimum of three times per year Meet at the call of the Chair Meet only when a majority of members or their alternates are able to attend, in person or via remote conferencing. |
| Staff: | The CAO shall be responsible for providing policy advice and recommendations, together with necessary background information for the Committee's consideration. The CAO shall ensure that meeting minutes are recorded and |
| | distributed in a timely manner. |
| Duties: | The Committee shall: |
| | Explore, evaluate and identify opportunities for the Board of Directors to expand their understanding and capacity in areas of Regional District jurisdiction. Explore, evaluate, and facilitate discussion of advocacy positions that are regional in scope or impact, and recommend endorsement of such positions to the board. Look for opportunities to network and develop relationships that will ultimately benefit the Regional District. Act as the lead point of contact and policy direction in any twinning relationship or partnership that the Regional District currently has or may have in the future. Develop budget information for the Board's consideration. |

Page 1 of 1 Terms of Reference Education and Advocacy Committee



STAFF REPORT

Date: June 6, 2018

| | | | Date. June 0, 2010 |
|-------|-------------------|---------------------------|-------------------------------------|
| Date: | May 31, 2018 | File: | |
| То: | Boundary Communi | ty Development Commit | ttee |
| From: | Tom Sprado, Manag | ger of Facilities and Rec | creation - Grand Forks and District |
| RE: | | N ASSESSMENT FOR GRA | AND FORKS CURLING RINK WITH |

Issue Introduction: Seeking additional funds (\$4,500) to proceed with a Facility Condition Assessment of the Grand Forks Curling Rink.

Background: At the May 24, 2018 regular meeting of the Board of Directors, I understand that Electoral Area C/Christina Lake, Electoral Area D/Rural Grand Forks and the City of Grand Forks requested information on the ability to include the Grand Forks Curling Rink in the UBCM Asset Management Program in addition to the Grand Forks and District Aquatic Centre and Jack Goddard Memorial Arena Facility Condition Assessment.

Considerations: We can complete the Grand Forks Curling Rink for an additional \$8,900.00

| Facilities | Fee (excluding GST) |
|-----------------------------|---------------------|
| Grand Forks Aquatic Centre | \$8,000.00 |
| Jack Goddard Memorial Arena | \$9,500.00 |
| Grand Forks Curling Rink | \$8,900.00 |
| Total Fee (excluding GST) | \$26,400.00 |

UBCM provided notification that our project (Aquatic & Arena) has been approved in the amount of up to \$15,000 (50% funding) for the Facility Condition Assessment. Please note that the Aquatic Centre and Arena cost is \$17,500 – the grant will only fund 50% of the project at \$8,750.00.

Noted in the Terms & Conditions (see attached letter dated May 3, 2018) for grant approval requires funding to be used solely for the purpose of the named project and for the expenses itemized in the budget that was approved as part of our application. However, UBCM will consider a revised application that includes the Grand Forks Curling Rink – we would need a resolution from the Board of Directors that the Regional District of Kootenay Boundary Board of Directors approves the Regional District of Kootenay Boundary revised application to Union of BC Municipalities for the Facility Condition Assessment of the Grand Forks & District Aquatic Centre, Jack Goddard Memorial Arena and Grand Forks District Curling Rink. **Further** that the Board of Directors will commit up to \$15,000 in the event our application for the UBCM Asset Management Planning Program is successful.

Financial Implications: The Grand Forks Curling Rink needs an additional \$4,500.00 to match the grant proposal that is not in the budget.

| Recommendation: | : Received | for In | formation. |
|------------------------|------------|--------|------------|
|------------------------|------------|--------|------------|

Respectfully submitted:



Administration provided by UBCM

Funding provided by Province of B.C.



For program information, visit the **Funding Programs** section at:

www.ubcm.ca

LGPS Secretariat

Local Government House 525 Government Street Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca Phone: (250) 356-2947

Local Government Program Services ...programs to addras GIONAU-DISTIGNATION The Shared priorities

KOOTENAY BOUNDARY

FILE #

MAY 07 2018

May 3, 2018

DOC # Chair Russell and Board Regional District of Koote Tay Boundary 202 - 843 Rossland Avenugo: Trail, BC, V1R 4S8

Re: 2018 Asset Management Planning Program - Grant Approval and **Terms & Conditions**

Dear Chair Russell and Board,

Thank you for submitting an application for the 2018 Asset Management Planning grant program.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, Facility Condition Assessment for Grand Forks & District Aquatic Centre and Jack Goddard Memorial Area, in the amount of \$15,000.00.

As outlined in the Program & Application Guide, grant payments will be issued when the approved project is complete and UBCM has received and approved the required final report and financial summary.

The Ministry of Municipal Affairs & Housing has provided funding for this program and the general Terms & Conditions are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) The grant funding must be matched in cash or in-kind;
- (3) All expenditures must meet eligibility requirements as defined in the Program & Application Guide;
- All project activities must be completed within 12 months and no later than May 31, 2019;
- The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than June 28, 2019;
- Any unused funds must be returned to UBCM within 30 days following the project end date.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to advance asset management in your local government.

If you have any questions, please contact Local Government Program Services at (250) 356-5193 or by email at lgps@ubcm.ca.

Sincerely,

Danyta Welch

Manager, Local Government Program Services

cc: Tom Sprado, Manager of Facilities & Recreation, Regional District of Kootenay-Boundary

Enclosure



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

| Applicant/Requesting Group | Midwa | ay Com | munity Association |
|------------------------------------|--------|---------|--------------------|
| Mailing Address: | | Box 2 | 49 |
| | | Midway | y, BC |
| | | VOH 1 | мо |
| Phone: 250-449 | 9-2378 | Email: | pahib@yahoo.com |
| Contact Person (Representative) | | John H | ibberson |
| Amount of grant request? | 42 | 750.C | 00 |
| What is the purpose of the grant? | Please | E SEL U | attached addendum |

| 1875 | |
|---|--|
| Who will the grant benefit? | Also, see a Hacked addendum |
| | |
| What are the other funding sources for this program/event? | MIDWAY COMMUNITY ASSOCIATION |
| | RETTLE RIVER LIONS - children's bunsanies |
| | VILLAGE of MIDWAY-REQUES hall Rental |
| | nates - from \$40 to \$2600 |
| Are the participants being charged to participate? | Yes No |
| | If yes, how much? <u>See attached acliden</u> dum |
| Estimated # of benefiting participants? | 50-70 people |
| Where will the program/event be held? | MIDWAY COMMUNITY HALL |
| When will the program/event be held? | FROM SEPT. 1,2018 - DEC. 315+ 2019 |
| Signature of Authorized Representative | Dolon Har. April 30 - 2018 |
| ompleted forms should be sent to: Re 20 | ional District of Kootenay Boundary -842 Rossland Avenue I, BC V1R 458 |
| | office Use Only |
| Date Received | Service was write |
| Date Presented to the Boundary Community Development Committee | |
| Approved | Denied |

MIDWAY COMMUNITY ASSOCIATION

Box 249

Midway, BC - VoH 1Mo

Addendum to: Fall SESSION 2018, West Boundary Recreation Grant Application

Date: April 30th, 2018

GRANT PURPOSE: The Midway Community Association once again wishes to offer a number of recreational programs in the Fall of 2018.

Our hope is to continue the process of making our Midway Community Centre a real focal point for our Midway and West Boundary population. As it has been since our creation in 1958, the mandate of the Midway Community Association is to build a strong sense of community in our rural area. We strive to reach out and include people not only from Midway but from all the other smaller rural area near to us. Last year we made big strides towards achieving that outcome and we wish to persevere in that aim.

Last year, the Village of Midway Council agreed to reduce the hall rental rate to the bare minimum of \$25/session. This makes the programs reasonably affordable. However, since we are not a fund-raising organization, without the RDKB's financial assistance in funding hall rentals and liability fees for our instructors, offering the recreational programs would not be possible.

Below are listed the programs we wish to provide for the West Boundary area in the upcoming Fall of 2018.

RECREATIONAL PROGRAMS—Fall, 2017

YOGA: Fall Session: Twice a week for 8 weeks= 16 classes
 TOTAL: 16 classes

Instructors Cost: \$100/class

Amount requested: \$500 to defer slightly the cost of the instructor.

\$600 to pay the hall rental at \$25/ lesson, plus liability insurance for the participants.

TOTAL: \$1,1000

BALLET: Fall/Spring Sessions-Two Sessions of 10 lessons each; TOTAL= 20 classes

Livia Malina - WEST BOUNDARY SCHOOL OF DANCE

Cost for 20 Lesson Session/person = \$200/student

Amount Requested: \$600 to pay hall rental/liability insurance for pupils

TOTAL: \$600

DANCE FITNESS Classes for Teens/Adults

Fall - One sessions of 15 lessons each

TOTAL= 15 classes.

Livia Malina - WEST BOUNDARY SCHOOL OF DANCE

Cost/lesson/person: \$10/ class with a slightly higher drop-in fee.

Amount Requested: \$500/ hall rental/ liability fee

TOTAL: \$500

HIP HOP Dance Workthop: October, 2018

Instructor: Amber Petrie

Amber is going to offer a week-long evening workshop for two age groups: Children, age 7-11 and Children, age 12-17. Each session shall be an hour long for each age group and culminate in a performance at the end of the week for parents and interested people.

Cost per child is \$200 for the session.

Amount requested: \$250 to pay hall rental/ liability insurance for participants

TOTAL: \$250

BURSARY PROGRAM:

In order to help children taking the program whose parents/guardians may have difficulty paying the full cost of any of the children's programs, we wish to be able to offer a number of \$100 grants. Last year through the generosity of the Kettle River Lion's Club we were able to provide 3 of these grants. We were hoping the RDKB could match that number this year.

Total: 3 Grants of \$100= \$300

GRAND TOTAL REQUESTED: \$ 2,750.00

Thank you for considering our application. We look forward to your response. Please, if there is anything more you need to know before making your final decision, reach me via this email address or phone me at home at 250-449-2378.

Sincerely,

John Hibberson for Midway Community Association



West Boundary Recreation Grant Application

The purpose of this grant is to facilitate and foster recreation programs, with a focus on physical activity, for the residents of the West Boundary.

| Applicant/Requesting Group | Greenwood Municipal Pool |
|--|---|
| Mailing Address: | P. O Box 129 |
| | Greenwood, BC |
| | V0H 1J0 |
| | |
| Phone: 250-445-2211 | Email: pool.greenwoodcity@shaw.ca |
| Contact Person (Representative) | Colby Mullis |
| Amount of grant request? | \$4500.00 |
| What is the purpose of the grant? | To be put towards the cost of instructor wages when |
| | Season. |
| Who will the grant benefit? | Youth & adults of the West Boundary community learning lifesaving swimming skills. |
| What are the other funding sources for this | City of Greenwood will be covering the cost of wages. Two staff members are subsidized through 2018 Canada |
| program/event? | Summer Jobs. |
| Are the participants being charged to participate? | × |
| | Yes No |
| | If yes, how much? \$30.00 for a Preschool Swimming Session |
| | \$45.00 Levels 1 through 4 \$50.00 Levels 5 through 10 |
| Estimated # of benefiting participants? | 144 students participated in the 2017 season |

| Where will the program/event be held? | The Greenwood Municipal Swimming Pool |
|---|--|
| When will the program/event be held? | Session 1: July 9th to July 13th Session 2: July 16th to July 20th Session 3: July 23rd to July 27th Session 4: August 13th to August 17th Session 5: August 20th to August 24th |
| Signature of Authorized Representative | AMM COLD Date JUNE 11/18 |
| Completed forms should be sent to: | Redional District of Mootehay Boundary 202-842 Rossland Avenue Trail, BC VIR 458 Email: westboundaryrec@rdkb.com |
| | Office Use Only |
| Date Received | |
| Date Presented to the Boundary Community Development Committee | |
| Approved | d Denied |
| Amount approved | |
| | |

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2018 Regular Season Proposed Budget

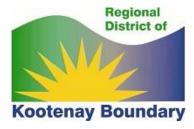


ITEM ATTACHMENT # d)

| | Est. Totals | Gds/Mngmt | Pub Wrks | Camps | RCSK | Fitness | SwimClub | Concession | Sfty Equip | Training | Pool Equip | Mech Equip | Adv. Certs | General Costs |
|-----------------------|-------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| General Operations | | | | | | | | | | | | | | |
| Staff Wages 1 | \$34,446.50 | \$15,925.00 | \$5,100.00 | \$3,951.50 | \$4,875.00 | \$1,000.00 | \$627.00 | | | \$1,600.00 | | | \$1,368.00 | |
| In-House Certs | \$500.00 | | | | | | | | | \$500.00 | | | | |
| Snacks | \$930.60 | | | \$180.60 | | | \$50.00 | \$700.00 | | | | | | |
| Drinks | \$180.00 | | | | | | \$30.00 | \$150.00 | | | | | | |
| Cert Materials | \$1,500.00 | | | | \$250.00 | | \$250.00 | | | | | | \$1,000.00 | |
| Training Equip | \$2,400.00 | | | | | | \$700.00 | | | | | | \$1,700.00 | |
| Stock / Inventory | \$3,350.00 | | | \$1,250.00 | | | | | \$600.00 | | \$1,500.00 | | | |
| Operating Permit | \$250.00 | | | | | | | | | | | | | \$250.00 |
| Insurance | \$700.00 | | | | | | | | | | | | | \$700.00 |
| Power/Phone | \$5,000.00 | | | | | | | | | | | | | \$5,000.00 |
| Office Equipment | \$1,000.00 | | | | | | \$1,000.00 | | | | | | | |
| Mechanical Operations | | | | | | | | | | | | | | |
| Chemicals | \$1,500.00 | | | | | | | | | | | \$1,500.00 | | |
| Testing Components | \$500.00 | | | | | | | | | | | \$500.00 | | |
| Chem Sensor | \$6,800.00 | | \$900.00 | | | | | | \$5,500.00 | | | | | \$400.00 |
| Pool Engineer | \$4,000.00 | | | | | | | | | | | | | \$4,000.00 |
| | \$63,057.10 | \$15,925.00 | \$6,000.00 | \$5,382.10 | \$5,125.00 | \$1,000.00 | \$2,657.00 | \$850.00 | \$6,100.00 | \$2,100.00 | \$1,500.00 | \$2,000.00 | \$4,068.00 | \$10,350.00 |

Total Operations: \$63,057.10 Estimated Revenue: \$33,092.97 Guaranteed Revenue: \$11,180.00

Defecit: \$18,784.13



STAFF REPORT

Date: 01 Jun 2018 **File**

To: Chair McGregor and Members of

the Boundary Community Development Committee

From: Mark Andison, Chief Administrative

Officer

Re: Boundary Animal Control Service

Contract Extension

Issue Introduction

A staff report from Mark Andison, Chief Administrative Officer, proposing a threeyear extension to the Boundary Animal Control Service Contract with the Commissionaires BC.

History/Background Factors

The current contract between the RDKB and the Commissionaires BC for the provision of animal control services in the Boundary terminates on August 31, 2018.

The Boundary Animal Control Service encompasses four participating areas: the City of Greenwood; the City of Grand Forks; Christina Lake/Electoral Area 'C'; and Rural Grand Forks/Electoral Area 'D'. This is a longstanding service that has traditionally been delivered by contractors. Initially, the service was delivered by the BC SPCA under contract. After the BC SPCA vacated its facilities in Grand Forks, the RDKB contracted with private individuals to deliver the service. In 2013, after one of those individuals terminated his contract with the RDKB after less than a year, the RDKB engaged the Commissionaires in a one-year contract to deliver the service. That contract was extended for a further year in August 2014, and then a further three-year extension was approved in 2015.

The stakeholder communities appear to be satisfied with the level and quality of service provided by the Commissionaires. There are a couple of alternatives to consider, either the initiation of a request for proposals process to seek out other potential service providers or an extension of the current contract. Stakeholders have expressed support for an extension to the contract, given the unique service

that the Commissionaires is able to provide with its own professional management structure. Staff suggest a three-year contract extension with the Commissionaires with annual payment increases equal to the Consumer Price Index (CPI). This approach is consistent with the payment structure under the current contract.

Implications

Entering into a three-year contract with the Commissionaires will provide a level of service continuity with a contractor that has proven itself to be capable and effective. Having the right animal control contractor "fit" in the area is an important consideration. The alternative, considering a new contractor, would introduce an element of uncertainty to the service with respect to the capacity of the new contractor to manage the service effectively.

The current contract entails monthly payments to the Commissionaires in the amount of \$8884.00 per month over the past year. A contract extension would see annual CPI increases for each of the three years of the proposed extension period.

Advancement of Strategic Planning Goals

The proposal as presented advances the Board's goal of "Continuing to Focus on Organizational Excellence". The Commissionaires is an established security/bylaw enforcement organization that is respected in the community for the professionalism and capabilities that it has demonstrated to date.

Background Information Provided

Current contract.

Alternatives

As noted above, an alternative to the proposed contract extension would be to initiate a request for proposals process to determine if there are other more suitable or less-costly contractors available.

With respect to the contract itself, alternative contract terms (shorter or longer) and/or other pricing options to those proposed in this report may be considered.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors extends the Boundary Animal Control Service contract with the Commissionaires B.C. for the period of September 1, 2018 to August 31, 2021, with annual payment increases for each of the three years of the extension period equal to the Consumer Price Index.



CONTRACT AGREEMENT

THIS AGREEMENT MADE BETWEEN:

COMMISSIONAIRES BC 103-346 Lawrence Avenue Kelowna, BC V1Y 6L4

(Hereinafter referred to as the "Contractor")

AND:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY 202 – 843 Rossland Avenue Trail, BC V1R 4S8

(Hereinafter referred to as "the District")

WHEREAS:

- The Regional District is authorized to provide animal control services for the Animal Control Service
 Area.
- B. The Regional District is empowered to appoint an Animal Control Officer and Pound Keeper to undertake animal control and the licensing of dogs within the Animal Control Service Area; and
- C. The Regional District has agreed to appoint the Contractor as the Animal Control Officer and Pound Keeper for the Animal Control Service Area and the Contractor has agreed to perform the services and carry out the obligations of the Animal Control Officer and the Pound Keeper for the Animal Control Service Area, upon the terms and subject to the conditions of the this Agreement.

NOW THEREFORE THIS AGREEMENT WITNESS THAT in consideration of the mutual covenants and agreements herein contained, and subject to the terms and provisions hereinafter set out, the parties covenant and agree as follows:

1. INTERPRETATION

1.1 Definitions

- a) "Animal Control Officer" means the animal control officer for the Animal Control Service Area appointed by the Regional District under the authority of Bylaw No. 1550;
- b) "Animal Control Service Area" means collectively, the lands within the boundaries of the City of Grand Forks, the City of Greenwood and Electoral Areas "C" (which includes the community of Christina Lake) and "D" (which includes the rural Grand Forks area to the Brown Creek area) in the Regional District of Kootenay Boundary.
- c) "Animal Control Services" has the meaning set out in Section 2.1 below'

COMMISSIONAIRES

- d) "Bylaw No. 1550" means RDKB Bylaw No. 1550. 2014, as may be amended from time to time, a copy of which is attached hereto as Schedule B;
- e) "Commencement Date" has the meaning set out in section 4.1 below;
- f) "Lands" means those lands (together with all the buildings and improvements located thereon, including the Pound) owned by the City of Grand Forks and legally described as PID: 023-560-227, Lot 7, DL520, SMDYD, Plan KAP59893;
- g) "Pound" means the RDKB's animal control facility, together with all the buildings and improvements associated therewith, located on the lands;
- h) "Pound Keeper" means the pound keeper for the Animal Control Services Area appointed by the RDKB pursuant to Bylaw No.1550; and
- i) "Term" has the meaning set out in section 4.1 below.

2. ANIMAL CONTROL SERVICES

2.1 Animal Control Services

The Contractor will provide all necessary materials, employees, labour, training, supervisions, uniforms, vehicles and equipment required in the connection with carrying out and performing the services set forth in this section 2.1 and shall perform all works and services incidental to the proper execution of the duties of the Animal Control Officer and Pound Keeper pursuant to the Bylaws, including but not limited to:

- Patrolling the Animal Control Service Area regularly for the purpose of enforcing the Bylaws;
- Providing at least one (1) vehicle ("patrol vehicle") for the use in patrolling the Animal Control Service Area, which patrol vehicle should be marked according to the instructions of the RDKB;
- Receiving and investigating complaints from the public and from the municipalities and electoral areas within the Animal Control Service Area related to the Bylaws;
- d) Taking appropriate and authorized enforcement measures as stipulated in the Bylaws;
- e) Communicating with the public in a respectful manner and resolving disputes with enforcement measures being the last resort;
- Liaising with the municipalities and electoral areas within the Animal Control Services Area regarding the Contractor's performance of the Animal Control Services;
- g) Operating and maintaining the Pound in a manner consistent with the humane treatment of animals:
- Complying with all applicable local, provincial and federal regulations or guidelines relating to the proper and humane treatment of animals;
- Providing various sized humane animal traps to trap problem animals that cannot be caught any other manner;
- j) Carrying out euthanasia on animals in a humane manner and in accordance with the Bylaws;
- Collecting and delivering to the RDKB animal license fees for dogs, in accordance with Bylaw No. 1072;
- Maintaining a record of activity & quarterly reports on the activities pursuant to this contract, which will be provided to the RDKB; and
- m) Performing such other reasonable services as the RDKB may from time to time require connection with the services set forth in the section 2.1 and the enforcement of the Bylaws or such other reasonable services as the parties may agree pursuant to section 2.2 below;

(Collectively, the "Animal Control Services")

2.2 Review of Animal Control Services

The RDKB and the Contractor agree that within thirty (30) days of the expiry of six (6) months from the Commencement Date of this Agreement, the parties will meet to review and discuss the scope of the Animal Control Services, the Contractor's performance of the Animal Control Services and any other matters that the parties, acting reasonably, may agree to. The RDKB and the Contractor acknowledge and agree that , as a result of any discussions between the parties pursuant to this section 2.2, the RDKB may, acting reasonably, amend the scope of the Animal Control Services to be performed by the Contractor and the parties may, upon mutual agreement, amend any other term or provision of this agreement.

3. THE POUND

3.1 Contractor's use of the Pound

The Contractor will use the Pound for the purpose of carrying out the Animal Control Services and will not interfere with the RDKB's access to and use of the pound for the purposes of ensuring the Contractor's compliance with this Agreement and inspecting all written records required to be kept by the Pound Keeper pursuant to this Agreement and the Bylaws.

3.2 No interest in land

The Contractor acknowledges and agrees that its right to use the Pound for the purpose of carrying out the Animal Control Services will not create or be deemed to create any interest in land in the Land or the Pound in the Contractor's favor.

3.3 Maintenance of the Pound and the Lands

As Pound Keeper, the Contractor will secure and maintain the Lands and the Pound in accordance with Bylàw no. 1550 and the terms of this Agreement. Without restricting the generality of the foregoing, the Contractor will secure and maintain the Lands and the Pound in a clean, tidy and safe condition and will provide appropriate indoor and outdoor runs, automatic waterers, quality feed and such other facilities and provisions as required to provide reasonable and humane accommodation for impounded animals.

4. TERM AND TERMINATION

4.1 Term

Subject to the terms and conditions of this Agreement, the term of this Agreement (the "Term") shall consist of three (3) years, commencing on September 1, 2015 (the "Commencement Date") and expiring on August 31, 2018.

4.2 Termination for cause

The Regional District may terminate this Agreement upon breach by the Contractor of any terms or covenant of this Agreement, provided the Contractor has first been given seven (7) days' notice of such breach and has failed in such time to remedy the breach to the satisfaction of the RDKB, acting reasonably.

4.3 Termination on Notice

The RDKB may terminate the Agreement immediately and without prior notice upon any material breach by the Contractor of a term or covenant of this Agreement or upon any change in the members of the partnership compromising the Contractor from those set out on page 1 of this Agreement, unless such change in membership is approved by the RDKB

4.4 Termination on Notice

The Contractor may terminate this Agreement at any time, upon ninety (90) days prior written notice to the RDKB.

The RDKB may also terminate this Agreement at any time, upon ninety (90) days prior written notice to the Contractor.



5. SERVICE HOURS AND PAYMENT

5.1 Hours of Service

The Contractor will provide the Animal Control Services for a minimum of forty (40) hours per week (the "Minimum Weekly Hours").

5.2 In full consideration of the performance of the Animal Control Services pursuant to this Agreement and the Bylaws, the Contractor (as opposed to the individual employees of the Contractor) the total sum of \$8686.00 per month from September 1, 2015 – August 31, 2016. Cost of Living Increase (CPI) will be used for the September 1, 2016 – August 31, 2018 yearly increases. Payments will be preceded by an invoice from the Contractor (to be submitted to the RDKB monthly), which the RDKB will then pay in the ordinary course. The Contractor acknowledges and agrees the monthly compensation payable by the RDKN to the Contractor pursuant to this section .2 includes compensation for the Contractor's performance of up to 40 additional call out hours per month, over and above the total of the Minimum Weekly Hours worked by the Contractor in any one month (the total of the Minimum Weekly Hours worked by the Contractor in one month, plus the additional 40 call out ours per month, is hereinafter referred to as the ("Maximum Compensable Monthly Hours").

5.3 Overtime Hours

The RDKB and the Contractor acknowledge and agree that any additional call out hours worked by the Contractor over and above the Maximum Compensable Hours will be considered overtime hours for the purpose of this Agreement and the RDKB will not be required to compensate the Contractor for any overtime hours worked by the Contractor, unless;

- The overtime hours have been approved by a member of the municipalities and electoral areas within the Animal Control Service Area;
- b) The hourly rate payable by the RDKB to the Contractor for such overtime hours has been approved by the RDKB and the member municipalities and electoral areas within the Animal Control Service Area.
- c) The Contractor has delivered to the RDKB an invoice detailing the overtime hours worked and the nature of the services performed.

5.4 Acknowledgement

The Contractor acknowledges and agrees that, except as provided in sections 5.2 and 5.3 above, the Contractor will not be entitled to, and the RDKB will not be obligated to pay, any monies other than the compensation for the Animal Control Services provided, as set out in section 5.2 and 5.3 above.

6. UTILITIES AND TELEPHONE SERVICES

6.1 Utilities

The Contractor will pay, as and when due, the authority or person to which same or owing, all charges assessed by any lawful authority during the Term in respect of utilities and services used in or supplied to the Lands and the Pound (including without limitation electricity, gas, oil, telephone (voice and data), internet, water, sewer and garbage collection). The RDKB will forward promptly to the Contractor any assessment notice it receives in connection with such charges. Upon request by the RDKB, the Contractor will deliver promptly to the RDKB for inspection, receipts for payments of all charges payable by the Contractor pursuant to this section 6.1.

6.2 Telephone Services

The Contractor will, at its own expense, supply and maintain a twenty-four (24) hour local telephone service in the Animal Control Service Area, accessible without long distance tolls throughout the Animal Control Service Area, to be attended by a competent representative at all times, and to which all queries and complaints regarding animal control in the Animal Control



Service Area may be directed. Without limiting the generality of section 2.1 above, the Contractor will also supply, at its own expense, cell phones, two-way radios or pagers for immediate communication between the RDKB or complainant and the Animal Control Officer.

7. CONTRACTOR'S COVENANTS

7.1 Compliance with this Agreement and the Bylaws

The Contractor will carry out and obey every reasonable order and instruction given by the RDKB pursuant to this Agreement and the Bylaws and shall observe and enforce the terms and conditions of the Bylaws in a professional and humane manner.

7.2 Compliance with the laws

The Contractor will, with all federal, provincial, municipal and local laws, regulations and ordinances applicable to the Animal Control Services.

7.3 Permits

The Contractor will, at its own expense, procure all permits, insurance, certificates and licenses required by the Agreement or required to perform the Animal Control Services.

7.4 Record Keeping

The Contractor will, in accordance with the Bylaws, maintain complete logs which detail the time of calls, the addresses of calling parties, the nature of complaints and the actions taken by the Animal Control Officer and/or the Pound Keeper to rectify the complaints in question. The logs shall be made available for inspection by the RDKB upon the RDKB's request.

7.5 Worker's Compensation

The Contractor will, during the Term, maintain Worker's Compensation Registration in order to fully protects its employees, as may be required by the law, and shall, on demand from the RDKB, show proof of payment of claims in good standing with the Worker's Compensation Board. The Contractor will comply fully at all times with the Worker's Compensation Boards' rules and regulations.

7.6 Public relations

The Contractor and its employees shall exercise good public relations in carrying out the Animal Control Services under this Agreement.

7.7 Patrol Vehicles

The Contractor shall not park or store, or permit to be parked or stored, any patrol vehicle or equipment of the Contractor on any municipal streets or provincial highways, except as may be necessary or incidental to carrying out the Animal Control Services under this Agreement.

7.8 Protection of property and animals

The Contractor will use due care and take all reasonable precautions to ensure the protection of persons, property and the animals within the Animal Control Service Area. The Contractor will be liable for all injury or damage which may occur to persons, property or to the animals within the Animal Control Service Area due to any act, omission, neglect or default of the Contract or its employees, workers, or agents under this Agreement or the Bylaw.

8. INSURANCE

8.1 Contractor's Insurance

The Contractor, at its cost, will obtain and keep in force throughout the Term:

a) Comprehensive general liability insurance against claims for personal injury, death or property damage (including without limitation fire, legal liability and contractual liability) arising from, occurring upon or in or about the Lands and the Pound in an amount of not less than \$2,000,000 per occurrence for bodily injury to any one or more persons or



property damage and such greater amounts as the RDKB may reasonably require from time to time; and

b) Standard automobile insurance, covering all licensed vehicles owned by the Contractor, registered in the name of the Contractor, or any of its employees, and used in the performance of the Animal Control Services. Such insurance shall include liability insurance for bodily injury and property in an amount of not less than \$2,000,000, inclusive.

8.2 Policies

The Contractor will affect all policies with insurers reasonably satisfactory to the RDKB. The Contractor will cause its insurance policies to also cover as unnamed insured's all member municipalities and electoral areas within the Animal Control Service Area, and anyone employed directly or indirectly by the Contractor to perform a part of parts of the Animal Control Services. The Contractor will cause its insurance policies to contain waiver of the insurer's subcontractors, and the Contractor hereby waives its rights of subrogation against such parties. The Contractor will cause liability insurance to name the RDKB as an additional insured with cross-liability and severability of interest endorsements. The Contractor will, upon request, provide to the RDKB insurance certificates with respect to such policies. If the Contractor fails to purchase or keep in force such insurance, the RDKB may affect such insurance, at the Contractors cost.

9. INDEMNITY

9.1 Contractors Indemnity

The Contractor will indemnify and save harmless the RDKB, its officers, employees, contractors, subcontractors and agents, as well as the member municipalities and electoral areas within the Animal Service Area and their respective officers, employees, contractors, subcontractors and agents, from and against all losses and all claims, demands, payments, suits, actions, recoveries and judgements of every nature and description, which the RDKB, or any of the member municipalities or electoral areas within the Animal Control Service Area, may suffer or incur or be put to arising out of or in connection with any default by the Contractor in observing and performing its obligations under this Agreement or arising as a result of the Contractor's performance of the Animal Control Services.

10. MISCELLANEOUS

10.1 Independent contractor relationship

The Contractor agree to perform the Animal Control Services solely as an independent contractor. The parties to this Agreement acknowledge and agree that this Agreement does not create any actual or apparent agency, partnership or relationship of employer and employees between the RDKB and the Contractor, or the RDKB and any of the individuals compromising the Contractor. Further, the RDKB and the Contractor acknowledge and agree that the RDKN will not be liable for taxes, Worker's Compensation premiums, unemployment insurance, employer's liability insurance, social security, withholding tax or any other taxes for or on behalf of the Contractor or the individuals compromising the Contractor. All such costs and taxes shall be the responsibility of the Contractor.

10.2 Joint and several liability of the Contractor

The individuals compromising the Contractor, as set out on page 1 of this Agreement, will be personally liable as well as jointly and severally liable for the obligations and the liabilities of the Contractor under this Agreement, including but without limitation the indemnity of the Contractor as set out in 9.1 above.



10.3 Assignment

The Contractor will not assign or transfer this Agreement and will not permit or suffer any other person to occupy or use the whole or any portion of the Lands or the Pound without the prior written consent of the RDKB, which consent may be withheld by the RDKB in its sole discretion.

10.4 Severability

In the event that any provision herein or part of this Agreement shall be deemed void or invalid by a Court of Competent jurisdiction, the remaining provisions, or parts thereof, shall be and remain in full force and effect.

10.5 Governing Law

The provisions of this Agreement shall be governed and interpreted in accordance with the laws of the Province of British Columbia.

10.6 Entire Agreement

Except as expressly set out herein, there are no representations, warranties, conditions or collateral agreements between the RDKB and the Contractor, and this Agreement constitutes the whole of the agreement between such parties with respect to the Animal Control Services.

10.7 Notice

All notices and communications pursuant to the Agreement shall be in writing between the two parties and will be deemed to have been received by the addressee if delivered to the individual, or to a member of the firm, or to any officer of the RDKB for whom they are intended, or if sent by mail or fax addressed as follows:

To the Regional District at:

202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250.368.9148 Fax: 250.368.3990

To the Contractor at:

103 – 346 Lawrence Avenue Kelowna, BC Phone: 250.979.4775 Fax: 250.763.1099

10.8 Independent legal advice

Each of the parties comprising the Contractor acknowledges and agrees that they have obtained independent legal advice with respect to the contents and consequences of this Agreement. Each of the parties comprising the Contractor further acknowledge and agree that they have been advised of and understand the effects of the liabilities and obligations contained in this Agreement.

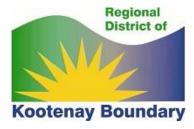
10.9 No derogation

Nothing contained or implied in this Agreement shall prejudice or affect the rights and powers of the RDKB in the exercise of its functions under any public and private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised in relation to the Lands and the Pound as if this Agreement had not been executed and delivered by the RDKB.

10.10 Counterpart execution

This Agreement may be executed and delivered in any number of counterparts with the same effect as if all parties to this Agreement had signed and delivered the same document and all

| COMMISS | SIONAIRES | | |
|------------------------------|---------------------------------|---|-------------|
| counterparts v agreement. | will be construed together to b | e an original and will constitute one and the | ne same |
| IN WITNESS | WHEREOF the parties have sig | gned this Agreement as of August, 20 |)15 |
| | Regional Distric | et Kootenay Boundary | |
| | | | |
| | | | |
| Author | ized Signatory | Authorized Signatory | |
| | | | |
| ···· | Printed Name | Printed Name | |
| | COMMIS | SIONAIRES BC | |
| | 29 | rand | |
| | Tom Manager, Client Ser | n Houston vices - Interior Region | |
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STAFF REPORT

Date: 13 Jun 2018 File

To: Chair Cecchini and Members

Utilities Committee

From: Goran Denkovski, Manager of

Infrastructure and Sustainability

Re: Beaver Valley Water Property

Removed from Service

Issue Introduction

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability regarding the RDKB Bylaw No. 1662, 2018 amendment of the Beaver Valley Water Service Establishment Bylaw No. 1491, 2011.

History/Background Factors

RDKB Board of Directors adopted the Beaver Valley Water Service Establishment Bylaw 1491, 2011 for the purpose of supplying, treating, and distributing potable water to properties in the Village of Fruitvale and a portion of Electoral Area "A" known as the "Beaver Valley Water Service Area". Schedule "A" of bylaw 1491 established the service area boundary.

The property with an address of 2085 Debruyn Road, a PID of 012-900-354, and legally described as "Lot B, Plan NEP10973, District Lot 1236, Kootenay Land District" was included in the service area boundary and has been paying property tax for the Beaver Valley Water Service.

This property is located on the fringe of the water service area and is currently not connected to the water system. The property is supplied with water from a groundwater well located on the same property.

The owners of this property have made a request the Regional District to be removed from the Beaver Valley Water Service.

True Consulting has produced an engineering report detailing the issues and impacts of removing the property from the Beaver Valley Water System or connecting the

property to the water service. The issues with connecting the property to the water service are as follows:

- An uncharacteristically high investment associated with constructing and maintaining the infrastructure necessary to connect the property.
- The investment would take a long time for the service to be 'paid back' via parcel taxes.
- The property can not be provided with 40 psi service pressure which is the typical minimum pressure supplied by municipal water systems.

The report from True Consulting has recommended that the property be removed from the service area as they are not receiving any benefits from the service without extensive investment from the service.

The Local Government Act - Regional Districts Establishing Bylaw Approval Exemption Regulation Section 2 details the steps required to amend a service area boundary.

- 1. The owners of the parcels to be removed must submit a petition to the regional district to change the boundaries.
- 2. At least 2/3 of the participants (Electoral Area "A" and Village of Fruitvale) consent to the amendment.

A petition has been signed by the owners of the property requesting to be removed from the Beaver Valley Water Service. Consent will be requested from Electoral Area "A" and the Village of Fruitvale for this amendment.

Schedule "A" of the proposed Bylaw 1662 would amend the service area boundary to remove the property.

The property was not removed from the service in time to be removed from the 2018 tax roll. The owners have provided staff with confirmation that the parcel tax has been paid for 2018.

Implications

Property owner would be reimbursed for only the 2018 parcel tax of \$472.08.

Advancement of Strategic Planning Goals

N/A

Background Information Provided

 RDKB Bylaw1662-BeaverValley Water Service Establishment Amendment-Remove Property-April 26 2018

Alternatives

- 1. That the Board of Directors not reimburse the property owner.
- 2. That the Board of Directors approve the reimbursement of the \$472.08 parcel tax to the property owners of 2085 Debruyn Road, a PID of 012-900-354, and legally described as "Lot B, Plan NEP10973, District Lot 1236, Kootenay Land District". Further, that the Board of Directors direct Staff to amend the Beaver Valley Water Service (500) 2018 2022 Budget and 5 YR financial plan to reflect the change.

Recommendation(s)

That the Board of Directors approve the reimbursement of the \$472.08 parcel tax to the property owners of 2085 Debruyn Road, a PID of 012-900-354, and legally described as "Lot B, Plan NEP10973, District Lot 1236, Kootenay Land District". Further, that the Board of Directors direct Staff to amend the Beaver Valley Water Service (500) 2018 - 2022 Budget and 5 YR financial plan to reflect the change.



BYLAW NO. 1662

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to amend the service area boundary of the Beaver Valley Water Service

WHEREAS the Regional District of Kootenay Boundary has, by Bylaw No. 1491, 2011, established the Beaver Valley Water Service;

AND WHEREAS the Board wishes to amend Bylaw 1491 by revising the service area boundary as described in Schedule 'A';

NOW THEREFORE BE IT RESOLVED that the Board of Directors of the Regional District of Kootenay Boundary, in open meeting assembled enacts as follows:

Amendment:

Schedule 'A' in Section 3; Service Area Boundaries of Bylaw No. 1491, 2011 is hereby repealed and replaced with a revised Schedule 'A', which removes the property with a PID of 012-900-354 and legally described as: "Lot B, Plan NEP10973, District Lot 1236, Kootenay Land District" and which is attached to and forms part of this Bylaw.

Citation:

This Bylaw may be cited as "Regional District of Kootenay Boundary Beaver Valley Water Service Establishment Amendment Bylaw No. 1662, 2018".

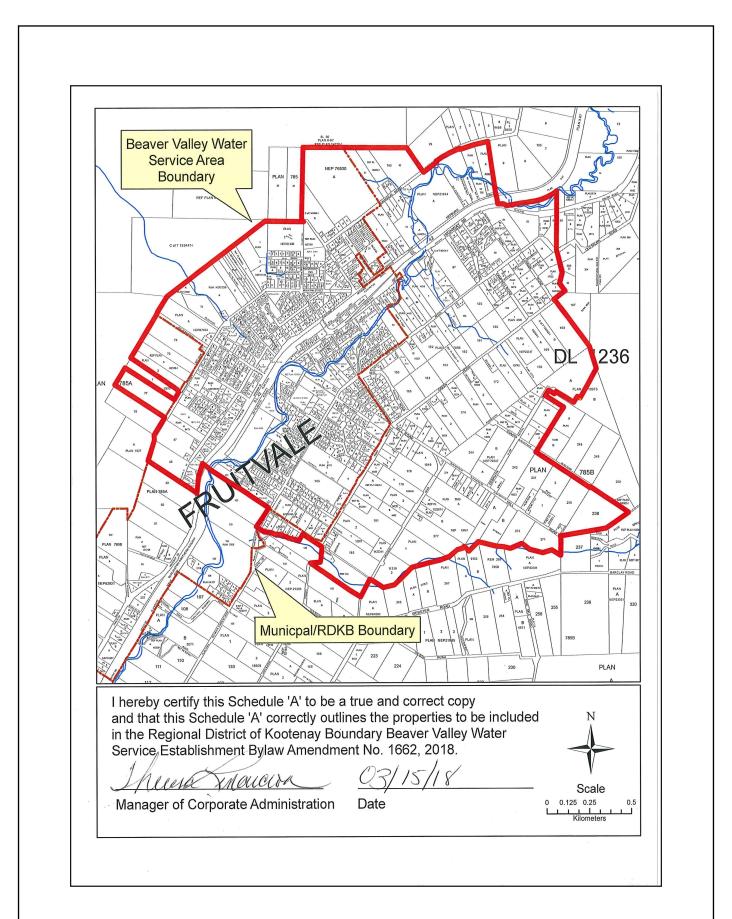
Read a First and Second Time this ______ day of _______, 2018.

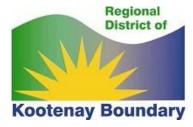
Read a Third Time this ______ day of _______, 2018.

Manager of Corporate Administration Consent to Adopt Bylaw No. 1662, 2018

mucion

| Written consent dated MACh IS, 2018 to adopt this Bylaw was received Director of Regional District of Kootenay Boundary Electoral Area 'A'. | I from the |
|--|-------------------------|
| The Corporation of the Village of Fruitvale consented to the adoption of this Bylaw by resolution adopted μ ,2018. | y way of a |
| Reconsidered and Adopted this $\frac{26}{2}$ day of $\frac{1}{2}$ day of $\frac{1}{2}$, 2018. | |
| Chair Manager of Corporate Administration | : |
| I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw 2018 cited as "Regional District of Kootenay Boundary Beaver Valley Wate Establishment Amendment Bylaw No. 1662, 2018" as Reconsidered and Adopted to day of | No. 1662, er Serviçe |
| Manager of Corporate Administration | |
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STAFF REPORT

Date: 22 Jun 2018 **File**

To: Chair Russell and Members,

Board of Directors

From: Beth Burget, General Manager of

Finance

Re: 2017 Statement of Financial

Information

Issue Introduction

A staff report from Beth Burget, General Manage of Finance, regarding the 2017 Statement of Financial Information (SOFI).

History/Background Factors

Annual reporting on the Regional District finances is required by Section 376 of the Local Government Act.

Implications

Required for compliance with legislation. The Financial Information Act prescribes a fee of \$5.00 for a copy of the SOFI by a requester. The fee may be waived at the Board's option.

Advancement of Strategic Planning Goals

Supports all primary goals.

Background Information Provided

The Statement of Financial Information contains the 2017 Annual Financial Statements and Auditor's report dated April 26, 2017. The 2017 Audited Financial Statements received approval at the April 26, 2017 Regular Board meeting.

Staff salaries included in the schedule reflect additional compensation received and reimbursed from other sources. 2017 included additional workload for both the Grand Forks flooding and the provincial wildfires.

Alternatives

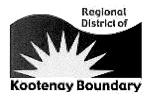
None

Recommendation(s)

That the Board approve the SOFI schedules for the Year Ended December 31, 2017.

That the Board make the SOFI Schedules available to the public by providing copies on request and by making the reports available on the Regional District's web site.

That the Board waive the \$5.00 fee for the SOFI Schedules as prescribed by the Financial Information Act.



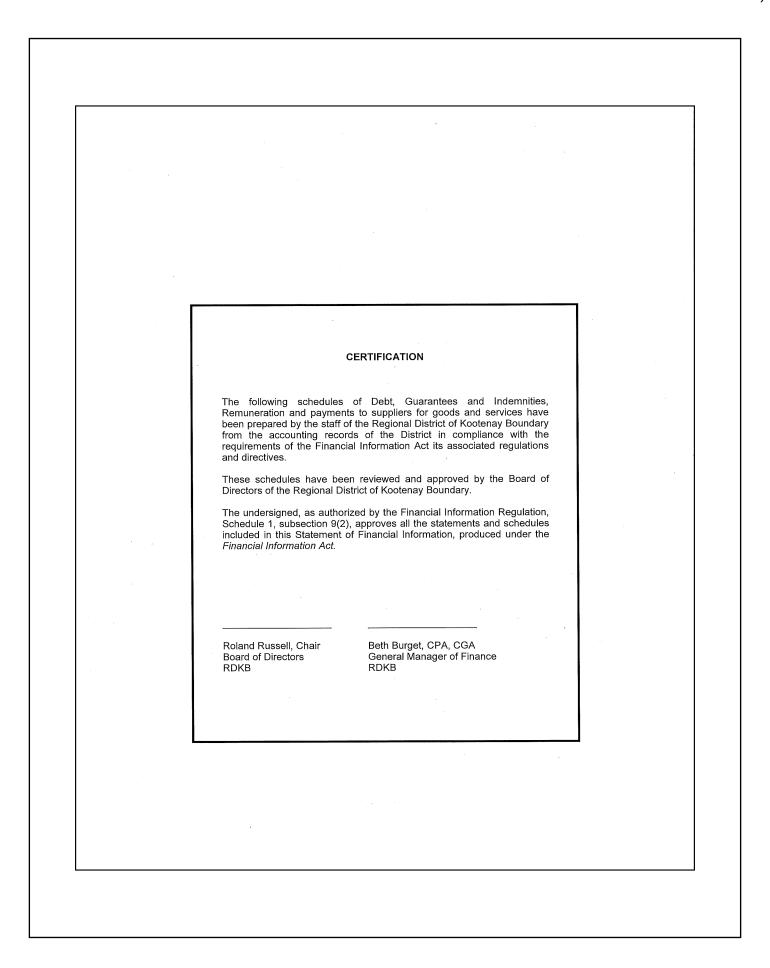
THE REGIONAL DISTRICT OF KOOTENAYBOUNDARY

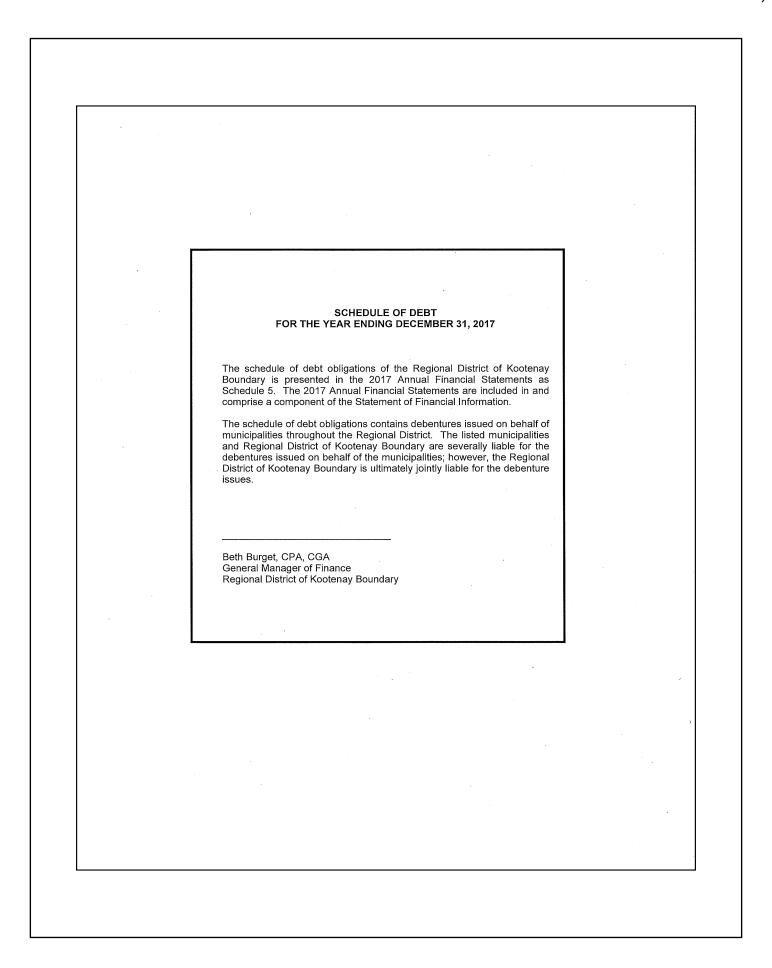
STATEMENT OF FINANCIAL INFORMATION

FOR THE YEAR ENDED

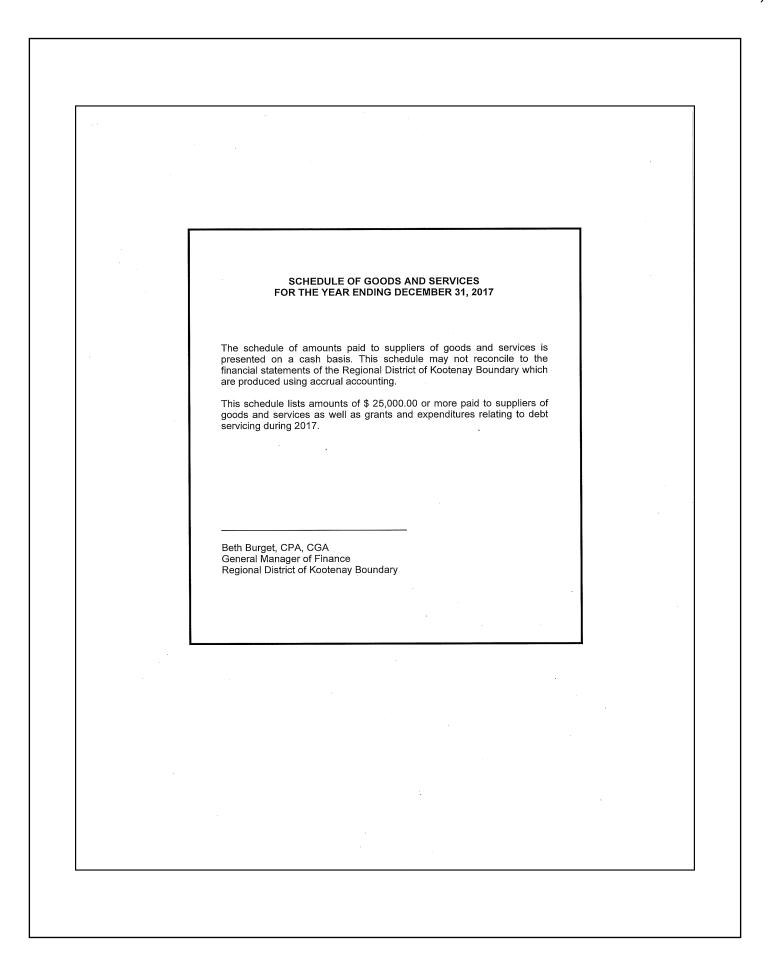
DECEMBER 31, 2017

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|--------|--------------------------------|--|--------------------------------------|------------------------------------|----|---|
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| | • | | | | | |
| T a | he Schedules a nd assembled | and Statements con in compliance with | tained herein ha the Financial In | ive been prepare formation Act. | ed | |
| C | ONTENTS: | | | | | |
| O | • | Certification | | | | |
| | • | Schedule of Debt Schedule of Guar Schedule of Good | antees and Ind | emnities | | |
| | • | Schedule of Elect Indemnification Schedule of Emp | | | | |
| | . • | Indemnification Schedule of Seve | rance Agreeme | nts Paid | | |
| | • | Auditors' Report Financial Stateme December 31, 20 | ents for the Fisc | cal Year ending | | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY YTD Paid Report

Supplier Code From: 0777857

To: ZUM001

From: E - Employee

Categories

District of D

AP5070 Page : 1

Date : Jun 21, 2018 Time : 12:58 pm

Sequence: By Code Date Range From: 01-Jan-2017 To: 31-Dec-2017

Suppress Printing for \$ Under 25,000.00

To: U - Unknown Total Supplier Code Name 28,142,20 AFD001 AFD PETROLEUM LTD. 28,621.68 ALP003 ALPINE CONTRACTING ALPINE DISPOSAL & RECYCLING 900,012.05 ALP030 AMF010 AM FORD 47.918.04 AON REED STENHOUSE INC. 161,976.00 AON002 BARTLETT EXCAVATING 32,213,51 BAR150 BCT030 BC TRANSIT 1.624.089.00 BEAVERDELL COMMUNITY CLUB & RECREATION COMMISSION BEA014 31,683.90 BEAVER VALLEY LIBRARY 190,275,00 BEA130 BEN015 BENEFITS BY DESIGN 27,290,74 BFR001 B.F. ROOFING LTD. 36,949.50 **BIG WHITE UTILITIES** 105.244.88 BIG025 BLA050 BLACK PRESS GROUP LTD. 28.980.07 BOU017 **BOUNDARY INVASIVE SPECIES SOCIETY** 45,448.16 52,129.84 BVC001 BV COMMUNICATIONS LTD. CAN130 CANADIAN UNION OF PUBLIC EMPLOYEES - LOCAL 2254 59,274.20 CAR012 CARO ANALYTICAL SERVICES 39,850.15 CASCADE ENVIRONMENTAL RESOURCE GROUP LTD. 27.528.36 CAS018 CHR002 CHRISTINA LAKE STEWARDSHIP SOCIETY 40,106.00 CHR010 CHRISTINA LAKE COMMUNITY ASSOCIATION 36,117.12 CHRISTINA LAKE MECHANICAL 42.952.66 CHR120 CHR440 CHRISTINA GATEWAY DEVELOPMENT ASSOCIATION 45,063,00 CIB010 CIBC VISA 160,896.56 COLUMBIA BASIN BROADBAND CORPORATION 40.163.20 COL390 COM020 COMMISSIONAIRES BRITISH COLUMBIA 111,750.72 COM060 COMPLETE CLIMATE CONTROL INC. 30,428.44 COMMUNITY FUTURES DEVELOPMENT CORP -70.401.76 COM070 COM190 COMMONSPLACE CONSULTING 52,803.33 COM230 COMMUNITY ENERGY ASSOCIATION 49,510.00 25,935.00 CRO006 CROSS COUNTRY TRAFFIC CONTROL DELL CANADA INC 38,588.72 DEL070 DHC010 DHC COMMUNICATIONS INC. 46,349.62 41.767.38 DON020 DON FOLK OLDSMOBILE 96,232.19 ECO060 **ECOTAINER SALES INC** ENO010 **ENORMOUS PRODUCTIONS** 62,035.33 ESR010 ESRI CANADA LTD. 29.981.70 FDM SOFTWARE LTD. 37,774.46 FDM010 52,538.26 FIREFIGHTERS ASSOCIATION FIR040 FLE015 FLEETCOR CANADA MASTERCARD 45,380,37 FOR003 FORT GARRY FIRE TRUCKS LTD. 347,258.89 400,970.78 FORTISBC - ELECTRICITY FOR010 FOR040 FORTIS BC - NATURAL GAS 130.780.63 FRU010 THE VILLAGE OF FRUITVALE 2,864,783.42 GENELLE RECREATION COMMISSION 43,146.00 GEN020 GEN050 GENELLE IMPROVEMENT DISTRICT 31.934.00 GES010 GESCAN - Division of Sonepar 38,141.69 29,339.11 GLA050 GLACIER HONDA **GRA010** CITY OF GRAND FORKS 591,792.70 GRA056 GRANT THORNTON LLP 56,017.50 GRA170 GRAND FORKS & DISTRICT PUBLIC LIBRARY 383,500.00 GRE010 THE CITY OF GREENWOOD 91,879.07 GUI001 GUILLEVIN INTERNATIONAL INC. 31,423.10

REGIONAL DISTRICT OF KOOTENAY BOUNDARY YTD Paid Report

Supplier Code From: 0777857
To: ZUM001 Kootenay Boundary

AP5070 Page : 2
Date : Jun 21, 2018 Time : 12:58 pm

Sequence: By Code Date Range From: 01-Jan-2017 To: 31-Dec-2017

25,000.00

Categories From: E - Employee Suppress Printing for \$ Under

To: U - Unknown

| | | Total | |
|---------------|--|--------------|-----|
| Supplier Code | Name | Total | |
| HAL010 | HALL PRINTING | 31,895.40 | |
| HUB020 | HUB FIRE ENGINES & EQUIPMENT LTD. | 813,207.29 | |
| VL050 | INLAND KENWORTH PENTICTON | 435,786.40 | |
| NL070 | INLAND ALLCARE | 88,982.40 | |
| NS010 | INSURANCE CORPORATION OF BC | 92,187.12 | • |
| US010 | JUSTICE INSTITUTE OF B.C. | 32,937.06 | |
| (AS020 | KASLO INDUSTRAIL DBA WALKER CONSTRUCTION | 76,222.13 | |
| (EL030 | CITY OF KELOWNA | 53,436.90 | |
| ET170 | KETTLE VALLEY WASTE LTD. | 83,758.82 | |
| (IW020 | KIWANIS CLUB OF TRAIL | 49,466.70 | |
| (OD030 | KODIAK FORESTRY LTD. | 25,702.16 | |
| KOO015 | KOOTENAY COLUMBIA TRAILS SOCIETY | 83,000.00 | |
| (00023 | KOOTENAY CHRYSLER LTD. | 30,650.05 | |
| COO026 | KOOTENAY WEED CONTROL | 61,149.32 | |
| AN007 | LANGLEY CONCRETE LIMITED PARTNERSHIP | 39,204.39 | |
| EK010 | LEKO PRECAST | 32,615.52 | |
| .OR010 | LORDCO PARTS LTD. | 34,486.26 | |
| .OW020 | LOWER COLUMBIA COMMUNITY DEVELOPMENT TEAM SOCIET | 180,500.00 | |
| MAR010 | MARWEST INDUSTRIES LTD. | 283,951.87 | · · |
| //AR024 | MARCEL EQUIPMENT LTD. | 301,497.50 | |
| ЛЕA040 | MEARL'S MACHINE WORKS LTD. | 99,551.02 | |
| MET001 | METTLER-TOLEDO INC. | 101,783.36 | |
| MID010 | VILLAGE OF MIDWAY | 35,007.00 | |
| MIL160 | MILLS OFFICE PRODUCTIVITY | 34,081.11 | |
| MIN010 | MINISTER OF FINANCE | 32,837.62 | |
| MIN030 | MINISTER OF FINANCE | 134,887.50 | |
| MIN090 | MINISTER OF FINANCE | 121,541.17 | |
| MON010 | VILLAGE OF MONTROSE | 112,637.49 | |
| MOR015 | MORROW BIOSCIENCE LTD. | 81,089.82 | |
| MUN050 | MUNICIPAL INSURANCE ASSOC. OF B. C. | 46,692.00 | |
| NEW100 | NEW LINE SKATEPARKS INC. | 32,359.95 | |
| OPU010 | OPUS INTERNATIONAL CONSULTANTS (CANADA) LTD. | 281,646.87 | |
| PAC020 | PACIFIC BLUE CROSS | 349,600.63 | |
| PAL005 | PALADIN SECURITY GROUP LTD. | 178,899.68 | • |
| PAU030 | PAULSON MECHANICAL SYSTEMS LTD. | 31,530.11 | |
| PET010 | PETRO CANADA | 68,260.91 | • |
| PHO002 | PHOENIX MOUNTAIN ALPINE SKI SOCIETY | 27,000.00 | |
| PHO030 . | PHOENIX BENEFITS SOLUTIONS | 28,546.00 | |
| REC010 | RECEIVER GENERAL FOR CANADA | 2,220,991.29 | |
| REG070 | REGIONAL DISTRICT OF CENTRAL OKANAGAN | 102,837.00 | |
| RIC010 | RICOH CANADA INC. | 53,150,23 | |
| RID010 | RIDGETOP MEAT PIES | 64,650.94 | |
| RIT020 | RITEWAY MECHANICAL REPAIR LTD. | 134,287.77 | |
| ROC030 | ROCKY MOUNTAIN PHOENIX | 93,793.41 | |
| ROC050 | ROCKY MOUNTAIN ENERGY | 26,370.28 | |
| ROS010 | THE CITY OF ROSSLAND | 3,999,469.54 | |
| SOF020 | SOFTCHOICE LP | 62,569.73 | |
| SOU015 | SOUTHERN FRONTIER FORESTRY SERVICES | 86,198.13 | |
| | SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS | 89,244.00 | |
| SPC010 | SPECTRUM RESOURCE GROUP INC | 71,529.03 | |
| SPE140 | · | 129,280.25 | |
| SUP170 | SUPER SAVE DISPOSAL INC. | | |
| SWI002 | SWING TIME DISTRIBUTORS | 46,106.83 | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY YTD Paid Report

Supplier Code From: 0777857

Categories

To: ZUM001
From: E-Employee

To: U - Unknown

Date : Jun 21, 2018

AP5070

Page : 3 Time : 12:58 pm

Sequence: By Code Date Range From: 01-Jan-2017

To: 31-Dec-2017

Suppress Printing for \$ Under

25,000.00

| Supplier Code | Name | | Total | |
|---------------|------------------------------------|------------------|---------------|--|
| TEC070 | TECHNIKAL WELDING | | 42,635.50 | |
| TEL001 | TELUS COMMUNICATIONS (B.C.) INC. | | 179,932.58 | |
| TEL002 | TELUS MOBILITY | • | 44,262.42 | |
| TKI010 | TKI CONSTRUCTION LTD. | | 193,244.52 | |
| TRA010 | THE CITY OF TRAIL | | 7,906;094.51 | |
| TRA038 | TRAILS TO THE BOUNDARY SOCIETY | | 49,528.54 | |
| TRA190 | TRAIL & DISTRICT ARTS COUNCIL | | 53,921.13 | |
| TWI020 | TWIN RIVERS CONTROLS | | 45,451.87 | |
| UPL030 | UPLAND AGRICULTURAL CONSULTING LTD |). | 26,006.27 | |
| VAL020 | VALKYRIE LAW GROUP LLP | | 34,630.24 | |
| VAL130 | VALLEN | | 35,437.03 | |
| WAR020 | VILLAGE OF WARFIELD | | 38,924.96 | |
| WAS010 | WASTE MANAGEMENT | | 25,719.56 | |
| WIL007 | ADAM WILLIAMS | | 25,515.58 | |
| WOR010 | WORKER'S COMPENSATION BOARD OF BO | | 211,753.31 | |
| WSP010 | WSP CANADA INC. | | 127,837.02 | |
| WSP020 | WSP CANADA GROUP LTD. | | 48,505.99 | |
| | Total Suppliers Equal and Over | 25,000.00 | 30,563,838.98 | |
| | Other Suppliers Under | 25,000.00 | 3,155,471.08 | |
| | Total Of Prin | nted Suppliers : | 33,719,310.06 | |
| | Pension Corp EFT | • | 1344449.36 | |

35,063,759,42



REGIONAL DISTRICT OF KOOTENAY BOUNDARY SECTION 814 - REPORT FOR THE 2017 FISCAL YEAR DIRECTOR'S REMUNERATION and EXPENSE

| Elected Official | Regioinal District of Kootenay Boundary Area Represented | Remuneration Expenses | | Total Remuneration & Expense |
|---|---|---|---|---|
| CACCHIONI, ROBERT CECCHINI, PATRICIA DANCHUK, JOE EDWARDS, BILL GEE, VICKI LYNN GRIEVE, ALI K. JOLLY, KEVIN KONRAD, FRANK MARTIN, MICHAEL MCGREGOR, GRACE MCLELLAN, LLOYD | City of Trail (Alternate) Village of Fruitvale Village of Montrose Electoral Area 'B' (Alternate) Electoral Area 'C' Electoral Area 'A' City of Trail (Alternate) City of Grand Forks City of Trail Electoral Area 'C' City of Rossland (Alternate) | 581 15,811 16,630 1,104 34,302 33,726 1,350 13,686 14,409 56,083 15,489 | 2,251 5,101 3,946 1,301 19,460 11,351 13 1,353 1,583 19,071 813 | 2,832 20,912 20,576 2,405 53,762 45,077 1,363 15,039 15,992 75,154 16,302 |
| LANGMAN, DIANE PARKINSON, ARLNE ROTVOLD, MARGUERITE RUSSELL, ROLAND SMITH, EDWARD WEBBER, TABATHA WORLEY, LINDA | Village of Warfield Village of Warfield (Alternate) Village of Midway Electoral Area 'D' City of Greenwood Village of Fruitvale (Alternate) Electoral Area 'B' | 12,009 3,791 16,861 40,184 15,096 415 32,702 \$ 324,228 | 840 125 5,153 11,286 3,494 77 10,467 \$ 97,685 | 12,849 3,916 22,014 51,470 18,590 492 43,168 \$ 421,914 |



REGIONAL DISTRICT OF KOOTENAY BOUNDARY SECTION 814 - REPORT FOR THE 2017 FISCAL YEAR EMPLOYEE'S REMUNERATION and EXPENSE

| | Employee | Remuneration | Expenses | Total Remuneration |
|----------|--|--------------|----------|--------------------|
| | | | | & Expense |
| 1 | ALDERSON, CLAYTON | 120,458 | - | 120,458 |
| 2 | ANDISON, R. MARK | 143,866 | 5,322 | 149,188 |
| 3 | BOUTIN, KYLE | 127,851 | 240 | 128,091 |
| 4 | BURGET, BETH | 114,007 | 3,262 | 117,269 |
| 5 | COMO, DAVID K | 99,294 | 240 | 99,534 |
| 6 | CORMACK, CHRISTOPHER | 78,861 | 1,145 | 80,006 |
| 7 | DAINES, MARK | 93,946 | 240 | 94,186 |
| 8 | DALEY, CHRISTOPHER | 80,652 | 992 | 81,644 |
| 9 | DEAN, DONNA | 99,074 | 4,097 | 103,171 |
| 10 | DENKOVSKI, GORAN | 94,238 | 8,731 | 102,969 |
| 11 | DEPELLEGRIN, LEE | 124,581 | 240 | 124,821 |
| 12 | DERBY, DANIEL, J. | 160,229 | 7,020 | 167,249 |
| 13 | FERRABY, GREGORY | 138,571 | 3,424 | 141,995 |
| 14 | GALLAMORE, GLEN | 126,885 | 1,147 | 128,032 |
| 15 | GOODWILL, JAMIE | 80,479 | 1,147 | 80,479 |
| 16 | · · | 84,309 | 2,265 | 86,574 |
| | GREEN, DALE | 130,344 | 2,203 | 130,584 |
| 17 18 | LANGMAN, JASON | 125,055 | 434 | 125,489 |
| | LARMOUR, MATT | 107,995 | 240 | 108,235 |
| 19 | LENARDUZZI, MIKE | 91,863 | 5,973 | 97,836 |
| 20 | LENARDON, THERESA | , | • | • |
| 21 | LEPITRE, DON | 80,686 | 1,217 | 81,903 147,158 |
| 22 | MACLEAN, JOHN | 135,652 | 11,506 | |
| 23 | MCGREGOR, ROBERT | 81,752 | 1,865 | 83,617 |
| 24 | MI LNE, JASON | 126,991 | 1,651 | 128,642 |
| 25 | MORRIS, RICHARD | 126,453 | 240 | 126,693 |
| 26 | PAAKKUNAINEN, JEFF | 97,263 | 2,318 | 99,581 |
| 27 | PARSONS, W. MICHAEL | 107,278 | 301 | 107,579 |
| 28 | RIMELL, CARLY | 80,275 | 2,839 | 83,114 |
| 29 | RUSSELL, B. LUKE | 97,099 | 301 | 97,400 |
| 30 | SIDHU, AMRINDERDEEP | 96,541 | 2,661 | 99,202 |
| 31 | SILVA, ROBERT | 89,372 | 818 | 90,190 |
| 32 | SMYTH, RYAN | 138,285 | 240 | 138,525 |
| 33 | SPRADO, TOM | 93,907 | 121 | 94,028 |
| 34 | STANLEY, ALAN | 119,110 | 4,392 | 123,502 |
| 35 | SVENDSEN, JAMES | 126,691 | 6,563 | 133,254 |
| 36 | TAYLOR, CODY | 82,763 | 1,428 | 84,191 |
| 37 | TYSON, GRANT | 136,860 | 240 | 137,100 |
| 38 | WAGNER, KEN | 80,999 | 441 | 81,440 |
| | Total Employees earning greater than \$75,000 | 4,120,535 | 83,953 | 4,204,929 |
| | Total for Employees earning less than \$75,000 (Excluding Elected Officials) | 4,102,941 | 101,774 | 4,204,715 |
| | Total | 8,223,476 | 185,727 | 8,409,644 |
| | Total Employer Premium for CPP | | | 266,315 |
| | * * | | | 118,157 |
| | Total Employer Premium for El | | | 118 |

| | 7 |
|--|----------|
| | |
| SCHEDULE OF SEVERANCE AGREEMENTS PAID FOR THE YEAR ENDING DECEMBER 31, 2017 | |
| There was no severance agreement under which payment commenced between the Regional District of Kootenay Boundary and its non-unionized employees during the fiscal year ending December 31, 2017. | |
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| <u> </u> | |
| Beth Burget, CPA, CGA General Manager of Finance Regional District of Kootenay Boundary | · |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY

FINANCIAL STATEMENTS

FOR THE

YEAR ENDED DECEMBER 31, 2017

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

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Regional District of Kootenay Boundary Management Report

The financial statements have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

In meeting its responsibility for the reliability of financial data, management relies on internal accounting, operating and system controls. Controls include an organizational structure providing for effective segregation of responsibilities, delegation of authority and personal accountability, and careful selection and training of personnel; the application of accounting and administrative policies and procedures necessary to ensure adequate internal control over transactions, assets and records, as well as a program of internal audits. These controls are designed to provide reasonable assurance that financial records are reliable for preparing financial statements and maintaining accountability for assets.

The Regional District of Kootenay Boundary Board of Directors is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Board of Directors. The Board reviews financial activities on a monthly basis and external audited financial statements annually.

Grant Thornton LLP has been appointed by the Board of Directors as independent auditors to examine and report on the financial statements and their report follows this one. They have full and free access to regional district staff and records.

Mark Andison

Chief Administrative Officer

Beth Burget & Gen. Manager of Finance

Trail, BC



INDEPENDENT AUDITORS' REPORT

Grant Thornton LLP 1440 Bay Ave Trail BC V1R 4B1

T +1 250 368 6445 F +1 250 368 8488 www.GrantThornton.ca

To the Board of Directors of the Regional District Of Kootenay Boundary:

We have audited the accompanying financial statements of the Regional District of Kootenay Boundary, which comprise the statement of financial position as at December 31, 2017 and the statements of operations, changes in net financial assets (debt) and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including assessing the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Regional District of Kootenay Boundary as at December 31, 2017 and the results of its operations, changes in net financial assets (debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information included is presented for purposes of additional analysis and is not a required part of the financial statements. Such supplementary information has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

CHARTERED PROFESSIONAL ACCOUNTANTS

CHARTERED PROFESSIONAL ACCOUNTANTS TRAIL, B.C. April 26, 2018

Grant Thornton LLP

Audit + Tax + Advisory

Grant Thornton LLP, A Canadian Member of Grant Thornton International Ltd

REGIONAL DISTRICT OF KOOTENAY BOUNDARY STATEMENT OF FINANCIAL POSITION

| As At December 31, 2017 | 2017 | | 2016 |
|--|--|----|--------------------------------------|
| FINANCIAL ASSETS | | | |
| Cash and Cash Equivalents (Note 2) Short Term Investments (Note 3) | \$ 1,045,033 21,154,816 | \$ | 512,997 19,334,643 |
| Accounts Receivable (Note 4) Municipal Finance Authority Debt Reserve Fund (Note 5) Debenture Debt Recoverable from Local Governments (Note 6) | 1,931,976 2,058,739 33,466,805 | | 1,410,556 1,643,445 20,684,622 |
| ¥ | 59,657,369 | - | 43,586,263 |
| LIABILITIES | | | |
| Accounts Payable Accounts Payable to Other Governments | 2,049,801 814,363 | | 1,571,010 571,380 |
| Deferred Revenue Municipal Finance Authority Debt Reserve Fund (Note 5) Other Long Term Debt (Note 7) | 766,622 2,058,739 92,857 | | 544,595 1,643,445 114,532 |
| Debenture Debt (Note 8) Lease Agreements | 43,675,302 | | 30,961,102 702,371 |
| Temporary Borrowing - Municipal Finance Authority (Note 9) Deferred Revenue (Gas Tax) (Note 10) | 1,978,983 2,353,263 | | 1,506,600 2,189,625 |
| Landfill Closure and Post Closure Costs Accruals (Note 11) Reserve for future capital expenditures Accrued Employee Sick Leave (Note 12) | 4,873,452 2,477 193,600 | | 4,723,400 2,477 184,000 |
| Address Employee disk Ecore (Note 12) | 58,859,459 | | 44,714,537 |
| NET (DEBT) ASSETS | 797,910 | | (1,128,274) |
| NON FINANCIAL ASSETS Tangible Capital Assets (Schedule 5) | 50.488,826 | | 49,494,187 |
| Supply Inventory | 8,938 | | 10,772 |
| Prepaid expenses | 108,264 | _ | 231,420 |
| | 50,606,028 | | 49,736,379 |
| Accumulated Surplus (Note 13) | \$ 51,403,938 | \$ | 48,608,105 |

The accompanying notes and schedules are an integral part of these financial statements.

General Manager of Finance

REGIONAL DISTRICT OF KOOTENAY BOUNDARY STATEMENT OF OPERATIONS

| For the Year Ended December 31st | | 2017 Budget | 2017 | | 2016 |
|---|----|-------------|------------------|-----|------------|
| REVENUE | | | | | |
| From Own Sources: | | | | | |
| Grants in Lieu of Taxes | \$ | 2,202,705 | \$ 2,004,649 | \$ | 2,112,156 |
| Services Provided to Other Governments | | 345,897 | 398,052 | | 390,997 |
| Sale of Services | | 5,200,125 | 5,381,061 | | 4,499,637 |
| Other Revenue | | 1,463,793 | 1,775,399 | | 2,534,261 |
| Gain on Disposal of Tangible Capital Assets | | - | 73,650 | | 43,110 |
| From Other Sources: | | | | | |
| Electoral Area Tax Levy | | 10,057,196 | 10,065,752 | | 9,798,768 |
| Member Municipalities | | 9,425,931 | 9,417,375 | | 9,351,256 |
| Other Governments | | 2,234,249 | 2,102,012 | | 947,832 |
| | - | 30,929,896 | 31,217,950 | . – | 29,678.017 |
| EXPENSES | | | | | |
| General Government Services | | 2,879,070 | 2,487,860 | | 2,233,334 |
| Protective Services | | 7,438,446 | 7,361,407 | | 6,484,971 |
| Transportation Services | | 1,823,711 | 1,637,440 | | 1,620,451 |
| Environmental Health Services | | 6,725,873 | 6,383,090 | | 6,074,509 |
| Development Services | | 1,375,532 | 1,227,569 | | 1,100,875 |
| Recreation and Cultural Services | | 6,447,545 | 6,206,890 | | 5,467,769 |
| Fiscal Services | | 620,659 | 594,094 | | 448,409 |
| Amortization Expense | | | 2,523,767 | | 2,156,791 |
| Loss on Disposal of Tangible Capital Assets | _ | - | - | | 173,174 |
| | _ | 27,310,836 | 28,422,117 | | 25,760,283 |
| Annual Surplus | \$ | 3,619,060 | \$ 2,795,833 | \$ | 3,917,734 |
| Accumulated Surplus, Beginning of Year | | | 48,608,105 | | 44,690,371 |
| Accumulated Surplus, End of Year | | | \$ 51,403,938 | \$ | 48,608,105 |

The accompanying notes and schedules are an integral part of these financial statements.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (DEBT)

| For the Year Ended December 31st | | 2017 Budget | 2017 | 2016 |
|--|----|------------------------------------|--|---|
| Annual Surplus (Gain)/Loss on Disposal of Tangible Capital Assets Acquisition of Tangible Capital Assets Amortization of Tangible Capital Assets Proceeds on Sale of Tangible Capital Assets | \$ | 3,619,060 - (8,887,857) - | \$ 2,795,833 (73,650) (3,518,407) 2,523,767 73,650 | \$ 3,917,734 130,064 (11,583,814) 2,156,791 52,864 |
| | _ | (5,268,797) | 1,801,193 | (5,326,361) |
| Acquisition of Supply Inventory Acquisition of Prepaid Expenses | | - | 1,834 123,157 | (2,637) (5,852) |
| | _ | 4 | 124,991 | (8,489) |
| Decrease/(Increase) in Net Financial Assets/Net Debt | | (5,268,797) | 1,926,184 | (5,334,850) |
| Net Financial Assets/(Net Debt), Beginning of Year | | (1,128,274) | (1,128,274) | 4,206,574 |
| Net Financial Assets/(Net Debt), End of Year | \$ | (6,397,071) | \$ 797,910 | \$ (1,128,274) |

The accompanying notes and schedules are an integral part of these financial statements.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

STATEMENT OF CASH FLOWS

| For the Year Ended December 31st | | 2017 | 2016 |
|---|----|---|---|
| CASH PROVIDED BY (USED FOR) | | | |
| Operating Activities | | | |
| Annual Surplus | \$ | 2,795,833 | \$ 3,917,734 |
| Non-Cash Items: | | | |
| Christina Waterworks District take over | | - | (930,042) |
| Amortization | | 2,523,767 | 2,156,791 |
| Loss (Gain) on Disposal of Tangible Capital Assets | | (73,650) | 130,064 |
| Actuarial Recognized on Debenture Debt | | (192,385) | (166,802) |
| Decrease(Increase) in Non-Cash Financial Assets | | | , , , , , |
| Receivables | | (521,419) | (389,122) |
| Inventories | | 1,834 | (2,637) |
| Prepaid Expenses | | 123,157 | (5,852) |
| Payables | | 721,774 | 354,397 |
| Landfill Closure and Post Closure Costs Accruals | | 150,052 | 156,130 |
| Deferred Revenue | | 222,027 | 61,918 |
| Deferred Revenue (Gas Tax) | | 163,638 | 235.711 |
| Accrued Employee Sick Leave | | 9,600 | 12,000 |
| Cash Provided by Operating Activities | | 5,924,228 | 5,530,290 |
| Financing Activities Repayment of Long Term Debt Proceeds from Equipment Financing & Liability Under Agreement MFA Repayment of Temporary Borrowing MFA Other Long Term Debt Increase (Decrease) in Lease Agreements Increase in Short Term Investments Cash Used in Financing Activities | _ | (605,326) 2,060,682 (1,588,300) 708,053 (702,371) (1,820,173) (1,947,435) | (420,472) 459,604 (325,740) 7,179,289 (370,860) (2,200,515) 4,321,306 |
| Capital Activities Tangible Capital Asset Additions Proceeds on Disposal of Tangible Capital Assets | | (3,518,407) 73,650 | (9,924,044) 52,864 |
| Cash Used in Capital Activities | _ | (3,444,757) | (9,871,180) |
| Increase in Cash and Cash Equivalents | | 532,036 | (19,584) |
| Cash and Cash Equivalents, Beginning of Year | | 512,997 | 532,581 |
| Cash and Cash Equivalents, End of Year | \$ | 1,045,033 | \$ 512,997 |

The accompanying notes and schedules are an integral part of these financial statements.

Notes to the Financial Statements

December 31, 2017

1. SIGNIFICANT ACCOUNTING POLICIES:

a) Basis of Presentation

The financial statements of the Regional District are prepared in accordance with Canadian generally accepted accounting principles for local government as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Professional Accountants.

b) Fund Balances

The Regional District of Kootenay Boundary has segregated various funds used for specific activities or to meet certain objectives. The basic funds are briefly described as follows:

- i) General Revenue Fund This fund is the main fund of the Regional District and is used to reflect the normal operating activities including collection of revenues, administering operations and servicing general debt.
- ii) Water and Sewer Funds The water and sewer system funds have been established as self-liquidating funds to cover the costs of operating these utilities. The capital funds hold the capital assets and long-term debt related to these functions.
- iii) Transit Funds These funds provide for the operation of the conventional and special needs public transit systems.
- iv) Capital Funds These funds are used to reflect capital assets and work-in-progress offset by the related long-term debt and investment in capital assets.
- v) Reserve Funds These funds have been created to hold assets, in the manner of a trust, and to provide monies for specific future capital and operational requirements.

c) Cash and Cash Equivalents

Cash and cash equivalents consist of cash, highly liquid money market investments and investments that can be converted to cash within 30 days of inception.

d) Short Term investments

Short term investments are recorded at cost, however when there has been a loss in value that is other than a temporary decline, the investment is written down to recognize the loss.

e) Inventory

Inventory for resale is recorded at the lower of cost or replacement cost on a first in first out basis.

Notes to the Financial Statements

December 31, 2017

f) Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized on a straight line basis over their estimated useful life as follows:

| Major Asset Category | Average Useful Life |
|---------------------------------|---------------------|
| Land | Not amortized |
| Building& Improvements | 15 - 50 years |
| Vehicles, Machinery & Equipment | 3 - 40 years |
| Land Improvements | 12 - 90 years |
| Water Infrastructures | 25 - 80 years |
| Sewer Infrastructures | 5 - 50 years |

Contributed or donated assets are capitalized and recorded at their estimated fair value upon acquisition, with a corresponding entry to revenue in the period received. Work in Progress are projects that are currently under planning, development, or construction that will result in a tangible capital asset at a future date. These costs are not amortized until the asset is available and ready for productive use. Interest incurred on borrowed funds used during construction is not capitalized.

g) Revenues

Taxes and grants in lieu of taxes are recognized as revenue in the year they are levied. Services provided to other governments, sales of services and other revenue are recognized on an accrual basis. Charges for water usage are recorded as user fee in the year they are charged and are included in sale of services. Conditional grant revenue is recognized to the extent the imposed conditions are met. Unconditional grant revenue is recognized when the monies are received. Grants for the acquisition of tangible capital assets are recognized in the period the expenditure is made.

h) Expenses

Expenses are recognized in the year they are incurred.

i) Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Significant items subject to such estimates and assumptions include the valuation of accounts receivable, accrued liabilities, valuation of the landfill closure and post closure costs, and useful lives of tangible capital assets. Actual results could differ from management's best estimates as additional

Notes to the Financial Statements

December 31, 2017

information becomes available in the future.

j) Related Party

The Regional District of Kootenay Boundary is related to the Kootenay Boundary Regional Hospital District, since both organizations share the same Board of Directors. In 2016, the Hospital District was dissolved by Order in Council and therefore the administration fee for the year 2017 was \$0 (2016: \$0).

k) Contaminated Sites

Liabilities for remediation of contaminated sites are recognized when an environmental standard exists, contamination exceeds the standard, the Regional District has responsibility for remediation of the site, future economic benefits will be given up, and a reasonable estimate of the amount can be made.

I) Government Transfers

Government transfers are the transfer of monetary assets or tangible capital assets from senior levels of government that are not the result of an exchange transaction, not expected to be repaid in the future, and not expected to generate a financial return to the transferor. Government transfers are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, have been met, and a reasonable estimate of the amount to be received can be made.

2. CASH AND CASH EQUIVALENTS

| | | 2017 | : | 2016 |
|---|----|-----------|----|-------------------|
| General Revenue Fund – unrestricted General Reserve Fund - restricted Water Revenue Fund - unrestricted | | 1,045,033 | \$ | 480,921 32,076 |
| | \$ | 1,045,033 | \$ | 512,997 |

3. SHORT TERM INVESTMENTS

| General Revenue Fund – restricted | \$ | 5,551,371 | \$ 4,471,465 |
|-------------------------------------|----|------------|---------------|
| General Revenue Fund - unrestricted | | 4,437,136 | 4,141,811 |
| General Reserve Fund - restricted | | 11,166,309 | 10,268,081 |
| Water Revenue Fund - unrestricted | 90 | - | 453,286 |
| | \$ | 21,154,816 | \$ 19,334,643 |
| | | | |

2017

2016

Short-term Investments are comprised of guaranteed income certificates of various dates
Page 7

2047

Notes to the Financial Statements

2046

December 31, 2017

not exceeding 12 months and various investment funds of the Municipal Finance Authority of BC which have fluctuating returns.

4. ACCOUNTS RECEIVABLE

| | _ | 2017 | 2010 |
|-----------------------|----|-----------|-----------------|
| Local governments | \$ | 318,722 | \$ 256,279 |
| Provincial government | | 816,177 | 169,078 |
| Federal government | | 188,035 | 71,095 |
| Other Receivables | - | 609,042 | 914,104 |
| | \$ | 1,931,976 | \$ 1,410,556 |

5. MUNICIPAL FINANCE AUTHORITY DEBT RESERVE FUND

The Municipal Finance Authority (MFA) of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund into which each regional district and member municipality, who share in the proceeds of a debt issue through the Regional District, are required to pay certain amounts set out in the debt agreements. These reserves are made up of cash deposits and demand notes as security for default on MFA debenture debt. The cash portion of the reserves and the interest earned each year (less administration expenses) becomes an obligation of the Authority to the Regional District. The Authority must then use this fund, if at any time there are insufficient funds, to meet payments on its obligations. When this occurs the regional districts may be called upon to restore the fund. The reserves will be used or cancelled when the particular MFA debentures mature.

| | Den | nand Notes | Cas | sh Deposits | 2017 | 2016 |
|-----------------------------|-----|------------|-----|-------------|-----------------|-----------------|
| Regional District Member | \$ | 412,090 | \$ | 178,303 | \$ 590,393 | \$ 587,676 |
| Municipalities | | 950,920 | | 517,426 | 1,468,346 | 1,055,769 |
| | \$ | 1,363,010 | \$ | 695,729 | \$ 2,058,739 | \$ 1,643,445 |

6. DEBT CHARGES RECOVERABLE FROM LOCAL GOVERNMENTS

Pursuant to the Local Government Act, the Regional District acts as the agency through which its member municipalities borrow funds from the Municipal Finance Authority (MFA). The annual cost of servicing this municipal debt is recovered entirely from the borrowing member municipality. However, in the event of default the regional district is contingently liable to the MFA for this debt.

Notes to the Financial Statements

December 31, 2017

| | _ | 2017 | 2016 |
|----------------------|----|------------|------------------|
| City of Grand Forks | \$ | 1,693,793 | \$ 1,832,839 |
| City of Greenwood | | 73,622 | 97,459 |
| City of Rossland | | 9,818,323 | 6,088,625 |
| City of Trail | | 18,314,638 | 11,486,824 |
| Village of Fruitvale | | 2,500,000 | - |
| Village of Midway | | 158,103 | 175,762 |
| Village of Warfield | v | 908,326 | 1,003,113 |
| | \$ | 33,466,805 | \$ 20,684,622 |

7. OTHER LONG TERM DEBT

Former SPCA Property in Grand Forks

In 2010 the Regional District agreed to the purchase of a property (land and buildings) from the City of Grand Forks through the RDKB's Boundary Animal Control Service. The property was the former SPCA site within the City of Grand Forks. The fair market value of \$246,138 will be paid to the City of Grand Forks over a 12 year period ending in 2021. The fixed annual interest rate is 4.65%. Annual payments are due August 1st each year.

| Grand Forks SPCA Purchase | 2017 | | | 2016 | | |
|--|------|---------------------|----|---------------------|--|--|
| Amount outstanding Less: Annual Principal Payment | \$ | 114,532 (21,675) | \$ | 135,243 (20,711) | | |
| Closing balance of unspent funds | \$ | 92,857 | \$ | 114,532 | | |

8. DEBENTURE DEBT

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet payments on its obligations it shall make payments from the Debt Reserve Fund which in turn is established by a similar Debt Reserve Fund in the municipality and all other borrowing participants. If the Debt Reserve Fund is deficient, the Authority's obligations become a liability of the regional district and may become a liability of the participating municipalities.

Notes to the Financial Statements

December 31, 2017

| | 2017 | 2016 |
|-------------------------|------------------|------------------|
| General | \$ 2,067,767 | \$ 2,388,598 |
| Water | 1,125,583 | 615,567 |
| Sewer | 7,015,146 | 7,272,315 |
| Total Regional District | 10,208,496 | 10,276,480 |
| Member Municipalities | 33,466,806 | 20,684,622 |
| | \$ 43,675,302 | \$ 30,961,102 |

Interest on the District's debenture debt incurred in the year amounted to \$478,192 (2016: \$411,910). Terms of the debenture debt along with the estimated future principal repayments for the next five years and thereafter are disclosed in Schedule 4.

9. TEMPORARY BORROWING - MUNICIPAL FINANCE AUTHORITY

The District has temporary borrowing for equipment financing and liabilities under agreement through the Municipal Finance Authority Interim Financing Program. Equipment financing are five year agreements with monthly principal and interest rates. Liabilities under agreement are for capital projects. Regular payments are not required, but funds borrowed under this program must either be repaid or converted to long term borrowing through a debenture issue within five years. The outstanding balance on these types of debt bear interest ranging between 1.40% to 2.07%, which is paid monthly. Interest expense for 2017 was \$21,805 (2016: \$10,837)

The Regional District of Kootenay Boundary took over the operations of Christina Waterworks District on December 31, 2016, including the loan amount of \$729,728. This loan was converted to a long term loan through MFA in fiscal 2017. Temporary borrowing amounting to \$331,756 was completed to purchase a Pumper Fire Truck Chassis. Once the entire truck is complete in 2018, temporary borrowing will be paid off and a long-term loan will begin for the entire truck.

| Financing Type | Date of Maturity | 2017 | 2016 |
|--|--------------------|---------|---------|
| Equipment Financing, Fire Truck | March 31, 2021 | 279,467 | 362,084 |
| Equipment Financing, Water Utility Vehicle | July 31, 2021 | 26,026 | 32,987 |
| Equipment Financing, Recreation Service Pick Up Truck | September 30, 2018 | 8,940 | - |
| Equipment Financing, Fire Apparatus | January 31, 2019 | 108,142 | - |
| Equipment Financing, Parks & Trail Pickup Truck | May 31, 2019 | 6,531 | - |
| Equipment Financing, Arena Zamboni | August 31, 2019 | 40,633 | - |
| Equipment Financing, Arena Dehumidifier | August 31, 2019 | 17,694 | - |
| Equipment Financing, Data Storage | September 30, 2019 | 26,998 | - |
| Equipment Financing, Sql Server | October 31, 2019 | 23,308 | - |
| Equipment Financing, Fire Truck | June 30, 2020 | 193,646 | - |

Notes to the Financial Statements

December 31, 2017

| Equipment Financing, Fire Suv March 31, 2022 58,328 - Equipment Financing, Fire Truck May 31, 2022 511,356 - Equipment Financing, Milfoil Boat & Trailer December 31, 2022 70,453 - Liability Under Agreement, Grand Forks Aquatic/Arena Equipment December 11, 2018 38,479 76,960 Liability Under Agreement, GTCC/GF REC Curling Requipment December 11, 2019 119,226 178,841 REC Curling Equipment December 10, 2020 94,000 126,000 Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Ventilation December 20, 2022 24,000 - Royal Bank, Christina Waterworks District Loan August 1, 2021 - 729,728 MFA Temporary Borrowing, Pumper Truck Chassis August 1, 2018 331,756 - | | | | |
|--|---------------------------------|-------------------|-----------|-----------|
| Equipment Financing, Milfoil Boat & December 31, 2022 70,453 - Trailer Liability Under Agreement, Grand Forks Aquatic/Arena Equipment Liability Under Agreement, GTCC/GF December 11, 2019 119,226 178,841 REC Curling Equipment Liability Under Agreement, GF Curling Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Ventilation Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis December 31, 2022 70,453 - 18,841 Recumber 11, 2019 119,226 178,841 December 10, 2020 94,000 126,000 - Ventilation August 1, 2021 - 729,728 - 729,728 - 331,756 - 19,000 - 10 | Equipment Financing, Fire Suv | March 31, 2022 | 58,328 | - |
| Trailer Liability Under Agreement, Grand Forks Aquatic/Arena Equipment Liability Under Agreement, GTCC/GF Liability Under Agreement, GTCC/GF REC Curling Equipment Liability Under Agreement, GF Curling Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis December 11, 2018 119,226 178,841 December 10, 2020 94,000 126,000 126,000 - Ventilation August 1, 2021 - 729,728 331,756 - | Equipment Financing, Fire Truck | May 31, 2022 | 511,356 | - |
| Aquatic/Arena Equipment Liability Under Agreement, GTCC/GF REC Curling Equipment Liability Under Agreement, GF Curling Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Ventilation Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis December 10, 2020 94,000 126,000 Pocember 20, 2022 24,000 - 729,728 331,756 - | _ •• | December 31, 2022 | 70,453 | - |
| REC Curling Equipment Liability Under Agreement, GF Curling Rink, GF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Ventilation Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis December 10, 2020 94,000 126,000 94,000 126,000 | | December 11, 2018 | 38,479 | 76,960 |
| Rink, ĞF Aquatic, Big White Refuse Liability Under Agreement, GF Curling Ventilation Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis December 20, 2022 24,000 - 729,728 331,756 - | | December 11, 2019 | 119,226 | 178,841 |
| Ventilation Royal Bank, Christina Waterworks District Loan MFA Temporary Borrowing, Pumper Truck Chassis August 1, 2021 - 729,728 August 1, 2018 331,756 - | | December 10, 2020 | 94,000 | 126,000 |
| District Loan MFA Temporary Borrowing, Pumper August 1, 2018 331,756 - Truck Chassis | , | December 20, 2022 | 24,000 | - |
| Truck Chassis | | August 1, 2021 | - | 729,728 |
| 1,978,983 1,506,600 | | August 1, 2018 | 331,756 | - |
| | | | 1,978,983 | 1,506,600 |

Future principal repayments on existing temporary borrowing for the next five years and thereafter are estimated as follows:

| 2018 | \$ 944,018 |
|--------------------|-----------------|
| 2019 | 462,520 |
| 2020 | 314,353 |
| 2021 | 182,199 |
| 2022 Thereafter | 75,893 - |
| | \$ 1,978,983 |

10. DEFERRED REVENUE (GAS TAX)

Gas Tax Agreement funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Regional District and the Union of British Columbia Municipalities. Gas Tax Agreement funding may be used towards eligible projects, as specified in the funding agreements.

| Gas Tax Agreement Funds | | 2017 | | 2016 | |
|---|----|---|----|---|--|
| Opening Balance of unspent Funds Add: Amount received during the year Interest earned Less: Amount spent on projects Amount spent on administration | \$ | 2,189,625 471,142 17,465 (324,969) | \$ | 1,953,914 465,403 22,911 (252,603) | |
| Closing balance of unspent funds | \$ | 2,353,263 | \$ | 2,189,625 | |

Notes to the Financial Statements

December 31, 2017

11. LANDFILL CLOSURE AND POST-CLOSURE COSTS ACCRUAL

The total estimated landfill closure and post-closure care costs of \$35,270,207 for the three main landfills in the Regional District are as follows: (1) \$6,981,428 for the Grand Forks landfill site, (2) \$6,264,695 for the Greenwood landfill site, and (3) \$ 22,024,184 for the McKelvey Creek Landfill site. The estimated remaining life for the landfill sites ranges from 28 years to 76 years. The estimated landfill closure and post-closure cost and remaining life values are used for landfill planning purposes and for recording these liabilities and expenses in the financial statements.

At December 31, 2017 the estimated landfill closure and post-closure care expenditure requirements were \$4,873,452. At December 31, 2017 a total of \$3,198,108 had been expended and contributed to the landfill closure general revenue investment funds.

The estimated remaining life of the Grand Forks landfill site is 28 years (2045), the McKelvey Creek site is estimated at 76 years (2093) and the remaining life of the Greenwood site is estimated at 33 years (2050) after which the period for post-closure care is estimated to be 25 years for each site.

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill and post-closure monitoring of the site. The reported total expenditure is based on estimates and assumptions with respect to events over a 76-year period using the best information available to management.

The Regional District of Kootenay Boundary has had engineers prepare design and operation plans for the McKelvey Creek landfill in 2013, Greenwood and Grand Forks landfill in 2014.

12. EMPLOYMENT BENEFITS

i) Pension Liability

The regional district and its employees contribute to the Municipal Pension Plan (Plan), a jointly trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The Plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. Plan membership is broken down into about 193,000 active members, 90,000 retired members and 36,000 inactive members.

The most recent actuarial valuation as at December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits. The next valuation will be as at

Notes to the Financial Statements

December 31, 2017

December 31, 2018. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

The Regional District of Kootenay Boundary paid \$757,602 for employer contributions to the plan in the 2017 fiscal year (2016: \$741,661).

ii) Post Employment Benefits

Employees are entitled to earned benefits related to non-vested accumulating sick leave. The liability and expense for these post-employment benefits and compensated absences is recognized in the financial statements in the period in which employees render services and on the basis that the benefits are expected to be provided when the employees are no longer providing active service.

A valuation was performed as at July 31, 2015 and has been extrapolated to December 31, 2017 using 2017 valuation assumptions:

| | 2017 | 2016 |
|-------------------------------|-------------|-------------|
| Discount rate | 2.90% | 3.40% |
| Inflation rate | 2.50% | 2.50% |
| Rate of compensation increase | 2.50%-4.63% | 2.50%-4.63% |

The continuity of the Regional District's employee benefit liabilities are as follows:

| | 2017 | 2016 |
|---|--|---|
| Beginning of year Current service cost Interest cost Benefits paid | \$184,000 12,800 6,600 (15,400) | \$172,000 12,900 5,900 (1,500) |
| Actuarial (Gain)/Loss | 5,600 | (5,300) |
| | \$193,600 | \$184,000 |

The Regional District manages the payment of these future payroll obligations as they come due in the current Operating Budget.

Notes to the Financial Statements

December 31, 2017

iii) Vacation

It is the policy of the Regional District to allow employees other than career fire fighters to carry over one week of vacation entitlement earned in the current year to be taken in the following year. As at December 31, 2017, \$169,240 unpaid vacation was accrued (2016, \$149,048).

13. ACCUMULATED SURPLUS

The Regional District segregates its accumulated surplus into the following categories:

| | 2017 | 2016 |
|---|--|--|
| Financial Equity Current Revenue Funds Capital Assets Reserve Funds | \$ 1,775,248 247,675 11,172,525 | \$ 1,188,420 247,675 10,277,806 |
| Physical Equity in Capital Assets | 13,195,448 | 11,713,901 |
| Thysical Equity in Capital Assets | \$ 51,403,938 | \$ 48,608,105 |

14. CONTINGENT LIABILITIES

i) Liability Risk Coverage

The Regional District is a Subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any Subscriber. Under the Reciprocal Insurance Exchange Agreement the Regional District is assessed a premium and specific deductible for its claims based on population. The obligation of the Regional District with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its Subscribers in connection with the Exchange are in every case several, and not joint and several. The Regional District irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other Subscribers against liability losses and costs which the other Subscriber may suffer.

ii) Insurance and Legal Claims

The Regional District of Kootenay Boundary has been served with claims for liability for various incidents during the past year. The total claimed losses incurred was Page 14

Notes to the Financial Statements

December 31, 2017

\$20,000 in 2017 (2016 \$20,000). At the date of the financial statement the Municipal Insurance Association has not estimated the likely exposure to the Regional District for further legal costs to rebut these claims. The Regional District's deductible for any claim is \$10,000.

15. CONTAMINATED SITES

During 2017, the Regional District evaluated all sites for which an environmental standard exists and for which it is directly responsible, and has concluded that no contamination exists that exceeds an environmental standard. Accordingly, no amount has been accrued in the financial statements as a liability for contaminated sites.

16. BUDGET

The budget data presented in these financial statements is based on the 2017 - 2021 Financial Plan Bylaw 1637 approved by the RDKB Board on March 21, 2017.

Budgeted cash inflows and outflows include transfers to and from reserves and other funds, and prior year surplus/deficits carried forward and principal repayments on debt. These transactions are not recognized as revenues and expenses on the Statement of Operations as they do not meet the inclusion requirements under public sector accounting standards.

| Financial plan bylaw surplus (deficit) for the year Add: | \$ (2,097,950) |
|---|-------------------|
| Capital expenditures | 9,008,457 |
| Debt principal repayments | 1,486,824 |
| Capital lease/equipment financing principal repayments | 768,958 |
| Transfers to reserves and own funds | 2,405,753 |
| | 13,669,992 |
| Less: | |
| Borrowing | 2,373,658 |
| Transfers from reserves and own funds | 4,907,802 |
| Surplus included in accumulated surplus/(deficit) | 671,522 |
| | 7,952,982 |
| Budget surplus (deficit) reported in the financial statements | \$ 3,619,060 |

Regional District of Kootenay Boundary Notes to the Financial Statements

December 31, 2017

17. SEGMENTED INFORMATION

The segments and the services the Regional District provide are detailed as follows:

General Government Services is comprised of a number of different services, including: General Government Administration, Electoral Area Administration, and Grants-in-Aid. General Government includes Corporate Services, Information Systems, and Finance. Corporate Services involves staff and management working closely with the Regional Board and community partners to coordinate the delivery of a wide range of functions and services. The Finance department is responsible for the requisition of tax revenues from the Province and from member municipalities and all treasury and accounting functions. Information Systems includes management of computer databases and communication systems used by the Regional District.

Protective Services includes a number of different programs. These programs include Electoral Area Fire Protection, Regional Fire Rescue, 911 Services, Victims Services, Building Inspection, Dog Control, and Mosquito Control. These services are designed to provide a safe environment to the community. They are responsible for providing these services to the unincorporated electoral areas of Kootenay Boundary, as well as to some member municipalities within the boundaries of the Regional District.

Transportation Services includes Street Light Improvements and Transit Services.

Environmental Health Services includes a number of different services, including: Effluent Disposal, Solid Waste Management Services (Recycling, Collection, Transfer Stations, Management), Water Services, Invasive Species, and Noise Control. The mandate of these programs is to coordinate delivery of the many day-to-day services required for community living.

Development Services includes delivering Planning and Development as well as Economic Development. The Planning function is responsible for developing land use policies that provide guidance to elected officials, developers, the public and other decision makers. It puts land use plans and policies into action and ensures proper infrastructure and orderly development. The program also evaluates applications and provides recommendations to decision makers; assists the public with land use regulations, applications, and processes; and invites and responds to public comments.

Recreation and Cultural Service is responsible for Community Halls, Recreational Complexes, Parks, and Libraries. Facilities managed within this area include parks and playgrounds, arenas, swimming pools, as well as community centers

| Deview I District of Venture I | |
|---|---------------|
| Regional District of Kootenay E Notes to the Financial S | |
| December 31, 2017 | |
| Fiscal Services is responsible for MFA Financing for 5 electoral areas and 8 m municipalities. | ember |
| The segments and the services the Regional District provide are broken down 6. | ı in Schedule |
| | |
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| | Page 17 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY STATEMENT OF FINANCIAL ACTIVITIES EXPENSES PRESENTED BY ECONOMIC OBJECT December 31, 2017

Page 18

SCHEDULE 1

| REVENUE | | 2017 Budget | | 2017 Actual | _ | 2016 Actual |
|---|-----|---|------|---|------|---|
| From Own Sources: Grants in lieu of taxes Services provided to other governments Sale of Services Other revenue Gain on sale of assets From Other Sources: Electoral area tax levy Member municipalities | \$ | 2,202,705 345,897 5,200,125 1,463,793 - 10,057,196 9,425,931 | \$ | 2,004,649 398,052 5,381,061 1,775,399 73,650 10,065,752 9,417,375 | \$ | 2,112,156 390,997 4,499,637 2,534,261 43,110 9,798,768 9,351,256 |
| Other governments | - | 2,234,249 30,929,896 | - | 2,102,012 31,217,950 | - | 947,832 |
| EXPENSES | _ | | _ | | - | |
| Salaries and benefits Office and supplies Debt interest charges Insurance Director remuneration and expense Utilities Professional fees Equipment rentals Repair and maintenance Vehicle Contracted services Travel and training Grants to other programs Miscellaneous Transfers to local governments Amortization Expense Provision for landfill liability Loss on Disposal of Assets | \$ | 10,019,802 594,983 620,659 338,671 555,494 923,830 720,108 62,531 2,122,282 728,255 6,364,014 587,759 2,038,546 553,672 1,080,231 | \$ | 10,194,723 494,175 594,095 313,783 466,659 881,752 464,006 55,665 2,009,761 285,326 5,890,977 420,838 2,256,118 393,459 1,026,960 2,523,767 150,053 | \$ | 9,594,577 431,547 448,409 320,501 424,758 834,045 401,500 58,157 1,748,319 252,292 5,502,278 412,805 1,517,642 293,222 1,034,137 2,156,791 156,129 173,174 25,760,283 |
| Annual Surplus | \$_ | 3,619,060 | \$_ | 2,795,833 | \$ _ | 3,917,734 |
| Accumulated Surplus, Beginning of Year | _ | | _ | 48,608,105 | _ | 44,690,371 |
| Accumulated Surplus, End of Year | _ | <u></u> - | \$ _ | 51,403,938 | \$ _ | 45,608,105 |

Page 19 REGIONAL DISTRICT OF KOOTENAY BOUNDARY STATEMENT OF ACCUMULATED SURPLUS (DEFICIT) - CURRENT REVENUE FUND December 31, 2017

SCHEDULE 2

| | - | General Revenue | Sewer | Water | Transit | 2017 Total | 2016 Total |
|-------------------------------|----|--------------------|---------------|---------------|--------------|---------------|-----------------|
| Balance, beginning of year | \$ | (37,566) | \$ 460,432 | \$ 725,523 | \$ 40,031 | \$ 1,188,420 | \$ (228,292) |
| Annual Surplus | | 1,129,268 | 103,016 | (636,727) | (8,731) | 586,828 | 1,416,711 |
| | \$ | 1,091,702 | \$ 563,448 | \$ 88,796 | \$ 31,300 | \$ 1,775,248 | \$ 1,188,420 |

| | | OF KOOTENAY BOUN UITY IN CAPITAL ASS ber 31, 2017 | | | Page 20 |
|---|----------------------------|---|--------------------------|---------------|---------------|
| SCHEDULE 3 | General Capital Fund | Sewer Capital Fund | Water Capital Fund | 2017 Total | 2016 Total |
| Balance | | | | | |
| beginning of year | \$ 25,288,213 | 3,428,748 | 8,424,919 | 37,141,880 \$ | 34,982,532 |
| Add: | | | | | |
| Accumulated amortization on disposed assets Assets acquired | 224,622 | 27 | 9,700 | 234,322 | 530,839 |
| By gov't grants or transfers from other funds | 4,286,838 | 414,684 | 517,348 | 5,218,870 | 11,815,462 |
| Retirement of debentures from revenue fund | 970,692 | | 4 | 970,692 | 249,175 |
| Retirement of temporary borrowing | 151,769 | 235,661 | 127,451 | 514,881 | 517,750 |
| Actuarial adjustment to Debenture Sinking Fund | 71,656 | 21,507 | 99,222 | 192,385 | 166,803 |
| Repayment of lease agreements | 702,371 | | | 702,371 | 370,860 |
| | 6,407,948 | 671,852 | 753,721 | 7,833,521 | 13,650,889 |
| Deduct: | | | | | |
| Assets disposed | 224,622 | | 9,700 | 234,322 | 713,767 |
| Assets Transferred from work-in-progress to complete | | - 5 | | 1,700,466 | 231,651 |
| Amortization Expense | 1,552,434 | 593,149 | 378,183 | 2,523,766 | 2,156,792 |
| Equipment Financing Issued | 2,060,682 | | 13 | 2,060,682 | 459,604 |
| Increase in borrowing - Other Long term Debt | | | | • | 7,929,728 |
| | 5,538,204 | 593,149 | 387,883 | 6,519,236 | 11,491,541 |

3,507,451

(5,387) 3,512,838

3,507,451

8,790,757

255,341 8,535,416

8,790,757

247,675 38,208,490

38,456,165

38,456,165 \$

37,141,880

247,676 36,894,204

37,141,880

26.157,957

(2,279) 26,160,236

26,157,957

Balance, end of year

Equity in capital assets is comprised of the following: Financial equity Physical equity

| | | | | | | | | | | | | | | | | 2.00 |
|--|------------------------------|-------------------------|------------------|--------------------------|--------------|--------------------|---|------------------------------------|-------------------|------------------|-------------------------|--|--------------------|---|--------------------------------------|---------|
| | TOTAL | IN 2017 | 32,128 | 4,453 | 14,204 | 51,134 | 18,089 | 51,485 | 4,719 | 47,032 | 3,617 | 29,402 | 67 784 | 100,10 | 85,927 | Page 21 |
| | ACCRUED | - 102017 | 2,147 | 338 | 1,079 | 3.884 | 1,269 | 8,285 | 759 | 8,368 | 644 | 1 | 2 878 9 | 100,00 | 8,677 | |
| | _ w | | 29,980 | 4.115 | 13,125 | 2,869 | 16,800 | 43,200 | 3,960 | 38.664 | 2,974 | 29.402 | 07 650 | 27.70 | 77,250 | |
| | BALANCE OUTSTANDING AT | DECEMBER 31, 2017 | 191,072 | 28,760 | 378,238 | 1,479,266 | 73,404 | 322,452 | 76,612 | 1,059,580 | 81,491 | Ī | 1,095,839 | 250,550, | 966.915 | |
| | 4 8 | IN 2017 DEC | 19,900 | 6,957 | 16,955 | 55,436 | 32,834 | 66,387 | 3,971 | 34,136 | 2,625 | 21.507 | 21 041 | 99 66 | 18,566 | |
| E ISSUES | | IN 2017 | 13,032 | 6,495 | 15,715 | 4,612 | 37,074 | 83,416 | 4,990 | 78,964 | 6,073 | 50.807 | 57.089 | 20,320 | 50,372 | |
| ARY EBENTUR | ISSUED | 2017 | | | | | | | | | | | | T | | |
| DTENAY BOUND NTURE DEBT ember 31, 2017 SH COLUMBIA D | BALANCE OUTSTANDING AT | DECEMBER 31, 2016 | 224,004 | 42,213 | 410.907 | 1,591,274 | 143,312 | 472,255 | 85,573 | 1,172,580 | 90.189 | 72,315 | 1 173 968 | 1036 864 | 1,035,854 | |
| EDULE OF DEBEI 9 Year Ended Dec IORITY OF BRITIS | INTEREST | 3 00% | 4 82% | 2 10% | 1.75% | 175% | 2.10% | 2 40% | 2 40% | 1 80% | 1 80% | 4 82% | 15% | 7891 9 | 5 15% | |
| REGIONAL DISTRICTO PRODICEMENTA BOUNDARY SCHEDULE OF DEBENTURE DEBT For the "Part Ended December 31, 2017 MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA DEBENTURE ISSUES | DAYE | MATURITY June 1_2016 | November 5, 2022 | June 1, 2019 | June 1, 2026 | June 1, 2027 | June 3, 2018 | April 22, 2019 | April 22, 2024 | October 13, 2025 | October 13, 2025 | December 1, 2017 | November 20, 2028 | 20 20 30 30 and 10 and | ovember 20, 2028 | |
| MUNICIP | DATE | | 24 | March 24, 1999 Ju | П | April 9, 2002 | | April 22, 2004 Ap | | | П | November 2, 2007 | | M agon of age | Novermber 20, 2008 November 20, 2028 | |
| | TER.W | (0 | 25 N | | | 25 Ag | 1 | 15 Ag | | \neg | $\neg r$ | R S | \neg | 8 | 20 N | |
| | PURPOSE | Vilage of Midway | Cay of Rossland | 1059 City of Grand Forks | City of Trad | 1162 City of Trail | 1200 Beaver Valley Water Supply Utility | Beaver Valley Water Supply Utility | Village of Midway | City of Trail | 1276 Village of Michway | 1342 Columbia Politipon Control Plant 1343 Recipial Waste Management | 1388 City of Trail | Grand Forks Acutato Cantra | 1384 Grand Forks Aquatic Centre | |
| LE 4 | BYLAW | | 1981 | 1059 | 1143 | 1162 | 1200 | 1218 | 1207 | 1281 | 1276 | 1342 | 1388 | 1384 | 1384 | |
| SCHEDULE 4 | MFA | 03 63 | 8 8 | 8 2 | 74 | 2 2 | 79 | 81 | 18 | 98 | 88 | 201 | 104 | 104 | 104 | |

| | | | | | | | | | | | | | | | | | Page 22 | | |
|---|------------------------------|-------------------------|---|------------------------|---|-----------------------|---------------------------------|--------------------------|--------------------|--------------------|--|--------------------------|-----------------------|--------------------|--------------------|---|--|--|--|
| | TOTAL | 25,119 | 11,902 | 69,133 | 3,226 | 57,587 | 14,541 | 85,432 | 120,700 | 153.379 | 224,640 | 51,301 | 30,462 | 129,033 | 22,484 | 7 | | | |
| | ACCRUED | + | 1,162 | 13,183 | 519 | 10,353 | 2,641 | 17,791 | 25.135 | 30.740 | 37,440 | 16,301 | 30,462 | 41,001 | 7,145 | 8 | | | |
| | INTEREST | 20,650 | 9,675 | 95,950 | 2,611 | 47,234 | 11,900 | 67,641 | 95,565 | 127.816 | 187,200 | 35,000 | · | 88,032 | 15,340 | 017'01 | | | |
| | BALANCE OUTSTANDING | 116,269 | 30,230 | 908.324 | 42,388 | 1,129,621 | 255,326 | 1,508,377 | 2,128,229 | 4.789.786 | 7,015,147 | 2,500,000 | 4,000,000 | 6,288,000 | 3,085,700 | 43,675,301 | 2.395.564 2.172.659 2.174.659 2.174.659 2.174.456 2.174.45 3.1622.741 43,675,301 | | |
| | ACTUARIAL | - | 1,370 | 19.875 | 928 | 10,574 | 2,969 | 7,367 | 10,408 | 0,800 | | | | 1 | | Dec 31, 2017 | re estimated às tidions 2016 2016 2027 2027 2027 The eeffer Total future repayments | | |
| REISSUES | SINGING FUND DEPOSITS | 41,646 | 5,163 | 74,912 | 3,496 | 48.806 | 17,479 | 59,001 | 83,357 | 126,214 | 184,853 | | • | | | Total Balance Outstanding at Dec 31, 2017 | affer are eatimate. Total future | | |
| NDARY 17 A DEBENTU | ISSUED | | | | | | | | | | | 2,500,000 | 4,000,000 | 6,289,000 | 1,095,700 | Total Balance | years and theres | | |
| KOOTENAY BOU EBENTURE DEBT December 31, 20 RITISH COLUMBU | BALANCE OUTSTANDING AT | 171,071 | 180,755 | 1,003,111 | 46,812 | 1,189.001 | 275,774 | 1,572,744 | 2,221,994 | 4.916.000 | 7,200,000 | | , | , | • | - | erm debt for the next five | | |
| REGIONAL DISTRICT OF KOOTENAY BOUNDARY SCHEDULE OF DEBENTURE DEBT For the Year Ended December 31, 2017 IANCE AUTHORITY OF BRITISH COLUMBIA DEBEI | INTEREST RATE | | 4 50% | 3 73% | 3 73% | 3.25% | 3 40% | 3 85% | 3.85% | 3.30% | 2 60% | 2 80% | 3 15% | 2 80% | 2 80% | 200 | Featre pathopal repayments on ensing long-term detal for the ricet fine years and thereafter are eating. | | |
| REGIONAL DISTRICT OF KOOTENAY BOUNDARY SCHEDULE OF DEBENTURE DEBT For the Year Ended December 31, 2017 MUNICIPAL FINANCE AUTHORITY OF BITTISH COLUMBIA DEBENTURE ISSUES | DATE OF | October 13, 2019 | October 13, 2019 April 8, 2035 | October 5, 2025 | October 6, 2025 April 4, 2021 | October 12, 2031 | April 11, 2027 | September 26, 2033 | September 26, 2033 | April 19, 2041 | April 19, 2041 | April 7, 2047 | October 4, 2047 | April 7, 2042 | April 7, 2027 | 200 | Fixture paincipal repa | | |
| MU | DATE | | | П | October 6, 2010 | 011 | | \neg | September 26, 2013 | | Τ | | 17 | | April 7, 2017 | | | | |
| | TERM | | 2 % | 1 1 | 25 05 | | | | 8 8 | \neg | Т | | - | - | 0 6 | | | | |
| our∈4 | WEAVY | 1863 Cry of Grand Forks | 612 Liny of Greenwood 1420 Greenwood Fire Service | 728 Vittage of Warheld | 1887 City of Grand Forks 1421 Recoral Wissis Management | 2344 City of Rosstand | 1449 Chrisana Lake Fire Service | 1873 City of Grand Forks | 2716 City of Trail | 2775 City of Trail | 1572 East End Regionalized Sewer Utility | 965 Village of Fruitvale | 2595 City of Rotsland | 2781 City of Trail | 2809 City of Trail | | | | |
| SCHEDULE 4 | MFA | 901 | B 01 | 112 | 112 | 117 | 118 | 128 | R 5 | 137 | 137 | 141 | 142 | 141 | 141 | | | | |

| SCHEDULE 5 | | COST Opening Balance S Add: Additions Less: Disposals or Write-downs Cbsing Balance | ACCUMULATED AMORTIZATION Opening Balance Add: Additions Add: Additions Add: Amortization Less Acc. Amortization on Disposals Closing Balance | Net Book Value for year ended December 31, 2017 St. Book Value, year ended December 31, 2016 | | |
|---|--------------------------------|---|--|--|---------|--|
| | Land | 4,868,038 \$ 10,000 - - 4,878,038 | .,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 4,878,038 \$ | | |
| | M Building E | 26,114,643 \$ 1,723,027 | 10,713,198 704,828 - 11,418,026 | 16,419,644 \$ | | |
| REGIONAL DI SCHEDULE For the 1 | Machinery & Equipment Im | 22,691,924 \$ 2,137,634 234,322 24,595,236 | 14,111,809 1,038,232 234,322 14,915,719 | 9,678,517 \$ | | |
| REGIONAL DISTRICT OF KOOTENAY BOUNDARY SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2017 | Land Improvements | 3,712,522 \$ 28,777 | 1,328,597 | 2,309,774 \$ | | |
| TENAY BOUNDA APITAL ASSETS mber 31, 2017 | Work In Progress | 1,700,467 \$ 454,541 1,700,467 454,541 | 2007 SA - 1 | 454,541 \$ | | |
| ≿ | Engin | 10,009,474 \$ 84,253 | 2,333,043 258,734 - 2,591,777 | 7,501,950 \$ | | |
| | Engineered Structures Sewer | 8,389,659 \$ 7,258,547 15,648,206 | 6,764,436 | 8,464,723 \$ | | |
| | Work in Progress | 7,258,543 780,639 7,258,543 780,639 | ***** | 780,639 \$ | | |
| | 2017 Total | 84,745,270 \$ 12,477,418 9,193,332 88,029,356 | 35,261,083 2,523,769 234,322 37,540,530 | 50.488,826 | | |
| | 2016 Total | 73,875,224 11,815,463 945,417 84,745,270 | 33,625,131 2,156,791 530,839 35,251,083 | 49,484,187 | Page 23 | |

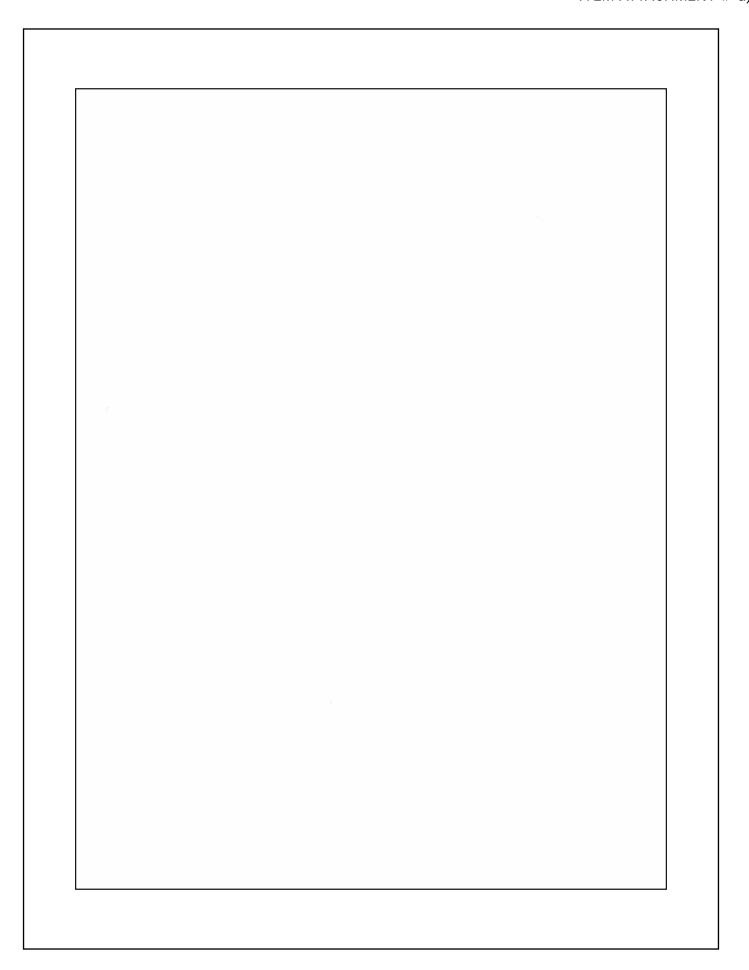
| E 6 Environmental Health Services Se | General Government Services 1,941,162 333,969 499,885 5,600 5,64,373 110,661 | Protective Services | | | |
|--|--|---------------------|-------------------|--|----------------------|
| 1,861 19,884 7,847 3,869,986 1,2.77 3,869,986 1,2.77 3,869,986 1,861 9,864 1,861 9,864 1,864 9,862 1,863 9,276 1,864 9,276 1,864 9,862 1,864 9,862 1,864 9,863 1,864 9,864 1,8 | | 22,828 | Recreation and | Transportation | ļ |
| 1,881 | 1941,162 333,968 499,885 5,600 564,373 130,661 | 22.828 | Cultural Services | Services | loral in the second |
| 7,847 | 499,885 5,600 5,600 130,661 739,161 | (5,917) | 13,278 | 5,836 | 2,004,649 398,052 |
| 1788, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 252 1789, 279 1789 | 5,600 - 564,373 130,661 | (26,481) 521,800 | 1,427,586 | 372,151 13,560 | 5,381,061 |
| 105.627 Innertis Innerti | 564,373 130,661 | 52,750 | | | 73,650 |
| overminents 915.814 and benefits 589.863 d supplies 99.276 remuneration and expense (3.590) nal ises 16,720 nf renals 17.834 nd maintenance 17.834 end services 444,382 | 239 161 | 3,610,957 | 2,827,370 | 377,635 | 10,065,752 |
| and benefits 589.953 d supplies 99.276 remuneration and expense (9.590) and itees 16,720 ff remais 17,834 for an maintenance 17,834 | 3.714.811 | 1,036,700 | 6.786.177 | 1 626 429 | 31 217 950 |
| 99.276 99.276 16.720 17.834 17.834 | | | | | |
| 1 | 1,232,464 | 4,146,594 | 2,252,728 | . 1 | 10,194,723 |
| (9.590) 16.720 17.834 444.382 | 66,288 466,559 | 108,020 | 72,776 | 13 | 313,783 |
| 17,834 444,382 | 37,841 | 202,282 | 402,732 | 14,539 | 881,751 |
| 17.834 444,382 | 26.700 | 6.748 | 000'9 | | 464,007 |
| s 444,382 | 157,478 | 485,785 | 431,928 | | 2,009,761 |
| | 4,683 | 274,183 | (7,848) | 1 KEA 201 | 285.327 |
| 1,735 | 76,836 | 296,441 | 17,122 | יייייייייייייייייייייייייייייייייייייי | 420,839 |
| , n | 392.079 | 653,360 | 1,194,896 | | 2,256,117 |
| | (6/6/6/6) | 155,594 | 452,319 | 00/90 | 1,026,960 |
| 1,227,569 | 2,487,860 | 7,361,407 | 6,206,890 | 1,637,440 | 150,053 |
| Debt interest and fiscal services 465,216 | 18,272 | 27.310 | 83,296 | ï | 594,094 |
| 120.00 | 40.042 | 020 000 | 004.004 | | |
| Amoruzauon expense 28,461 1,267,187 | 112,812 | 633.370 | 480,498 | 1,439 | 2.523,767 |
| Total operating expenses 8,115,494 | 2,618,944 | 8,022,087 | 6,770,684 | 1,638,879 | 28,422,117 |
| | | | 41 | | 2.795.833 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

SUPPLEMENTARY INFORMATION TO THE FINANCIAL STATEMENTS

FOR THE

YEAR ENDED DECEMBER 31, 2017



| REGIONAL DISTRICT OF KO GENERAL REVE STATEMENT OF FINA December 3' Unaudit | NUE FUND ICIAL POSITION , 2017 | RY | | Page 25 |
|--|--------------------------------------|---|------|---|
| ASSET | _ | 2017 | | 2016 |
| Cash Short Term Investments (Note 3) Accounts Receivable Accounts Receivable from Senior Government Accounts Receivable from Local Government Inventories Municipal Finance Authority Debt Reserve Fund (Note 4) | \$ | 1,045,033 9,988,507 604,408 961,858 318,721 8,438 1,657,699 | \$ | 480,921 8,613,276 903,292 212,809 256,280 10,271 1,286,962 |
| Prepaid Expenses Advance to Beaver Valley Water Revenue Fund | _ | 108,263 14,692,927 15,010 | - | 231,420 11,995,231 19,202 |
| Advance to Beaver Valley Water Capital Fund Advance to Boundary Transit Utility Fund | s <u> </u> | 38,158 14,746,095 | \$ _ | 3,863 12,018,296 |
| LIABILITI | ES | | | |
| Accounts Payable Accounts Payable to Senior Government Accounts Payable to Local Government Deferred Revenue Accrued Employee Sick Leave Community Works (Gas Tax) Landfill closure and Post closure costs accruals Municipal Finance Authority Debt Reserve Fund; (Note 4)Member MunicipalitiesRegional District | s | 1,998,032 395,933 289,643 766,622 193,600 2,353,263 4,873,452 1,468,346 189,352 12,528,243 | \$ | 1,520,883 387,561 95,581 544,595 184,000 2,189,625 4,723,399 1,055,769 231,193 |
| Advance from General Capital Fund Advance from Christina Lake Water Utility Revenue Fund Advance from Columbia Gardens Water Utility Revenue Fund Advance from Rivervale Water Utility Revenue Fund Advance from Beaver Valley Water Utility Capital Fund Advance from Columbia Gardens Water Utility Capital Fund Advance from East End Transit Utility Revenue Fund Advance from Boundary Transit Utility Revenue Fund Advance from Oasis/Rivervale Sewer Utility Revenue Fund Advance from Columbia Sewer Treatment Utility Revenue Fund Advance from Columbia Sewer Treatment Utility Capital Fund | s _ | 1,748 - 1,043 8,214 488,452 1,907 31,092 208 4,535 585,577 3,373 13,654,392 | \$_ | 1,748 44,446 12,188 37,786 488,452 1,907 43,895 11,479 477,981 3,373 12,055,861 |
| FUND SURPLUS | (DEFICIT) | | | |
| Net Surplus (Deficit) | s <u> </u> | 1,091,703 14,746,095 | \$] | (37,565) 12,018,296 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | | 2017 Budget | 2017 Actual | | 2016 Actual |
|---|----|--|---|----|---|
| Grants in lieu of taxes Services provided to other governments Sale of Services Other revenue Transfers from: -Electoral area tax levy -Member municipalities -Other governments -Reserve fund -Capital fund - Debenture Issue - Equity Capital | \$ | 2,195,642 734,885 3,926,198 1,576,800 9,529,531 6,657,482 824,776 2,824,803 1,651,227 | \$ 1,988,056 787,040 4,294,897 1,700,438 9,537,152 6,649,861 1,476,242 1,439,458 990,437 1,552,435 30,416,016 | \$ | 2,103,736 749,995 3,866,101 2,311,518 9,271,459 6,594,663 947,832 2,683,936 365,190 1,421,331 30,315,761 |
| EXPENDITURE | | | | | |
| Salaries and benefits Office and supplies Debt charges - principal Debt charges - interest Insurance Director remuneration and expense Board fee Utilities Professional fees Equipment rentals Repair and maintenance Vehicle Contracted services Travel and training Grants to other programs Miscellaneous Expenditures capitalized Amortization Expense Transfers to: Reserve fund local governments | \$ | 9,971,426 594,983 400,945 234,273 286,861 555,494 (138,814) 753,710 713,108 62,531 1,758,417 750,138 4,156,285 587,759 2,173,882 452,355 5,528,397 1,427,541 1,039,467 | \$ 10,190,785 494,175 400,943 219,644 272,892 466,659 (143,814) 723,443 452,412 55,665 1,528,853 708,446 3,962,862 420,839 2,391,453 328,980 2,586,375 1,552,435 | \$ | 9,642,683 439,761 399,979 207,091 291,824 424,758 (119,350) 678,015 388,113 58,157 1,403,520 684,218 3,655,345 430,145 2,881,748 249,433 2,514,763 1,421,331 2,475,604 978,625 |
| EXCESS REVENUE (EXPENDITURE) | • | | | • | |
| BEFORE LANDFILL CLOSURE COSTS PROVISIONS | \$ | (1,387,414) | \$ 1,279,321 | \$ | 1,209,998 |
| Provision for Landfill Closure and Post Closure Cost | | (156,068) | (150,053) | | (156,129) |
| SURPLUS (DEFICIT) BEGINNING OF YEAR | | (554,468) | (37,565) | | (1,091,434) |
| SURPLUS (DEFICIT) END OF YEAR | \$ | (2,097,950) | \$ 1,091,703 | \$ | (37,565) |

| | Page 2 |
|--|--------|
| REGIONAL DISTRICT OF KOOTENAY BOUNDARY | _ |
| GENERAL CAPITAL FUND | |
| STATEMENT OF FINANCIAL POSITION | |
| December 31, 2017 | |
| Unaudited | |

ASSETS

| | - | 2017 | - | 2016 |
|--|----|---|----|---|
| Land | \$ | 4,523,810 | \$ | 4,523,810 |
| Buildings Accumulated Amortization | _ | 23 582 809 (8,722,806) 14 860 003 | - | 21,859,782 (8,139,572) 13,720,210 |
| Machinery and Equipment Accumulated Amortization | - | 20,347,449 (12,221,758) 8,125,691 | - | 18,491,575 (11,580,107) 6,911,468 |
| Land Improvements Accumulated Amortization | - | 3,741,298 (1,431,526) 2,309,772 | - | 3,712,522 (1,328,598) 2,383,924 |
| Work in Progress | | 454,540 | | 1,700,466 |
| Due From General Revenue Fund | | 1,748 | | 1,748 |
| Debenture Debt Recoverable from Local Governments (Note 5) | | 33,466,805 | | 20,684,622 |
| | \$ | 63,742,369 | \$ | 49,926,248 |

LIABILITIES AND EQUITY IN CAPITAL ASSETS

Payables

| Beaver Valley Water Utility Capital Fund Temporary Borrowing Municipal Finance Authority - Liabilities Under Agreement Municipal Finance Authority - LUA - Equipment Financing Other Loan Agreeements | \$ | 1,550 331,756 275,707 1,345,493 92,857 | \$ 1,550 381,800 362,085 114,532 |
|---|-----|--|--|
| Debenture Debt | | 35,534,572 | 23,073,220 |
| Lease Agreements | | - | 702,371 |
| Reserve for future capital expenditures | | 2,477 | 2,477 |
| Equity in capital assets | | 26,157,957 | 25,288,213 |
| | \$_ | 63,742,369 | \$ 49,926,248 |

| REGIONAL DISTRICT OF KOOTENAY BOUNDARY | |
|--|--|
| GENERAL RESERVE FUND | |
| STATEMENT OF FINANCIAL POSITION | |
| December 31, 2017 | |
| Unaudited | |

....

| | | 2017 | | 2016 |
|--|------------------|------------|------|------------|
| Assets: | | | | |
| Money Market Fund Investment MFA of BC | \$ | 7,086 | \$ | 7,017 |
| Intermediate Fund Investment MFA of BC | | 4,042,343 | | 4,010,883 |
| Investments Reserve Fund | | 6,064,293 | | 5,133,640 |
| Short Term Investments Reserve Fund (1 year) | | - | | 84,994 |
| Term Deposit Heritage Savings & Credit Union | | 1,052,587 | | 1,031,546 |
| Accrued Interest Receivable | | 6,215 | | 9,725 |
| Total Assets | \$ | 11,172,524 | \$, | 10,277,805 |
| LIABILITIES AN | ND FUND BALANCES | | | |
| Fund Balances: | | | | |
| Total General Government & Others | \$ | 3,265,899 | \$ | 2,359,338 |
| Total Protective Services | | 1,400,111 | | 1,565,709 |
| Total Recreation & Culture | | 1,356,212 | | 1,169,354 |
| Total Environmental Health Services | | 2,773,243 | | 3,568,489 |
| Total Water & Sewer Utilities | | 1,880,295 | | 1,097,693 |
| Total Transit Services | | 496,764 | | 517,222 |
| Total Fund Balances | \$ | 11,172,524 | \$ | 10,277,805 |
| Total Liabilities & Fund Balances | \$ | 11,172,524 | \$ | 10,277,805 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL RESERVE FUND STATEMENT OF SOURCES AND APPLICATION OF FUNDS DECEMBER 31, 2017 Unaudited

| | 2016 | Interest | Transfer To Reserves | Transfer From Reserves | 2017 |
|---|------------|----------|-------------------------|------------------------------|------------|
| RESERVE FUNDS | | | | | |
| General Government & Others: | | | | | |
| General Government & Administration | 2,161,830 | 20,124 | 868,815 | - | 3,050,769 |
| Electoral Area Administration | 77,025 | 408 | 8,000 | - | 85,433 |
| Boundary Economic Development | 46,177 | 228 | - | 11,298 | 35,107 |
| East End Economic Development | 8,324 | 41 | - | - | 8,365 |
| Area 'C'Economic Development | ©_ | 75 | 22,000 | - | 22,075 |
| Planning & Development | 29,228 | 162 | 5,000 | - | 34,390 |
| Big White Steet Lighting | 29,387 | 145 | - | 7,777 | 21,755 |
| Beaverdell Street Lighting | 7,366 | 38 | 600 | • | 8,004 |
| Protective Services: | | | | | |
| Beaverdell Fire Protection | 27,660 | 140 | 1,000 | - | 28,800 |
| Big White Fire Protection | 184,138 | 843 | · - | 86,554 | 98,427 |
| Building Inspection | 103,465 | 1,265 | 1,250 | | 105,980 |
| Christina Lake Fire Protection | 145,054 | 768 | 15,000 | - | 160,822 |
| Emergency Communications (9-1-1) | 198,067 | 957 | - | 16,250 | 182,774 |
| Emergency Preparedness | 75,609 | 469 | 28,000 | - | 104,078 |
| Grand Forks Rural Fire Service | 448.686 | 2.440 | 65,000 | _ | 516,126 |
| Greenwood Rural Fire Service | 9,192 | 46 | - | - | 9,238 |
| Kettle Valley Fire Protection | | 17 | 5,000 | - | 5,017 |
| Police Based Victims' Assistance | 17,652 | 190 | 30,000 | _ | 47,842 |
| Kootenay Boundary Regional Fire & Rescue | 356,186 | 1.024 | 74,051 | 290,254 | 141,007 |
| Recreation & Culture: | 000,100 | 2 | , ,,,,,,,,, | | , , |
| Area 'B' Parks & Trails | 80,498 | 521 | 36,000 | _ | 117,019 |
| Area 'C' Parks & Trails | 165,162 | 908 | 26,869 | _ | 192,939 |
| Area 'D' Parks & Trails | 34,129 | 216 | 14,000 | | 48,345 |
| Area 'E' Parks & Trails | 31,669 | 174 | 5,000 | - | 36,843 |
| Beaver Valley Parks & Trails | 101,538 | 718 | 63,000 | 4.142 | 161,114 |
| Beaver Valley Arena | 19,165 | 94 | 00,000 | | 19,259 |
| Boundary Area Recreation | 1,391 | 9 | 800 | - | 2,200 |
| Christina Lake Recreation | 41,139 | 94 | 8,009 | 40.000 | 9,242 |
| Christina Lake Recreation Facilities | 26,722 | 142 | 3,000 | 40,000 | 29,864 |
| Grand Forks Aquatic Centre | 115.383 | 622 | 15,000 | _ | 131.005 |
| Grand Forks Arena | 212,216 | 1.095 | 15,000 | 23,361 | 204,950 |
| Grand Forks Curling Rink | 18,391 | 92 | 3,485 | 3,288 | 18,680 |
| Greater Trail Community & Arts Centre | 321,952 | 1,800 | 61,000 | 3,200 | 384,752 |
| Environmental Health Services: | 321,932 | 1,000 | 01,000 | | 304,732 |
| Big White Noise Control | 46.381 | 229 | 26 | | 46,610 |
| Mosquito Control Area D & GF | 29.915 | 165 | 5,000 | | 35,080 |
| Christina Lake Milfoil Control | 51,933 | 418 | 18,100 | 38,497 | 31,954 |
| Composting Facility Operation | 1,256 | 7 | 10,100 | 30,497 | 1,263 |
| East End Cemeteries | 137,442 | 888 | 61,000 | - | 199,330 |
| Greenwood, Area 'E' Cemeteries | 40,520 | 200 | 61,000 | - | 40,720 |
| Regional Refuse Equipment | 3,261,042 | 18,704 | 56,577 | 918,037 | 2,418,286 |
| | 3,201,042 | 10,704 | 50,577 | 910,037 | 2,410,200 |
| Water & Sewer Utilities; | 204 607 | 1.938 | 400 500 | | 404.005 |
| Beaver Valley Water Utility | 301,627 | | 130,500 | 00.454 | 434,065 |
| Christina Lake Water Utility | 9,575 | 6,173 | 768,161 | 63,151 | 720,758 |
| Columbia Gardens Water Utility | 16,194 | 81 | 350 | 206 272 | 16,625 |
| Columbia Pollution Control | 630,469 | 3,275 | 115,100 | 206,873 | 541,971 |
| Oasis/Rivervale Sewer | 39,015 | 199 | 16,769 | 14,987 | 40,996 |
| Rivervale Water & Street Lighting Utility | 100,812 | 630 | 38,761 | 14,323 | 125,880 |
| Transit Services | 40.4.000 | | | | 100 5 |
| East End Transit Services | 494,288 | 2,442 | - | - | 496,730 |
| Boundary Transit | 22,935 | 34 | - | 22,935 | 34 |
| | | | | | |
| \$ | 10,277,805 | 71,248 | 2,585,197 | 1,761,727 | 11,172,524 |
| | | | | | |

| ASSETS Municipal Finance Authority debt reserve (Note 4) | | | |
|---|--------------------|---------------|--------------------|
| Municipal Finance Authority debt reserve (Note 4) | | | |
| Municipal Finance Authority debt reserve (Note 4) | 204 | _ | 0040 |
| | <u>201</u> \$ 2 | | 2016 \$ 214,784 |
| Due from Sewer Utility Capital Fund | | 8,350 | 8,350 |
| Advance to General Revenue Fund | | 35,577 | 477,981 |
| | | 0,308 | 701,115 |
| LIABILITIES | | <u></u> | |
| | | | |
| Municipal Finance Authority debt reserve fund (Note 4) | \$ 2 | 6,381 | \$ 214,785 |
| Accrued Interest Payable | ; | <u>37,440</u> | 39,856 |
| | 25 | 53,821 | 254,641 |
| | | | |
| FUND SURPLUS (DE | EFICIT) | | |
| Fund surplus (deficit) | 56 | 66,487 | 446,474 |
| | - | | |
| | \$8′ | 0,308 | 701,115 |
| | | | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY COLUMBIA SEWER TREATMENT UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| | 2017 Budget | - | 2017 Actual | | 2016 Actual |
|--|--------------------|------|-------------------|-----|------------------|
| REVENUE | | | | | |
| Sale of services | \$ 35,100 | \$ | 37,948 | \$ | 72,828 |
| Proceeds from sale of assets | 4.000 | | 10.014 | | 4,941 |
| Grants in lieu of taxes Provincial sewer grant | 4,000 1,304,760 | | 10,014 247,513 | | 4,941 |
| Other revenue from own source | 15,782 | | 15,782 | | 28,767 |
| Transfers from: | 10,102 | | 10,102 | | 20,101 |
| member municipalities | 1,570,067 | | 1,570,067 | | 1.557.890 |
| other governments | ., | | .,, | | |
| transfer from Equity | - | | 544,700 | | 404,386 |
| reserve fund | 408,558 | | 206,873 | | 34,925 |
| capital fund | | | | | 7,128,000 |
| | \$ 3,338,267 | \$. | 2,632,897 | \$. | 9,231,737 |
| EXPENDITURE | | | | | |
| Salaries and benefits | \$ 454,421 | | 389,530 | \$ | 417,484 |
| Debt charges - principal | 235,661 | | 235,661 | | 50,808 |
| Debt charges - interest | 216,602 | | 214,186 | | 181,318 |
| Insurance | 16,871 | | 16,871 | | 16,523 |
| Board Fee | 45,476 | | 45,476 | | 44,667 |
| Utilities | 168,503 | | 157,634 | | 157,295 |
| Vehicle | 32,833 25,000 | | 29,694 31,024 | | 27,726 75,429 |
| Contracted services Miscellaneous | 70.454 | | 38,777 | | 6.270 |
| Operator fee and operating costs | 483.820 | | 360,569 | | 339,715 |
| Disposal permit | 18,000 | | 17,138 | | 17,138 |
| Amortization Expense | -: | | 544,700 | | 404,386 |
| Expenditures Capitalized | 1,902,000 | | 326,524 | | 7,328,887 |
| Transfer to Reserve fund | 115,100 | - | 115,100 | | 194,500 |
| | 3,784,741 | | 2,522,884 | | 9,262,146 |
| EXCESS REVENUE (EXPENDITURE) | (446,474) | | 110.013 | | (30,409) |
| , , | , , | | | | , , , |
| SURPLUS (DEFICIT) BEGINNING | 446,474 | - | 446,474 | | 476,882 |
| SURPLUS (DEFICIT) ENDING | \$ (0) | \$. | 556,487 | \$ | 446,474 |

| | Page 32 |
|------------------------------|----------------|
| OUNDARY ENUE FUND TION | |
| | |
| 2017 | 2016 |
| \$ 2,016 | \$ 2,069 |
| 4,534 | 11,479 |
| - | <u>-</u> |
| 6,550 | 13,548 |
| 410 | 410 |
| \$6,960_ | \$ 13,958 |
| | |
| | |
| | |
| | |
| <u> </u> | \$ <u> </u> |
| | |
| | |
| | |
| \$ 6,960 | 13,958 |
| 6,960 | \$ 13,958 |
| | |
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| | |
| | |
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| | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY OASIS/RIVERVALE SEWER UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | 2017 Budget | 2017 Actual | | 2016 Actual |
|--|--|--|------|--|
| Sale of services Transfer from Reserve Fund Electoral Area Tax Levy Miscellaneous Revenue Transfer from Equity | \$ 30,510 40,700 30,534 174,300 276,044 | \$ 30,085 14,987 30,534 73,999 48,448 198,053 | \$ | 30,115 30,534 48,448 109,097 |
| EXPENDITURE | | | | |
| Insurance Board fee Utilities Repair and maintenance Capital Miscellaneous Amortization Expense Transfer to CPCP operating fund Transfer to Reserve fund | \$ 1,282 5,073 5,871 27,725 215,000 2,500 - 15,782 16,769 | \$ 1,282 5,073 5,839 21,594 88,160 2,104 48,448 15,782 16,769 | \$ | 861 4,975 5,298 13,233 - 2,213 48,448 28,767 9,000 |
| | \$ 290,002 | \$ 205,051 | \$. | 112,795 |
| | | | | |
| EXCESS REVENUE (EXPENDITURE) | \$ (13,958) | \$ (6,998) | \$ | (3,698) |
| SURPLUS (DEFICIT) BEGINNING | 13,958 | 13,958 | - | 17,656 |
| SURPLUS (DEFICIT) ENDING | \$ | \$ 6,960 | \$. | 13,958 |

| | | | | Page 34 |
|---|--|-----------|----------|----------|
| MILL ROAD SANITARY SEWEI STATEMENT OF Decen | OF KOOTENAY BOUNI R SERVICE UTILITY RE FINANCIAL POSITION nber 31, 2017 naudited | VENUE FUN | D. | Tage 04 |
| • | ASSETS | | | |
| | _ | 2017 | | 2016 |
| Accounts receivable | \$ | 4 | \$ | 42 |
| Due from general revenue fund | | 2 | | |
| Accounts receivable from other governments | | | | <u>-</u> |
| Advance to Oasis/Rivervale Sewer Utility Capital Fund | | | | 5 |
| LIABILIT | TIES | | | |
| | | | | |
| Advance from General Revenue Fund | \$ | | \$ | - |
| Deferred Revenue - Mill Road Collection System | | 9 | | 95 |
| FUND SURPLUS | S (DEFICIT) | | | |
| | | | | |
| Fund surplus (deficit) | \$ \$ | <u> </u> | \$ \$ | <u> </u> |
| | ' | | ' | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY MILL ROAD SANITARY SEWER SERVICE UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| | 017 idget | 2017 Actual | 2016 Actual |
|--|----------------------|----------------------------|----------------|
| REVENUE | | | |
| Sale of services Transfer from Reserve Fund Conditional transfers from Electoral Area Conditional transfers from other governments | \$: \$ | . \$ | : |
| Insurance Board fee Utilities Contracted services Repair and maintenance Consultant fees Capital Miscellaneous Amortization Expense Transfer to CPCP operating fund Transfer to Reserve fund | \$ - \$ | - - - - - - | - |
| EXCESS REVENUE (EXPENDITURE) SURPLUS (DEFICIT) BEGINNING SURPLUS (DEFICIT) ENDING | \$ - \$ \$ | - \$ | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY COLUMBIA SEWER TREATMENT UTILITY CAPITAL FUND STATEMENT OF FINANCIAL POSITION December 31, 2017 Unaudited

| | 2017 | 2016 |
|---|--|---------------------------------------|
| SEWER CAPITAL FUND ASSE | тѕ | |
| Capital assets | | |
| Land | \$ 92,245 | 92,245 |
| Buildings Accumulated Depreciation | 2,985,945 (2,231,321) 754,624 | 2,985,945 (2,137,956) 847,989 |
| Machinery & Equipment Accumulated Depreciation | 2,441,570 (1,679,549) 762,021 | 2,421,178 (1,601,703) 819,475 |
| Engineered Structures Accumulated Depreciation | 14,368,683 (6,065,192) 8,303,491 | 7,110,136 (5,691,703) 1,418,433 |
| Work in Progress | 306,132 | 7,258,547 |
| Due From General Revenue Fund | 3,373_ | 3,373 |
| TOTAL ASSETS | \$10,221,886 | \$ 10,440,062 |
| SEWER CAPITAL FUND LIABILITIES AI | ND EQUITY | |
| Debenture Debt (Note 6) | \$ 7,015,147 | \$ 7,272,315 |
| Due to Sewer Utility Revenue Fund | 8,350 | 8,350 |
| Equity in Capital assets | 3,198,389 | 3,159,397 |
| | \$ 10,221,886 | \$ 10,440,062 |

| REGIONAL DISTRICT OF KOOTENAY BOUNDARY OASIS/RIVERVALE SEWER UTILITY CAPITAL FUND STATEMENT OF FINANCIAL POSITION |
|---|
| December 31, 2017 |
| Unaudited |

| | 2017 | 2016 |
|---|-------------------------------------|-------------------------------------|
| ASSE | ETS | |
| Buildings Accumulated Depreciation | \$ 24,439 (21,995) 2,444 | \$ 24,439 (21,506) 2,933 |
| Machinery & Equipment Accumulated Depreciation | 90,485 (32,848) 57,637 | 90,485 (30,447) 60,039 |
| Engineered Structures Accumulated Depreciation | 1,279,523 (1,118,292) 161,231 | 1,279,523 (1,072,733) 206,790 |
| Work in Progress | 88,160 | |
| TOTAL ASSETS | \$ 309,472 | \$ 269,761 |
| LIABILITY AN | ID EQUITY | |
| Payables | | |
| Oasis/Rivervale Sewer Utility Revenue Fund | \$ 410 | \$ 410 |
| Equity in capital assets | 309,062 | 2 69,351 |
| TOTAL LIABILITY AND EQUITY | \$ 309,472 | \$269,761 |

| REGIONAL DISTRICT OF KO BEAVER VALLEY WATER UTI | | Page 38 |
|--|-----------------------|-----------------------|
| STATEMENT OF FINAN December 31, | CIAL POSITION 2017 | |
| Unaudite: At | d SSETS | |
| | | |
| | 2017 | 2016 |
| Accounts Receivable from other governments | \$ 7,607 | \$ 8,034 |
| Municipal Finance Authority debt reserve fund (Note 4) | 142,508 | 141,699 |
| Advance to General Revenue Fund | 226 567 | 226 567 |
| Due From Beaver Valley Water Utility Capital Fund | <u>236,567</u> | 236,567 \$ 386,300 |
| | \$386,682 | \$ 386,300 |
| | | |
| | | |
| | | |
| | | |
| LIAI | BILITIES | |
| Municipal Finance Authority debt reserve fund (Note 4) | \$ 142,508 | \$ 141,699 |
| Accounts Payable to local government | 128,786 | 88,237 |
| Due to General Revenue Fund | 15,011 | 19,202 |
| Accrued Interest Payable | 9,574 | 9,574 |
| | \$ 295,879 | \$ 258,712 |
| | | |
| | PLUS (DEFICIT) | |
| Fund surplus (deficit) | \$ 90,803 | \$ 127,588 |
| | \$386,682_ | \$ 386,300 |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY BEAVER VALLEY WATER UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE Sale of services Grants in lieu of taxes Transfer From Water Utility Capital Water Improvement Grant Transfer From Reserve Fund Transfer From Equity Parcel taxes Electoral area tax levy Member municipalities | 2017 Budget \$ 518,74 46 | 33 5 60 00 | 2017 Actual 356,849 743 221,471 137,250 340,200 | \$ 2016 Actual 353,433 453 20,000 215,346 137,250 340,200 |
|---|---|--|---|---|
| | \$996,68 | 3 \$ | 1,056,513 | \$ 1,066,682 |
| EXPENDITURE | | | | |
| Salaries and benefits Debt charges - principal Debt charges - interest Insurance Board fee Utitilies Miscellaneous Water licence Purification & treatment Transmission & Distribution Pumpling Hydrant Maintenance Repairs and Maintenance Expenditures Capitalized Amortization Expense Transfers to reserve fund Transfers to local governments | \$ 56,87 120,48 60,00 10,08 25,002 2,97 31,07 247,17 38,55 27,44 14,33 25,28 324,30 130,50 7,90 \$ | 00 00 01 11 26 68 80 00 00 00 00 00 00 00 00 00 00 00 00 | 68,820 120,490 60,000 10,091 25,026 2,973 33,592 2,091 238,898 55,180 21,685 13,308 19,650 61,618 221,471 130,500 7,905 | \$ 41,577 120,490 60,000 8,177 24,595 2,972 61,229 1,271 255,720 26,711 29,654 7,979 11,104 54,636 215,346 211,111 7,750 |
| EXCESS REVENUE (EXPENDITURE) | \$ (127,58 | 18) \$ | (36,785) | \$ (73,640) |
| SURPLUS (DEFICIT) BEGINNING | 201,22 | 28_ | 127,588 | 201,228 |
| SURPLUS (DEFICIT) ENDING | \$73,64 | <u>10</u> \$ | 90,803 | \$ 127,588 |

| | REGIONAL DISTRICT OF KOOTEN COLUMBIA GARDENS WATER UTILI' STATEMENT OF FINANCIAL December 31, 201 Unaudited | TY REVENUE FUND POSITION | Page 40 |
|-------------------------------|---|-----------------------------|--------------------------------------|
| Advance to General Revenue Fi | ASSETS | \$ | 2016 \$12,188 \$12,188 |
| | LIABILITIES AND FUND SURPLUS (D | EFICIT) | |
| Fund surplus (deficit) | | \$1,042_ \$1,042_ | \$ <u>12,188</u> \$ <u>12,188</u> |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY COLUMBIA GARDENS WATER UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | - | 2017 Budget | - | 2017 Actual | _ | 2016 Actual |
|--|------|--------------------------|------|---|-----|---|
| Sale of Services Conditional transfers from electoral area tax levy Other Revenue Water Improvement Grant Transfer From Equity | \$ | 4,969 19,752 7,550 | \$ | 7,466 19,752 5,000 - 52,754 | \$ | 7,187 19,752 7,000 - 52,754 |
| Transfer From Equity Transfer From Reserve Fund Transfer From General Revenue Fund | | 10,000 | _ | 52,754 | | 32,754 |
| | \$. | 42,271 | \$_ | 84,972 | \$_ | 86,693 |
| EXPENDITURE | | | | | | |
| Insurance | \$ | 7,811 | \$ | 7,811 | \$ | 2,918 2,099 |
| Board Fee Utilities Professional Fees | | 2,139 6,300 | | 2,139 6,722 | | 2,099 5,691 |
| Operations and Maintenance Interest Expense | | 27,859 | | 26,342 | | 17,762 |
| Capital Expenditure Amortization Expense Contribution to Reserve | | 10,000 | _ | 52,754 350 | _ | 52,754 4,600 |
| | \$. | 54,459 | \$ _ | 96,118 | \$_ | 85,824 |
| | | | | | | |
| EXCESS REVENUE (EXPENDITURE) | s | (12,188) | \$ | (11,146) | \$ | 869 |
| SURPLUS (DEFICIT) BEGINNING | | 12,188 | • | 12,188 | • | 11,319 |
| SURPLUS (DEFICIT) ENDING | \$ | 0 | \$ _ | 1,042 | \$ | 12,188 |

| RIVERVALE WATER & STREE STATEMENT OI Decei | Page 42 OF KOOTENAY BOUNDARY T LIGHTING UTILITY REVENUE FUND F FINANCIAL POSITION nber 31, 2017 naudited |
|--|---|
| ASSE | |
| Advance to General Revenue Fund Accounts Receivable - Rivervale Water Users | \$ 8,214 \$ 37,786 2,598 \$ 11,650 \$ 40,384 |
| LIABILITIES AND FUND | SURPLUS (DEFICIT) |
| Advance from General Revenue Fund Fund surplus (deficit) | \$ <u>11,650</u> \$ <u>40,384</u> \$ <u>11,650</u> \$ <u>40,384</u> |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY RIVERVALE WATER & STREET LIGHTING UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | - | 2017 Budget | - | 2017 Actual | - | 2016 Actual |
|--|------|--|----------------|--|----------------|--|
| Sale of Services Conditional transfers from electoral area tax levy Miscellaneous Water Improvement Grant Transfer From Equity Transfer From Reserve Fund Transfer From Capital Fund | \$ | 169,718 5,000 85,617 15,668 | \$ - \$_ | 170,838 300 69,929 17,896 14,323 | \$ - \$_ | 168,557 |
| Insurance Board Fee Utilities Professional Fees Operations and Maintenance Capital Expenditure Amortization Expense Contribution to Reserve | \$ | 755 7,619 6,800 2,500 157,092 103,160 38,461 | \$ | 755 7,619 2,702 70 149,965 84,252 17,896 38,761 | \$ | 198 7,474 1,698 13,400 136,197 35,882 14,526 23,389 |
| EXCESS REVENUE (EXPENDITURE) | \$. | (40,384) | \$ _ | 302,020 | \$ _ | 232,764 |
| · | 3 | ,, | φ | • • • | φ | . , |
| SURPLUS (DEFICIT) BEGINNING | | 40,384 | - | 40,384 | | 40,933 |
| SURPLUS (DEFICIT) ENDING | \$. | 0 | \$ _ | 11,650 | \$ = | 40,384 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY CHRISTINA LAKE WATER UTILITY REVENUE FUND STATEMENT OF FINANCIAL POSITION December 31, 2017 Unaudited

ASSETS

| | 2 | 017 | 2016 |
|--|----|--------|---------------|
| Cash | \$ | - | \$ 32,076 |
| Investments | | - | 453,286 |
| Inventory | | 500 | 500 |
| Municipal Finance Authority debt reserve fund (Note 4) | | 42,151 | - |
| Advance to General Revenue Fund | | - | 44,446 |
| Accounts Receivable | | 27,717 | 15,750 |
| | \$ | 70,368 | \$ 546,057 |

LIABILITIES AND FUND SURPLUS (DEFICIT)

| Advance from General Revenue Fund | \$ 38,158 \$ | - |
|--|-----------------|---------|
| Accounts Payable | 4,758 | 695 |
| Municipal Finance Authority debt reserve fund (Note 4) | 42,151 | - |
| Fund surplus (deficit) | (14,699) | 545,362 |
| | | |
| | \$ 70,368 | 546,057 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY CHRISTINA LAKE WATER UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | | 2017 Budget | | 2017 Actual | | 2016 Actual |
|--|----|---|-----|---|----|---|
| Sale of Services | \$ | 370,000 | \$ | 362,335 | \$ | - |
| Conditional transfers from electoral area tax levy Miscellaneous | | 23,000 | | 128,535 | | 1,476,605 |
| Water Improvement Grant | | 665,000 | | 308,327 | | 1,470,005 |
| Transfer From Equity | | - | | 86,062 | | - |
| Transfer From Reserve Fund | | 155,000 | | 63,151 | | - |
| Transfer From Capital Fund | | 722,431 | | 722,431 | | 729,728 |
| | \$ | 1,935,431 | \$ | 1,670,841 | \$ | 2,206,333 |
| EXPENDITURE Salaries and benefits Insurance Board Fee Utilities Professional Fees Operations and Maintenance Interest Expense Debt charges - principal Capital Expenditure Amortization Expense Contribution to Reserve | \$ | 76,812 15,000 7,620 16,000 4,500 55,100 109,784 729,728 805,000 661,249 2,480,793 | \$ | 85,323 4,081 7,620 18,751 11,525 47,908 100,265 729,728 371,478 86,062 768,161 2,230,902 | \$ | 1,200 - - 1,659,771 - - 1,660,971 |
| EXCESS REVENUE (EXPENDITURE) SURPLUS (DEFICIT) BEGINNING | \$ | (545,362) 545,362 | \$ | (560,061) 545,362 | \$ | 545,362 |
| SURPLUS (DEFICIT) ENDING | \$ | | \$ | (14,699) | s | 545,362 |
| CON ECO (DEI IOIT) ENDINO | Ψ | | . * | (14,099) | Ψ | 040,002 |

| REGIONAL DISTRICT OF KOOTENAY BOUNDARY |
|--|
| BEAVER VALLEY WATER UTILITY CAPITAL FUND |
| STATEMENT OF FINANCIAL POSITION |
| December 31, 2017 |
| |
| Unaudited |

Receivable General Revenue Fund General Capital Fund

> Buildings Accumulated Depreciation

Machinery and Equipment Accumulated Depreciation

Engineered Structures Accumulated Depreciation

Work in Progress

Due to Water Utility Revenue Fund Debenture Debt (Note 6) Issued by MFA

Equity in Capital Assets

Non Financial Assets Land

| ASSETS | 2017 | - | 2016 |
|----------------------|---------------------------------------|-----|---------------------------------------|
| | \$ 488,452 1,550 490,002 | \$ | 488,452 1,550 490,002 |
| | 160,074 | | 150,074 |
| | 1,030,652 (375,830) 654,822 | _ | 1,030,653 (355,217) 675,436 |
| | 1,292,674 (863,950) 428,724 | _ | 1,255,926 (799,921) 456,005 |
| | 6,510,121 (2,138,582) 4,371,539 | = | 6,510,121 (2,001,753) 4,508,368 |
| | \$ 14,870 6,120,031 | s _ | 6,279,885 |
| LIABILITY AND EQUITY | | | |
| | \$ 236,568 | \$ | 236,567 |
| | 395,855 | | 615,567 |
| | 5,487,608 | _ | 5,427,751 |

6,120,031

\$ 6,279,885

| REGIONAL DISTRICT OF KOOTENAY BOUNDARY COLUMBIA GARDENS WATER UTILITY CAPITAL FUND STATEMENT OF FINANCIAL POSITION |
|--|
| December 31, 2017 |
| Unaudited |

| | ASSETS 2017 | |
|--|---------------------------|---|
| Non Financial Assets | | |
| Land | \$ 5, | 707 5,707 |
| Buildings Accumulated Depreciation | | 174 199,174 113) (46,474) 061 152,700 |
| Machinery & Equipment Accumulated Depreciation | 328, (87, 241, | 662) (76,704) |
| Engineered Structures Accumulated Depreciation | 1,757, (305, 1,452, | 376) (270,219) |
| Advance to General Revenue Fund | 1, | 907 1,907 |
| | \$ 1,847 | 3,240 \$ 1,899,994 |
| LIA | BILITY AND EQUITY | |

Equity in Capital Assets

\$ 1,847,240 1,899,994

1,847,240

\$ 1,899,994

REGIONAL DISTRICT OF KOOTENAY BOUNDARY RIVERVALE WATER & STREET LIGHTING UTILITY - CAPITAL FUND STATEMENT OF FINANCIAL POSITION December 31, 2017 Unaudited

| | ASSETS | - | 2017 | _ | 2016 |
|---|----------------------|----|--------------------------------|-----|--------------------------------|
| Non Financial Assets Land | | \$ | 30,200 | \$ | 30,200 |
| Buildings Accumulated Depreciation | | = | 14,650 (12,961) 1,689 | = | 14,650 (12,473) 2,177 |
| Machinery & Equipment Accumulated Depreciation | | = | 71,870 (22,752) 49,118 | _ | 81,570 (22,927) 58,643 |
| Engineered Structures Accumulated Depreciation | | = | 254,422 (69,352) 185,070 | _ | 170,170 (61,070) 109,100 |
| | | \$ | 266,077 | \$ | 200,120 |
| | LIABILITY AND EQUITY | | | | |
| Equipment Financing | | \$ | 26,026 | \$ | 32,988 |
| Equity in Capital Assets | | | 240,051 | | 167,132 |
| | | \$ | 266,077 | \$_ | 200,120 |

| _ | |
|-------|----|
| Page. | 49 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY CHRISTINA LAKE WATER UTILITY - CAPITAL FUND STATEMENT OF FINANCIAL POSITION December 31, 2017 Unaudited

| | ASSETS | 2017 | - | 2016 |
|---|-------------------|-----------------------------|------|-----------|
| Non Financial Assets Land | \$ | 66,000 | | 66,000 |
| Machinery and Equipment Accumulated Depreciation | | 22,459 (7,197) 15,262 | | 22,459 |
| Engineered Structures Accumulated Depreciation | | 1,571,312 (78,466) | | 1,571,311 |
| Work in Progress | | 1,492,846 371,478 | • | 1,571,311 |
| | \$ | 1,945,586 | \$ _ | 1,659,770 |
| | LIABILITY AND EQU | ITY | | |
| Debenture Debt | \$ | 729,728 | \$ | 729,728 |
| Equity in Capital Assets | | 1,215,858 | - | 930,042 |
| | \$ | 1,945,586 | \$ _ | 1,659,770 |

| EAST END 1 | Pas STRICT OF KOOTENAY BOUNDARY RANSIT UTILITY REVENUE FUND ENT OF FINANCIAL POSITION December 31, 2017 Unaudited | ge 50 |
|---------------------------------|--|----------|
| | ASSETS | <u>6</u> |
| Advance to General Revenue Fund | \$ 31,092 \$ 43 | 895 |
| | \$ 31,092 \$ 43 | 895 |
| | | |
| | | |
| LIABILITIES AND | FUND SURPLUS (DEFICIT) | |
| Fund Surplus (Deficit) | | 895 |
| | \$ 31,092 \$ 43 | 895 |
| | * | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY EAST END TRANSIT UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | 2017 Budget | 2017 Actual | | 2016 Actual |
|--|---|--------------------------------------|---------------|---|
| Sales of services Grants in lieu of taxes Transfer From Reserves Conditional transfers from electoral area tax levy | \$ 386,658 2,500 134,000 320,996 | \$ 363,183 5,716 - 321,895 | \$ | 368,802 2,880 - 320,302 |
| Conditional transfers from member municipalities | 837,315 \$ 1,681,469 | \$36,416 \$ 1,527,210 | . \$ | 837,974 1,529,958 |
| EXPENDITURE Contracted services Board fee Transfer To Reserves Miscellaneous | \$ 1,665,620 49,381 | \$ 1,484,171 49,381 - 6,461 | \$ | 1,442,499 48,507 52,000 12,917 |
| | \$ 1,725,364 | \$1,540,013 | . \$. | 1,555,923 |
| EXCESS REVENUE (EXPENDITURE) | \$ (43,895) | \$ (12,803) | \$ | (25,965) |
| SURPLUS (DEFICIT) BEGINNING | 43,895 | 43,895 | - 9 | 69,860 |
| SURPLUS (DEFICIT) ENDING | \$ <u>·</u> | \$31,092 | \$ | 43,895 |

| BOUNDARY TO STATEME | Page 52 TRICT OF KOOTENAY BOUNDARY RANSIT UTILITY REVENUE FUND NT OF FINANCIAL POSITION December 31, 2017 Unaudited | |
|---------------------------------|---|--|
| | ASSETS | |
| | 2017 | |
| Advance to General Revenue Fund | \$ <u>208</u> \$ | |
| | \$ 208 \$ - | |
| | | |
| LIABILITIES AND F | FUND SURPLUS (DEFICIT) \$ - \$ 3,864 | |
| Fund surplus (deficit) | | |
| | \$ <u>208</u> \$ <u>-</u> | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY BOUNDARY TRANSIT UTILITY REVENUE FUND STATEMENT OF FINANCIAL ACTIVITIES December 31, 2017 Unaudited

| REVENUE | 2017 Budg | | 2017 Actual | - | 2016 Actual |
|--|----------------|------------------------|--|------|--|
| Sale of Services Grants in lieu of taxes Conditional transfers from electoral area tax levy Conditional transfers from member municipalities Transfer from reserves Misc Revenue | | 367 935 560 | 8,968 119 19,169 20,831 22,935 13,560 85,582 | \$ _ | 9,409 144 19,471 20,529 - - 49,553 |
| EXPENDITURE | | | | | |
| Contracted services Board fee Transfer to Reserves | \$ 80,5 1,4 | 989 \$ 980 - | 80,030 1,480 | \$ | 74,228 1,453 23,000 |
| | \$82,4 | 169 \$ _ | 81,510 | \$_ | 98,681 |
| EXCESS REVENUE (EXPENDITURE) | \$ 3,8 | 364 \$ | 4,072 | \$ | (49,128) |
| SURPLUS (DEFICIT) BEGINNING | (3,8 | 364) | (3,864) | _ | 45,264 |
| SURPLUS (DEFICIT) ENDING | \$ | <u>.</u> \$ _ | 208 | \$_ | (3,864) |

Y BOUNDARY ND

| REV | ENUE | | 2017 Budget General Government Services 001 | | 2017 Actual General Government Services 001 |
|----------|---|------|---|----|---|
| 1 | Grants in lieu of taxes | \$ | 1,555,174.00 | \$ | 1.940.543 |
| 2 | Services provided to other governments | * | | * | |
| 3 | Sale of services | | 30,153.00 | | 30,003 |
| | Proceeds from sale of assets | | - | | - |
| 4 | Other revenue | | 245,393.00 | | 339,355 |
| | Transfers from: | | | | |
| 5 | electoral area tax levy | | 123,137.00 | | 123,382 |
| 6 | member municipalities | | 127,540.00 | | 127,295 |
| 7 | other governments | | 203,928.00 | | 199,161 |
| 8 | reserve fund | | - | | - |
| 9 | capital fund | | 12 | | |
| 10 | debenture issue | | - | | 442.042 |
| 10 | equity account | s | | | 112,812 |
| | | • | 2,285,325.00 | \$ | 2,872,551 |
| | | • | 2,203,323.00 | Ψ. | 2,012,001 |
| EXP | ENDITURE | | | | |
| 11 | Salaries and benefits | s | 1,296,629.00 | | 1,227,388 |
| 12 | Office and supplies | 1.50 | 74,200.00 | | 80,173 |
| 13 | Debt charges - principal | | | | |
| 14 | Debt charges - interest | | 25,000.00 | | 18,272 |
| 15 | Debt charges - lease | | | | |
| 16 | Insurance | | 65,414.00 | | 66,288 |
| 17 | Director remuneration and expense | | 390,702.00 | | 327,404 |
| 18 | Board fee | | (650,235.00) | | (655,235) |
| 19 | Utilities | | 32,000.00 | | 36,488 |
| 20 | Professional fees | | 443,597.00 | | 412,687 |
| 21 | Equipment rentals | | 31,650.00 | | 26,700 |
| 22 | Repair and maintenance | | 208,829.00 | | 154,547 |
| 23 24 | Vehicle | | 21,594.00 | | 33,526 |
| 25 | Contracted services Travel and training | | 5,787.00 | | 5,632 |
| 26 | Grants to other programs | | 58,801.00 5,000.00 | | 37,677 5.000 |
| 27 | Miscellaneous | | 105,346.00 | | 80,547 |
| 28 | Expenditures capitalized | | 105,100.00 | | 13,226 |
| | Amortization expense | | 103,100.00 | | 112,812 |
| | Transfers to: | | | | 112,012 |
| 29 | Reserve fund | | 808,690.00 | | 865,778 |
| 30 | local governments | | - | | |
| | | \$ | 3,028,104.00 | \$ | 2,848,910 |
| EXC | ESS REVENUE (EXPENDITURE) | | (742,779.00) | | 23,641 |
| SURI | PLUS (DEFICIT) BEGINNING OF YEAR | | 742,779.00 | | 1,257,679 |
| SUR | PLUS (DEFICIT) END OF YEAR | \$ | _ | \$ | 1,281,320 |

| 2017 Budget Electoral Electoral Area | | | | | | | | Pa | ige 55 |
|---|------------|------------------------------------|-------------------------------------|--------------------------------------|------|--------------------------------------|---|---|----------------|
| 278,000 | | Electoral Area dministration | Electoral Area Administration | Electoral Area Grant-in Aid | | Electoral Area Grant-in Aid | Building and Plumbing Inspection | Building and Plumbing Inspection | |
| 10.245 | \$ | | \$ | \$ | \$ | | \$ 1,500 | \$ | |
| 195,845 | | 278,000 | 333,969 | - | | - | 2,500 | | |
| 195,845 | | 10 245 | 10 245 | | | | | | 4 |
| \$ 539,590 \$ 580,654 \$ 239,986 \$ 239,986 \$ 836,550 \$ 855,394 \$ 10,500 \$ 10,5 | | | | 220.096 | | 220.096 | | | |
| 15,000 | | - | - | 239,900 | | 239,966 | | 353,302 | 6 |
| \$ 539,590 \$ 580,654 \$ 239,986 \$ 239,986 \$ 836,550 \$ 855,394 \$ 10 \$ 10,500 \$ 450 \$ | | | 40,000 | - | | - | - | | |
| \$ 539,590 \$ 580,654 \$ 239,986 \$ 239,986 \$ 836,550 \$ 855,394 \$ 10,500 \$ 5,076 \$ | | - | - | - | | - | - | • | 9 |
| \$ 5,076 \$ \$ \$ 690,293 \$ 679,019 11 10,500 450 - 17,830 18,439 12 17,830 18,439 12 18,439 12 18,439 12 18,439 12 18,439 12 18,439 12 18,439 12 18,441 18,441 39,158 18,500 298 20 18,500 298 20 18,500 298 20 18,500 298 20 18,500 298 20 18,500 298 20 24 | _ | | | | | | | 18,307 | 10 |
| 10,500 | \$_ | 539,590 | \$ 580,654 | \$ 239,986 | \$. | 239,986 | \$ 836,550 | \$ 855,394 | |
| 164,792 | \$ | 10,500 | \$ 450 | \$ | \$ | | \$ | \$ 18,439 - - | 12 13 14 |
| 18,865 18,865 9,086 9,086 26,747 26,747 18 - - - 14,500 14,152 19 - - - 5,000 298 20 - - - 3,500 - 21 - - - 65,217 61,861 - 20,085 19,804 23 50,500 37,960 - - - - - 24 24 18,614 18,6 | | 464.700 | 420.055 | - | | - | • | | 16 |
| \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | | 18,865 | | 9,086 | | 9,086 | 14,500 | 26,747 14,152 | 18 19 |
| \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | | 1 | · · | | | | | | |
| 50,500 37,960 - - 24 78,441 39,158 - 16,535 12,922 25 250,000 296,009 312,577 242,188 - - 26 - - - - - 27 - - - - 28 - - - - 18,307 8,000 8,000 - - 538 1,788 29 - - - - - 30 \$ 601,183 \$ 564,858 \$ 321,663 \$ 251,274 \$ 865,110 \$ 853,337 (61,593) 15,796 (81,677) (11,288) (28,560) 2,057 61,593 61,593 81,677 81,676 28,560 28,560 | | 20.085 | 20.085 | | | - | 65,217 | | 23 |
| \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | | 50,500 78,441 | 37,960 39,158 | 1 | | | 16,535 | 12,922 | 24 25 |
| 8,000 8,000 - - - 538 1,788 29 - - - - - - 30 \$ 601,183 \$ 564,858 \$ 321,663 \$ 251,274 \$ 865,110 \$ 853,337 (61,593) 15,796 (81,677) (11,288) (28,560) 2,057 61,593 61,593 81,677 81,676 28,560 28,560 | | 250,000 | 296,009 | 312,577 | | 242,188 | - | Ÿ. | 27 |
| 8,000 8,000 - - 538 1,788 29 \$ 601,183 \$ 564,858 \$ 321,663 \$ 251,274 \$ 865,110 \$ 853,337 (61,593) 15,796 (81,677) (11,288) (28,560) 2,057 61,593 61,593 81,677 81,676 28,560 28,560 | | - | | 29 | | 9 | | 18,307 | 28 |
| \$ 601,183 \$ 564,858 \$ 321,663 \$ 251,274 \$ 865,110 \$ 853,337 (61,593) 15,796 (81,677) (11,288) (28,560) 2,057 61,593 61,593 81,677 81,676 28,560 28,560 | | 8,000 | 8,000 | - | | - | 538 | 1,788 | |
| 61,593 61,593 81,677 81,676 28,560 28,560 | s _ | 601,183 | \$ 564,858 | \$ 321,663 | \$ | 251,274 | \$ 865,110 | \$ | 00 |
| | | (61,593) | 15,796 | (81,677) | | (11,288) | (28,560) | 2,057 | |
| \$ \$ | _ | 61,593 | 61,593 | 81,677 | - | 81,676 | 28,560 | 28,560 | |
| | \$_ | | \$ 77,389 | \$ | \$. | 70,388 | \$ <u> </u> | \$ 30,617 | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL REVENUE FUND SCHEDULE OF FINANCIAL ACTIVITY BY FUNCTION December 31, 2017 Unaudited

| REV | ENUE | | 2017 Budget Planning and Development 005 | | 2017 Actual Planning and Development 005 |
|----------|---|------|--|----|--|
| 1 | Grants in lieu of taxes | \$ | 1,000 | \$ | 1,485 |
| 2 | Services provided to other governments | | | | |
| 3 | Sale of services | | 28,500 | | 33,908 |
| | Proceeds from sale of assets | | | | |
| 4 | Other revenue | | 1,000 | | 12,217 |
| 5 | Transfers from: | | 665,117 | | 665.050 |
| 5 6 | electoral area tax levy member municipalities | | 105,768 | | 665,258 105,627 |
| 7 | other governments | | 105,700 | | 103,021 |
| 8 | reserve fund | | | | 2 |
| 9 | capital fund | | | | |
| | debenture issue | | | | - |
| 10 | equity account | | | | 28,461 |
| | | \$ | 801,385 | \$ | 846,957 |
| EXP | ENDITURE | | | | |
| 11 | Salaries and benefits | \$ | 626,683 | \$ | 599,653 |
| 12 | Office and supplies | 10.0 | 26,589 | • | 17,276 |
| 13 | Debt charges - principal | | | | |
| 14 | Debt charges - interest | | _ | | - 0 |
| 15 | Debt charges - lease | | | | |
| 16 | Insurance | | 876 | | 7.0 |
| 17 | Director remuneration and expense | | 45.047 | | 45.047 |
| 18 19 | Board fee Utilities | | 45,317 | | 45,317 |
| 20 | Professional fees | | 10,000 | | 5,470 |
| 21 | Equipment rentals | | 10,000 | | 3,470 |
| 22 | Repair and maintenance | | 58,301 | | 66,142 |
| 23 | Vehicle | | 12,875 | | 12,875 |
| 24 | Contracted services | | 53,270 | | 53,024 |
| 25 | Travel and training | | 13,000 | | 7,734 |
| 26 | Grants to other programs | | - | | - |
| 27 | Miscellaneous | | 2,000 | | 1,114 |
| 28 | Expenditures capitalized | | - | | 11,132 |
| | Amortization expense Transfers to: | | - | | 28,461 0 |
| 29 | Reserve fund | | 5,539 | | 5,539 |
| 30 | local governments | | | | 3,339 |
| | | \$ | 853,574 | \$ | 853,738 |
| EXC | ESS REVENUE (EXPENDITURE) | | (52,189) | | (6,781) |
| SUR | PLUS (DEFICIT) BEGINNING OF YEAR | | 52,189 | | 52,189 |
| SUR | PLUS (DEFICIT) END OF YEAR | \$ | | \$ | 45,408 |

| | | | | | | | | | | Pa | ige 57 |
|---|-----|--|------|--|------|---|----|---|--|---|----------------|
| | 2 | 2017 Budget Feasibility Studies 006 | | 2017 Actual Feasibility Studies 006 | V | 2017 Budget Police Based /ictims' Services 009 | , | 2017 Actual Police Based Victims' Services 009 | 2017 Budget Area C Economic Dev 077 | 2017 Actual Area C Economic Dev. 077 | |
| | \$ | 100 | \$ | 23 | \$ | 150 | \$ | 307 | \$ - | \$ 356 | 1 |
| | | | | | | | | | | | 2 |
| | | 35,000 | | 5,000 | | - | | <i>f</i> : | : | 1 | 4 |
| | | 3,253 | | 3,256 | | 17,424 | | 17,470 | 108,026 | 108,026 | 5 |
| | | 3,369 | | 3,366 | | 45,449 48,359 | | 45,403 48,665 | · | i | 6 7 |
| | | ÷ | | | | 0.20 | | · | į. | 0 | 8 9 |
| | | | | 59 | | 0.40 | | | | - | 10 |
| | \$_ | 41,722 | \$ | 11,645 | \$ | 111,382 | \$ | 111,845 | \$ 108,026 | \$ 108,382 | |
| | | | | | | | | | | | |
| | \$ | : | \$ | | \$ | 112,897 1,740 | \$ | 103,470 1,291 | \$ 92,000 | \$ 82,000 | 11 12 13 |
| | | 1 | | 1 | | : | | | | - | 14 15 |
| 9 | | : | | 1 | | • | | • | | - | 16 17 |
| | | 1,531 | | 1,531 | | 1,378 2,880 | | 1,378 2,438 | 1,378 | 1,378 | 18 19 |
| | | | | - | | - | | | - | - | 20 21 |
| | | - | | - | | 7,200 | | 7,200 | | | 23 |
| | | | | - | | 6,750 | | 3,722 | | | 24 25 |
| | | | | 25 427 | | 6,750 | | 3,722 | 20.000 | - | 26 |
| | | 80,000 | | 35,137 | | | | | 30,000 | - | 27 28 |
| | _ | į | | <u>.</u> | | 30,000 | | 30,000 | 22,000 | 22,000 | 29 30 |
| | \$ | 81,531 | \$ | 36,667 | \$. | 162,845 | \$ | 149,499 | \$ 145,378 | \$ 105,378 | |
| | | (39,809) | | (25,022) | | (51,463) | | (37,654) | (37,352) | 3,004 | |
| | _ | 39,809 | | 39,809 | _ | 51,463 | | 51,463 | 37,352 | 37,352 | |
| | \$_ | | \$. | 14,786 | \$. | - | \$ | 13,809 | \$ | \$ 40,356 | |
| | | | | | | | | | | | |

| REVE | ENUE | | 2017 Budget Solid Waste Management 010 | | 2017 Actual Solid Waste Management 010 |
|------|--|----|---|----|---|
| | | | | | |
| 1 | Grants in lieu of taxes | s | 2,000 | \$ | 4.997 |
| 2 | Services provided to other governments | • | 2,000 | * | 4,557 |
| 3 | Sale of services | | 2,488,637 | | 2,630,763 |
| | Proceeds from sale of assets | | -,, | | _,,,,,,,, |
| 4 | Other revenue | | 21,000 | | 70,536 |
| | Transfers from: | | | | |
| 5 | electoral area tax levy | | 616,699 | | 617,639 |
| 6 | member municipalities | | 638,748 | | 637,808 |
| 7 | other governments | | 50,000 | | 121,593 |
| 8 | reserve fund | | 1,659,000 | | 918,037 |
| 9 | capital fund | | - | | - |
| 10 | debenture issue equity account | | • | | 284,276 |
| 10 | equity account | | <u>-</u> | | 204,270 |
| | | s | 5,476,084 | s | 5,285,649 |
| | | • | 0,410,004 | • | 0,200,040 |
| | | | | | |
| EXPE | NDITURE | | | | |
| | | | | | |
| 11 | Salaries and benefits | \$ | 1,142,895 | \$ | 1,182,552 |
| 12 | Office and supplies | | 77,519 | | 40.642 |
| 13 | Debt charges - principal | | 176,161 | | 176,160 |
| 14 | Debt charges - interest | | 92,644 | | 90,207 |
| 15 | Debt charges - lease | | | | 77 586 |
| 16 | Insurance | | 24,305 | | 25,109 |
| 17 | Director remuneration and expense | | · - | | - |
| 18 | Board fee | | 51,626 | | 51,626 |
| 19 | Utilities | | 40,909 | | 41,434 |
| 20 | Professional fees | | 180,000 | | 10,257 |
| 21 | Equipment rentals | | 20,159 | | 22,665 |
| 22 | Repair and maintenance | | 326,077 | | 276,631 |
| 23 | Vehicle | | _ | | |
| 24 | Contracted services | | 1,149,657 | | 1,167,188 |
| 25 | Travel and training | | 23,985 | | 21,837 |
| 26 | Grants to other programs | | - | | 1.0 |
| 27 | Miscellaneous | | - | | |
| 28 | Expenditures capitalized | | 1,659,000 | | 923,297 |
| | Amortization expense | | - | | 284,276 |
| | Transfers to: | | | | |
| 29 | Reserve fund | | 30,000 | | 56,577 |
| 30 | local governments | | <u> </u> | | |
| | | \$ | 4,994,937 | \$ | 4,370,458 |
| | | Þ | 4,034,037 | Ф | 4,310,436 |
| EVC | SS REVENUE (EXPENDITURE) | | | | |
| EVCE | BEFORE LANDFILL CLOSURE COST PROVISION | | 481,147 | | 915,191 |
| | DELONE PURPLIEF OFORONE CORT EVONDION | | 401,147 | | 915,191 |
| | Provision for Landfill Closure Cost Provision | | (156,068) | | (150,053) |
| | , to the fact that a second the second to th | | (100,000) | | (100,000) |
| SURF | PLUS (DEFICIT) BEGINNING OF YEAR | | (2,423,029) | | (2,423,029) |
| | | | ,2,120,020) | | ,2,120,020/ |
| SURF | PLUS (DEFICIT) END OF YEAR | \$ | (2,097,950) | \$ | (1,657,891) |

| | Pa | | | | | | | | | | |
|----------------------------|---|------|---|------|---|------|--|------|---|---|------------|
| | 2017 Actual Greater Trail Community Centre 018 | | 2017 Budget Greater Trail Community Centre 018 | | 2017 Actual 9-1-1 Emergency ommunications 015 | C | 2017 Budget 9-1-1 Emergency communications 015 | c | 2017 Actual Emergency Preparedness 012 | 2017 Budget Emergency Preparedness 012 | |
| 1 | 3,498 | \$ | 1,500 | \$ | 1,235 | \$ | 750 | \$ | 804 | \$ 800 | \$ |
| 2 | 904,492 | | 664,809 | | | | | | - | | |
| 4 | 379,581 | | 515,977 | | • | | - | | 161,253 | - | |
| 5 | 197,032 | | 196,482 | | 152,496 | | 152,267 | | 126,281 | 125,358 | |
| 6 7 | 511,971 | | 512,521 | | 157,481 337,489 | | 157,710 337,489 | | 128,918 650,546 | 129,841 100,000 | |
| 8 | - | | - | | 16,250 | | 45,070 | | - | - | |
| 9 | - | | - | | - | | - | | | | |
| 10 | 143,905 | - | - | • | 29,316 | - | - | | 16,273 | <u> </u> | _ |
| | 2,140,479 | \$ _ | 1,891,289 | \$. | 694,267 | \$ _ | 693,286 | \$. | 1,084,075 | \$ 355,999 | \$ <u></u> |
| 11 12 13 14 15 | 560,312 19,732 40,169 1,609 | \$ | 534,335 18,000 40,169 1,907 | \$ | 367,856 | \$ | 367,856 750 | \$ | 184,157 9,285 - | \$ 160,168 6,100 | \$ |
| 16 | 33,543 | | 33,240 | | 176 | | 176 | | 7.7 | | |
| 17 18 19 20 21 | 16,896 111,249 | | 16,896 101,305 | | 16,502 102,782 6,450 | | 16,502 100,321 20,000 | | 5,318 1,261 | 5,318 1,960 36,961 | |
| 23 | 119,925 12,468 | | 140,055 14,680 | | 81,980 | | 84,904 | | 9,296 | 5,000 18,790 | |
| 24 25 | 500,301 161 | | 264,000 2,000 | | 102,512 | | 111,111 | | 14,191 22,849 3,402 | 23,900 8,142 | |
| 26 27 | 469,134 24,185 | | 611,540 17,748 | | - | | - | | 653,360 12,356 | 125,000 3,724 | |
| 28 | 12,736 143,905 | | 16,000 | | 12,479 29,316 | | 25,070 | | 16,273 | | |
| 29 30 | 61,000 | _ | 61,000 | | 943 | _ | <u>.</u> | | 28,000 | 28,000 | _ |
| | 2,127,325 | \$. | 1,872,875 | \$. | 720,053 | _ | 726,690 | \$, | 959,748 | 423,063 | \$ <u></u> |
| | 13,154 | | 18,414 | | (25,786) | | (33,404) | | 124,327 | (67,064) | |
| | (18,414) | - | (18,414) | - | 33,404 | _ | 33,404 | | 69,064 | 67,064 | _ |
| | (5,260) | \$. | | \$. | 7,618 | \$ _ | | \$ | 193,391 | \$ - | \$ |

| REV | ENUE | | 2017 Budget Beaver Valley Arena 020-011 | 2017 Actual Beaver Valley Arena 020-011 |
|----------|---|---------|--|--|
| 1 | Grants in lieu of taxes | \$ 5 | 200 | \$ 473 |
| 2 | Services provided to other governments | | - | - |
| 3 | Sale of services | | 156,414 | 165,918 |
| | Proceeds from sale of assets | | | - |
| 4 | Other revenue | | 2,000 | 1,312 |
| _ | Transfers from: | | | |
| 5 | electoral area tax levy | | 251,469 | 251,474 |
| 6 | member municipalities | | 120,108 | 120,103 |
| 7 8 | other governments | | | 2000 |
| 9 | reserve fund capital fund | | - | |
| 9 | debenture issue | | | |
| 10 | equity account | | | 47,765 |
| 10 | equity account | - | | 41,700 |
| | | \$ - | 530,191 | \$ 587,045 |
| EXP | ENDITURE | | | |
| 11 | Salaries and benefits | \$ 5 | 285,101 | \$ 321,956 |
| 12 | Office and supplies | | 41,930 | 31,013 |
| 13 | Debt charges - principal | | - | - |
| 14 | Debt charges - interest | | - | |
| 15 | Debt charges - lease | | 0.010 | - |
| 16 | Insurance | | 9,249 | 10,004 |
| 17 18 | Director remuneration and expense Board fee | | 12.750 | 12,750 |
| 19 | Utilities | | 83,010 | 84,570 |
| 20 | Professional fees | | 03,010 | 04,570 |
| 21 | Equipment rentals | | _ | |
| 22 | Repair and maintenance | | 77,240 | 101,239 |
| 23 | Vehicle | | 14,629 | 13.096 |
| 24 | Contracted services | | 12,942 | 12,250 |
| 25 | Travel and training | | 4,139 | 5.836 |
| 26 | Grants to other programs | | | |
| 27 | Miscellaneous | | | 1.5 |
| 28 | Expenditures capitalized | | | |
| | Amortization expense | | | 47,765 |
| | Transfers to: | | | |
| 29 | Reserve fund | | | |
| 30 | local governments | - | | |
| | | \$ - | 540,990 | \$ 640,479 |
| EXC | ESS REVENUE (EXPENDITURE) | | (10,799) | (53,434) |
| SUR | PLUS (DEFICIT) BEGINNING OF YEAR | _ | 10,799 | 10,799 |
| SUR | PLUS (DEFICIT) END OF YEAR | \$ - | | \$ (42,635) |
| | | | | |

| | | | Page 61 | |
|--|--|--|--|--|
| 2017 Budget Beaver Valley Recreation 020-013 | 2017 Actual Beaver Valley Recreation 020-013 | 2017 Budget Area 'B' Parks & Trails 014 | 2017 Actual Area 'B' Parks & Trails 014 | |
| \$ - | \$ 271 | \$ | \$ 303 | |
| 29,000 | 28,570 | - | - | |
| 2,139 | 2,363 | | 15,000 | |
| 146,130 | 146,133 | 231,860 | 231,860 | |
| 69,796 - | 69,793 | | • | |
| | ž | | - | |
| | | | 16,671 | |
| \$ 247,065 | \$ 247,130 | \$ 232,310 | \$ 263,834 | |
| \$ 165,429 21,617 | \$ 168,934 24,300 | \$ - - - 3,220 | \$ 1,517 | |
| | | | | |
| 11,776 4,361 | 11,776 4,439 | 11,776 780 | 11,776 633 | |
| 19,690 5,380 | 24,993 4,249 | 1 | : | |
| : | 234 | 280,310 1,270 | 171,111 2,326 | |
| : : | | 20.000 | 16,671 | |
| | - | 36,000 | 36,000 | |
| \$ 228,253 | \$ 238,926 | \$ 333,356 | \$ 240,034 | |
| 18,812 | 8,204 | (101,046) | 23,800 | |
| (18,812) | (18,812) | 101,046 | 101,046 | |
| | \$ (10,608) | \$ - | \$ 124,846 | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL REVENUE FUND SCHEDULE OF FINANCIAL ACTIVITY BY FUNCTION December 31, 2017 Unaudited

REVENUE

3

9

10

12

13

14 15

16

17

18 19

20

21 22 23

28

29

30

EXPENDITURE

Grants in lieu of taxes

electoral area tax levy

member municipalities other governments reserve fund

capital fund debenture issue

Salaries and benefits

Office and supplies

Debt charges - principal

Director remuneration and expense

Debt charges - interest

Debt charges - lease

Professional fees

Equipment rentals

Contracted services

Travel and training Grants to other programs

Miscellaneous

Reserve fund

Repair and maintenance

Expenditures capitalized

Amortization expense Transfers to:

local governments

EXCESS REVENUE (EXPENDITURE)

SURPLUS (DEFICIT) END OF YEAR

SURPLUS (DEFICIT) BEGINNING OF YEAR

Insurance

Board fee Utilities

Vehicle

equity account

Sale of services
Proceeds from sale of assets

Other revenue Transfers from:

Services provided to other governments

2017 Budget 2017 Actual Recreation Recreation Commission Commission Grand Forks & Grand Forks & Electoral Electoral Area 'D' Area 'D' 021 750 1,166 66,660 68,691 2,000 3,706 192,035 192,399 250,169 249,805 2,672 511,614 518,439 406.453 408,565 34,840 35,061 381 321 64 64 11,776 11.776 8,880 8,454 2.500 1 403 4.088 6,017 10,500 10.891 20,000 20,000 2.672 800 800 508,299 514,041 3,315 4,398 (3,315)(3,315)

1,083

| | | | | | | Pa | ige 63 |
|-----|---|---|---|---|--|---|----------|
| | 2017 Budget Recreation Commission Greenwood Midway & Area 'E' 022 | 2017 Actual Recreation Commission Greenwood Midway & Area 'E' 022 | 2017 Budget Recreation Commission Electoral Area 'C' Christina Lake 023 | 2017 Actual Recreation Commission Electoral Area 'C' Christina Lake 023 | 2017 Budget Recreation Facilities Electoral Area 'C' Christina Lake | 2017 Actual Recreation Facilities Electoral Area 'C' Christina Lake 024 | |
| \$ | - | \$ 393 | \$ 200 | \$ 181 | \$ | \$ 87 | 1 |
| | - | - | 12,000 | 14,281 | - | - | 2 3 |
| | | - | 1,100 | 1,400 | - | - | 4 |
| | 43,838 | 43,762 | 13,296 | 13,296 | 40,000 | 40,000 | 5 |
| | 23,168 | 23,244 | - | - | 40,000 | | 6 |
| | - | | 40,000 | 40,000 | : | - | 7 8 |
| | - | | - | • | - | - | 9 |
| _ | - | - | - | | | 3,520 | 10 |
| \$_ | 67,006 | \$ 67,399 | \$ 66,596 | \$ 69,158 | \$ 40,000 | \$ 43,607 | |
| \$ | - | \$ 0-0 | \$ 13,398 | \$ 11,008 | \$ | \$ 340 | 11 |
| | 20,100 | 20,100 | 18,061 | 13,822 | 1 | - 1 | 12 13 |
| | | | | 3.4 | 2 | | 14 |
| | | 1 | į | | 836 | 836 | 15 16 |
| | 1,378 | 1,378 | 1,378 | 1,378 | 1,378 | 1,378 | 17 18 |
| | | | | | - | ., | 19 20 |
| | | | į. | | | | 21 |
| | : | | - | - | | - | 23 |
| | - | 1 | 32,700 500 | 32,700 | | | 24 25 |
| | 11,000 | 11,000 | - | | 39,149 | 30,830 | 26 27 |
| | | - | | - 1 | 2 | - | 28 |
| | - | - | - | • | - | 3,520 | |
| _ | 32,510 | 32,510 | 8,009 | 8,009 | 3,000 | 3,000 | 29 30 |
| \$_ | 64,988 | \$ 64,988 | \$ | \$ | \$ | \$ 39,564 | |
| | 2,018 | 2,411 | (7,450) | 2,241 | (4,363) | 4,043 | |
| _ | (2,018) | (2,018) | 7,450 | 7,450 | 4,363 | 4,363 | |
| \$_ | <u>-</u> _ | \$ 393 | \$ | \$ 9,691 | \$ | \$ 8,406 | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL REVENUE FUND SCHEDULE OF FINANCIAL ACTIVITY BY FUNCTION December 31, 2017 Unaudited

| REVENUE 1 Grants in lieu of taxes 2 Services provided to other governments 3 Sale of services Proceeds from sale of assets | \$ | 2017 Budget Grand Forks & District Arena 030 1,000 | \$ 2017 Actual Grand Forks & District Arena 030 1,279 |
|--|-----|---|---|
| 4 Other revenue Transfers from: | | 3,000 | 6,241 |
| 6 member municipalities 7 other governments 8 reserve fund 9 capital fund debenture issue | | 140,510 298,583 - 50,000 | 140,510 298,583 - 23,361 |
| 10 equity account | | | 87,095 |
| | \$ | 611,019 | \$ 669,595 |
| EXPENDITURE | | | |
| 11 Salaries and benefits 12 Office and supplies 13 Debt charges - principal 14 Debt charges - interest 15 Debt charges - lease 16 Insurance 17 Director remuneration and expense 18 Board fee 19 Utilities 20 Professional fees 21 Equipment rentals 22 Repair and maintenance 23 Vehicle 24 Contracted services | \$ | 307,389 6,500 14,552 498 - 12,587 - 11,434 85,980 - - 111,904 - 17,000 | \$ 309,379 7,190 14,552 352 - 12,891 - 11,434 83,347 - 73,253 |
| 25 Travel and training 26 Grants to other programs 27 Miscellaneous | | | - |
| 28 Expenditures capitalized Amortization expense Transfers to: | | 58,000 | 25,073 87,095 |
| 29 Reserve fund 30 local governments | - | 15,000 | 15,000 |
| | \$ | 640,844 | \$ 649,477 |
| EXCESS REVENUE (EXPENDITURE) | | (29,825) | 20,118 |
| SURPLUS (DEFICIT) BEGINNING OF YEAR | | 29,825 | 29,825 |
| SURPLUS (DEFICIT) END OF YEAR | \$_ | | \$ 49,943 |

| Page | 6 |
|------|---|
|------|---|

| G | 017 Budget rand Forks & District urling Rink 031 | | 2017 Actual Grand Forks & District Curling Rink 031 | 2017 Budget Grand Forks & District Aquatic Facility 040 | 2017 Actual Grand Forks & District Aquatic Facility 040 | 2017 Budget Regional Fire Protection East End 050 | 2017 Actual Regional Fire Protection East End 050 | |
|-----|--|----|---|---|---|---|---|--|
| \$ | 100 | \$ | 115 | \$ 2,000 | \$ 1,506 | \$ 8,086 381,885 | \$ 16,283 383,071 | 1 2 |
| | 2,500 | | 2,500 | 139,600 | 163,307 | 161,766 | 112,891 | 3 |
| | - | | - | 50,000 | 12,242 | 1,316 | 217,293 | 4 |
| | 28,590 15,160 | | 28,633 15,117 | 264,448 344,505 | 264,953 344,000 | 923,170 2,408,077 | 925,731 2,405,516 | 5 6 7 |
| | 16,000 24,000 | | 3,288 24,000 | 100,000 | | 313,333 564,227 | 290,254 564,227 | 8 9 |
| _ | | | 33,661 | | 59,950 | | 327,865 | 10 |
| \$ | 86,350 | \$ | 107,314 | \$ 900,553 | \$ 845,958 | \$ 4,761,860 | \$ 5,243,131 | |
| \$ | 21,428 1,579 6,015 2,235 | \$ | 21,428 998 6,015 2,235 | \$ 380,368 14,080 86,300 79,205 6,401 15,560 103,876 - 48,620 - 30,072 | \$ 415,658 13,618 86,300 78,500 6,401 15,560 109,505 | \$ 2,551,915 39,685 - 60,506 113,899 96,357 - 286,354 450,649 269,116 | \$ 2,723,105 21,305 21,305 - 59,193 113,899 56,996 - 221,550 403,600 218,226 | 11 12 13 14 15 16 17 18 19 20 21 23 24 25 |
| | 40,000 | | 20,749 33,661 3,485 | 2,500 158,000 - | 8,482 59,950 15,000 | 76,011 87,192 | 858,581 327,865 76,011 79,019 | 26 27 28 29 30 |
| s — | 89,722 | \$ | 102,858 | \$ 939,982 | \$ 869,247 | \$ 4,835,911 | \$ 5,159,350 | 50 |
| | (3,372) | | 4,456 | (39,429) | (23,289) | (74,051) | 83,781 | |
| _ | 3,372 | | 3,372 | 39,429 | 39,429 | 74,051 | 74,051 | |
| | | s | 7,828 | | 16,140 | \$ | \$ 157,832 | |

| | G | ENER OF FIN | ICT OF KOOTER RAL REVENUE F ANCIAL ACTIVI cember 31, 201 Unaudited | TY BY |) | ı | | | | | Page 66 |
|---|--|----------------|--|----------|--|------|---|----|---|------|---|
| REVENUE | 2017 Budget Christina Lake Fire Protection 051 | | 2017 Actual Christina Lake Fire Protection 051 | G | 017 Budget Grand Forks Rural Fire Protection 057 | | 2017 Actual Grand Forks Rural Fire Protection 057 | , | 2017 Budget Grand Forks Rural Fire Protection 058 | | 2017 Actual Grand Forks Rural Fire Protection 058 |
| 1 Grants in lieu of taxes 2 Services provided to other governments 3 Sale of services Proceeds from sale of assets | \$ 900 | \$ | 1,146 | \$ | | \$ | 57 - | \$ | 1 | \$ | : |
| 4 Other revenue Transfers from: 5 electoral area tax levy | 100 328,967 | | 328,967 | | 356,249 | | 356.249 | | 25,000 111,245 | | 25.000 111.245 |
| 6 member municipalities 7 other governments 8 reserve fund 9 capital fund debenture issue | | | | | 17,000 | | | | 740,000 | | 331,756 |
| 10 equity account | \$ 329,967 | \$ | 39,881 369,994 | s_ | 373,249 | \$. | 82.998 439,304 | \$ | 876,245 | \$. | 468,001 |
| EXPENDITURE | | | | | | | | | | | |
| 11 Salaries and benefits 12 Office and supplies 13 Debt charges - principal 14 Debt charges - interest 15 Debt charges - lease | \$ 91,628 27,096 17,480 11,900 | \$ | 70,733 22,951 17,479 11,900 | \$ | ** ** ** | \$ | *); - - | \$ | | \$ | 409 |
| 16 Insurance 17 Director remuneration and expense 18 Board fee 19 Utilities 20 Professional fees | 43.821 13.988 15.550 | | 35.470 13.988 13.778 | | 13,833 | | 13,833 | | 7,000 5,000 | | 757 5,000 |
| 21 Equipment rentals 22 Repair and maintenance 23 Vehicle 24 Contracted services 25 Travel and training 26 Grants to other programs | 24,702 44,568 37,300 | | 20,166 44,116 27,851 | | 285,483 | | 264,805 | | 74,000 | | 48,883 |
| 27 Miscellaneous 28 Expenditures capitalized Amortization expense Transfers to. 29 Reserve fund | 10,000 | | 2.597 39,881 15,000 | | 17,000 90,000 65,000 | | 50,783 82,998 65,000 | | 20.245 765,000 5,000 | | 32,036 331,756 5,000 |
| 30 local governments | \$ 363,033 | \$ _ | 335,910 | . | 471,316 | | 477,419 | \$ | 876,245 | | 423,841 |
| EXCESS REVENUE (EXPENDITURE) | (23.066) | _ | 34.084 | | (98.067) | | (38.115) | | | | 44,161 |
| SURPLUS (DEFICIT) BEGINNING OF YEAR SURPLUS (DEFICIT) END OF YEAR | 23.066 | \$ _ | 23,066 57,150 | \$ | 98,067 | \$ | 98,067 59,952 | \$ | · · | \$ | 44,161 |

| 2017 Budget Communication | Service Fire Serv | Cenemood Rural Fire Service Fi | | | | | | | | Pi | age 67 |
|---|---|---|----|---------------------------------|---------------------------------|------------------------|----------|----------------------------|---------------------------|---------------------------|----------|
| \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 11,000 \$ 12,150 \$ 196,748 4 \$ 23,378 \$ 23,378 \$ 65,504 \$ 1.500 \$ 68,654 \$ 9 \$ 1.000 \$ 1. | \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 11,000 \$ 12,150 \$ 196,748 4 \$ 23,378 \$ 23,378 \$ 65,504 \$ 1.500 \$ 68,654 \$ 9 \$ 1.000 \$ 1. | \$ 23,378 \$ 23,378 \$ 49,833 \$ 49,833 \$ 918,165 \$ 918,165 5 6 6 6 7 7 8 159,000 \$ 86,554 8 9 10,2321 10 \$ 23,378 \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 1,378 1,377 1,377 18 1,377 18 1,378 1 | | Greenwood Rural Fire Service | Greenwood Rural Fire Service | Beaverde Fire Servi | ell | Beaverdell Fire Service | Big White Fire Service | Big White Fire Service | |
| \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 1,378 \$ | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 1,378 \$ | \$ 23,378 \$ 23,378 \$ 22,000 \$ 274 \$ 524,501 \$ 557,714 11 10,605 \$ 15,163 \$ 1 | \$ | | \$ · | \$ | | | | \$ - | |
| \$ 23,378 \$ 23,378 \$ 49,833 \$ 49,833 \$ 918,165 \$ 918,165 \$ 5 6 6 7 7 7 150,000 \$ 86,554 \$ 8 9 1 10,000 \$ 10,000 | \$ 23,378 \$ 23,378 \$ 49,833 \$ 49,833 \$ 918,165 \$ 918,165 \$ 5 6 6 7 7 7 150,000 \$ 86,554 \$ 8 9 1 10,000 \$ 10,000 | \$ 23,378 \$ 23,378 \$ 49,833 \$ 49,833 \$ 918,165 \$ 918,165 \$ 5 6 6 7 7 7 150,000 \$ 86,554 \$ 8 9 1 1,000 \$ 1,000 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ | | : | | | - | | | i | 3 |
| \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 12,3378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 12,470 12 12 12 12 12 12 12 12 12 12 12 12 12 | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 12,3378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 12,470 12 12 12 12 12 12 12 12 12 12 12 12 12 | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 12,000 \$ 274 \$ 524,501 \$ 557,714 11 \$ 2,000 \$ 7,740 \$ 21,100 \$ 13,470 12 \$ 5,163 \$ 5,163 \$ 1,304,70 12 \$ 5,163 \$ 5,163 \$ 1,304,70 12 \$ 5,163 \$ 5,163 \$ 1,304,70 12 \$ 5,163 \$ 5,163 \$ 1,304,70 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1,3470 12 \$ 1,000 \$ 1, | | | 1 | 3 | | 3,000 | 17,150 | 196,748 | 4 |
| \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,370 \$ 1,310 \$ | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,094,315 \$ 1,303,788 \$ 1,370 \$ 1,310 \$ | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | | 23,378 | 23,378 | 49 | ,633 | | | | |
| \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 1.000 \$ 1,000 \$ 1,000 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 1.000 \$ 1,000 \$ 1,000 \$ 1,000 \$ 1,100 \$ 1,100 \$ 1,000 \$ 1,100 \$ | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ 23,378 \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 13,470 12 \$ 1.000 \$ 1,000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.000 \$ 1.13,470 \$ 1.000 | | | i. | | | | | 86,554 | 8 |
| \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 19.900 7,740 21,100 13,470 12 19.900 7,740 21,100 13,470 12 19.900 7,740 21,100 13,470 12 19.900 7,740 19.900 19. | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 19.900 7,740 21,100 13,470 12 19.900 7,740 21,100 13,470 12 19.900 7,740 21,100 13,470 12 19.900 7,740 19.900 19. | \$ 23,378 \$ 23,378 \$ 52,633 \$ 63,238 \$ 1,094,315 \$ 1,303,788 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | | 5 | | | 100 | | | 102.201 | |
| \$ - \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 - 9,900 7,740 21,100 13,470 12 - 13 - 9,675 9,675 - 14 - 15 - 15 - 15 - 15 - 15 - 15 - 1 | \$ - \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 - 9,900 7,740 21,100 13,470 12 - 13 - 9,675 9,675 - 14 - 15 - 15 - 15 - 15 - 15 - 15 - 1 | \$ - \$ 2,000 \$ 274 \$ 524,501 \$ 557,714 11 - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 - 14 - 15 - 14 - 15 - 15 - 15 - 15 - 15 | \$ | 23.378 | \$ 23,378 | s 52 | 2.633 \$ | | \$ 1,094,315 | 70 W | 10 |
| - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 | - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 | - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 - 13 - 9,675 9,675 - 14 - 7,388 6,342 4,132 4,132 16 - 7,388 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,41000 33,273 19 - 1,0000 7,112 116,956 111,037 - 20 - 1,16,956 111,037 - 21 - 1,500 7,835 41,150 22,483 25 - 1,500 - 24 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,500 86,554 28 - 10,605 - 102,321 - 1,000 1,000 - 2,29 - 1,000 1,000 - 2,29 - 1,000 1,000 - 2,29 - 1,000 1,000 - 2,29 - 1,000 1,000 - 2,29 - 1,000 1,000 1,000 \$ 1,130,813 - (12,871) (694) 24,309 172,975 | • | 20,070 | 20,010 | <u> </u> | ,,000 | 55,255 | 1,004,010 | 1,000,100 | |
| - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 - 13 - 9,675 9,675 - 14 - 7,388 6,342 4,132 4,132 16 - 7,388 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,390 1, | - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 - 13 - 9,675 9,675 - 14 - 7,388 6,342 4,132 4,132 16 - 7,388 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,390 1, | - 9,900 7,740 21,100 13,470 12 - 5,163 5,163 - 13 - 9,675 9,675 - 14 - 7,888 6,342 4,132 4,132 16 - 7,388 6,342 4,132 4,132 16 - 7,388 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,389 1,378 13,177 13,177 18 - 1,41000 33,273 19 - 1,5000 7,112 116,956 111,037 - 2,500 - 24 - 2,500 - 24 - 2,500 - 24 - 2,500 - 24 - 1,500 7,835 41,150 22,483 25 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 1,500 - 11,673 3,807 27 - 26 - 1,500 - 94,567 76,576 30 - 29 - 1,000 1,000 29 - 29 - 1,000 1,000 29 - 29 - 1,000 1,000 29 - 29 - 1,000 1,000 29 - 29 - 1,000 1,000 29 - 29 - 1,000 1,000 29 - 20 - 21 - 21 - 21 - 21 - 21 - 21 - 21 - 21 | | | | | | | | | |
| 9,675 9,675 | 9,675 9,675 | 9,675 9,675 14 7,388 6,342 4,132 4,132 16 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 20 21 9,000 7,112 116,956 111,037 9,000 6,808 84,250 106,269 23 9,000 7,835 41,150 22,483 25 1,500 7,835 41,150 22,483 25 1,500 - 11,673 3,807 27 10,605 1102,321 10,605 102,321 10,605 102,321 94,567 76,576 30 \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 | \$ | 1 | \$: | 9 | ,900 | 7,740 | | | 12 |
| - 7,388 6,342 4,132 4,132 16 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 11,586 11,100 - 1,686 111,037 11,687 11,687 11,687 12,321 - 1,000 1,000 1,000 1,000 1,000 1,000 1,000 - 29 - 1,378 1,378 1,378 1,378 1,378 1,378,381 1,378,381 1,378,381 - 1,378 1,378 1,378 1,378 1,378,381 1,378,381 1,378,381 1,378,381 | - 7,388 6,342 4,132 4,132 16 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 13,177 18 - 1,378 13,177 11,586 11,100 - 1,686 111,037 11,687 11,687 11,687 12,321 - 1,000 1,000 1,000 1,000 1,000 1,000 1,000 - 29 - 1,378 1,378 1,378 1,378 1,378 1,378,381 1,378,381 1,378,381 - 1,378 1,378 1,378 1,378 1,378,381 1,378,381 1,378,381 1,378,381 | - 7,388 6,342 4,132 4,132 16 - 1,378 1,378 1,378 1,378 13,177 13,177 18 | | | 7 | 5 9 | ,675 | 9,675 | *2 | • | 14 |
| 1,378 | 1,378 | 1,378 | | | - | 7 | ,388 | 6,342 | 4,132 | 4,132 | 16 |
| \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | | | 1,378 | 1 | ,378 | 1,378 | 13,177 | 13,177 | 18 |
| 9,000 | 9,000 | 9,000 | | | 2 | | | | | | 20 |
| 22,000 | 22,000 | 22,000 | | - | | | | 7,112 6,808 | 116,956 84,250 | 111,037 106,269 | |
| \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | \$\begin{array}{c ccccccccccccccccccccccccccccccccccc | | | | | | - | 2,500 | | 24 25 |
| - 10,605 - 102,321 1,000 1,000 94,567 76,576 30 \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 12,871 12,871 (24,309) (24,309) | - 10,605 - 102,321 1,000 1,000 94,567 76,576 30 \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 12,871 12,871 (24,309) (24,309) | - 10,605 - 102,321 - 1,000 1,000 94,567 76,576 30 \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 - (12,871) (694) 24,309 172,975 - 12,871 12,871 (24,309) (24,309) | | | - | 1 | | | 11,673 | 3,807 | 27 |
| \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 - (12,871) (694) 24,309 172,975 - 1 2,871 12,871 (24,309) (24,309) | \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 - (12,871) (694) 24,309 172,975 - 1 2,871 12,871 (24,309) (24,309) | \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 - (12,871) (694) 24,309 172,975 - 1 2,871 12,871 (24,309) (24,309) | | - | - | | | 10,605 | | 102,321 | 28 |
| \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 12,871 12,871 (24,309) (24,309) | \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 12,871 12,871 (24,309) (24,309) | \$ 23,378 \$ 23,378 \$ 65,504 \$ 63,932 \$ 1,070,006 \$ 1,130,813 (12,871) (694) 24,309 172,975 12,871 12,871 (24,309) (24,309) | | | • | 1 | ,000 | 1,000 | 94 567 | | 29 30 |
| <u> </u> | <u> </u> | <u> </u> | \$ | 23,378 | \$ | \$ 65 | ,504 \$ | 63,932 | | | |
| | | | | P | - | (12 | .,871) | (694) | 24,309 | 172,975 | |
| \$\$\$\$ <u>\$</u> \$\$\$\$\$ | \$\$\$\$ <u>\$</u> \$12,177_\$\$148,668_ | \$\$\$\$\$\$\$ | | | | 12 | .,871 | 12,871 | (24,309) | (24,309) | |
| | | | \$ | | \$ | \$ | _ \$ _ | 12,177 | \$ | \$ 148,666 | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

| 2017 Budg Midway/Beave Emergend Response Are 055 | erdell Cy | 2017 Actual Midway/Beaverdell Emergency Response Area 'E' 055 |
|--|----------------|---|
| \$ | - s | 105 |
| T . | . • | 100 |
| | | |
| | | |
| | | |
| | | |
| | ,959 | 5,959 |
| 5. | ,958 | 5,958 |
| | 15 | 1 |
| | | |
| | - 1 | |
| | ূ | <u> </u> |
| \$11 | <u>,917</u> \$ | 12,022 |
| | | |
| s | - s | |
| * | | |
| | 0 | |
| | | |
| | - | |
| | 2 | |
| | 7 | |
| | - | |
| | 5 | |
| | | |
| | | |
| | - 6 | |
| 7 | .500 | 7.500 |
| | | |
| | (3) | - |
| 10 | 500 | |
| | - | |
| | | |
| | | |
| | 2 | |
| \$ 18 | 5,000 \$ | 7,500 |
| (6 | i,083) | 4,522 |
| 6 | .083 | 6.083 |
| • | | |
| \$ <u></u> | (6 | 18,000 \$ (6,083) 6,083 |

| | | | | | | | Pa | age 69 |
|---|------|---|---|---|---|----|---|----------------|
| 2017 Budget Refuse Collection Big White 064 | | 2017 Actual Refuse Collection Big White 064 | 2017 Budget Animal Control East End 070 | 2017 Actual Animal Control East End 070 | 2017 Budget Animal Control Boundary 071 | | 2017 Actual Animal Control Boundary 071 | |
| \$ - | \$ | | \$ 155 | \$ 313 | \$ 104 | \$ | 475 | 1 2 |
| - | | - | 1,785 | 2,140 | 8,448 | | 10,731 | 3 |
| 242,900 | | 242,900 | 22.642 | 22 642 | 00.004 | | 02.022 | 4 |
| 242,900 | | 242,900 | 23,612 70,836 | 23,612 70,835 | 92,881 54,679 | | 93,022 54,538 | 5 6 7 |
| ē | | | | : | | | | 8 9 |
| | | | | | | | 5,804 | 10 |
| \$ 242,900 | \$ | 242,900 | \$ 96,388 | \$ 96,900 | \$ 156,112 | \$ | 164,570 | |
| 6.605 | | 7.052 | | | | • | | 44 |
| \$ 6,695 - 10,000 | \$ | 7,053 - 10,000 | \$ 306 | \$ 263 | \$ 2,040 21,675 | \$ | 1,553 21,675 | 11 12 13 |
| 735 | | 560 | 1 | 0 | 5,326 | | 5,326 | 14 15 |
| 699 | | 699 | 576 | 576 | 1,429 | | 1,374 | 16 17 |
| 5,344 2,484 | | 5,344 1,461 | 4,155 | 4,155 | 4,155 - | | 4,155 | 18 19 |
| | | - | - | | - | | - | 20 21 |
| 21,500 | | 16,791 | 02.955 | | 22,265 | | 20,620 | 23 |
| 187,450 | | 187,675 | 92,855 | 89,244 | 103,200 | | 106,606 | 24 25 26 |
| 200 | | ê | 816 | | į. | | | 27 28 |
| | | 5 | | | - | | 5,804 | 20 |
| - | | * | * | * | | | <u>-</u> | 29 30 |
| \$ 235,107 | \$ | 229,583 | \$ 98,708 | \$ 94,238 | \$ 160,090 | \$ | 167,113 | |
| 7,793 | | 13,317 | (2,320) | 2,662 | (3,978) | | (2,543) | |
| (7,793) | | (7,793) | 2,320 | 2,320 | 3,978 | | 3,978 | |
| \$ • | \$. | 5,524 | \$ | \$ 4,982 | \$ - | \$ | 1,435 | |

| REV | ENUE | | 2017 Budget Security Services Big White 074 | | 2017 Actual Security Services Big White 074 |
|----------|--|----|---|------|---|
| 1 | Grants in lieu of taxes | \$ | 104 | \$ | |
| 2 | Services provided to other governments | Ψ | 104 | Ψ | - |
| 3 | Sale of services | | _ | | _ |
| - | Proceeds from sale of assets | | | | |
| 4 | Other revenue | | - | | - |
| | Transfers from: | | | | |
| 5 | electoral area tax levy | | 191,592 | | 191,592 |
| 6 | member municipalities | | - | | - |
| 7 | other governments | | | | - |
| 8 | reserve fund | | | | |
| 9 | capital fund | | - | | - |
| | debenture issue | | | | |
| 10 | equity account | | - | - | - |
| | | \$ | 191,696 | \$ _ | 191,592 |
| EXP | ENDITURE | | | | |
| 11 | Salaries and benefits | s | 12,000 | \$ | 670 |
| 12 | Office and supplies | | · · · · · · · · · · · · · · · · · · · | | - |
| 13 | Debt charges - principal | | - | | _ |
| 14 | Debt charges - interest | | | | |
| 15 | Debt charges - lease | | | | |
| 16 | Insurance | | - | | |
| 17 | Director remuneration and expense | | | | - |
| 18 | Board fee | | 4,665 | | 4,665 |
| 19 | Utilities | | - | | |
| 20 | Professional fees | | | | |
| 21 22 | Equipment rentals | | | | |
| 23 | Repair and maintenance Vehicle | | - | | • |
| 24 | Contracted services | | 184,000 | | 177,016 |
| 25 | Travel and training | | 10-1,000 | | 177,010 |
| 26 | Grants to other programs | | _ | | |
| 27 | Miscellaneous | | 9,000 | | 4,000 |
| 28 | Expenditures capitalized | | - | | |
| | Amortization expense | | | | |
| | Transfers to: | | | | |
| 29 | Reserve fund | | - | | |
| 30 | local governments | | | _ | <u> </u> |
| | | \$ | 209,665 | \$. | 186,351 |
| EXC | ESS REVENUE (EXPENDITURE) | | (17,969) | | 5,241 |
| SUR | PLUS (DEFICIT) BEGINNING OF YEAR | | 17,969 | _ | 17,969 |
| SUR | PLUS (DEFICIT) END OF YEAR | \$ | | \$ _ | 23,210 |

| | | | | | | | Pa | ge 71 |
|----|--|----|--|---|---|--|--|----------|
| | 2017 Budget Mosquito Control Grand Forks & Area 'D' 080 | | 2017 Actual Mosquito Control Grand Forks & Area 'D' 080 | 2017 Budget Mosquito Control Christina Lake 081 | 2017 Actual Mosquito Control Christina Lake 081 | 2017 Budget Noxious Weed Control Columbia Gardens 090 | 2017 Actual Noxious Weed Control Columbia Gardens 090 | |
| \$ | | \$ | 146 | \$ - | \$ 95 | \$ 25 20,000 | \$ 30 | 1 2 |
| | - | | • | • | - | - | - | 3 |
| | - | | | - | - | - | - | 4 |
| | 26,654 | | 26,705 | 22,526 | 22,526 | 21,705 | 21,705 | 5 |
| | 34,025 | | 33,974 | | | 3,000 | 18,978 | 6 7 |
| | - | | • | - | - | - | - | 8 |
| | • | | • | • | • | • | • | 9 |
| | <u> </u> | | | | | | | 10 |
| \$ | 60,679 | \$ | 60,825 | \$ 22,526 | \$ 22,621 | \$ 44,730 | \$ 40,713 | |
| \$ | 7,369 | \$ | 7,334 | \$ 1,275 | \$ 1,270 | \$ 992 | \$ 987 | 11 12 |
| | - | | • | | - | | - | 13 |
| | | | - | | | : | | 14 15 |
| | : | | | | : | | | 16 17 |
| | 3,175 | | 3,175 | 1,990 | 1,990 | 1,378 | 1,378 | 18 19 |
| | | | +0 | * | - | × | * | 20 21 |
| | <u>-</u> | | 2 | | 3 | 1 | 2 | |
| | 80,000 | | 53,151 | 38,000 | 22,577 | 35,888 | 33,464 | 23 24 |
| | | | | | | | | 25 26 |
| | 4,000 | | | | | - | : | 27 28 |
| | 5,000 | | 5,000 | - | | | | 29 30 |
| \$ | 99,544 | \$ | 68,660 | \$ 41,265 | \$ 25,837 | \$ 38,258 | \$ 35,829 | |
| | (38,865) | | (7,835) | (18,739) | (3,216) | 6,472 | 4,884 | |
| | 38,865 | | 38,865 | 18,739 | 18,739 | (6,472) | (6,472) | |
| \$ | | • | 31,030 | \$ | \$ 15,523 | \$ - | \$ (1,588) | |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY GENERAL REVENUE FUND SCHEDULE OF FINANCIAL ACTIVITY BY FUNCTION December 31, 2017 Unaudited

| REV | ENUE | | 2017 Budget Noxious Weed Control Christina Lake Milfoil 091 | | 2017 Actual Noxious Weed Control Christina Lake Milfoil 091 |
|----------|---|----|--|----|--|
| | | | | | |
| 1 | Grants in lieu of taxes | \$ | 75 | \$ | 980 |
| 2 | Services provided to other governments Sale of services | | | | - |
| 3 | Proceeds from sale of assets | | | | - |
| 4 | Other revenue | | 0 | | 3,100 |
| | Transfers from: | | | | -, |
| 5 | electoral area tax levy | | 288,453 | | 288,453 |
| 6 | member municipalities | | - | | - |
| 7 | other governments | | | | |
| 8 | reserve fund | | 45,000 | | 38,497 |
| 9 | capital fund debenture issue | | 90,000 | | 70,453 |
| 10 | equity account | | | | 10,838 |
| | | \$ | 423,528 | \$ | 412,321 |
| EXP | ENDITURE | | | | |
| 11 | Salaries and benefits | s | 218,420 | \$ | 214.101 |
| 12 | Office and supplies | * | 210,420 | Ψ | 214,101 |
| 13 | Debt charges - principal | | _ | | 2 |
| 14 | Debt charges - interest | | | | - |
| 15 | Debt charges - lease | | | | - |
| 16 | Insurance | | - | | - |
| 17 | Director remuneration and expense | | 4 000 | | 4 000 |
| 18 19 | Board fee Utilities | | 1,888 | | 1,888 |
| 20 | Professional fees | | - | | |
| 21 | Equipment rentals | | 7,222 | | 6.301 |
| 22 | Repair and maintenance | | 45,548 | | 40,050 |
| 23 | Vehicle | | 18,360 | | 6,048 |
| 24 | Contracted services | | | | - |
| 25 | Travel and training | | 6,400 | | 757 |
| 26 27 | Grants to other programs Miscellaneous | | 83 | | 5.576 |
| 28 | Expenditures capitalized | | 150,000 | | 108,950 |
| | Amortization expense | | - | | 10,838 |
| | Transfers to: | | | | |
| 29 30 | Reserve fund local governments | | 15,000 | | 18,100 |
| | | \$ | 462,921 | \$ | 412,609 |
| EXC | ESS REVENUE (EXPENDITURE) | | (39,393) | | (287) |
| SURI | PLUS (DEFICIT) BEGINNING OF YEAR | | 39,393 | | 39,393 |
| SURI | PLUS (DEFICIT) END OF YEAR | \$ | - | \$ | 39,105 |

| 2017 Budget Noxious Weed Control Electoral Areas Discrete Control Discrete | | | | | | | | Pa | ige 73 | |
|---|--|--------------|---|----|---------------------------------|----|---------------------------------|----|----------|--|
| 55,000 70,000 - - 2 15,500 12,500 - - 4 76,344 76,344 36,571 36,571 5 25,000 56,022 - - 6 - - 29,000 7,776 8 - - 742 - 1,439 10 \$ 171,914 \$ 220,045 \$ 65,571 \$ 45,786 \$ \$ 5,668 \$ 5,642 \$ - \$ 11 - - - - 13 - - 12 - - - - 13 - - - 12 - - - - - 13 - - - 12 - - - - - 15 - - 13 - - - 12 - - - 12 - - - - 12 - - - <t< th=""><th>Noxious W Contro Electoral A 'D' & 'E</th><th>reed reas</th><th>Noxious Weed Control Electoral Areas 'D' & 'E'</th><th></th><th>Street Lighting Big White</th><th></th><th>Street Lighting Big White</th><th></th><th></th><th></th></t<> | Noxious W Contro Electoral A 'D' & 'E | reed reas | Noxious Weed Control Electoral Areas 'D' & 'E' | | Street Lighting Big White | | Street Lighting Big White | | | |
| 50 4,400 - - 4 76,344 76,344 36,571 36,571 5 25,000 56,022 - - 7 - 742 - 1,439 10 \$ 171,914 \$ 220,045 \$ 65,571 \$ 45,786 \$ \$ 5,668 \$ 5,642 \$ - \$ - 11 - - 13 - 14 - - - 13 - - - - 16 - - - - 16 - - - - - - 16 - | 55,0 | 100 | 70,000 | \$ | | \$ | | \$ | 2 | |
| 76,344 76,344 36,571 36,571 5 25,000 56,022 - - 7 - - 29,000 7,776 8 - - 742 - 1,439 10 \$ 171,914 \$ 220,045 \$ 65,571 \$ 45,786 \$ \$ 5,668 \$ 5,642 \$ - \$ - 12 - - - 13 - 14 - - - - 12 - - - - 15 - - - - 16 - - - 17 17 1,378 1,378 1,378 13,578 18 - - - - 20 - - - - 20 - - - - 21 - - - - 25 - - - - 25 - - - - - 26 <td></td> <td>-</td> <td>-</td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> | | - | - | | - | | | | | |
| 25,000 | | | | | 36,571 | | 36,571 | | 5 | |
| - 742 | 25.0 | 000 | | | 20,000 | | - 7 776 | | 7 | |
| \$ 171,914 \$ 220,045 \$ 65,571 \$ 45,786 \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ | | i. | | | 29,000 | | 7,770 | | | |
| \$ 5,668 \$ 5,642 \$ - \$ - \$ 11 | | <u>-</u> | | | | | | | 10 | |
| 12 13 14 14 15 15 16 17 1,378 1,386 1,378 1,4500 1,4539 19 - 20 - 21 - 20 - 21 - 22 - 21 - 22 - 25 - 26 - 27 - 26 - 27 - 26 - 27 - 27 - 28 - 28 - 28 - 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | \$ 171,9 | 14 \$ | 220,045 | \$ | 65,571 | \$ | 45,786 | \$ | | |
| 13 14 15 16 17 18 18 18 18 18 18 18 18 18 19 19 19 19 19 19 19 19 19 19 19 19 19 | \$ 5,6 | 68 \$ | 5,642 | \$ | | \$ | - | \$ | | |
| 15 | | | - | | | | | | 13 | |
| 1,378 | | | : | | | | | | 15 | |
| 178,386 201,107 - 23 178,386 201,107 - 24 - 25 - 26 - 27 - 26 - 27 - 42 50,000 28,776 28 1,439 28 - 29 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | 1,3 | 78 | 1,378 | | 1,378 | | 1,378 | | 17 18 | |
| 178,386 201,107 - 24 - 25 - 26 - 27 - 742 50,000 28,776 28 - 742 1,439 - 29 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | | | : | | 14,500 | | 14,539 | | 20 | |
| 178,386 201,107 - 24 - 25 - 26 - 27 - 26 - 27 - 50,000 28,776 28 - 742 1,439 - 29 - 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | | - | : | | 1 | | | | | |
| 26 - 50,000 28,776 28 - 742 1,439 29 - 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | 178,3 | 86 | 201,107 | | - | | | | 24 | |
| 742 1,439 29 30 \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | | 1 | 0 | | - | | | | 26 27 | |
| \$ 185,432 \$ 208,869 \$ 65,878 \$ 46,132 \$ | | | 742 | | 50,000 | | 28,776 1,439 | | 28 | |
| \$ <u>185,432</u> \$ <u>208,869</u> \$ <u>65,878</u> \$ <u>46,132</u> \$ | | | | | ¥ | | - | | | |
| | \$ 185,4 | 32 \$ | | \$ | 65.878 | \$ | 46.132 | \$ | 30 | |
| | | _ | 11,176 | • | (307) | Ť | (346) | • | | |
| 13,518307307 | | | | | | | | | | |
| \$ \$ 24,694 \$ \$ (39) \$ | • | \$ | 24,694 | \$ | | \$ | (39) | \$ | | |

| DEV | FALLE | | 2017 Budget House Numbering Electoral Areas 'A' & 'C' | 2017 Actual House Numbering Electoral Areas 'A' & 'C' |
|----------|--|---------------|---|---|
| KEV | ENUE | | 120 | 120 |
| | | | | |
| 1 | Grants in lieu of taxes | \$ | | \$ 13 |
| 2 | Services provided to other governments | | - | - |
| 3 | Sale of services | | | - |
| 4 | Proceeds from sale of assets Other revenue | | | |
| 4 | Transfers from: | | - | • |
| 5 | electoral area tax levy | | 5,988 | 5,988 |
| 6 | member municipalities | | 5,960 | 5,900 |
| 7 | other governments | | _ | - 0 |
| 8 | reserve fund | | | |
| 9 | capital fund | | 2 | |
| | debenture issue | | | |
| 10 | equity account | | <u> </u> | |
| | | | | |
| | | > , | 5,988 | \$ 6,001 |
| EXP | ENDITURE | | | |
| | 0.1-1 | | | |
| 11 | Salaries and benefits | \$ | | \$ |
| 12 13 | Office and supplies | | - | |
| 14 | Debt charges - principal Debt charges - interest | | | |
| 15 | Debt charges - Interest Debt charges - lease | | | |
| 16 | Insurance | | 0 | - |
| 17 | Director remuneration and expense | | | - |
| 18 | Board fee | | | |
| 19 | Utilities | | | |
| 20 | Professional fees | | 4,500 | 4,500 |
| 21 | Equipment rentals | | - | - |
| 22 | Repair and maintenance | | - | - |
| 23 | Vehicle | | | |
| 24 | Contracted services | | | |
| 25 | Travel and training | | | - |
| 26 27 | Grants to other programs Miscellaneous | | 1,500 | 1 500 |
| 28 | Expenditures capitalized | | 1,500 | 1,500 |
| 20 | Amortization expense | | | |
| | Transfers to: | | _ | |
| 29 | Reserve fund | | - | 1 |
| 30 | local governments | | | |
| | | \$ | 6,000 | \$ 6,000 |
| EXC | ESS REVENUE (EXPENDITURE) | · | (12) | 1 |
| SUR | PLUS (DEFICIT) BEGINNING OF YEAR | | 12 | 12 |
| | • | , | | |
| SUR | PLUS (DEFICIT) END OF YEAR | \$ | - | \$ 13 |

| | | | | | | | Pa | age 75 |
|---|-----|---|---|----|---|---|---|----------|
| 2017 Budget House Numbering Electoral Area 'D' 121 | | 2017 Actual House Numbering Electoral Area 'D' 121 | 2017 Budget House Numbering Electoral Area 'B' 122 | | 2017 Actual House Numbering Electoral Area 'B' 122 | 2017 Budget House Numbering Electoral Area 'E' 123 | 2017 Actual House Numbering Electoral Area 'E' 123 | |
| \$ | \$ | 1 | \$ - | \$ | 4 | \$ - | \$ 2 | 1 |
| 2 | | : | - | | | | - | 2 |
| : | | 2 | : | | | | : | 4 |
| 2,999 | | 2,999 | 2,994 | | 2,994 | 2,997 | 2,997 | 5 |
| - | | - | - | | 2,334 | 2,001 | 2,007 | 6 |
| | | - | | | | | | 7 8 |
| | | | - | | | | | 9 |
| | - | | - | | <u>-</u> | | <u>-</u> _ | 10 |
| \$ 2,999 | \$_ | 3,000 | \$ 2,994 | | 2,998 | \$ 2,997 | \$ 2,999 | |
| \$ | \$ | 4 | \$ ÷ | \$ | - | \$ - | \$ 2 | 11 12 |
| | | | 1 | | | | | 13 |
| | | : | | | | | | 14 15 |
| : | | : | - | | | | | 16 17 |
| 1 | | 1 | 1 | | 0 | - | | 18 19 |
| 2,250 | | 2,250 | 2,250 | | 2,250 | 2,250 | 2,250 | 20 21 |
| 2 | | 0 | Ū | | 2 | - | - | |
| | | - | | | | | - | 23 24 |
| | | | - | | : | | | 25 26 |
| 750 | | 750 | 750 | | 750 | 750 | 750 | 27 28 |
| ē | | Ī. | 7, | | 21 | - | - | |
| | | | | | * | | | 29 30 |
| | _ | | | • | 3,000 | \$ 3,000 | \$ 3,000 | |
| \$ 3,000 | \$_ | 3,000 | \$ 3,000 | | | | | |
| \$ | | 3,000 | | | (2) | (3) | (1) | |
| \$ | | (0) | (6) | | (2) | | | |

| REV | ENUE | G | 2017 Budget Grand Forks & Electoral Areas 'C' & 'D' Library 140 | | 2017 Actual Grand Forks & Electoral Areas 'C' & 'D' Library 140 |
|----------|--|-----|--|----|--|
| 1 | Grants in lieu of taxes | \$ | 1,000 | \$ | 1,071 |
| 2 | Services provided to other governments | • | 1,000 | Þ | 1,071 |
| 3 | Sale of services | | - | | - |
| | Proceeds from sale of assets | | - | | |
| 4 | Other revenue | | | | - |
| _ | Transfers from: | | | | |
| 5 6 | electoral area tax levy member municipalities | | 250,646 | | 251,027 |
| 7 | other governments | | 132,912 | | 132,531 |
| 8 | reserve fund | | - | | |
| 9 | capital fund | | - | | |
| | debenture issue | | - | | - |
| 10 | equity account | _ | | | |
| | | \$ | 384,558 | \$ | 384,629 |
| EXP | ENDITURE | | | | |
| 11 | Salaries and benefits | \$ | - | \$ | |
| 12 | Office and supplies | | 2 | | 2 |
| 13 | Debt charges - principal | | - | | - |
| 14 | Debt charges - interest | | - | | - |
| 15 16 | Debt charges - lease Insurance | | - | | - |
| 17 | Director remuneration and expense | | - | | - |
| 18 | Board fee | | 3.790 | | 3.790 |
| 19 | Utilities | | | | |
| 20 | Professional fees | | - | | |
| 21 | Equipment rentals | | - | | - |
| 22 23 | Repair and maintenance Vehicle | | # | | - |
| 24 | Contracted services | | - | | |
| 25 | Travel and training | | - | | - |
| 26 | Grants to other programs | | 381,800 | | 381,800 |
| 27 | Miscellaneous | | - | | - |
| 28 | Expenditures capitalized Amortization expense | | - | | - |
| | Transfers to: | | - | | - |
| 29 30 | Reserve fund local governments | | | | * |
| | 0 | \$ | 385,590 | \$ | 385,590 |
| EXC | ESS REVENUE (EXPENDITURE) | - | (1,032) | | (961) |
| | PLUS (DEFICIT) BEGINNING OF YEAR | | 1,032 | | 1,032 |
| | PLUS (DEFICIT) END OF YEAR | | - | \$ | 71 |
| | • | · — | | Τ, | |

| | | | | | | | | Page 77 | |
|----|---|----|---|--|----|--|----|----------|--|
| | 2017 Budget Library Greenwood & Specified Area 'E' 141 | | 2017 Actual Library Greenwood & Specified Area 'E' 141 | 2017 Budget Cemeleries East End 150 | | 2017 Actual Cemeteries East End 150 | | | |
| \$ | - | \$ | | 1,000 | \$ | 2,294 | \$ | 1 | |
| | - | | - | - | | | | 2 | |
| | | | | 2 | | ₹ ⁶ | | 4 | |
| | 3,000 | | 3,000 | 130,297 339,879 | | 130,657 339,519 | | 5 6 | |
| | | | : | | | | | 7 8 | |
| | ů. | | | | | 2 | | 9 | |
| | | | | | | | | 10 | |
| \$ | 3,000 | \$ | 3,000 | - 471,176 | \$ | 472,470 | \$ | | |
| | | | | | | | | | |
| \$ | 1 | \$ | 1.2 | 2 | \$ | | \$ | 11 | |
| • | | * | | | • | | * | 12 | |
| | | | | | | | | 13 14 | |
| | | | | | | - : | | 15 16 | |
| | 1 | | | 4,910 | | 4,910 | | 17 18 | |
| | | | | | | - | | 19 20 | |
| | 1 | | | 1 | | 1 | | 21 | |
| | | | • | | | : | | 23 | |
| | | | | | | - | | 24 25 | |
| | 3,000 | | 3,000 | 1 | | 1 | | 26 27 | |
| | 2 | | 1.00 | | | | | 28 | |
| | - | | - | 61,000 405,400 | | 61,000 379,800 | | 29 30 | |
| \$ | 3,000 | \$ | 3,000 | 471,310 | \$ | 445,710 | \$ | | |
| | - | | 2.00 | (134) | 1 | 26,760 | | | |
| | | | | 134_ | | 134 | | | |
| | | | | | \$ | 26,894 | • | | |
| | | \$ | | | • | 00.004 | • | | |

| REVENUE | 2017 Budget Boundary Economic Development 008 | Boundary Economic |
|--|---|----------------------|
| 1 Grants in lieu of taxes | \$ 100 | \$ 290 |
| 2 Services provided to other governments | - | · - |
| 3 Sale of services Proceeds from sale of assets | • | • |
| 4 Other revenue | 113,492 | 64,983 |
| Transfers from: 5 electoral area tax levy | 72,737 | 72,796 |
| 6 member municipalities | 36,762 | 36,703 |
| 7 other governments 8 reserve fund | 17,000 12,000 | 3,787 11,298 |
| 9 capital fund | - | - |
| debenture issue 10 equity account | | |
| , , | \$ 252,091 | \$ 189,857 |
| | 252,081 | 3 103,037 |
| EXPENDITURE | | |
| 11 Salaries and benefits | \$ - | \$ - |
| 12 Office and supplies | 12,500 | 12,500 |
| 13 Debt charges - principal 14 Debt charges - interest | • | - |
| 15 Debt charges - lease | | 3 |
| 16 Insurance 17 Director remuneration and expense | | - |
| 17 Director remuneration and expense 18 Board fee | 4,238 | 4,238 |
| 19 Utilities | • | |
| 20 Professional fees 21 Equipment rentals | | 1 |
| 22 Repair and maintenance | 5- | |
| 23 Vehicle 24 Contracted services | 269,680 | 202,835 |
| 25 Travel and training | 1,500 | 111 |
| 26 Grants to other programs 27 Miscellaneous | - | - Es |
| 27 Miscellaneous 28 Expenditures capitalized | - | 3 |
| Amortization expense | | |
| Transfers to: 29 Reserve fund | 12 | - |
| 30 local governments | | |
| | \$ 287,918 | \$ 219,684 |
| EXCESS REVENUE (EXPENDITURE) | (35,827) | (29,827) |
| SURPLUS (DEFICIT) BEGINNING OF YEAR | 35,827 | 35,827 |
| | | |
| SURPLUS (DEFICIT) END OF YEAR | \$ | \$6,000 |

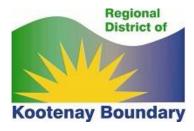
| | | | | | | | Page 79 |
|---|---|---|--|--------------|--|--|----------------------------|
| | | | | | | | |
| 2017 Budget East End Economic Development 017 | 2017 Actual East End Economic Development 017 | 2017 Budget Boundary Museum Service 026 | 2017 Actr Boundar Museum Service 026 | y 1 | 2017 Budget Beaverdell Community Club 028 | 2017 Actual Beaverdell Community Club 028 | |
| \$ | \$ 908 | i. | \$ | 40 \$ | 1 | \$ · | 1 2 3 |
| 51,679 134,804 | 51,821 134,662 | 29,961 | 29,5 | 961 | 19,950 | 19,950 | 4 5 6 |
| in the | | | | | | | 7 8 9 |
| \$186,483 | \$ 187,391 | - 29,961 | \$ 30,0 | 901 \$ | 19,950 | \$19,950 | |
| s - | \$: | : | \$ | . \$ | | \$: | 11 12 13 |
| 4,074 | 4,074 | | | : | | 0 : : | 14 15 16 17 |
| 6,300 | 6,000 | : | | | | | 19 20 21 |
| 176,600 | 176,600 | 30,000 | 30,0 | 000 | 19,950 | 19,950 | 23 24 25 26 27 |
| | | | | | 1 | : | 28 |
| | \$186,674 | | \$ 30,0 | | 19,950 | \$ 19,950 | 30 |
| (491) 491 | | (39) | | 1 39 | | | |
| | 1,200 | | - | *** | | * | |
| | | | | | | | |
| | | | | | | | |

| | A | 7 Budget rea 'E' s & Trails | Area | Actual a 'E' & Trails |
|---|---|---|--|-----------------------------|
| E | | 065 | 06 | |
| rants in lieu of taxes ervices provided to other governments | \$ | : | \$ | 13 |
| roceeds from sale of assets ther revenue | | | | <u>.</u> 31 |
| electoral area tax levy nember municipalities | | 31,370 | 3 | 31,370 |
| eserve fund capital fund | | | | į |
| equity account | \$ | 31,370 | \$ | <u>-</u> 31,383 |
| ITURE | | | | |
| alaries and benefits | \$ | | \$ | |
| ffice and supplies | | - | | 2 |
| | | | | |
| ebt charges - lease | | A <u>1</u> 2 | | - |
| | | | | - |
| pard fee | | 1,378 | | 1,378 |
| | | - | | : |
| quipment rentals | | - | | - |
| | | - | | - |
| ontracted services | | 25,000 | 2 | 25,000 |
| | | - | | - |
| iscellaneous | | - | | - |
| | | | | - |
| ansfers to: | | | | |
| | | | | 5,000 |
| 32 Tarimana | \$ | | \$3 | 31,378 |
| REVENUE (EXPENDITURE) | | (8) | | 5 |
| S (DEFICIT) BEGINNING OF YEAR | | 8 | | 8 |
| S (DEFICIT) END OF YEAR | \$ | | \$ | 13 |
| | rants in lieu of taxes ervices provided to other governments ale of services roceeds from sale of assets ther revenue ransfers from: electoral area tax levy member municipalities other governments reserve fund capital fund debenture issue equity account HTURE alaries and benefits ffice and supplies ebt charges - principal ebt charges - interest ebt charges - lease surance irrector remuneration and expense ordersional fees quipment rentals epair and maintenance ehicle contracted services avel and training rants to other programs iscellaneous expenditures capitalized mortization expense ansfers to: Reserve fund ocal governments REVENUE (EXPENDITURE) S (DEFICIT) BEGINNING OF YEAR | rants in lieu of taxes ervices provided to other governments ale of services roceeds from sale of assets ther revenue ransfers from: electoral area tax levy member municipalities ther governments esserve fund capital fund debenture issue equity account \$ ITURE alaries and benefits ffice and supplies ebt charges - principal ebt charges - interest ebt charges - lease surance rector remuneration and expense coard fee dilifies rofessional fees quipment rentals epair and maintenance ehicle nontracted services ravel and training rants to other programs iscellaneous expenditures capitalized mortization expense anasfers to: Reserve fund ocal governments \$ REVENUE (EXPENDITURE) \$ S (DEFICIT) BEGINNING OF YEAR | E Parks & Trails 065 rants in lieu of taxes envices provided to other governments electoral provided to other governments electoral sea of services (a conceeds from sale of assets their revenue anasfers from: electoral area tax levy electoral electoral area tax levy electoral electora | E Parks & Trails |

| | | | | | | Page | 81 |
|--|--|--|--|---|--|---------------------------|----|
| 2017 Budget Big White Noise Control 075 | 2017 Actual Big White Noise Control 075 | 2017 Budget Beaverdell Street Lighting Service 103 | 2017 Actual Beaverdell Street Lighting Service 103 | 2017 Budget Greenwood & Area 'E' Cemeteries 145 | 2017 A Greenwo Area Cemete 145 | ood & 'E' eries | |
| \$ | \$. | 9 | \$. | \$ · | \$ | 57 1 - 2 - 3 | |
| | , | | | | | - 4 | |
| 1,378 | 1,378 | 1,904 | 1,904 | 16,927 | 1 | 16,924 5 | |
| - | : | : | | 2,273 - 34,400 | | 2,276 6 - 7 - 8 | |
| 3 | | 0.0 | | 54,400 | | - 9 | |
| | | | | - 365 | | 10 | |
| \$ 1,378 | \$ 1,378 | - 1,904 | \$1,904 | \$ 53,600 | . \$ <u> </u> | 19,257 | |
| | s - | | s - | s - | s | - 11 | |
| · . | • | | • | • | • | - 12 - 13 | |
| | | | : | | | - 14 - 15 | |
| | | | : | | | - 16 - 17 | |
| 1,378 | 1,378 | 1,800 | 1,354 | 1,378 | | 1,378 18 - 19 | |
| : | : | : | - | | | - 20 - 21 | |
| 15,000 | | | ÷ | | | - 23 | |
| 15,000 | į | 5 | | 54,500 | | 15,750 24 - 25 - 26 | |
| : | | | | | | - 27 - 28 | |
| - | • | | - | | | | |
| | · · | 600 | 600 | - | | - 29 - 30 | |
| \$ 16,378 | \$ 1,378 | 2,400 | | \$ 55,878 | \$1 | 7,128 | |
| (15,000) | | (496) | (50) | (2,278) | | 2,129 | |
| 15,000 | 15,000 | 496 | 496 | 2,278 | | 2,278 | |
| \$ • | \$ 15,000 | - | \$ 446 | \$ | \$ | 4,407 | |
| | | | | | | | |

| REVENUE | 2017 Budget Beaver Valley Parks & Trails 019 | 2017 Actual Beaver Valley Parks & Trails | 2017 Budget Heritage Conservation | 2017 Actual Heritage Conservation 047 |
|---|---|--|---|--|
| 1 Grants in lieu of taxes | \$ 899 | \$ 989 | <u>047</u> | \$ 2 |
| 2 Services provided to other governments 3 Sale of services | - | | - | |
| Proceeds from sale of assets Other revenue | 10,000 | 35,301 | 10,000 | - |
| Transfers from: 5 electoral area tax levy 6 member municipalities | 505,710 241,540 | 505,717 241,533 | 12,883 | 12,883 |
| 7 other governments 8 reserve fund | 100,000 | 4,142 | | - |
| 9 capital fund debenture issue | | | - | : |
| 10 equity account | | 64,471 | | 1,950 |
| | \$ 858,149 | \$852,153 | 22,883 | \$ 14,835 |
| EXPENDITURE | 592 | 2 | 9 | 2 |
| 11 Salaries and benefits 12 Office and supplies | \$ | • : | • | \$ |
| 13 Debt charges - principal 14 Debt charges - interest | 1 | | 1 | |
| 15 Debt charges - lease 16 Insurance 17 Director remuneration and expense | - | | 1,314 | 1,314 |
| 17 Director remuneration and expense 18 Board fee 19 Utilities | 11,776 | 11,776 | 1,378 1,257 | 1,378 1,289 |
| 20 Professional fees 21 Equipment rentals | | | | 1,200 |
| 22 Repair and maintenance 23 Vehicle | 28,870 | 37,871 | ģ. | |
| 24 Contracted services 25 Travel and training | 190,275 | 220,248 | 5,000 | 519 |
| 26 Grants to other programs 27 Miscellaneous 28 Expenditures capitalized | 20,450 208,000 | 4.142 41.749 | 11,000 | |
| Amortization expense Transfers to: | 200,000 | 64.471 | | 1,950 |
| 29 Reserve fund | 63,000 419,798 | 63,359 419,809 | | - (*) |
| | \$ 942,169 | \$ 863,425 | \$ 19,949 | \$ 6,450 |
| EXCESS REVENUE (EXPENDITURE) | (84,020) | (11,272) | 2,934 | 8,385 |
| SURPLUS (DEFICIT) BEGINNING OF YEAR | 84,020 | 84,020 | (2,934) | (2,934) |
| SURPLUS (DEFICIT) END OF YEAR | \$ | \$ 72,748 | s <u> </u> | \$ 5,451 |
| 29 Reserve fund 30 local governments EXCESS REVENUE (EXPENDITURE) SURPLUS (DEFICIT) BEGINNING OF YEAR | 419.798 \$ 942,169 (84,020) 84,020 | \$ 863,425 (11,272) 84,020 \$ 72,748 | 2,934 | 8,38 |

| | | | | | | | | Pa | ge 83 | |
|----|--|------|--|---|---|--|------|---|----------------------|--|
| | 017 Budget Area 'C' urks & Trails 027 | | 2017 Actual Area 'C' Parks & Trails 027 | 2017 Budget Area 'D Parks & Trails 045 | 2017 Actual Area 'D Parks & Trails 045 | 2017 Budget Total | | 2017 Actual Total | | |
| \$ | 615,000 | \$ | 972 | \$ | \$ 13 | \$ 2,195,642 734,885 3,926,198 | \$ | 1,988,056 787,040 | 1 2 3 | |
| | 267,338 | | 27 008 | 240.000 | - | 1,576,800 | | 4,294,897 - 1,700,438 | | |
| | 325,964 | | 27,908 325,964 | 240,000 45,625 | 101,000 45,625 | 9,529,531 6,657,482 | | 9,537,152 6,649,861 | 4 5 6 | |
| | 190,000 183,000 | | 100 | 50,000 | • | 824,776 2,824,803 1,651,227 | | 1,476,242 1,439,458 990,437 | 7 8 9 | |
| _ | - | - | 18,837 | | | · · | _ | 1,552,435 | 10 | |
| \$ | 1,581,302 | \$ _ | 373,681 | \$ 335,625 | \$ 146,638 | \$ 29,921,344 | \$ _ | 30,416,016 | | |
| \$ | 59,069 - 1,730 | \$ | 56,915 | \$ 473 | \$ ž 20 | \$ 9,971,426 594,983 400,945 234,273 | \$ | 10,190,785 494,175 400,943 219,644 | 11 12 13 | |
| | 1,003 | | 1,003 | 706 | 706 | 286,861 | | , and | 15 | |
| | 7,499 | | 7,499 | 1,378 | 1,378 | 555,494 (138,814) 753,710 | | 272,892 466,659 (143,814) 723,443 | 16 17 18 19 | |
| | - | | 1 | 100 | - | 713,108 62,531 | | 452,412 55,665 | 20 21 | |
| | 32,705 6,240 | | 23,917 5,293 | | - | 1,758,417 750,138 | | 1,528,853 708,446 | 23 | |
| | 126,029 | | 121,171 | 222,000 | 9,113 | 4,156,285 | | 3,982,882 | 24 25 | |
| | 84,106 | | 82,930 | 10,000 | 1,000 | 587,759 2,173,882 | | 420,839 2,391,453 | 26 | |
| | 1,285,000 | | 52,051 18,837 | 110,000 | 121,549 | 452,355 5,528,397 - | | 328,980 2,586,375 1,552,435 | 27 28 | |
| _ | 26,869 | - | 26,869 | 14,000 | 14,000 | 1,427,541 1,039,467 | _ | 1,515,915 987,713 | | |
| \$ | 1,630,250 | \$ _ | 396,485 | \$ 358,557 | \$ 147,746 | \$ 31,308,758 | \$ _ | 29,136,695 | | |
| п | (48,948) | | (22,804) | (22,932) | (1,108) | (1,387,414) (156,068) | | 1,279,321 (150,053) | | |
| | | | 48,948 | 22,932 | 22,932 | (554,468) | | (37,565) | | |
| | 48,948 | | | | \$ 21,824 | (2,097,950) | • | 1,091,703 | | |



STAFF REPORT

Date: 20 Jun 2018 **File**

To: Chair Russell and Board of

Directors

From: Mark Andison, Chief Administrative

Officer

Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Andison, CAO, regarding a Building Bylaw Contravention for the property described as:

9120 Highway 22A, Trail, B.C.

Electoral Area 'A'

Parcel Identifier: 030-085-462

Lot A District Lot 205A Kootenay District Plan EPP60444

Owners: John and Cristine Urquhart

History/Background Factors

The owners, John and Cristine Urquhart, have located a manufactured trailer without a valid building permit.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Prohibition

7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

Duties of the Owner

12.1 Every owner shall:

(b) obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits

required in connection with the proposed work prior to the commencement of such work.

Implications

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws. The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, *Local Government Act* and *Community Charter* to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

- History / Background Factors;
- Photos taken June 19, 2018;
- Registered letter dated May 10, 2018;
- Registered letter dated February 1, 2018;
- Registered letter dated December 20, 2017.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

 That the Regional District of Kootenay Boundary Board of Directors invite the owners, John and Cristine Urquhart, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 302 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, District Lot 205A, Kootenay District, Plan EPP60444.



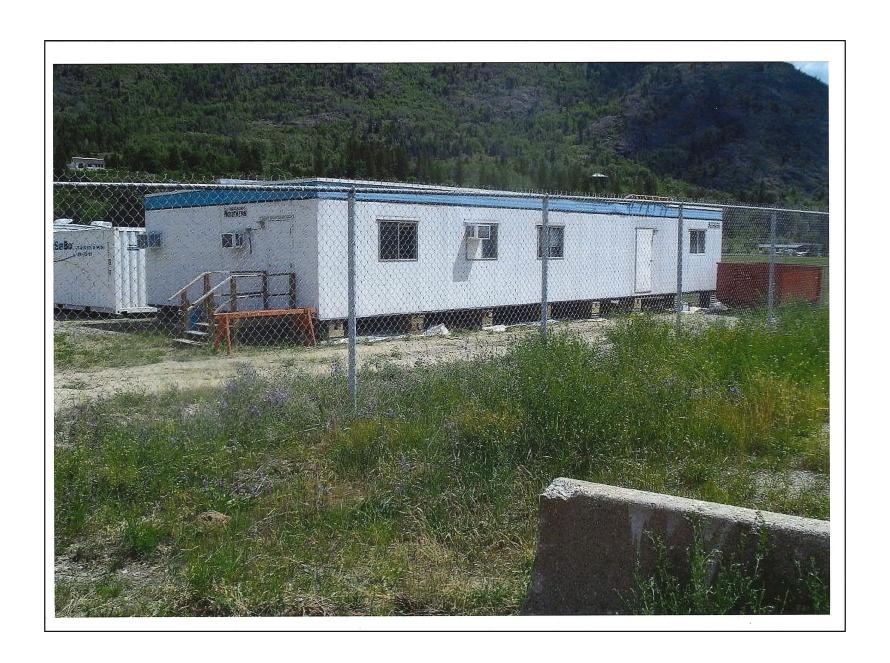
STAFF REPORT ATTACHMENT

| Rootenay | Southual y | STATE REPOR | I ATTACHITEM |
|----------|--|--------------|--------------|
| Date: | January 20, 2018 | File: | |
| То: | Chair Russell and Board of Direct | tors | |
| From: | Mark Andison, CAO | | |
| RE: | BUILDING BYLAW CONTRAVENT 9120 HIGHWAY 22A, TRAIL, B.C. ELECTORAL AREA 'A' | | |
| | PARCEL IDENTIFIER: 030-085-4 LOT A DISTRICT LOT 205A KOOT | - | ļ |
| | OWNERS: JOHN AND CRISTINE | JRQUHART | |

History/Background Factors

The owners, John and Cristine Urquhart, have located a manufactured trailer without a valid building permit.

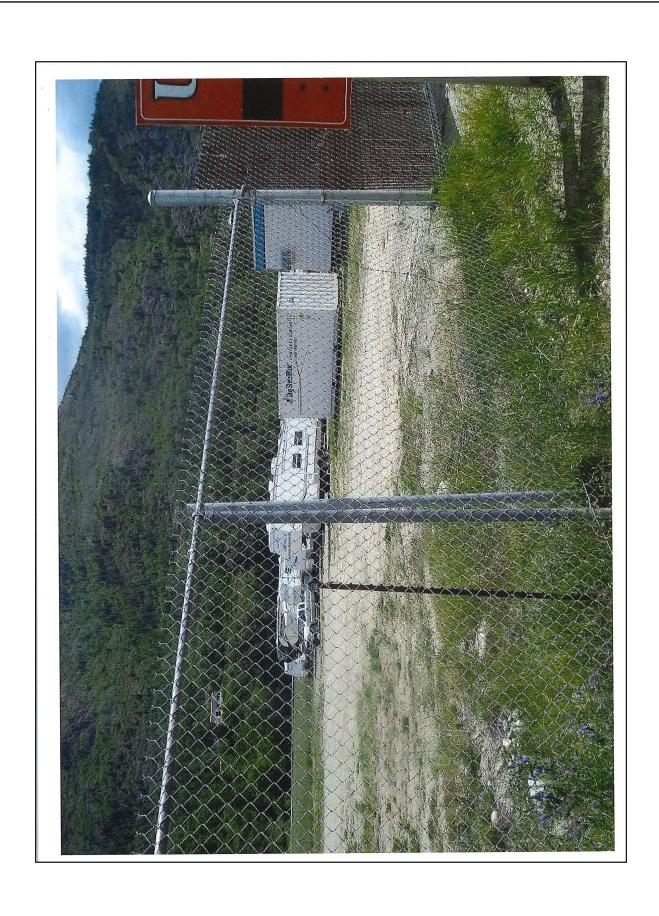
| permit. | |
|---------------|---|
| Dec. 15, 2017 | Site visit conducted and Stop Work Order posted; |
| Dec. 15, 2017 | Owner, John Urquhart, came into the office stating manufactured trailer is for storage purposes only; |
| Dec. 20, 2017 | First registered letter mailed to owners requesting a response by January 3, 2018; |
| Jan. 2, 2018 | Canada Post confirmation that the letter was delivered; |
| Jan. 11, 2018 | Site visit conducted noting double wide manufactured trailer is assembled and blocked with entry stairs; |
| Feb. 1, 2018 | Second registered letter mailed to owners requesting a response by March 1, 2018; |
| Feb. 2, 2018 | Canada Post confirmation that the letter was delivered; |
| Feb. 22, 2018 | Email from Paul Meyer, FEC, P.Eng., regarding trailer calculations, proposing sketch to be submitted following month; |
| May 10, 2018 | Third registered letter mailed to owners requesting a response by June 11, 2018; |
| May 11, 2018 | Canada Post confirmation that the letter was delivered; |
| May 11, 2018 | Owner, John Urquhart, came into the office specifying he does not wish to comply; |
| June 19, 2018 | Site visit conducted and photos taken; |
| June 19, 2018 | To date, we have received no documentation or further response from the owners. |
| | |















May 10, 2018

REGISTERED MAIL

John and Cristine Urquhart 9851 Waneta-Nelway Road Trail, B.C. V1R 4X7

Re: STOP WORK ORDER 9120 Highway 22A, Trail, B.C. (Area 'A') Lot A District Lot 205A Kootenay District Plan EPP60444

Further to our registered letters dated December 20, 2017 and February 1, 2018, we have not received application for the location of a manufactured office at the above referenced property. A valid building permit is required by the Regional District of Kootenay Boundary Building Bylaw No. 449 (1985);

PROHIBITION

7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

DUTIES OF THE OWNER

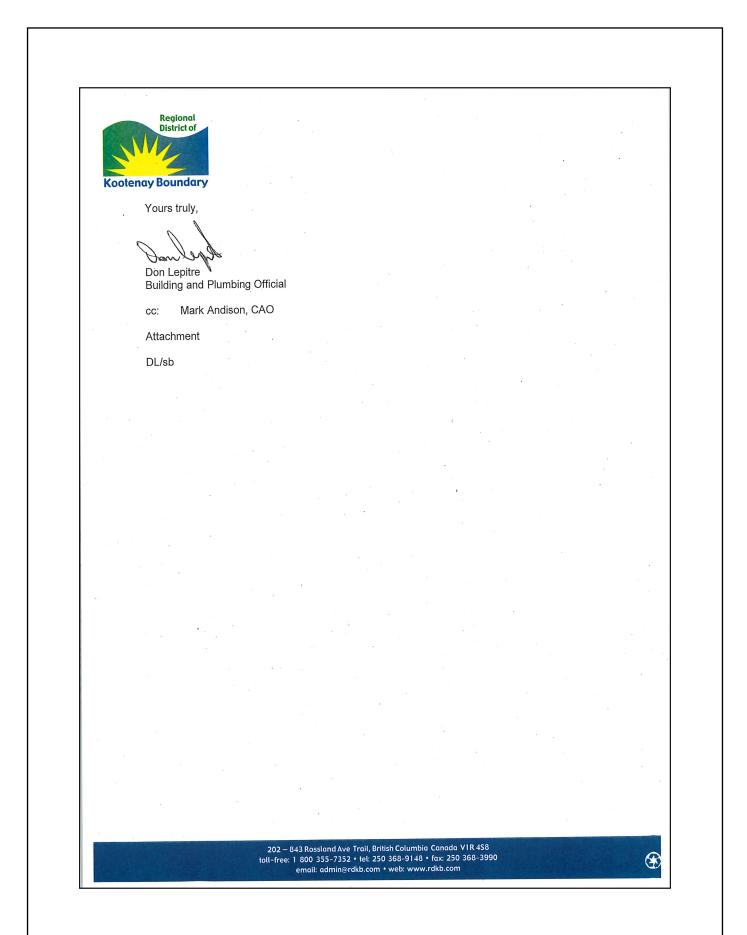
- 12.1 Every owner shall:
 - b) obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

It is noted through in office discussion, this manufactured office is intended to be solely used for storage purposes. If this is correct, we require a written and signed document outlining intended purposes of the building.

The location of the manufactured office for storage purposes requires a Development Permit through our Planning Department; please contact them directly at (250) 368-0241.

If we do not receive requested documentation by **June 11, 2018**, we will recommend to the Regional District of Kootenay Boundary Board of Directors that a Notice be registered on the title pursuant to Section 302 of the Local Government Act and Section 57 of the Community Charter (copies attached). This notice will refer to a building bylaw contravention on the above referenced property and does not limit further action being taken.

If you have any questions, please contact the undersigned at (250) 368-0222.





February 1, 2018

REGISTERED MAIL

John and Cristine Urquhart 9851 Waneta-Nelway Road Trail, B.C. V1R 4X7

Re: STOP WORK ORDER 9120 Highway 22A, Trail, B.C. (Area 'A') Lot A District Lot 205A Kootenay District Plan EPP60444

Further to our letter dated December 20, 2017, we have not received application for the location of a manufactured office at the above referenced property. A valid building permit is required by the Regional District of Kootenay Boundary Building Bylaw No. 449 (1985);

PROHIBITION

7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

DUTIES OF THE OWNER

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It is noted through in office discussion, this manufactured office is intended to be solely used for storage purposes. If this is correct, we require a written and signed document outlining intended purposes of the building.

The location of the manufactured office for storage purposes requires a Development Permit through our Planning Department, please contact them directly at (250) 368-0241.

Please submit requested documentation by **March 1, 2018**. Failure to comply may result in legal action

If you have any questions, please contact the undersigned at (250) 368-0222.

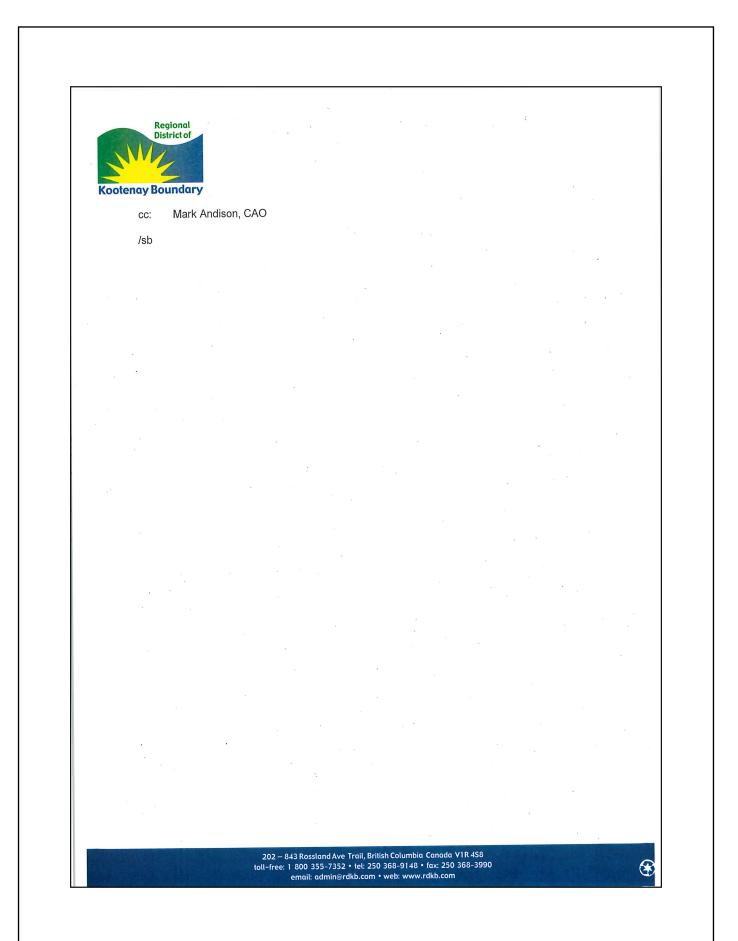
Yours truly,

Don Lepitre

Building and Plumbing Official

202 – 843 Rossland Ave Trail, British Columbia Canada VIR 4S8
toll-free: 1 800 355-7352 • tel: 250 368-9148 • fax: 250 368-3990
email: admin@rdkb.com • web: www.rdkb.com

3





December 20, 2017

REGISTERED MAIL

John and Cristine Urquhart 9851 Waneta-Nelway Road Trail, B.C. V1R 4X7

Re: STOP WORK ORDER 9120 Highway 22A, Trail, B.C. (Area 'A') Lot A District Lot 205A Kootenay District Plan EPP60444

This letter confirms a Stop Work Order for the location of a manufactured office at the above referenced property without a valid building permit as required by the Regional District of Kootenay Boundary Building Bylaw No. 449 (1985);

PROHIBITION

7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction;

DUTIES OF THE OWNER

- 12.1 Every owner shall:
 - b) obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved and all other permits required in connection with the proposed work prior to the commencement of such work.

It is noted through in office discussion, this manufactured office is intended to be solely used for storage purposes. If this is correct, we require a written and signed document outlining intended purposes of the building.

The location of the manufactured office for storage purposes requires a Development Permit through our Planning Department, please contact them directly at (250) 368-0241.

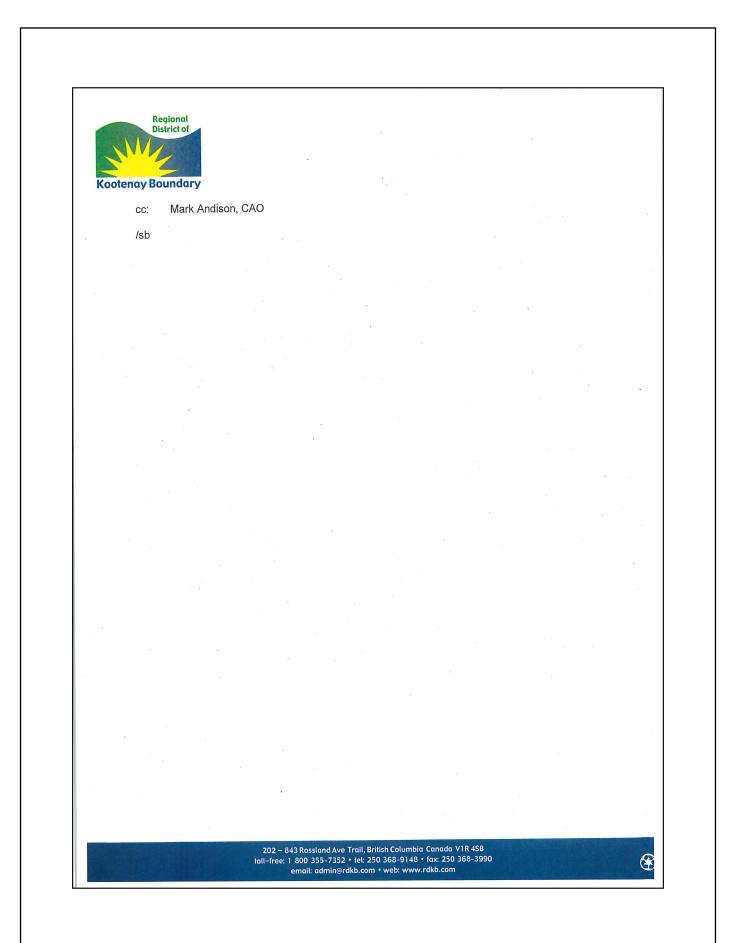
Please submit requested documentation by **January 3, 2018**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned at (250) 368-0222.

Yours truly,

Don Lepitre Building and Plumbing Official







Federal/Provincial Gas Tax Funding Application

| Application Date Jui | ne 11, 2018 | | | | | | |
|--|--|--|--|--|--|--|--|
| Project Title He | eating System, Washroom & Meeting Room Replacements | | | | | | |
| Applicant Contact Information: | | | | | | | |
| Name of Organization | Rock Creek and Boundary Fair Association | | | | | | |
| Address | PO Box 83, 3880 Kettle Valley Rd S, Rock Creek, BC V0H 1Y0 | | | | | | |
| Phone No. | 250-446-2465 Fax No. 250-446-2639 | | | | | | |
| Email Address | rcfair.gm@gmail.com | | | | | | |
| Director(s) in Suppor Of Project | | | | | | | |
| Amount Required Do not include GST if you has Land Ownership – Pl | Do not include GST if you have a GST account with CRA | | | | | | |
| The applicant | is the owner of the property s Crown Land. Tenure/license number 404713 | | | | | | |
| Do you have the land | d owner's written approval to complete the works on the land(s)? | | | | | | |
| Yes (include co | Yes (include copies of permits) No | | | | | | |
| Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur. | | | | | | | |
| Registered Owners o | f Land Legal Description of land(s) | | | | | | |
| Her Majesty the Queen in Right of | the Province of BC Block C of District Lot 215, Similkameen Division of Yale District, Plan 5758 | | | | | | |
| | | | | | | | |

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8 Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990 Email: admin@rdkb.com \cdot web: rdkb.com

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Application Contents – must include all of the following:

- 1. Description of the project including management framework
- 2. Project Budget including project costs (E.g. employee, equipment, etc.)
- 3. Outline of project accountability including Final Report and financial statements
- 1. Eligible Project Description including timeline:
 - 1. Heating System Assembly Hall

The main Pavilion building at the Rock Creek Fair Grounds requires the replacement of its current inefficient and ineffective electric furnace system. Currently there is one electric furnace to heat the majority of this structure which measures 40 metres x 20 metres and contains a meeting room, washrooms with handicap facilities, a fully equipped, certified kitchen, an office, storage, a large foyer and large assembly hall with capacity of 300. The current electric furnace would be removed and replaced with a high efficiency propane furnace and associated ductwork.

2. Heating System – Meeting Room & Washrooms

This area currently is heated by four inefficient and ineffective electric baseboard heaters. The current baseboard heaters would be removed and replaced with a high efficiency electric forced air furnace and associated ductwork.

- 3. Male and Female Washrooms new flooring & cove base, light fixtures, sinks, countertops, toilet partitioning and drywall including painting.
- 4. Meeting Room new flooring and cove base and drywall including painting.
- 5. Hallway new flooring and cove base, replace drywall and paint. Project Timeline:

This project is scheduled for off-peak use of the Fair Grounds from January through March 2019.

Heating Systems Replacement: Commencing January 2019 – Estimated completion – 4 weeks

Week 1 – Gas permit, ductwork measurements

Week 2 - Sheet metal fabrication

Week 3 – Installation of ductwork, thermostats & control wiring

Week 4 – Remove existing furnace and install new Gas connections, start-up & commissioning

Meeting Room, Hallway & Washrooms – Commencing February 2019 – Estimated completion 8 weeks

Week 5 – Demo Washrooms & Meeting Room – remove sections of drywall to address plumbing lines, remove washroom partitioning, counter tops & sinks, valance over windows, remove wood wall trim, remove baseboard heaters

Week 6-10 Repair & replace ceiling as required, replace all drywall walls & paint, Replace and re-trim door, windows, baseboards & ceiling

Week 11-12 Install new flooring, countertops & sinks, re-install toilets, install washroom partitioning

202-843 Rossland Ave Trail, British Columbia Canada V1R 4S8 Toll-free: 1 800 355 7352 · tel: 250 368-9148 · fax: 250 368-3990 Email: admin@rdkb.com · web: rdkb.com +



1.1 Project Impact:

In September 2018, the Rock Creek and Boundary Fair Association (RCBFA) is hosting its 73rd Annual Agricultural Fair. It began as a one day event, held once per year, at the community hall on the highway. At its current location of 50+ acres along the Kettle River, the Fair is held over two days, attracting over 10,000 visitors to the area who are entertained, educated and exposed to agriculture and related rural life.

As the largest facility of its type in the West Boundary, the Rock Creek Fair Grounds has become more than just a venue to hold an annual two day agricultural Fair: it has become the "community centre" of the West Boundary. The facilities are used by many local groups including non-profit associations such as the Lion's Club for their Christmas Hamper Program and free community Easter Dinner, the Bridesville Community Club for their Christmas Craft Fair, the Ladies Baseball team to host baseball games and tournament, the 46 member strong Boundary C 4-H Club and Borderline Sheep Club, who are sponsored by the RCBFA, use the facilities for meetings, speeches and Rally Day, Quilt Shows, Artist Groups, Horse events, Local & Federal Election Polling Station; the list is endless. It is also a place where the local community comes together to celebrate marriages, anniversaries and milestone events, and to comfort family and friends in times of loss and sorrow. In addition, large event organizers such as Ponderosa Music Festival, Interior BC Association for Injured Motorcyclists and Rock 'N' Kettle Rodeo, hold annual events, utilizing every square metre of the Fair Grounds, drawing a diverse range of people from all over the province, and beyond, to our amazing area and unique facility. The spillover effect from these large users directly impacts and increases tourism which supports the economy of the local businesses. Since the wildfires of 2015 the Fair Grounds has also been designated as an Emergency Evacuation Centre which can house and feed evacuees as well as shelter displaced animals in the livestock barn.

A large part of the growth in use of the Fair Grounds and Facilities is all of the amenities we are able to provide in one beautiful location. It is estimated that in the last five years alone, there have been in excess of 125,000 people that have rented, camped, visited, volunteered and attended events at the Rock Creek Fair Grounds. In order to keep promoting and attracting people to the facility, and area, we must provide facilities that are functional. After years of operation and a plethora of facility users, their guests and visitors, the facility and systems are tired and in need of replacement. The heating system is a high priority. After the 2015 wildfires the RCBFA received generous funding from the Red Cross to purchase a large generator, however that generator is not large enough to power the water, lighting and heating systems. If an emergency event, with power loss, were to occur during non-summer months, the facility would not be able to provide heat. In its current state, the system is not large enough to effectively deliver heat to the entire building so it is continually operating to try and deliver heat which becomes extremely expensive. Switching to a high efficiency propane heating system would not only be more cost effective, it would also ensure a constant source of heat in the event of an event. Also, the noise that is generated by the current furnace often drowns out what is being said during speeches and presentations.

The meeting room and washrooms are an integral part of the facility. Over the years, moisture and condensation, from lack of proper heating and insulation, are creating health and safety issues.



1.2 Project Outcomes:

- 1. To ensure the facilities are capable of providing necessary and adequate services and amenities should it be required to be used as an evacuation centre.
- 2. Increase the comfort of facility users and/or guests by providing them with proper temperature and environmental control of the space they are using.
- 3. Increase the safety & health of facility users and/or guests by eliminating environmental issues caused by moisture and condensation.
- 4. Increase the overall use of the facilities by providing a friendly and safe environment
- 5. Increasing the overall use of the facilities translates to increased awareness of the Community and surrounding areas which in turns provides an economic spin-off to the businesses within the Community and area.
- 6. Provide local construction trades with an economic opportunity.
- 7. Reduce energy consumption by replacing out-dated and inefficient equipment with energy efficient heating systems.

1.3 Project Team and Qualifications:

The project will be overseen by the General Manager of the Rock Creek and Boundary Fair Association. The GM has over 30 years of experience managing the commercial real estate portfolio of a BC Pension Fund including responsibility for tendering extensive building renovations and retrofits and overseeing various contractors to repair and maintain building systems. The GM is supported by a thirteen member Board of Directors, some of which have background in construction and building trades.

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

| Items | Details | Cost (\$) |
|------------------------------------|--|-------------|
| Electric & Propane Heating Systems | Supply & install new heating systems for Washrooms, Meeting Room and Assembly Hall | \$21,675.00 |
| Meeting Room & Washroom Upgrades | Upgrade Plumbing, Walls/Ceiling incl. paint and trim | \$30,000.00 |
| Flooring | Replace flooring in washrooms, meeting room and hallway | \$11,414.07 |
| | | |
| | The budget amounts are net of GST as the RCBFA has a GST | |
| | number and will be claiming the GST paid as an input tax credit. | |
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| | | |
| | Total | \$63,089.07 |

Additional Budget Information

The budget amounts are net of GST as the RCBFA has a GST number and will be claiming the GST paid as an input tax credit.

Have been in contact with FortisBC to see if there is any funding or rebates available for the types of energy efficient heating systems being proposed. FortisBC is reviewing and will advise if there is a program available to assist the RCBFA on this project.

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- Provision of a Final Report including copies of all invoices

Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

| Signature | Name | Date |
|-----------|-----------|---------------|
| The Sumo | Lisa Sims | June 14, 2018 |

Additional Budget Information

The RCBFA will be internally restricting \$11,000.00 for this project. As well, a grant application will be submitted under the BC Gaming Capital Projects Grant. The amount applied for will be \$31,000, to match the \$11,000 restricted funds and \$20,000 Gas Tax Grant. Any additional funds required for the project will be covered by RCBFA from Fall Fair Weekend Revenue. If the BC Gaming Capital Projects Grant is not successful, or only part of the funds are approved, we will proceed with the heating systems first, and then address other parts of the project as funds become available.

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
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| Signature | Name | Date |
|-----------|-----------|---------------|
| | Lisa Sims | June 14, 2018 |

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

- a) the capital costs of acquiring, constructing or renovating a tangible capital asset and any debt financing charges related thereto;
- the fees paid to professionals, technical personnel, consultants and contractors specifically engaged to undertake the surveying, design, engineering, manufacturing or construction of a project infrastructure asset, and related facilities and structures;
- c) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. training directly related to asset management planning; and,
 - iii. long-term infrastructure plans.

1.1.1 Employee and Equipment Costs

Employee or equipment may be included under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Costs for Eligible Recipients

Costs related to the following items are ineligible costs:

- a) Eligible Project costs incurred before April 1, 2005;
- b) services or works that, in the opinion of the RDKB, are normally provided by the Eligible Recipient or a related party;
- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.

rcfair.gm@gmail.com

From:

Dailey, Sharon H FLNR:EX <Sharon.Dailey@gov.bc.ca>

Sent:

May 30, 2018 12:27 PM 'rcfair.gm@gmail.com'

To: Subject:

RE: Letter of Approval

Good afternoon Lisa,

As an authorized representative of the Crown under the Land Act, I provide you with the permission to carry out the works of replacing your heating system and upgrades to the washroom and meeting facilities in the Pavilion Building located on your Crown lease.

If you require anything further from me with respect to this permission, please let me know.

Best regards,

Sharon Dailey
Section Head, Land Authorizations
Kootenay Boundary Region
Ministry of Forests, Lands and Natural Resource Operations

Tel: 250-426-1753

Email: Sharon.dailey@gov.bc.ca

From: rcfair.gm@gmail.com [mailto:rcfair.gm@gmail.com]

Sent: Wednesday, May 30, 2018 1:22 PM

To: Dailey, Sharon H FLNR:EX **Subject:** Letter of Approval

Hello Sharon:

Thank you for getting back to me so quickly.

As discussed, I am applying for grant funding to replace the heating system and upgrade the washroom& meeting room facilities in the Pavilion Building as outlined on the Management Plan of Lease No. 404713. The Funding bodies require the Land Owner's permission to carry out this work. Can you please provide a letter that gives permission to the Rock Creek and Boundary Fair Association to proceed with the replacements and upgrades.

Thank you very much.

Regards,

Lisa Sims, General Manager Rock Creek & Boundary Fair Association

Office Hours are Monday to Friday 8:30 am -12:30 pm

Telephone: 250-446-2465 Facsimilie: 250-446-2639

M&P LOGGING & CONSTRUCTION

Scott Petrie – Owner/Operator 250-446-2526

Box 172 Rock Creek, BC

V0H1Y0

To: Rock Creek Fall Fair.

Estimate to remodel Meeting Room and Bathroom

1400 Sq FT+

Scope of work:

- -Replace P.C.V Plumbing
- -Repair and Replace ceiling
- -Re-drywall and paint walls
- -Replace and Re-trim
 - -Doors and windows
 - -Baseboards
 - -Ceiling Trim

Estimated cost \$30,000.00

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| RUDYS FLOORING BOX 182, OSOYOOS BC VOH 1VO | ADDRESS | k Crei | | a | ny Fai | |
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| installation or delivery of product Any langur cost incurred by | FURTHER AGREE to pay interest at | the rate of | | /INCIAL TA | | 7437 |
| Rudy's Flooring that was to be performed "By Customer" will be charged at our Regular Rate as an Extra. | 2 per cent per month, compounded on all my accounts not paid when de SIGNATURE | monthly ie. | | TAL | *11 | 954.56 |
| | Х | | | DSIT REQUE | | |



Oasis Refrigeration Inc.

2375 Coalchute Rd. Grand Forks BC V0H 1H2 250-444-4401 troy@oasisrefrigeration.com

GST/HST Registration No.: 781431911

Business Number 781431911

ESTIMATE

ADDRESS

Rock Creek Fair Grounds

ESTIMATE # 1167 **DATE** 12-06-2018

| ACTIVITY | QTY | RATE | AMOUNT |
|---|-----|-----------|-----------------------------|
| furnace upgrade install new electric furnace 25 kw installed with main plenum and filter rack. Electrical to be done by others. | 1 | 3,900.00 | 3,900.00 |
| furnace upgrade install new Lennox ML195uh135XP60D installed complete to gas with filter rack and main plenum propane conversion | 1 | 6,600.00 | 6,600.00 |
| ducting upgrades ducting as needed main truck and supply runs thougout | 1 | 11,000.00 | 11,000.00 |
| condensate pump condensate from gas furnace to drain | 1 | 175.00 | 175.00 |
| SUBTOTA | L | | 21,675.00 |
| GST @ 5% TOTAL | , | \$22 | 1,083.75 . 758.75 |

Accepted By

Accepted Date



Federal/Provincial Gas Tax Funding Application

| Application Date | e June 15, 2 | 018 | | | | | |
|--|-----------------------|--|--|--|--|--|--|
| Project Title | Bunk Hous | unk House Project | | | | | |
| Applicant Contact Information: | | | | | | | |
| Name of Organizati | on Kettl | le River Museum (KRM) | | | | | |
| Address | Box | 149, Midway BC, V0H 1M0 | | | | | |
| Phone No. | 250- | -449-2614 Fax No. same | | | | | |
| Email Address | kettl | erivermuseum@shaw.ca | | | | | |
| Director(s) in Su | pport Project Vick | xi Gee E | | | | | |
| Amount Requirement Do not include GST if | | 0,000.00 ount with CRA | | | | | |
| Land Ownership | – Please chec | k one of the following: | | | | | |
| = | | ner of the property and. Tenure/license number | | | | | |
| Do you have the | e land owner's | written approval to complete the works on the land(s)? | | | | | |
| Yes (include copies of permits) No | | | | | | | |
| Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur. | | | | | | | |
| Registered Own | ers of Land | Legal Description of land(s) | | | | | |
| Village of Midwa | y leased to KR | Lot1 Plan 34915 District Lots 377,501,56 | | | | | |
| | | | | | | | |



Application Contents - must include all of the following:

- 1. Description of the project including management framework
- 2. Project Budget including project costs (E.g. employee, equipment, etc.)
- 3. Outline of project accountability including Final Report and financial statements
- 1. Eligible Project Description including timeline:

Our project is to convert the historic railway bunkhouse to overnight accommodations for travellers. The bunk house is where the single men stayed that worked for the Kettle Valley Railway (CPR) and we want to re-purpose this space as accommodations. We hope to make each room a story of our pioneers with their families personal touch. Visitors will be able to see this area during the open hours.

The Kettle River Museum is the original site of the historic Kettle Valley Railway, now part of the Great Trail.

Will include:

- 1. new kitchen cupboards & counter tops and built in gable desks in the bedrooms
- 2. new energy efficient lights installed and power for washer and dryer, install bathroom fans
- 3. gazebo with built in picnic table and benches
- 4. appliances
- 5. security system

Time line is:

- 1. cabinetry would be installed over the fall and winter 2018/19
- 2. lighting and electrical would be installed fall 2018
- 3. gazebo built September/October 2018
- 4. Appliances Spring 2019
- Security system Spring 2019
- 6. Open June 2019

A feasibility study was done in 2017 funding from Community Futures Boundary.



1.1 Project Impact:

The bunkhouse project will allow us the space to accommodate visitors and still make it an extension of the museum to display artifacts, pictures and other historical items. The impact for the bunkhouse project will offer affordable accommodations and a unique hostel experience aimed at the cyclist. Will help strengthen and diversify the local economy by creating Mile Zero as a destination. This will fill a critical gap in the in the need for accommodations. The bunkhouse will serve two key growing markets, cyclist using trails, road, mountain trails and other out door recreation enthusiasts and hostellers traveling through the area. Midway alone is blessed with the Columbia Rail Trail going east, Kettle Valley Rail Trail going west and a network of mountain bike trails. TOTA has developed a Regional Rail Trail Tourism Strategy for 2016-22 and our area is right on that Trail and they support this project.

A number of bicycle tour operators provide guided tours ending or starting here. This not including that approximately 100 cyclist use the trail per week May through October. However those numbers can increasing to about 130 per week in the peak months. Tourism is a growing industry in British Columbia generating over 15 billion dollars in British Columbia. Lack of accommodations and facilities along the KVR trail has been identified as one of the weak links in developing the regions cycle tourism market. The Kettle River Museum bunkhouse has been identified as an ideal space giving us a great opportunity.



1.2 Project Outcomes:

The benefits to the museum will be increased revenue. This will allow us to improve our visitors experience with more displays inside and on the grounds and re-purpose what we have.

By making Mile Zero a destination, people will stay longer and experience what is offered here in the West Boundary. This will bring in more revenue and create more jobs. Over time the KRM will be more sustainable and not so dependent on annual annual grants.

1.3 Project Team and Qualifications:

Ron Holmes - Cabinet builder John Condon - electrician Dale Pownall - Contractor Penny Feist - Village of Midway Administrator Stephanie Boltz - Director of KRM John Boltz - Midway Public Works Foreman

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. **Schedule B** outlines Eligible Costs for Eligible Recipients (see attached). **Attach supporting quotes and estimates.**

| Items | Details | Cost (\$) |
|-----------------|--|------------|
| cabinets | replace doors & counter tops and install more cabinets in the kitchen & bedrooms | \$7900.00 |
| re-wiring | energy efficient light fixture, bathroom fans, outlets, labour, permit | \$3719.32 |
| gazebo | materials and labour, including tables & benches | \$11299.72 |
| shingle roof | surcharge:shingles to match the rest of the structures | \$2455.66 |
| appliances | washer/dryer, fridge, convection range, dishwasher, microwave, hood fan | \$5374.95 |
| security system | | \$1495.00 |
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| | | |
| | net of GST, we have a GST number | |
| | Total | \$32244.65 |

Additional Budget Information

This is the capital cost projects of the bunkhouse project. We have \$20,000.00 from The Village of Midway for soft cost - furniture, small appliances, bedding with remainder going towards the capital cost. TOTA for marketing and signs. There is in-kind volunteer help. We are now applying for a New Horizons Grant for an additional budget to make our grounds more accessible to seniors and persons with physical difficulties.

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
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In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

| Signature | Name | Date |
|-----------|------|------|
| | | |
| | | |
| | | |

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

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2. Ineligible Costs for Eligible Recipients

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- a) Eligible Project costs incurred before April 1, 2005;
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- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.

Additional Budget Information

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| Signature | Name | Date |
|-----------|-----------------|------------|
| 1 Bell | STEPHANIE BOLTZ | Quae 16/18 |



June 15, 2018

Kettle River Museum Society PO Box 149 Midway, BC V0H 1M0

Attn: Jim Madder, President

Dear Jim Madder:

The Council of the Village of Midway recognizes what a valuable resource the Kettle River Museum provides to our community and the surrounding area. Promoting awareness of Midway's history and cultural diversity, there is a real appreciation for the array of services that is provided to the many who go to the museum.

The Kettle River Museum Society is commended for their initiative to continue making a difference, and Council supports your grant application to the Regional District of Koonenay Boundary to continue to help improve the facilities and put a gazebo on the grounds for all who visit the Kettle River Museum.

We wish the Kettle River Museum Society much success in their grant application.

Yours truly,

VILLAGE OF MIDWAY

Penny L. Feist

Chief Administrative Officer

PO Box 160, Midway BC, V0H 1M0 I 250.449.2222 I midwaybc@shaw.ca I www.midwaybc.ca

| 7460 | Holmes Donoldson Ave | | | | /195 | |
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Kettle Valley Electric Ltd.

RR2 S80 C18
Rock Creek BC V0H 1Y0
250-449-1665
johncon@telus.net
GST Registration No.: 894801158



ESTIMATE

ADDRESS

Stephanie Boltz Kettle River Museum ESTIMATE # 1046 DATE 04/09/2018

PROJECT

bunk house electrical

| ACTIVITY | QTY | TAX | RATE | AMOUNT |
|---|----------------------|-----|----------|--------------------|
| Install led pot lights in the entrance and living room area replace fluorescent fixtures in kitchen and bedrooms will led wrap around style fixtures Replace bathroom fans and install led light bulbs into the existing fixtures in the bathrooms | a, th | | | |
| install washer and dryer power outlets and dryer ventila | tion 12 | GST | 54.00 | 648.00 |
| led potlights,low profile,white | 6 | GST | 48.00 | 288.00 |
| led wrap around style light fixtures with fortis grant | 0 | GST | 90.00 | 90.00 |
| 90 cfm ultra quiet bath room fans | 1 | GST | 275.00 | 275.00 |
| dryer wiring | 1 | | | |
| dryer venting | 1 | GST | 200.00 | 200.00 |
| washer wiring | 1 | GST | 200.00 | 200.00 |
| parts and labor to install | 1 | GST | 1,750.00 | 1,750.00 |
| permit | 1 | GST | 268.32 | 268.32 |
| | SUBTOTAL GST @ 5% | | | 3,719.32 185.97 |
| | TOTAL | | \$3 | ,905.29 |
| TAX SUMMARY | | | | |
| RATE | TAX | | | NET |
| GST @ 5% | 185.97 | | | 3,719.32 |

Accepted By

Accepted Date

Pownall Construction and Form Rental

3625 E. Kette Valley Road Rock Creek V0H 1Y0 (250)449-8341

GST/HST Registration No.: 126996743RT0001

Estimate



ADDRESS

Midway Museum

| ESTIM | ATE# | |
|--------------|------|--|
| | | |

1003 05/26/2018

PROJECT

Gazebo

| ACTIVITY | RATE | TAX | AMOUNT |
|--|--------------------------|-----|---------------------|
| Services 1 Materials & labour with asphalt roof | 11,299.72 | G | 11,299.72 |
| We propose to construct a gazebo 14'x 14' with a hip roof to match existing room lines on the property. | SUBTOTAL GST/HST @ 5% | | 11,299.72 564.99 |
| Project consists of a concrete slab troweled smooth, band sawn post & beams with 3 built in benches that are approx. 7' long | TOTAL | | \$11,864.71 |

If you would like a cedar roof on the gazebo please add \$2455.66 + 5% GST

DATE

TAX SUMMARY

| RATE | TAX | NET |
|--------------|--------|-----------|
| GST/HST @ 5% | 564.99 | 11,299.72 |

Accepted By Accepted Date







FREE

KETTLE RIVER MUSEUM BUILDINGS Midway

ALARM SYSTEM

APRIL 11 2018

INSIGHT SECURITY FOURMENT &

EQUIPMENT & INSTALLATION

Trevor Leigh

250 408 5508

www.insightsecurity.ca

trevor@insightsecurity.ca

| Description | Quantity | Unit Price | Cost |
|---|----------|------------|------|
| Insightful Alarm Kit includes: GC 2 Panel with Cellular card and battery backed. 4 door contacts, 1 Motion Sensor | 1 | 585 | 250 |
| Repeater | 1 | 100 | 100 |
| Heat/Smoke detector | 2 | 100 | 200 |
| Door contacts | 4 | 50 | 200 |
| Motion Sensor | 7 | 50 | 350 |
| Installation and programming, | 1 | 300 | 300 |
| ADT Activation Fee | 1 | 95 | 95 |

33.95 per month monitoring plan includes: Interactive services on all mobile devices with alarm.com: including arm and disarming from mobile devices, active reports, etc. Interlogix camera system includes full access viewing of cameras from computers, phones, ipads etc. Cellular GSM, Intrusion monitoring, professional 24/7 monitoring and local tech support from Insight Security.

Metal Security Signs, Security warnings, ADT

Insurance discount Certificate

| | | Subtotal | \$ 1,495 |
|---------------------------|---------|----------|-------------|
| 8 | GST/PST | 12.00% | \$ 179 |
| Due prior to installation | | Total | \$ 1,674 |

All Credit cards accepted, Email interac payment to trevor@insightsecurity.ca Cheque payable to: Insight Security.







| P.O. Number: |
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| Date |
| Furniture Name: CHITLE RIVER MUSE |
| |
| Office: 40 STEPHNE Fax Number |
| T CA THAILDON |
| Tel: (250) 495-6848 Fax: (250) 495-6845 |
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Federal/Provincial Gas Tax Funding Application

| Application Date | June 19, 2018 | | | | |
|--|--|--|--|--|--|
| Project Title | Grand Forks Curling Rink - Facility Condition Assessment | | | | |
| Applicant Contac | Applicant Contact Information: | | | | |
| Name of Organization | Regional District of Kootenay Boundary | | | | |
| Address | 202 - 843 Rossland Ave, Trail, BC V1R 4S8 | | | | |
| Phone No. | 1-250-442-2202 Fax No. 1-250-442-2878 | | | | |
| Email Address | tsprado@rdkb.com | | | | |
| Director(s) in Sup Of Pi | pport roject Director Russell Area (s) Electoral Area 'D'/Rural Grand Forks | | | | |
| Amount Required \$8,900 | | | | | |
| Do not include GST if you have a GST account with CRA | | | | | |
| Land Ownership – Please check one of the following: | | | | | |
| The applicant is the owner of the property The property is Crown Land. Tenure/license number | | | | | |
| Do you have the land owner's written approval to complete the works on the land(s)? | | | | | |
| Yes (include copies of permits) No | | | | | |
| Ownership and Legal Description details are required for all parcels of land on which the proposed works will occur. | | | | | |
| Registered Owne | Registered Owners of Land Legal Description of land(s) | | | | |
| Regional District of M | Regional District of Kootenay Boundary Lot 1, Plan 29461, D.L. 380, S.D.Y.N. | | | | |
| | | | | | |



Application Contents - must include all of the following:

- 1. Description of the project including management framework
- 2. Project Budget including project costs (E.g. employee, equipment, etc.)
- 3. Outline of project accountability including Final Report and financial statements
- 1. Eligible Project Description including timeline:

The review will examine the Grand Forks Curling Rink and will provide lifecycle analysis on facility components, identify areas and make recommendations with estimated costs to correct these problems. A key deliverable will be a cost benefit assessment of repair/remediation plans versus planning for facility replacement.

Key Deliverables:

As a minimum, the Proponent will deliver the following:

- Facility Component Reports & recommendations (structural integrity, access, electrical, energy efficiency, mechanical, building envelope, exterior landscape)
- Prioritized recommendation for repair/remediation with estimated costs for up to 20 year capital plan
- Quantity Survey and Life Cycle costing report/spreadsheets
- A cost benefit assessment of repair/remediation plans versus planning for facility replacement report.

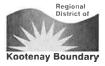
The final report will follow the general guideline as established by the American Society for Testing and Materials (ASTM) Standard E2018-15 Standard Guide for Property Condition Assessments: Baseline Property Condition Assessment Process.



1.1 Project Impact:

The scope of this project is to conduct an assessment for the Grand Forks Curling Rink facility and to provide lifecycle analysis including identification of problem areas and recommendations with estimated costs. The report with the findings resultant from the assessment shall include a cost benefit assessment of repair/remediation plans versus planning for facility replacement.

The report will address the lifecycle of all key elements of the building, address code and lifesafety issues, address barrier-free accessibility, and any urgent maintenance issues encountered. If a major issues related functionality exists, they shall be addressed in the report.



1.2 Project Outcomes:

The report will provide descriptions of the materials used and visible details of building systems and components. Each component description will indicate the year installed, repaired or replaced; the theoretical design life (TDL) and remaining expected useful life (REUL); component condition rating (per Condition Rating System noted below) and required repair/replacements (other than just theoretical expected useful life (EUL) replacement); component lifecycle replacements at theoretical EUL replacement within the evaluation period, even if no observed deficiencies; where the listed item is generally located (e.g., kitchen exhaust fan vs washroom exhaust fan vs rooftop exhaust fan); and approximate quantity of items (e.g., m² vinyl tile flooring; number of furnaces).

Component Condition Priority Rating

Each building system/element will be rated as to its current condition using the following condition ratings for all major systems and components:

- 1. Critical Unsafe high risk of injury or critical system failure.
- 2. Poor does not meet requirements, has significant deficiencies. May have high operating/maintenance costs.
- 3. Marginal Meets minimum requirements, has significant deficiencies. May have above average operating maintenance costs
- 4. Acceptable Meets present requirements, minor deficiencies. Average operating / maintenance costs.
- 5. Good Meets all present requirements. No deficiencies.
- 6. Excellent As new/state of the art, meets present and foreseeable requirements.

In addition to the above Condition Deficiency System, each deficient building system/component identified will be categorized following the rating system as follows:

- A. Code and Safety
- B. Repair and Maintenance
- C. Capital Expenditure
- D. Modernization/Improvements
- E. Other

1.3 Project Team and Qualifications:

The Successful Proponent is Stephenson Engineering Limited - In order to satisfy the requirements of the Regional District of Kootenay Boundary for this project, we have selected highly qualified personnel with extensive experience in Facility Conditions Assessments and Life Cycle Ánalysis to provide comprehensive and professional opinion regarding the three facilities' current condition. We acknowledge that as the Consultant, we will be responsible for providing all tools/equipment required to perform the services in a safe, effective and timely manner. Our team of qualified specialists responsible for administering this project are listed below:

- 1. Project Manager Lawrence McSorley, AAA
- 3. Building Conditions Assessor Adriana Almeida, B.Arch.
- Building Conditions Assessor Osmany Rodriguez, B.Eng.
 Building Conditions Assessor Bea Dilan, E.I.T
- Project Coordinator Tobias Link, B.Arch Eng.
 Building Conditions Assessor Brian Levy, E.I.T.
 Building Conditions Assessor Milan Patel, E.I.T.

2. Project Budget:

Eligible costs for this project are outlined below. These include all direct costs that are reasonably incurred and paid by the Recipient under the contract for goods and services necessary for the implementation of the Eligible Project. Schedule B outlines Eligible Costs for Eligible Recipients (see attached). Attach supporting quotes and estimates.

| Items | Details | Cost (\$) |
|--------------|--------------|-----------|
| See Attached | See Attached | \$8,900 |
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| | | |
| | Total | \$8,900 |

Tom Sprado

Subject:

FW: RDKB-Facility Condition Assessment for Grand Forks Aquatic Centre & Arena

From: Adriana Almeida [mailto:aalmeida@stephenson-eng.com]

Sent: May-30-18 9:14 AM

To: Tom Sprado **Cc:** Lawrence McSorley

Subject: RE: RDKB-Facility Condition Assessment for Grand Forks Aquatic Centre & Arena

Hi Tom,

We have revised the fees to include the curling rink in the scope of work. We can complete the curling rink for an additional \$8,900, please see below for the breakdown fee including this building:

| Facilities | Fee (excluding GST) |
|---|---------------------|
| Grand Forks Aquatic Centre | \$ 8,000.00 |
| Grand Forks Jack Goddard Memorial Arena | \$ 9,500.00 |
| Grand Forks Curling Rink | \$ 8,900.00 |
| Total Fee (excluding GST) | \$ 26,400.00 |

The notes and assumptions remain the same and we are assuming all three buildings will be completed in one multi-day trip.

Please let us know if you have any questions.

Kind Regards,

Adriana Almeida, B.Arch. Building Conditions Assessor

Stephenson Engineering Ltd. 138 4th Avenue SE, Suite 710 Calgary, AB T2G 4Z6 t:403-648-0033 x310 c:403-619-5283 f: 403-648-0035 www.stephenson-eng.com

Engineering your success. From the ground up. CALGARY • OTTAWA • TORONTO

From: Adriana Almeida [mailto:aalmeida@stephenson-eng.com]

Sent: April-19-18 9:53 AM

To: Tom Sprado

Subject: RDKB-Facility Condition Assessment for Grand Forks Aquatic Centre & Arena

Importance: High

Fee Proposal

| Facilities | Fee | (excluding GST) |
|---|-----|-----------------|
| Grand Forks Aquatic Centre | \$ | 8,000.00 |
| Grand Forks Jack Goddard Memorial Arena | \$ | 9,500.00 |
| Grand Forks Curling Rink | \$ | 8,900.00 |
| Total Fee (excluding GST) | \$ | 26,400.00 |

Notes and Assumptions:

- 1. Only one multiday (1) trip is required to the three (3) sites on consecutive days.
- **2.** Additional trips for on-site meetings or presentations will be provided as an additional service with a lump sum cost.
- 3. Scope of work includes only non-intrusive investigations.
- 4. The RDKB shall make available any previous reports, investigations and drawings.
- **5.** Disbursement costs have been evenly distributed amongst the buildings. Any additions or deletions to the scope of work will require a recalculation of travel related costs to the project.

Project Timeline

We will commence work after the contract is awarded and upon receiving written authorization to proceed. An award date of **July 20, 2018** has been assumed. We will complete our site visit on the week of **July 30, 2018.** Draft reports will be completed four (4) weeks after our site visit. We will allow for a two-week stakeholder review of the draft reports and issue the final reports on or before **September 14, 2018.**

The project will have four phases that can be linked to both progress and deliverables:

- Phase 1 Desktop review of existing drawings and data provided to the Project Team by the RDKB. This will include general review for code and life safety issues, barrier free, and becoming familiar with the overall facility on the site. This review will allow us to target specific areas of concern more efficiently once on site for additional investigations required. Initiating within seven (7) days upon receiving written authorization to proceed and continuing up to the date of the start of our site visit.
- Phase 2 Field Investigations: This phase will include our assessors visit to the site to review
 and assess all structures/buildings present at site, and provide completed site photos, field
 notes, and site representative questionnaire uploaded to our archives. This phase will include
 the disbursements.
- Phase 3 Reporting: preparation of the building report, inclusive architecture, site, structural, mechanical, electrical, life safety. The draft report will be issued on or before August 31, 2018.
 Final reports will be issued within two weeks of getting client review comments on or before September 14, 2018.
- Phase 4: Project closeout: All deliverables received by the RDKB by September 21, 2018.

Page | 23

Additional Budget Information

Please note that Stephenson Engineering Limited is the successful proponent for the Facility Condition Assessment on the Grand Forks Aquatic Centre and Jack Goddard Memorial Arena. We are requesting additional funds to include the Grand Forks Curling Rink - up to \$8,900 from the Federal/Provincial Gas Tax Funding subject to the UBCM grant approval.(UBCM - 2018 Asset Management Planning grant may support up to 50% of the project - \$4,450).

Please see attached BCDC minutes June 6, 2018 Page 5 of 7 - Re: Gas Tax Funding

3. Accountability Framework:

The Eligible Recipient will ensure the following:

- Net incremental capital spending is on infrastructure or capacity building
- Funding is used for Eligible Projects and Eligible Costs
- Project is implemented in diligent and timely manner
- Provide access to all records
- Comply with legislated environmental assessment requirements and implement environmental impact mitigation measures
- Provision of a Final Report including copies of all invoices

Schedule of Payments

The RDKB shall pay the Proponent in accordance with the following schedule of payments:

- (a) 75% upon signing of the Contract Agreement;
- (b) 25% upon receipt of progress report indicating 75% completion of the Project and a statement of income and expenses for the Project to that point.

By signing below, the recipient agrees to prepare and submit a summary final report outlining project outcomes that were achieved and information on the degree to which the project has contributed to the objectives of cleaner air, cleaner water or reduced greenhouse gas emissions. This must also include financial information such as revenue and expenses.

In addition, an annual report (for 5 years) is to be submitted to the RDKB prior to October 31st of each year detailing the impact of the project on economic growth, a clean environment, and/or strong cities and communities.

| Signature | Name | Date |
|-----------|-----------|------------|
| ZH | Ton Sprud | June 19/18 |
| 1/10 | V | |



Moved: Director Russell Seconded: Director Konrad



That the Electoral Area 'D'/Rural Grand Forks Director will consider using gas tax funding up to \$8,900 to go towards the Facility Condition Assessment of the Grand Forks Curling Rink. **FURTHER**, that if the project is ineligible for gas tax funding, going into budget deficit will be considered for the Service.

Carried

Moved: Director Rotvold Seconded: Director Russell

That the Regional District of Kootenay Boundary Board of Directors approves the Regional District of Kootenay Boundary revised application to UBCM for the Facility Condition Assessment of the Grand Forks & District Aquatic Centre, Jack Goddard Memorial Arena and Grand Forks & District Curling Rink. **FURTHER**, that the Regional District of Kootenay Boundary will commit up to \$15,000 in the event the application for the UBCM Asset Management Planning Program is successful.

Carried

M. Andison, CAO

Re: Kootenay Boundary Animal Control - April 2018

Moved: Director Konrad Seconded: Director Smith

That the Boundary Community Development Committee receive the Kootenay Boundary Animal Control Monthly Report of Activities for April 2018.

Carried

West Boundary Recreation Grant Application Re: Greenwood Pool

Director Gee brought a grant application forward from the Greenwood Pool in the amount of \$4,500. Director Gee informed the Committee that the group is applying for something different this year and will be asked to reword the grant application so it will be for the same things as applied for last year and it will be resubmitted. The application will go directly to the Board meeting on June 28, 2018.

Page 5 of 7 Boundary Community Development Committee June 6, 2018

SCHEDULE B- Eligible Costs for Eligible Recipients

1. Eligible Costs for Eligible Recipients

1.1 Project Costs

Eligible Costs, as specified in this Agreement, will be all direct costs that are in the Parties' opinion properly and reasonably incurred, and paid by an Eligible Recipient under a contract for goods and services necessary for the implementation of an Eligible Project. Eligible Costs may include only the following:

- a) the capital costs of acquiring, constructing or renovating a tangible capital asset and any debt financing charges related thereto;
- the fees paid to professionals, technical personnel, consultants and contractors specifically engaged to undertake the surveying, design, engineering, manufacturing or construction of a project infrastructure asset, and related facilities and structures;
- c) for capacity building category only, the expenditures related to strengthening the ability of Local Governments to improve local and regional planning including capital investment plans, integrated community sustainability plans, life-cycle cost assessments, and Asset Management Plans. The expenditures could include developing and implementing:
 - studies, strategies, or systems related to asset management, which may include software acquisition and implementation;
 - ii. training directly related to asset management planning; and,
 - iii. long-term infrastructure plans.

1.1.1 Employee and Equipment Costs

Employee or equipment may be included under the following conditions:

- a) the Ultimate Recipient is able to demonstrate that it is not economically feasible to tender a contract;
- b) the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
- c) the arrangement is approved in advance and in writing by UBCM.

2. Ineligible Costs for Eligible Recipients

Costs related to the following items are ineligible costs:

- a) Eligible Project costs incurred before April 1, 2005;
- b) services or works that, in the opinion of the RDKB, are normally provided by the Eligible Recipient or a related party;
- c) salaries and other employment benefits of any employees of the Eligible Recipient, except as indicated in Section 1.1
- d) an Eligible Recipient's overhead costs, its direct or indirect operating or administrative costs, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its applicant's staff

- e) costs of feasibility and planning studies for individual Eligible Projects;
- f) taxes for which the recipient is eligible for a tax rebate and all other costs eligible for rebates;
- g) costs of land or any interest therein, and related costs;
- h) cost of leasing of equipment by the recipient, except as indicated in section 1.1 above;
- i) routine repair and maintenance costs;
- j) legal fees;
- k) audit and evaluation costs.



STAFF REPORT

| Date: | June 28, 2018 | File #: | A-1236-05301.010 |
|-------|---|---------|------------------|
| То: | Chair Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Development Variance Permit Application - Black | | |

ISSUE INTRODUCTION

The RDKB has received an application for a Development Variance Permit for the placement of a garage in the south east corner of 1692 Columbia Gardens Road, in Electoral Area 'A' (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| | Property Information | |
|-------------------------|----------------------------------|--|
| Owner(s): | Braeden and Melina Black | |
| Location: | 1692 Columbia Gardens Road | |
| Legal Description: | Lot 2, Plan NEP4628, DL 1236, KD | |
| Area: | 688 square metres (0.17 acres) | |
| Current Use(s): | Single Family Dwelling | |
| Land Use Bylaws | | |
| OCP Bylaw No. 1410 | Rural Residential 1 | |
| DP Area | NA | |
| Zoning Bylaw No. 1460 | Rural Residential 1 (R1) | |
| Other | | |
| ALR: | NA | |
| Waterfront / Floodplain | NA | |

The subject property is adjacent to the Village of Fruitvale on the east side of Columbia Gardens Road near the intersection of Columbia Gardens Road and Tamarac Road. There is one dwelling and a small shed on the property (see Site Location Map; Subject Property Map). This property is within the Fruitvale Planning Agreement Area.

Page 1 of 4

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PROPOSAL

The applicant is proposing to place a 63 square metre 2-car garage in the back corner of the property. The application form states that the walls of the building are proposed to be placed 1 metre from the back and side property lines and the proposed roof overhang would be 0.5 metres (see, Applicants' Submission). The requested variances are as follows:

- To decrease the interior side setback for an accessory building from 3.0 metres to 1 metre – a 2.0-metre variance
- To decrease the rear yard setback for an accessory building from 1.5 metres to 1.0 metre a 0.5-metre variance.

IMPLICATIONS

The siting exceptions in section 307.3 of the Zoning Bylaw apply to the roof overhang. A 0.5 metre roof overhang is proposed on all sides. The edge of the roof to the interior side would be 0.5 metres. The edge of the roof to the rear of the property would be 0.5 metres. The R1 Zone does not have site coverage or building height requirements.

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

The applicant has addressed each one of these points (see Applicants' Submission). The supporting statements are summarized and paraphrased below.

- a) Two hardships were identified by the applicants:
 - 1. The placement of this building in the back corner of the property will not interfere with the existing septic system that is in the back yard of the property.
 - 2. The placement of the building with as much separation from the house as possible will allow for easier vehicle access to park vehicles in the building.
- b) Improvements were not identified by the applicants.
- c) The applicant claims that there will be no negative impact on nearby property owners.

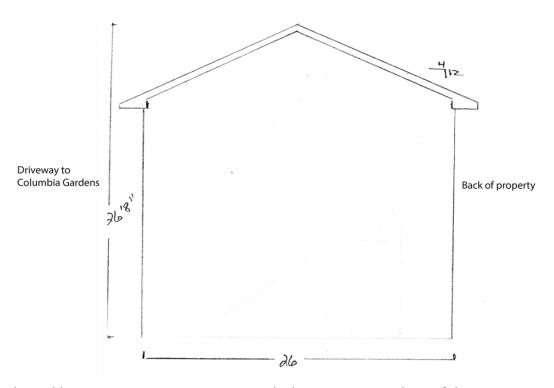
During the April 3, 2018 Electoral Area 'A' APC meeting the APC noted concerns regarding snow shedding onto other properties and the potential need for a location of a new septic field should the existing system fail.

The Planning Department had asked the applicant to respond to the concerns noted by the APC during their April meeting. The applicant noted that professional building plans have not been completed at this time. However, their intent is that the roof will be designed to hold snow and gutters would be installed to manage water runoff. They plan to have the roof slopes pointed to the front and back of the property. The

Page 2 of 4

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Applicant attached the following drawing to illustrate their proposed building. This drawing includes height, width, and roof pitch.



The Building Inspection Department was asked to comment on the roof design. Upon their review, it was noted that a 4/12 pitched roof with asphalt shingles will not shed snow. If a metal roof were used, snow stops would need to be installed on the roof to stop snow from falling. It was also noted that a cement slab on grade may not damage tree roots compared to other construction methods.

Within this application, the current septic system will be avoided by the proposed building. The applicant has noted that they have no plans to replace or add onto the septic tank or absorption field at this time.

In the event a septic system fails, the existing tank that was noted in the applicant's submission can be replaced in the same location. The location of potential future absorption fields would depend on the type of system chosen and needs of the property.

Page 3 of 4

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ADVISORY PLANNING COMMISSION (APC)

The May 8, 2018 Electoral Area "A' APC meeting was cancelled due to scheduling conflicts. However, the APC did review the new information and submitted informal comments via email from its members for consideration:

The APC comments favor acceptance of the proposal subject to the neighbors have been notified and have accepted the proposal.

PLANNING AND DEVELOPMENT COMMENTS

Due to the 2018 Board meeting schedule it was not possible to have this item taken to the May 2018 Board meeting because of provincially required time period between the date a notification is mailed to a surrounding land owner and when the Board of Directors could decide on a variance application.

RECOMMENDATION

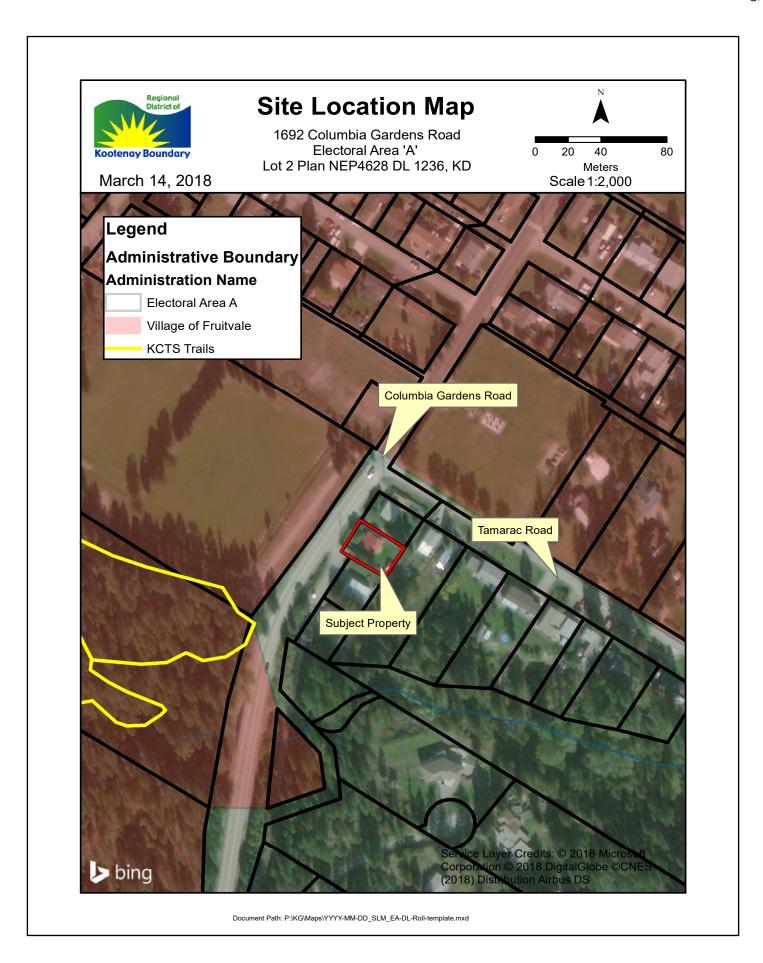
That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Braeden and Melina Black to decrease the interior side setback for an accessory building from 3.0 metres to 1 metre – a 2.0-metre variance and to decrease the rear yard setback for an accessory building from 1.5 metres to 1.0 metre – a 0.5-metre variance to construct a garage on the property legally described as Lot 2, Plan NEP4628, DL 1236, KD, Electoral Area 'A'.

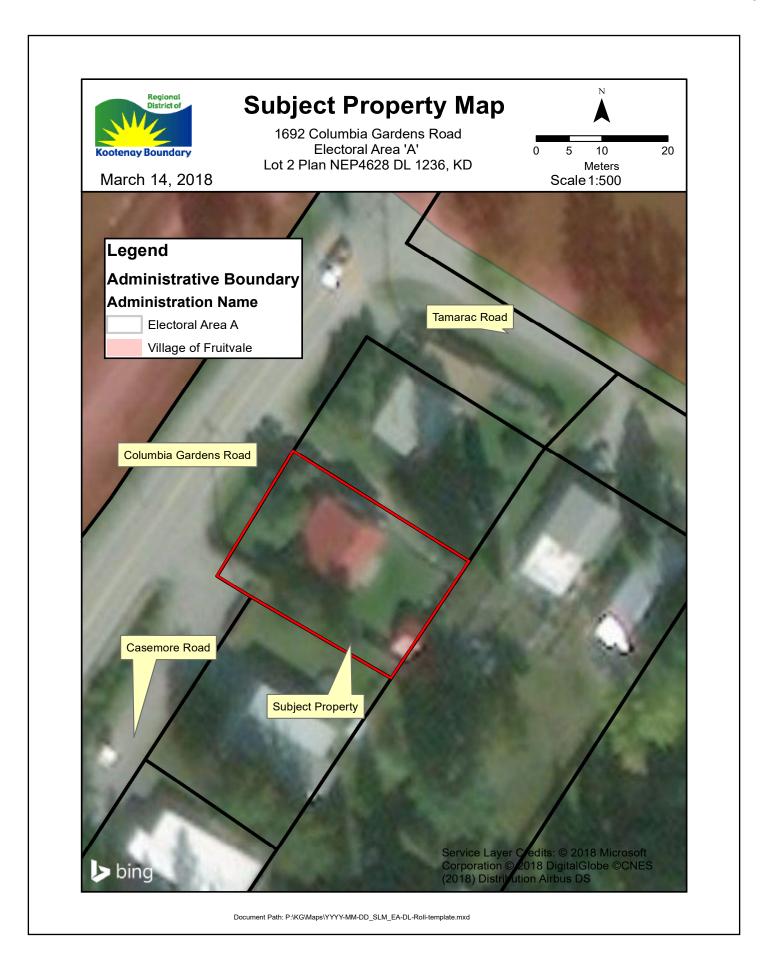
ATTACHMENTS

Site Location Map Subject Property Map Applicant Submission

Page 4 of 4

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APPLICANT SUBMISSION

- Rear parcel line setback variance of 0.5m from 1.5m to 1m
- Interior side parcel line setback variance of 2m from 3m to 1m

This variance solves two hardships and has no negative impact on our neighbours. First the rear setback allows a second vehicle to enter the double car garage with greater ease, since without it the garage would be too close to the primary structure. Second the interior setback allows the double car garage to not interferer with the existing septic tank, as well as improving vehicle access. There are no negative effects to the three neighbouring properties, primary due to lot sizes and primary building locations on those lots.

APPLICANT SUBMISSION B.C. LAND SURVEYOR'S LOT 2, DISTRICT LOT 1236, CERTIFICATE OF LOCATION OF: KOOTENAY DISTRICT. Scale 1: 250 PLAN 4628 CIVIC ADDRESS: 1692 Columbia Gardens Rd. Fruitvale, B.C. All distances are in metres.



STAFF REPORT

| Date: | June 28, 2018 | File #: | B-2404-06180.094 |
|-------|--|---------|------------------|
| То: | Director Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Development Variance Application – Adrain | | |

ISSUE INTRODUCTION

Tim and Kim Adrain have applied for a Development Variance Permit to increase the allowable height of an accessory building and the maximum allowable size for a storage building on a parcel with no principal use or principal building (see Site Location Map, Subject Property Map, and Applicant's Submission).

HISTORY / BACKGROUND INFORMATION

| | Property Information | |
|-------------------------|---|--|
| Owner(s): | 0819264 BC Ltd. (Tim and Kim Adrain) | |
| Location: | 325 Grandview Place, Genelle | |
| Electoral Area: | Electoral Area 'B' / Lower Columbia-Old Glory | |
| Legal Description(s): | Lot J, District Lot 2404, Plan NEP22865, KD | |
| Area: | 0.17 hectares | |
| Current Use(s): | Residential | |
| Land Use Bylaws | | |
| OCP Bylaw No. 1470 | Genelle Residential | |
| DP Area | NA | |
| Zoning Bylaw No. 1540 | Residential 2 (R2) | |
| Other | | |
| Waterfront / Floodplain | NA | |
| ALR | NA | |

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HISTORY / BACKGROUND FACTORS

The subject property is located at 325 Grandview Place, Genelle. The property is designated as 'Genelle Residential' in the Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Bylaw 1470, 2012 and zoned 'Residential 2' (R2) in the Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw 1540, 2015.

The subject property fronts Grandview Place on the south, and the Canadian Pacific Railway to the North. The property is currently vacant. All properties on the south side of Grandview Place are developed, while the properties on the north side are vacant. All properties surrounding the subject property are zoned 'Residential 2'. The property is within subdivision Plan NEP2444 that was registered in 1996.

Previous Application

In December 2017 the owner applied for a Development Variance Permit to vary the height and floor area requirements for a storage building on a property with no principal use. This application was to:

- Increase the maximum allowable size of the storage building permitted in section 302.2(g) of the Zoning Bylaw by 182m² from 60m² to 242m².
- Increase the maximum allowable height of an accessory building in the 'Residential 2' Zone in Section 603.8(b) of the Zoning Bylaw by 4.9m, from 4.5m to 9.4m.

During the review of this application, the RDKB received many comments noting concern with the size and height. The application was denied at the January 25, 2018 Board of Directors meeting.

Fees and Procedures Application

At the May 24, 2018 Board of Directors meeting, the applicants requested an exception to the 6 month waiting period for reapplication for a request that was previously denied by the Board of Directors to be considered. The request was granted.

PROPOSAL

The applicants wish to construct a storage building on the property. The proposed building is 7.32m tall and 186m² in size.

The requested variances are as follows:

- Increase the maximum size of the storage building permitted in section 302.2(g) of the Zoning Bylaw by 126m²; from 60m² to 186m².
- Increase the maximum height of an accessory building in the Residential 2 Zone in section 603.8(b) of the Zoning Bylaw by 2.82m; from 4.5m to 7.32m.

It was noted that the purpose of this building is to store the owners' cars, boat and recreational vehicle.

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IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

In response to these, the applicant has provided the following points:

- a) The hardship expressed within the application is that the applicants do not have a building to store their belongings.
- b) It was noted that the building will be "...nice looking and fit in.." with the surrounding properties.
- c) The applicant stated that the proposed building will not bother anyone as the design is smaller than their original application.

Surrounding properties

Surrounding landowners will be notified of the proposed Development Variance Permit Application and given the opportunity to provide comments or express concerns.

Zoning Bylaw

Within the 'Residential 2' zone:

| Permitted Principal Uses | Single Family Dwelling |
|--------------------------|---|
| Parcel Coverage | • 33% |
| Building Height | Principal Building – 9 metres Accessory Building – 4.5 metres |
| Large Vehicle Parking | Maximum of 2 recreational vehicles (including boat on a trailer) No commercial vehicles over 3700 kg's |

Section 302.2(g) of the Zoning Bylaw states that a storage building may be located on a parcel that does not have a principal use building, as long as the following conditions are met:

- The building can only be used to store goods or vehicles belonging to the owner.
- The building is not used for storage of commercial or industrial items.
- Buildings are subject to the regulations of accessory buildings in the zone of the property.
- The building does not exceed 60m².

This proposed development would meet the setback requirements and would be under the 33% maximum site coverage. A building of this size may limit development potential for a permitted use as the parcel becomes considerably narrower on the other

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end of the property.

The proposed building is over 3 times larger than the size permitted in Section 302.2(g) of the bylaw. The structure would also be over 2 metres higher than the maximum height of accessory buildings. The intent of section 302.2(g) is to provide property owners with a building approximately the size of a 2 car garage for storage that would not reduce the ability for future development of a permitted principal use.

Within the 'Residential 2' Zone, no parking of commercial vehicles is permitted and only 2 recreational vehicles are permitted to be stored in any parcel. This proposed structure would be large enough to fit multiple large vehicles. The applicant has stated they do not intend to use the property or building to store commercial vehicles.

ADVISORY PLANNING COMMISSION (APC)

The applicants attended the June 4th meeting to answer any questions and address any concerns regarding their application, as well as provide background on their previous application.

The variance application was supported by the APC during the June 4th meeting. It was noted that the proposed development "will enhance the neighbourhood".

PLANNING AND DEVELOPMENT COMMENTS

The applicants claim that the revised design will resolve all concerns raised regarding the previous application. Letters were mailed to surrounding land owners regarding the proposed development which explains opportunities to provide comments for consideration by the Board of Directors.

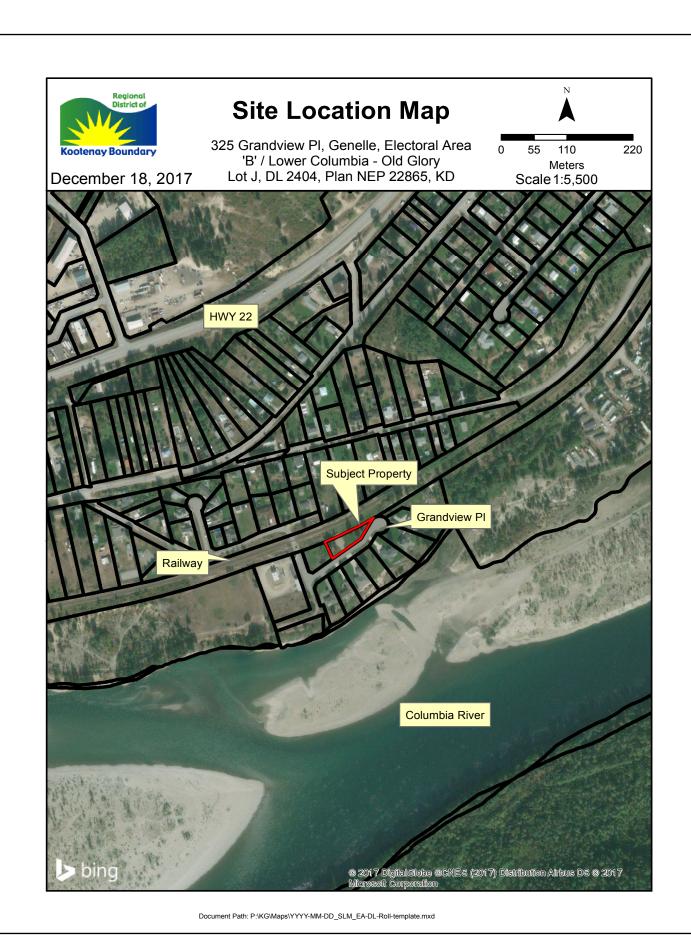
RECOMMENDATION

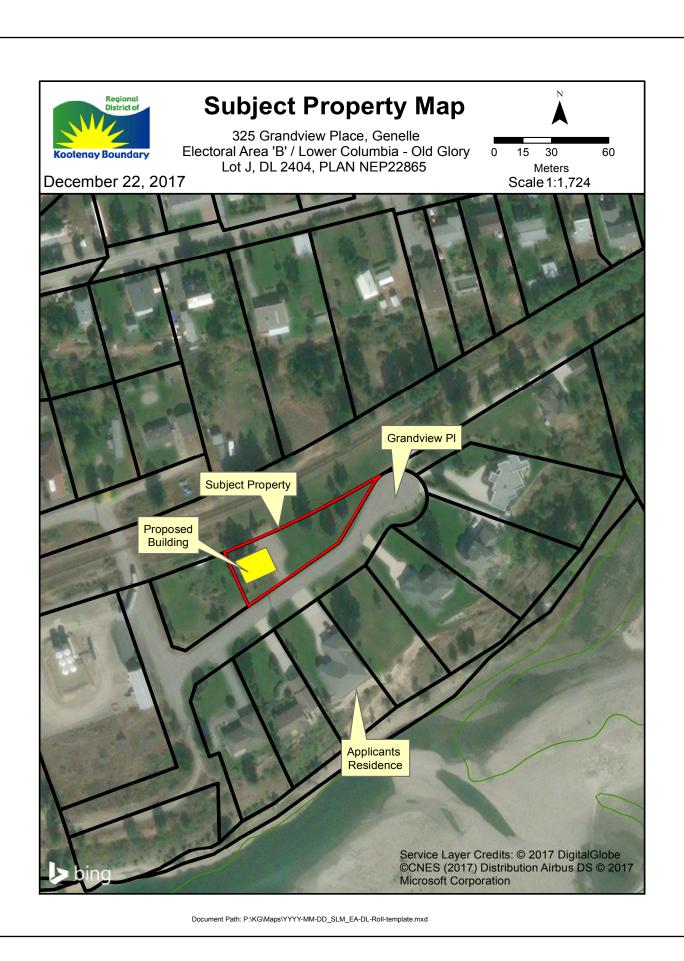
That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Tim and Kim Adrain on behalf of 0819264 BC Ltd. to allow for an increase to the maximum size of the storage building permitted in section 302.2(g) of the Zoning Bylaw from $60m^2$ to $186m^2$ - $126m^2$ variance; and an increase to the maximum height of an accessory building in the Residential 2 Zone in section 603.8(b) of the Zoning Bylaw from 4.5m to 7.32m - 2.82 metre variance, to construct a garage on the property legally described as Lot J, District Lot 2404, Plan NEP22865, KD, Genelle, Electoral Area 'B' / Lower Columbia-Old Glory.

ATTACHMENTS:

Site Location Map Subject Property Map Applicant's Submission

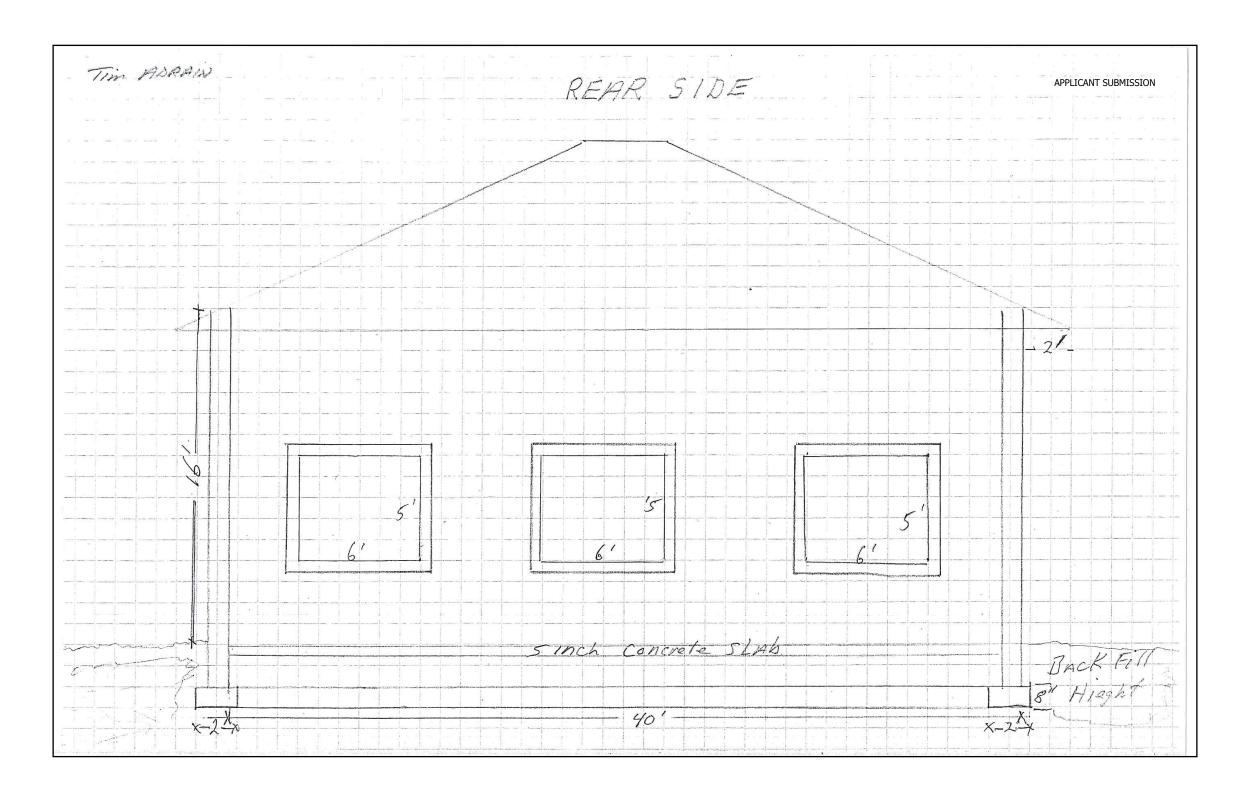
Page 4 of 4
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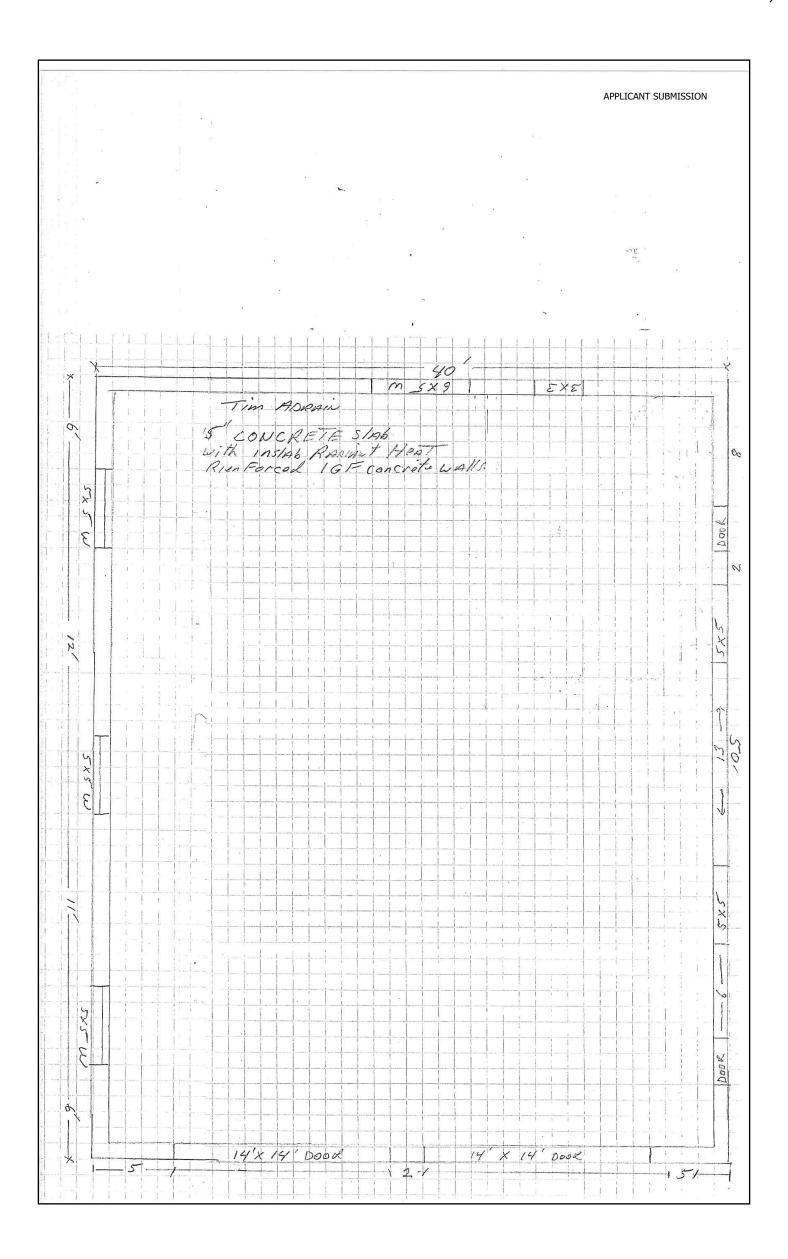


ITEM ATTACHMENT # h)

ITEM ATTACHMENT # h)



ITEM ATTACHMENT # h)



Regional District of Kootenay Boundary - Electoral 'B'

Maria Ciardullo Senior Planning Secretary Regional District of Kootenay Boundary

Re your letter dated June 15, 2018 Application for a Development Variance Permit Tim & Kim Adrain 325 Grandview Place, Genelle BC

As a developer of Grandview Place in 1994 we wanted a respectable subdivision which we succeeded in doing with nicely finished houses and landscaped lots.

Regarding Mr Adrain's proposal, I have spoken to him and his intentions are for a storage building to store his RV, boat and other small outdoor machines; such as a snowmobile, lawn tractor and any other personal items. The proposed structure would eliminate temporary sheds and mismatched canopies to cover these items.

I live at 310 Grandview which would be almost opposite the proposed building and knowing Mr. Adrain for over 20 years it would be a respectable building that would fit in with the rest of the neighborhood and would not be left unfinished.

I have heard that another petition is being circulated opposing the proposed building with the first one supplying false information to the people signing it stating that gravel trucks and machinery would be repaired and parked in this building. This would not be the case as West K has their own shop repair facilities located on their own property. I was never approached by the person that was circulating the petition and cannot understand their opposition as it does not block their view of the river as most of them are on a bench a couple of hundred feet above the proposed building site.

A declaration of Creation of building scheme (prospectus) was signed by the developers April 10, 1996 which states in part as follows:

Item 4. The grantee shall not keep or accumulate upon the said lands or permit to be kept or accumulated upon the said lands any garbage, debris, scrap metal including cars or parts thereof, or other waste material of any type or description whatsoever.

Item 6. No commercial vehicle with a gross vehicle weight of greater than 5000 kg. shall be parked or stored anywhere on the said lands.

Enclosed are photos taken June 20, 2018 to show the property which has large trees that will remain and obstruct the view of the proposed building from the properties on 15th street.

In closing I have no problem with the building that Mr. Adrain is proposing.

Yours truly,

Lemis Evans

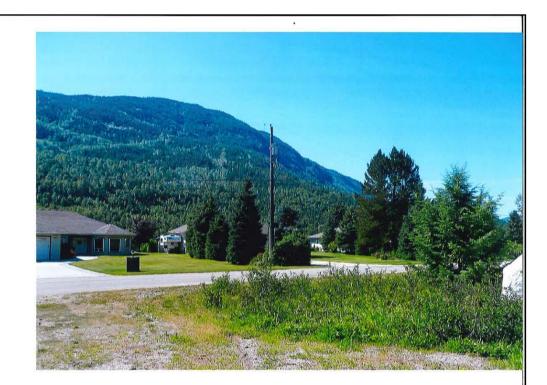


1236 2nd St. Across Tracks





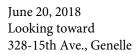
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300 in Background Looking toward 310 Grandview Place, Genelle



320 Grandview Place, Genelle



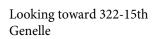


350 in background Looking toward 340 Grandview Place, Genelle





Looking toward 326 & 328 15th Ave., Genelle







Looking toward 318-15th Ave. Genelle

1232-2nd street in background. 302 306 - 15th ave. above

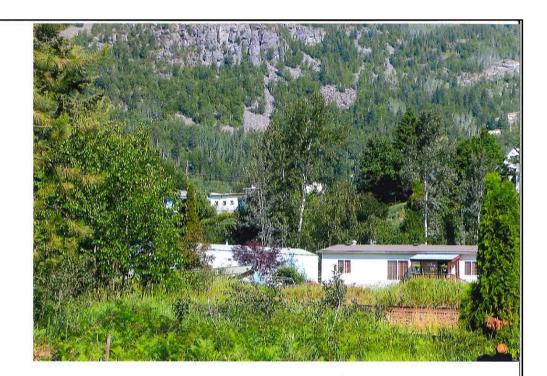
Looking toward 305 Grandview Place, Genelle



Behind 325 Grandview Place and across CPR tracks

306-15th in background

Looking toward 1236 2nd st Genelle





STAFF REPORT

| Date: | June 28, 2018 | File #: | C-317-02535.930 |
|-------|---|---------|-----------------|
| To: | Chair Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Development Variance Permit Application – Strelbisky and Milligan | | |

ISSUE INTRODUCTION

The RDKB has received an application to reduce the minimum interior side setback and to increase the maximum height for an accessory building on 12 Chase Road, Christina Lake (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| Property Information | | | |
|----------------------------|---------------------------------------|--|--|
| Owner(s): | Michael Strelbisky and Darcy Milligan | | |
| Location: | 12 Chase Road, Christina Lake | | |
| Electoral Area: | Electoral Area 'C' / Christina Lake | | |
| Legal Description(s): | Parcel F, Plan KAP28028, DL 317, SDYD | | |
| Area: | 0.19 hectares (0.467 acres) | | |
| Current Use(s): | Single Family Dwelling | | |
| Land Use Bylaws | | | |
| OCP Bylaw No. 1250 | Residential | | |
| Zoning Bylaw No. 1300 | Single Family Residential 1 (R1) | | |
| Development Permit Area | NA | | |

The subject property is on Chase Road between the intersection of Westlake Drive and Ness Road. There is currently a manufactured home and shop on the property (see Site Location Map; Subject Property Map).

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PROPOSAL

The applicant is proposing to construct a detached garage on the western side of the property. The proposed building would be taller, and closer to an interior side property line than permitted in the Zoning Bylaw. The following variances are requested (see *Applicants' Submission*):

- Reduce the interior side yard setback for an accessory building greater than 10m² in area from 3 metres to 1.5 metres a 1.5-metre variance.
- Increase the maximum height for an accessory building from 4.6 metres to 5.5 metres a 1.1 metre variance

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

In response to these, the applicant has provided the following points:

- a) The hardship noted is the restrictive access into the proposed garage. The applicant has noted that the reason for the setback variance is to avoid and not disturb the existing driveway, power poles, and trees on the property. The reason for the height variance is in order to fit larger vehicles in the garage.
- b) This was not addressed by the applicant.
- c) This was not addressed by the applicant.

The applicant has noted that the building plan they submitted is inaccurate because it indicates that the garage doors are the same size however they are not (see Applicant Submission). One door is proposed to be 8 ft. tall and 10 ft. wide while the other door is proposed to be 6 ft. tall and 8 ft. wide. If supported, more accurate drawings would need to be prepared for the Development Permit.

Although not identified by the applicant, improvements for a garage include investment into the community, and cleaning up of yards to conceal vehicles and possessions that would otherwise be stored outside.

Surrounding property owners have been notified of the opportunity to comment on the application.

ADVISORY PLANNING COMMISSION (APC)

During the May 8, Electoral Area 'C'/Christina Lake APC meeting the application was supported. However, the APC did note that the septic system was not included in the Site Plan submitted by the applicant (see Applicant's Submission).

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PLANNING AND DEVELOPMENT COMMENTS

The Planning and Development Department has contacted the applicant to determine the location of the septic system. The applicant noted that the septic system is located on the eastern side of the property in front of the house and proposed shop (See Applicant's Submission). A revised site plan has been submitted indicating the approximate location of the septic system.

ELECTORAL AREA SERVICES (EAS) COMMITTEE

During the May 17, 2018 EAS meeting the application was supported; however it was not possible to place it on the May Board agenda because of the time lines required for notification.

RECOMMENDATION

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Michael Strelbisky and Darcy Milligan to allow for a reduced interior side yard setback for an accessory building greater than 10m^2 in area from 3 metres to 1.5 metres – a 1.5-metre variance and an increase to the maximum height for an accessory building from 4.6 metres to 5.5 metres – a 1.1 metre variance, on the property legally described as Parcel F, Plan KAP28028, DL 317, SDYD, Electoral Area 'C'/Christina Lake.

ATTACHMENTS

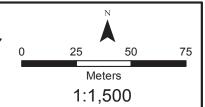
Site Location Map Subject Property Map Applicant Submission

Page 3 of 3

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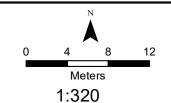
Site Location Map
Parcel F, Plan KAP28028, District Lot 317 Similkameen Div of Yale Land District SEE CA4324140 FROM LOTS 45 & 46 Manufactured Home Reg.# 30343







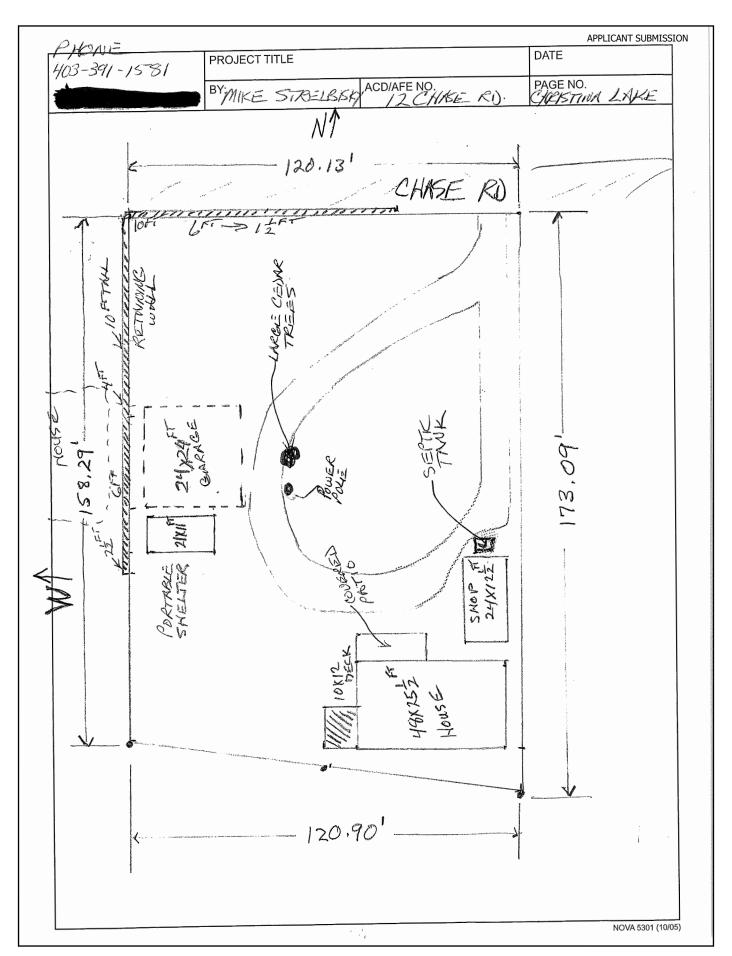
Subject Property Map
Parcel F, Plan KAP28028, District Lot 317
Similkameen Div of Yale Land District SEE CA4324140 FROM LOTS 45 & 46 Manufactured Home Reg.# 30343





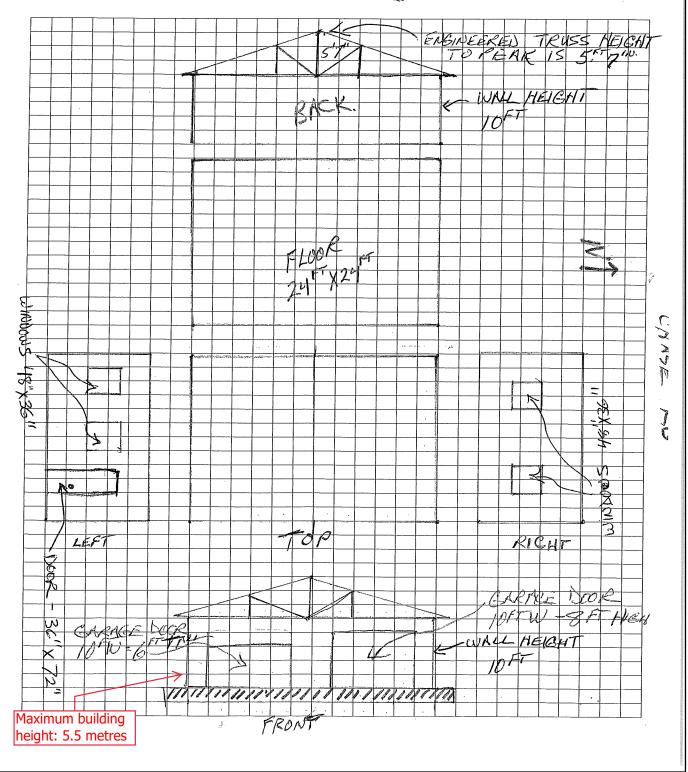
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|-------|-------|------|------|------|

| The space below is provided to describe the proposed development. Additional pages may | be attached. |
|---|-------------------------|
| I AM REQUESTING THIS VARIANCE AND HEIGHT TO RESOLVE I 1554E DUE TO A RESTRICT INTO THE PROPOSED GARAGE. | A HARDSHIP THE NEIGH |
| LARBER VEHICLES. | |
| THERE IS A POWER POLE CESAR TREES IN FRONT O ENTERANCE OF THE GARAGE | OF THE |
| WOULD MAKE IT DIFFICULT THE DOORS (APPROXIMATELY 21 GARAGE AND TREES/POWER POLE) | |
| SEE ATTACHED DRAWING. | |
| SETBAKK FROM 3M to 1.5M. HEICHT FROM 4.6M to 5.5 M. | |
| | |
| | |
| RECI | EIVED 0 4 2018 |
| REGIONAL KOOTENA) | DISTRICT OF Page 3 of 4 |



BUILDING SITE PLAN

- 1. Draw proposed location of home or building on space provided below, and show distances to all PROPERTY LINES. Also, show north arrow.
- 2. Show location of street access and names of streets.
- 3. Show location and distances of any water courses.





STAFF REPORT

| Date: | June 28, 2018 | File #: | C-970-04468.000 |
|-------|---|---------|-----------------|
| To: | Chair Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Development Variance Permit Application - Fomenoff | | |

ISSUE INTRODUCTION

The RDKB has received an application to increase the maximum allowable size of a secondary suite and height of an accessory building in Electoral Area 'C'/Christina Lake (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| Property Information | | |
|----------------------------|---|--|
| Owner(s): | 486719 BC Ltd. | |
| Location: | 2043 Massie Road, Christina Lake | |
| Electoral Area: | Electoral Area 'C' / Christina Lake | |
| Legal Description(s): | Plan KAP3059B, DL 970, SDYD PID: 004-271-424 | |
| Area: | ±2348m² hectares (0.58 acres) | |
| Current Use(s): | Single Family Dwelling | |
| Land Use Bylaws | | |
| OCP Bylaw No. 1250 | Residential | |
| Zoning Bylaw No. 1300 | Single Family Residential 1 (R1) | |
| Development Permit Area | Environmentally Sensitive Waterfront Development Permit Area | |

The subject property is located on the eastern shore of Christina Lake near Lavalley Point. There was an existing single-family dwelling and accessory building on the property. In October 2017 a demolition permit was issued for the removal of these

Page 1 of 4

P:\PD\EA_'C'\C-970-04468.000-486719 BC Ltd\2018-04-DVP Application\Board\2018-06-18_Fomenoff_DVP_Board.docx buildings and the property is now vacant. The west half of the property is within the floodplain (see Site Location Map; Subject Property Map).

PROPOSAL

The applicant is proposing to construct a residence and detached secondary suite in an accessory building, which will also be part of a 3-car garage. The suite would be built on top of the garage (see *Applicants' Submission*). The original variances requested were to:

- Increase the maximum size of a secondary suite from 90m² or 40% of the size of the principal dwelling to 134.2m² a 44.2m² variance.
- Increase the maximum height for an accessory building from 4.6 metres to 10 metres a 5.4 metre variance.

However, after the May 8, 2018Advisory Planning Commission Meeting, the applicant revised their application to no longer apply for a variance for the size of a secondary suite.

The applicant has also applied for a Development Permit for the septic system for the house and proposed suite, which is reviewed in a separate report. The applicant intends to build the garage and secondary suite first, and live in that suite while the main residence is built.

IMPLICATIONS

An application for floodplain exemption may be required for the principal dwelling due to its proposed location within the Christina Lake Floodplain maps (see, Subject Property Map). The setback for development next to lake front is 7.5 metres from the natural boundary and an elevation of 448.2 metres above mean sea level. Elevation has not been confirmed.

The proposed secondary suite is compliant with minimum size, building setbacks, and site coverage. In the event the principal dwelling is not built, this structure would be considered the principal dwelling. Therefore, it is possible for the secondary suite to be built before the primary residence.

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

In response to these, the applicant has provided the following points (see Applicant's Submission):

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- a) No specific hardship was noted. Although, the applicant would like to construct the secondary suite prior to the principal dwelling due to time restrictions. The applicant noted that construction of the principal residence requires landscaping and a retaining wall, which cannot be done during the spring.
- b) The applicant has noted that they have removed older buildings and will replace them with a new home and accessory building. The specific improvement noted is that the proposed accessory building would complement the dwelling that is also proposed on this property.
- c) Negative impacts were not documented in the applicant's submission.

Floor Area

Secondary suites are a permitted secondary use within the R1 Zone. Within the Zoning Bylaw, secondary suites are defined as an additional dwelling unit. This separate dwelling unit can either be attached to the primary dwelling, or be a separate building. Section 324 of the Zoning Bylaw regulates secondary suites to be a maximum of 90m² or 40% of the floor area of the single-family dwelling on the property, whichever is less. These numbers are based on building code requirements for an attached secondary suite but have been consistently applied to detached secondary suites as well. To date the applicant has not submitted plans for the principal dwelling to confirm its area.

The proposed plans for the secondary suite show a floor area of approximately 89m². In order to be compliant with the RDKB zoning Bylaw, the single family dwelling (the principal use building) will need to have a minimum floor area of approximately 221m².

Height

Accessory building heights are limited to 4.6 metres in the R1 zone. By designing a building with a secondary suite over the garage, the applicant stated it will help limit parcel coverage. Many other properties in Christina Lake have obtained development variance permits for height variances to place secondary suites over garages.

ADVISORY PLANNING COMMISSION (APC)

Jack Fomenoff, the applicant and Rod Vatcher, a neighbour of the subject property attended the May 8, 2018 Electoral Area 'C'/Christina Lake APC meeting. During the meeting the APC reviewed a report regarding an application for a height and floor area variance. The development permit application regarding the proposed septic system was discussed separately.

The proposed floor area size was not supported. It was noted that the secondary suite proposed is almost 50% larger than the maximum size allowed for a secondary suite in the Zoning Bylaw, which was unacceptable to the APC.

The APC supported the height variance, noting that the neighbour across the street supported the application. The APC noted that in addition to the support of the neighbor in attendance, the proposed building should be supported by all surrounding residents and property owners.

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PLANNING AND DEVELOPMENT COMMENTS

As a result of the comments the Applicant informed the RDKB that they would adjust their application and building design to align with the comments from the APC.

Revised building plans were submitted on June 1, 2018. These plans included a slight change to building height and a reduction to the floor area of the proposed secondary suite to be compliant with the 90m² maximum size noted in the Zoning Bylaw.

RECOMMENDATION

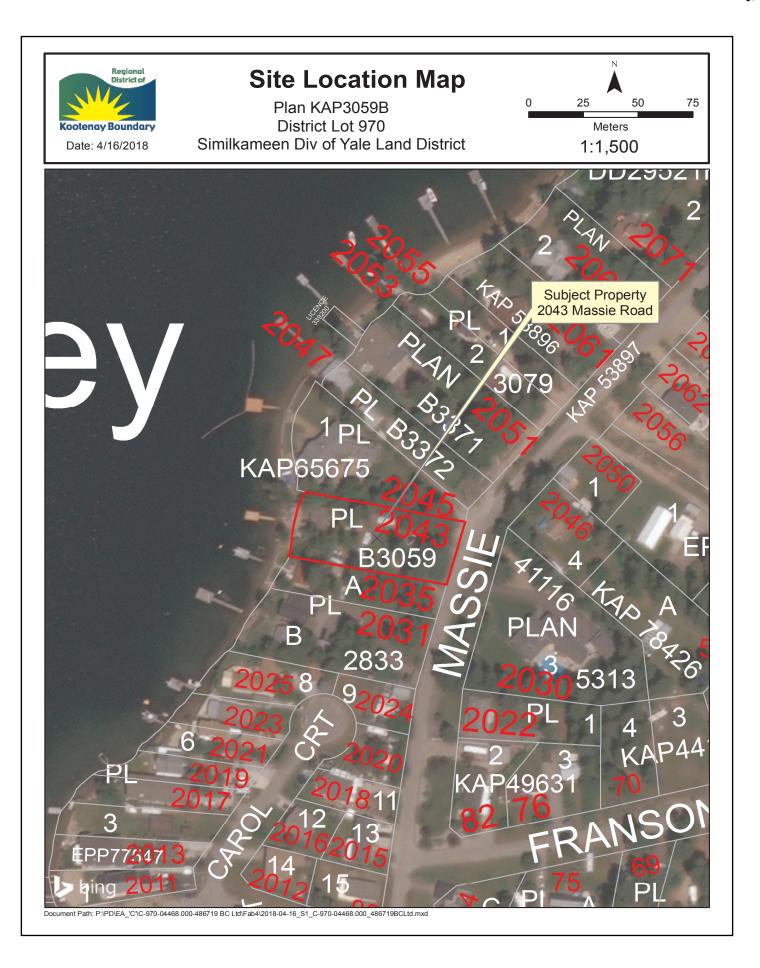
That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Jack Fomenoff of 486719 BC Ltd.to allow for a increase to the maximum height of an accessory building from 4.6 metres to 9.8 metres – a 5.4 metre variance to a secondary suite above a garage on the parcel legally described as Plan KAP3059B, DL 970, SDYD, Electoral Area 'C'/Christina Lake.

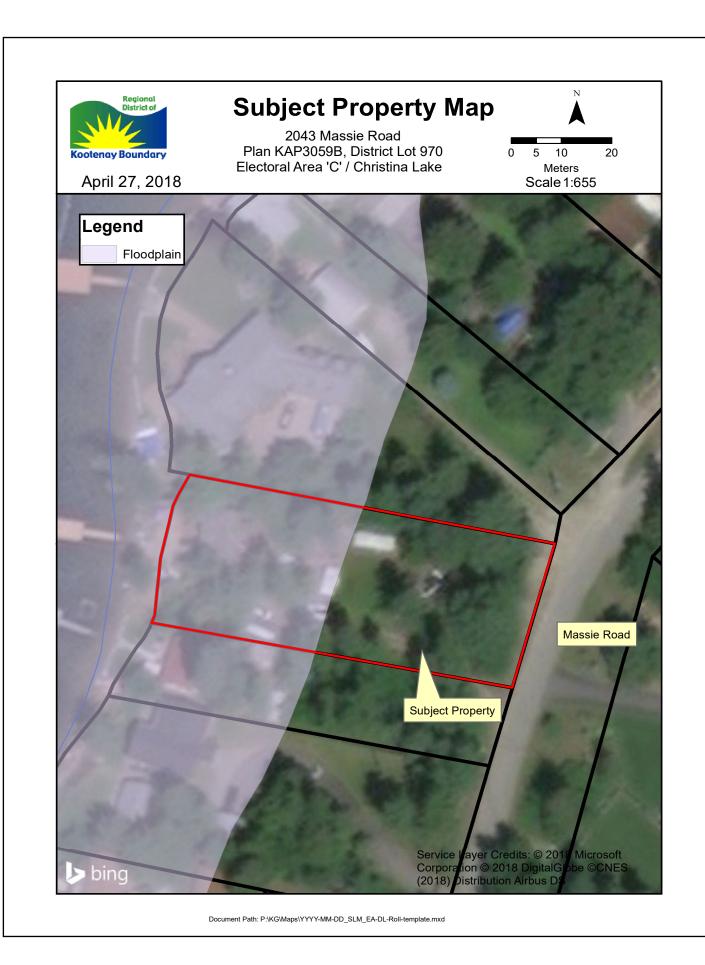
ATTACHMENTS

Site Location Map Subject Property Map Applicant Submission

Page 4 of 4

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March 19, 2018

Regional District of Kootenay Boundary 202-843 Rossland Avenue Trail, BC V1R 4S8 Ken Gobiel, Planner

Re: Development Variance Permit Application
2043 Massie Rd. Christina Lake, B.C.
PID. 004-271-424, Plan KAP 3059B, DL.970, LD 54, SDYD.

Attached please find a Development Variance Permit Application to permit the construction of a garage and carriage house prior to constructing our proposed new home. Variances of the zoning bylaw requirements for the height of the proposed carriage house as well as the maximum floor area of a secondary suite are requested. A Development Application is also being made for the on-site sewer system to serve the new home and carriage house.

It is our intention to first construct a garage with a suite above prior construction of our new home on the parcel. The reason for this request is due time required to complete the extensive on site works that will be required to develop a building area on the lot above the flood elevation of the lake for the new home during the. We would build the garage and carriage house first and then work on the house once the site has been brought up to the required elevation. The location of the proposed garage and suite is at the eastern portion of the parcel which is above the floor elevation of Christina Lake. We have had discussion regarding this proposal with Planning Department staff.

Attached to application is a site plan illustrating the location of the proposed new home, garage and suite and the septic field as well as a floor plan and elevation drawings of the proposed carriage house. The calculations on the site plan illustrate that all the requirements of the R-1 zone are met. However a variance would be required for the height of the garage and suite. The following specific variances of Zoning Bylaw No. 1300 are requested:

- i) General Regulations: Section 324. Secondary Suites vary the maximum secondary suite size from 90 m2 to 134.2 m2
- ii) Section 402. SINGLE FAMILY RESIDENTIAL 1 ZONE

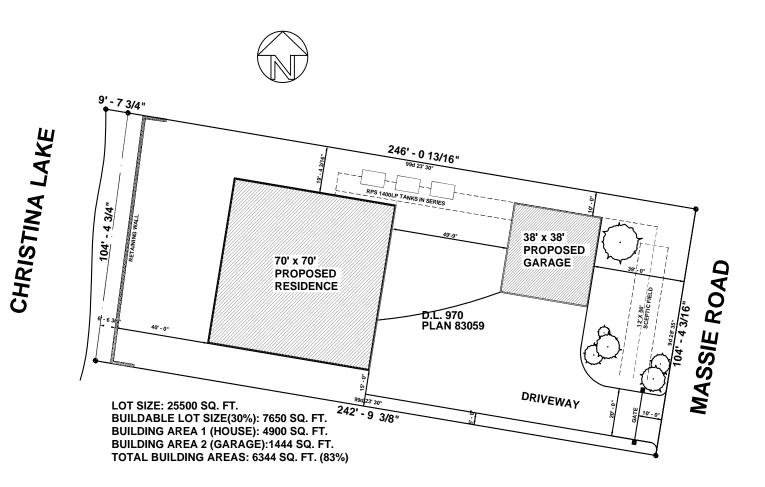
vary the Height Maximum of accessory buildings and structures to permit from 4.6 m to 10.67 m

These variances would permit us to construct a garage and carriage house that would compliment the home we are proposing to build at this waterfront location.

Your consideration of our application is appreciated. Please contact me should you require any further information.

Regards,

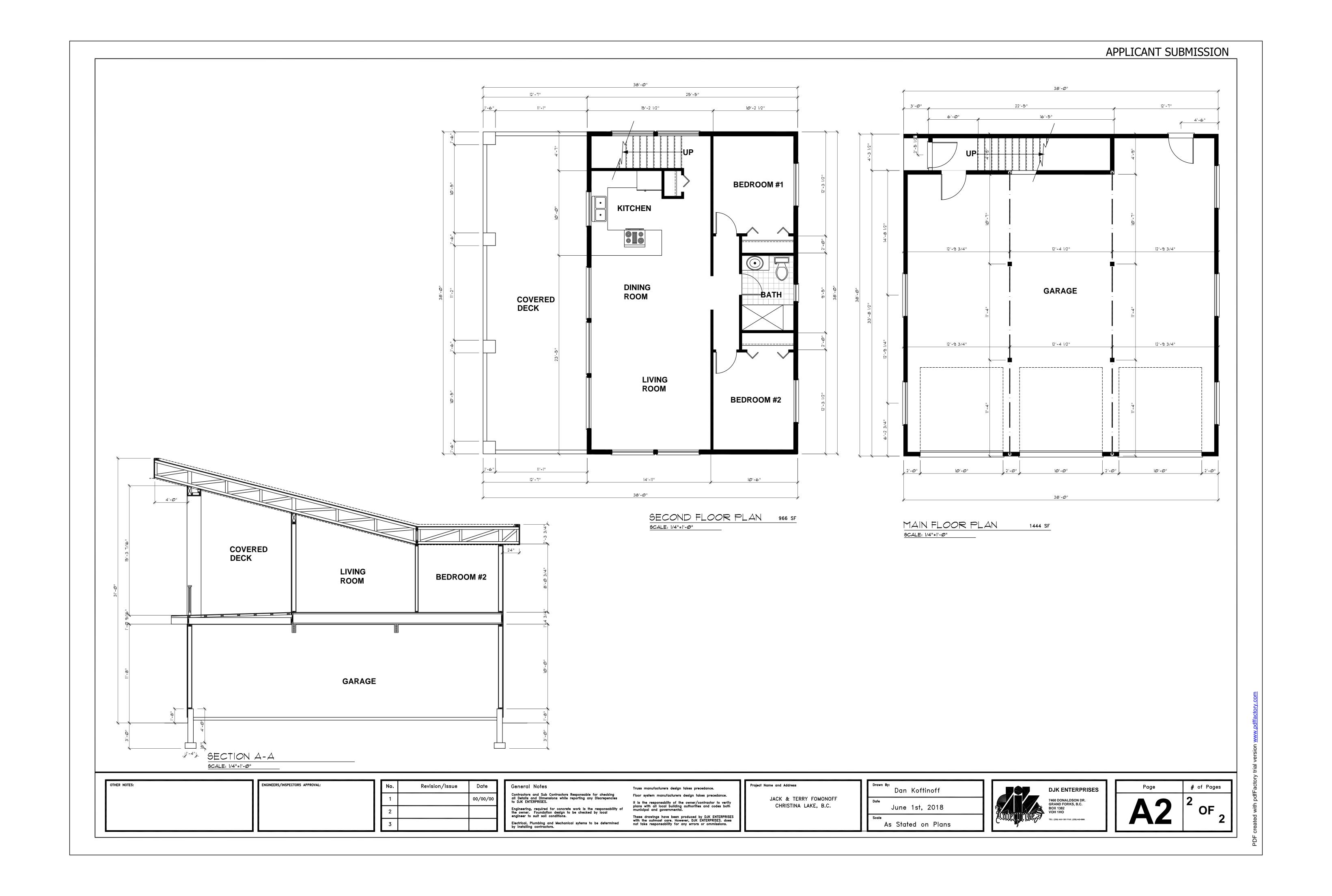
Jack Fomenoff 157 Brown Rd. Christina Lake, B.C. V0H 1E1



PDF created with pdfFactory trial version www.pdffactory.com

ITEM ATTACHMENT # j)







STAFF REPORT

| Date: | June 28, 2018 | File #: | C-970-04468.000 |
|-------|--|---------|-----------------|
| То: | Chair Russell and Member of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Development Permit Application – Fomenoff | | |

ISSUE INTRODUCTION

The RDKB has received an application for an Environmentally Sensitive Waterfront Development Permit for a proposed residence and secondary suite in Electoral Area 'C'/Christina Lake (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| Property Information | | | |
|----------------------------|---|--|--|
| Owner(s): | 486719 BC Ltd. (Jack Fomenoff) | | |
| Location: | 2043 Massie Road, Christina Lake | | |
| Electoral Area: | Electoral Area 'C' / Christina Lake | | |
| Legal Description(s): | Plan KAP3059B, DL 970, SDYD | | |
| | PID: 004-271-424 | | |
| Area: | ±2348m² hectares (0.58 acres) | | |
| Current Use(s): | Single Family Dwelling | | |
| Land Use Bylaws | | | |
| OCP Bylaw No. 1250 | Residential | | |
| Zoning Bylaw No. 1300 | Single Family Residential 1 (R1) | | |
| Development Permit Area | Environmentally Sensitive Waterfront Development Permit Area | | |

The subject property is located on the eastern shore of Christina Lake near Lavalley Point. There was an existing single-family dwelling and accessory building on the property. In October 2017, a demolition permit was issued for the removal of these

Page 1 of 3

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buildings; the property is now vacant. The east half of the property is within the floodplain (see Site Location Map; Subject Property Map).

PROPOSAL

The applicant is proposing to construct a residence and detached secondary suiteabove a 3-car garage. (see, *Applicants' Submission*). The design requires a variance to the height of an accessary building. The variance request are described further in a separate report.

The applicant intends to build the garage and secondary suite first, and live in that suite while the main residence is being built.

The applicant has retained BWD Engineering Inc. to provide a report on the proposed septic system and its compliance with the RDKB Development Permit guidelines (see Applicants Submission).

The report recommends a system that consists of two 6350-litre, septic tanks in series with an outlet filter; a 6350-litre pump tank; micro dose controlled pump and an Eljen GSF, Type 2 Combined Treatment and Dispersal System in the field.

A Type 2 system is recommended because it is seen as the most cost effective low maintenance system and protects water quality. The report also recommends the septic field be placed at the far east end of the property, as far from the lake as possible. The system is designed for a 7-bedroom house and 3-bedroom secondary suite having a design flow of 3950 litre per day.

IMPLICATIONS

Construction must start within two years of a Development Permit being issued. It is possible for the secondary suite to be built before the primary residence. A Development Permit that shows the plans for the septic system that encompasses the residence and principal dwelling will help ensure that the full buildout plans for the property has been considered in the septic design.

Building plans for the proposed residence have not been submitted, so staff are not able to determine compliance with all bylaws. The site plan indicates that setbacks should be met. However, the building inspector will be able to determine bylaw compliance when the applicant applies for a building permit.

If the variances, which are described in a separate report, are not approved this application may need to be amended to accurately state the proposed total build out for the property.

ADVISORY PLANNING COMMISSION (APC)

During their May 8, 2018 meeting, the Electoral Area 'C'/Christina Lake APC supported the Development Permit application. It was noted that the supporting report will need

Page 2 of 3

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to be amended since the size variance regarding the secondary suite was not supported.

PLANNING AND DEVELOPMENT COMMENTS

The Planning and Development Department has requested a revised septic plan to coincide with the revised secondary suite plans.

Minor amendments to the size of the secondary suite noted in section 1 and the flows noted in section 3 of the wastewater system assessment may be required. However, it will likely not change the recommended septic system.

RECOMMENDATION

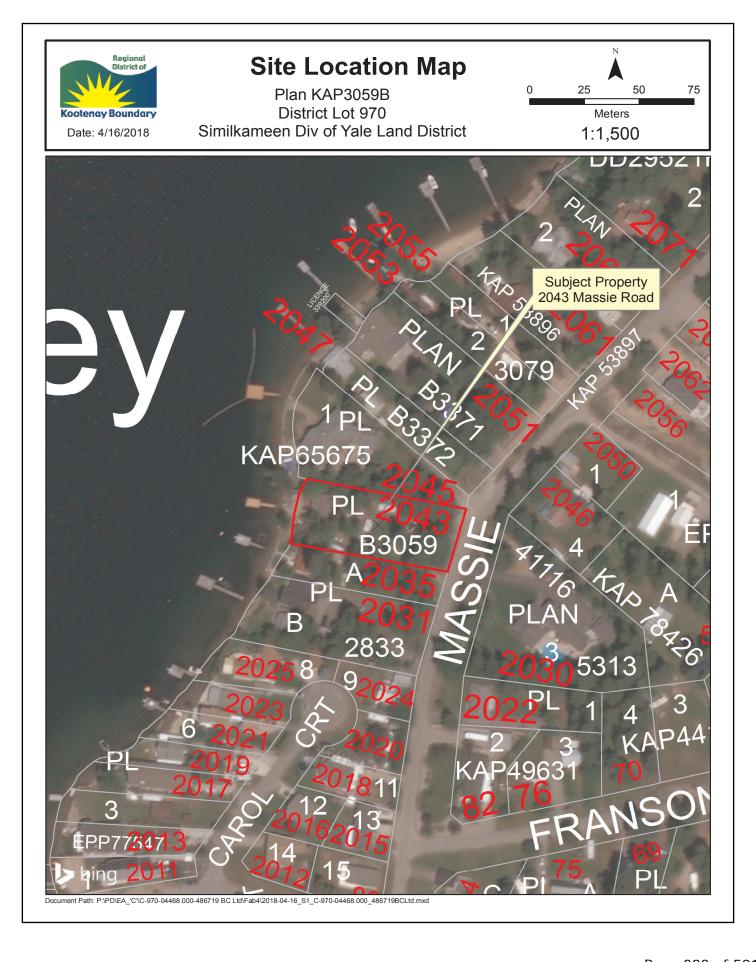
That the staff report regarding the Development Permit application submitted by Jack Fomenoff of 486719 BC Ltd.to construct a residence and secondary suite in the Environmentally Sensitive Waterfront Development Permit Area on the parcel legally described as Plan KAP3059B, DL 970, SDYD, Electoral Area 'C'/Christina Lake be received.

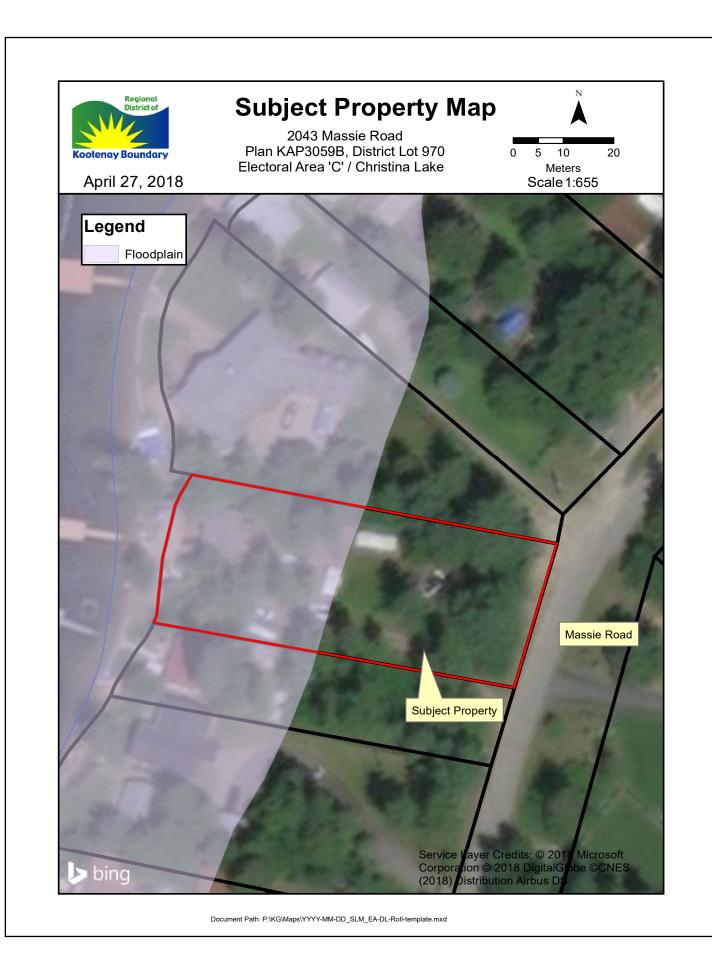
ATTACHMENTS

Site Location Map Subject Property Map Applicant Submission

Page 3 of 3

P:\PD\EA_'C'\C-970-04468.000-486719 BC Ltd\2018-04-DP Application\Board\2018-06-18_Fomenoff_DP_Board.docx





Regional District of Kootenay Boundary 202-843 Rossland Avenue Trail, BC V1R 4S8 Ken Gobiel, Planner

Re: Development Permit Application
2043 Massie Rd. Christina Lake, B.C.
PID. 004-271-424, Plan KAP 3059B, DL. 970, SDYD.

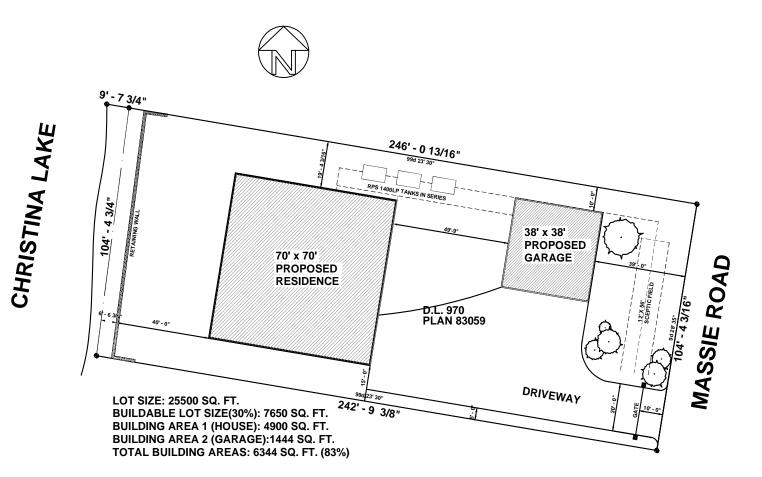
Attached please find a Development Permit Application for an on-site sewer system for our proposed new home. An engineering report by BWE Engineering is attached to the application. The on-site sewer system will serve our proposed new home and carriage home. The report's assessment is that the proposed wastewater system on this property is sufficient to avoid undue impacts on the

quality of the adjoining watercourse within compliance of the standard of practice as laid out by the RDKB and Bylaw 1250, Section 4.1 - Environmentally Sensitive Waterfront Development Permit Area.

Please contact me should you require further information to complete the processing of our application.

Regards,

Jack Fomenoff 157 Brown Rd. Christina Lake, B.C. V0H 1E1



ITEM ATTACHMENT # k)



Wastewater System & Site Assessment RDKB - OCP - Bylaw 1250 Environmentally Sensitive Waterfront DPA

2043 Massie Road Christina Lake, BC,

February 2018

Project No. 18115

Prepared for: Mr. Jack Fomenoff

| 15822 – 106A Avenue, Surrey, BC, Canada, V4N 1K7 | P:1.604.789.2204 | <u>www.bwdengineering.com</u> |



18 February 2018

Attention: Mr. Jack Fomenoff

Re: Onsite Wastewater System & Site Assessment

RDKB OCP Bylaw 1250 – Environmentally Sensitive Waterfront DPA Civic Address: 2043 Massie Road, Christina Lake, BC Legal Description: DL 970, KAP Plan 3059B, LD 54, SDYD

PID: 004-271-424

BWD Engineering Inc. was retained by you to review the proposed onsite wastewater system for the above noted property and prepare a report for the purpose of the RDKB Bylaw 1250 DPA. BWD Engineering Inc., since 2006, has specialized in onsite wastewater system design under the BC Sewerage System Regulation and has experience in all system types and in all areas of the province of BC. Please note that BWD Engineering Inc. and the author of this report, do not practice Hydrogeology.

This report is in support of the proposed onsite wastewater system.

1. Introduction

Property Ownership: 486719 BC Ltd. – Jack Fomenoff

The existing infrastructure on the lot consists of a small cabin and a storage shed. The location and components of the existing septic system are generally unknown. No records of this system exist. No parts of any existing infrastructure are to be reused.

The proposed development will remove both the cabin and the shed, replacing them with a permanent residential home and a carriage house/garage. The proposed residence is two floors with a total living area of 670 m² and the carriage house has a total living area of 150 m². There are no future expansion plans. As such, the proposed septic system is designed for the structures as proposed.

2. Site Description

The site evaluation visit including soils test pits was conducted on 13 November 2017, soils logs attached.

The property is waterfront, west facing on Christina Lake. It is within an established subdivision, is approximately 0.23 hectares with approximately 32 meters of lake frontage. The property extends east approximately 75 meters away from the lake shore.

The property is essentially level, as are the surrounding properties. The lot is mostly clear of trees and primarily grass covered. The remaining trees are near the proposed septic field. Water is supplied from the community service.

| 15822 - 106A Avenue, Surrey, BC, Canada, V4N 1K7 | P:1.604.789.2204 | www.bwdengineering.com



Site plan attached.

3. Flows

Existing and proposed land use are as detailed in Section 1. The following is in reference to effluent discharge flows.

The current septic system is likely a trickle gravity, Type 1 system with a standard disposal field typical of the era. As no records exist, it is unknown what size and condition the field is in. No flow monitoring has been done and historical usage by previous owners is unknown.

The proposed new home is designed as a full-time residence. As such the new septic system is designed for this use. Under the current Sewerage System Regulation (SSR) and the BC Sewerage System Standard Practice Manual – Version 3 (SPM-V3), the design parameters are as follows:

Daily Design Flow: 3,950 L/d

Disbursal Field: Located at far east end of the property

The native soils are very consistent. Depth to the seasonal high-water table is approximately 150 cm with a system designed vertical separation of 132 cm. The minimum regulatory requirement is for vertical separation is 75 cm, as such the infiltration system will be slightly proud of the surface once final landscaping is complete.

The property, and the surrounding subdivision, is located on an alluvial fan. Ground water flows consistently toward the lake. Once treatment is complete and the effluent is released to the groundwater, due to the distance from the high-water line, the expectation is for minimal measurable impact in the hyporheic zone and no measurable impact to the lake.

4. Field Investigation

The original site visit and investigation was conducted on 13 November 2017. It was determined the best location for the field regardless would be as far from the lake shore as possible at the east end of the property.

The soils are as expected in this alluvial fan, that is consistent silty and sand. As distance from the lake shore is key, no other test pits were deemed necessary.

5. Assessment of Alternatives

The base line for all septic systems in the province is to meet the Standard Practice Manual for BC (SPM-V3) as referred to in the BC Sewerage System Regulation. This provides for a minimum design for the purpose of health protection only.

| 15822 – 106A Avenue, Surrey, BC, Canada, V4N 1K7 | P:1.604.789.2204 | <u>www.bwdengineering.com</u> |



To provide for health protection only, this property would support a standard Type 1 gravity system. Note: For health purposes, Type 1, 2 and 3 systems produce the same outcome and are considered equivalent.

For Type 2 and 3 systems, there are many forms of treatment available. The most common are aerobic treatment plants. Most of these are discounted for lake protection as they typically produce less nutrient reduction than a standard Type 1 system, have higher loading rates and less residence time in the treatment zone. Some ATU systems have a nitrogen reduction cycle, but these are discounted for applications having long periods of non-use and heavy surge spikes. They are also discounted in areas without mandatory maintenance bylaws in place as maintenance is critical to the reduction cycle being effective.

There are less common systems that can be used for reducing nutrient release, such as Constructed Wet Lands and, in some cases, Drip Dispersal. Unfortunately, these also require significant maintenance and should not be used for this purpose where a maintenance bylaw does not exist.

Of the standard systems, a Type 1 or some Combined Treatment and Dispersal Type 2 systems will give consistent nitrogen reduction without degradation due to surge flows or lack of maintenance. Nitrogen reduction can be enhanced with Micro-Time Dose Pressure Distribution. This also reduces nutrient spikes in the hyporheic zone.

6. Recommendations and Justifications

As noted in Section 1, the system is sized for the maximum full-time residency of the structures on the property with the dispersal field at the most easterly location on the site.

The recommended septic system consists of two 6350-litre, septic tanks in series with an outlet filter, a 6350-litre pump tank, micro time dose controlled pump and an Eljen GSF, Type 2 Combined Treatment and Dispersal System in the field.

This system is the most cost effective, low maintenance system within the standard of practice where nitrogen reduction is not affected by lack of maintenance or significant surges in flow.

Limitations

This report is prepared for the exclusive use of Mr. Jack Fomenoff and provides an assessment based on the information contained herein. The assessment is intended to evaluate if the proposed wastewater system on this property is sufficient to avoid undue impacts on the quality of the adjoining watercourse within compliance of the standard of practice as laid out by the RDKB and Bylaw 1250, Section 4.1 - Environmentally Sensitive Waterfront Development Permit Area.

The interpretations and inferences, concerning the site contained in this report are based on information provided and information gathered during the site visit as presented herein and are based solely on the condition of the property at the time of reference.

| 15822 – 106A Avenue, Surrey, BC, Canada, V4N 1K7 | P:1.604.789.2204 | www.bwdengineering.com |



The findings and conclusions documented in this report have been prepared for specific application to the noted request and have been developed in a manner consistent with the level of care exercised by Wastewater Professionals currently practicing under similar conditions in the jurisdiction. BWD Engineering Inc. makes no other warranty, expressed or implied.

Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. BWD Engineering accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report.

If new information is discovered during future work, including excavations, soil boring, or other investigations, BWD Engineering should be requested to re-evaluate the conclusions of this report and to provide amendments, as required, prior to any reliance upon the information presented herein.

6. Closure

We trust the information provided is sufficient for your consideration. Should you have any questions or comments, please contact the undersigned.

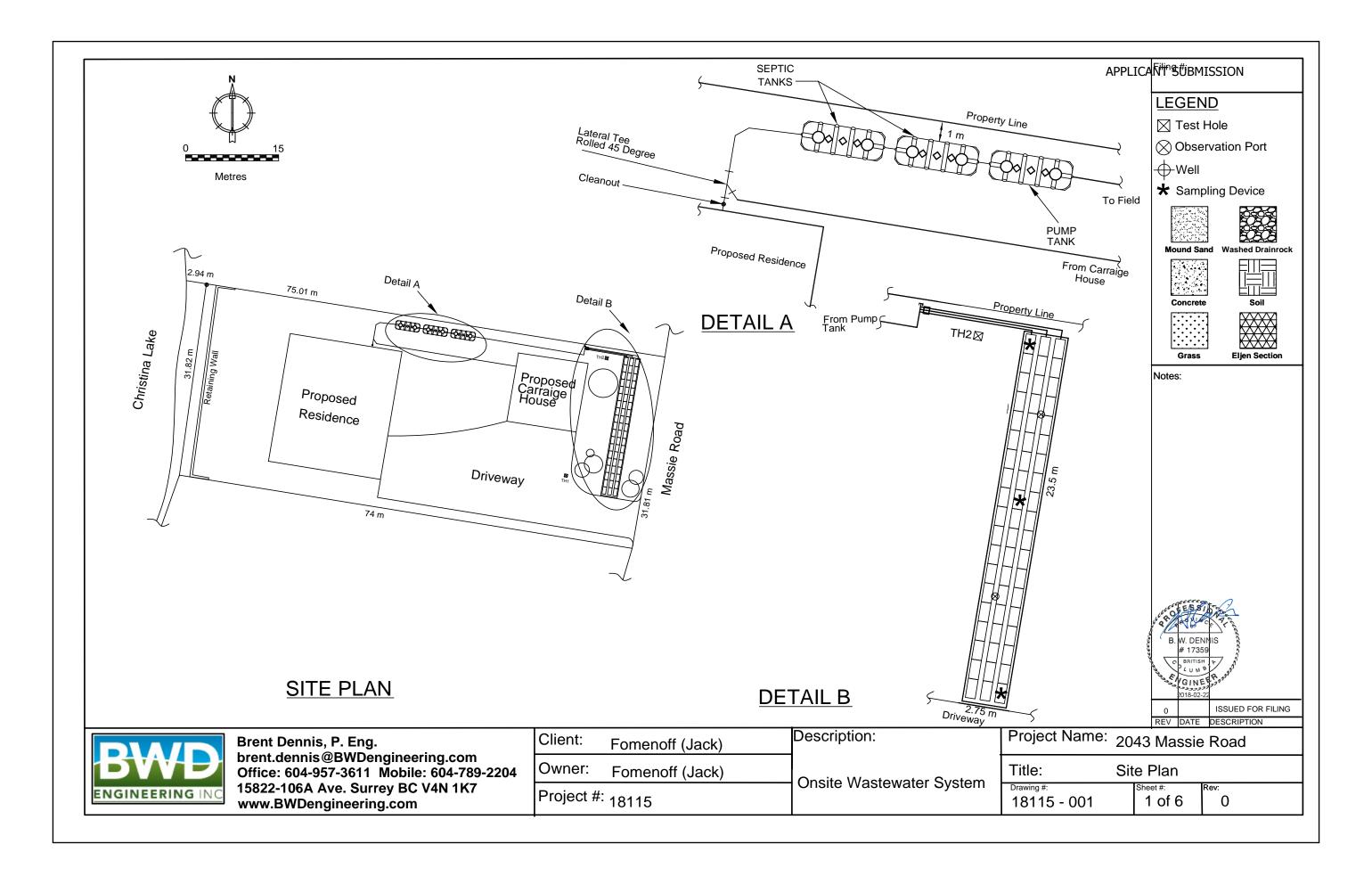
Sincerely



Attachments:

- BWD Engineering Site Plan Drawing Number: 18115-001 Sheet 1 of 6
- Soils Logs
- Title CA6236709
- Subdivision Plan: KAP 65675
- BC Tax Assessment eValueBC

| 15822 – 106A Avenue, Surrey, BC, Canada, V4N 1K7 | P:1.604.789.2204 | <u>www.bwdengineering.com</u> |



ITEM ATTACHMENT # k)

| BWD Engineering Inc. | | | | Soil Profile Description | | | | Date: 13-Nov-17 | | | | |
|----------------------|-------------------------|------------|----------------------------|--------------------------|-------------|---------------------------------|----------------|---------------------------|---------|----------|------------------------|--------|
| | Fomenoff 2043 Massie | Road, Chri | stina Lake | | | Test Hole #: | 1 | | | | | |
| Depth | Texture | C.F. | | Structure | | Consistency | Colour | | Mottles | | Roo | nte. |
| (cm) | rexture | % | Туре | Grade | Size | Consistency | Coloui | Quantity | Size | Contrast | Quantity | Size |
| 2 - 0 | Organics | - | - | - | - | - | - | - | - | - | - | 1 |
| 0 - 20 | Top Soil Loam | - | Blocky | - | - | Friable | Dark Brown | - | - | - | Few | Medium |
| 20 - 80 | Silty Clay | - | Blocky | Moderate | Medium | Friable | Brown | - | - | - | Few | Fine |
| 80 - 130 | Silt | - | Blocky | Weak | - | Friable | Light Brown | - | - | - | Few | Fine |
| 130 - 150 | Sand | - | Structureless | - | - | Loose | Gray | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | A A A | To the second | |
| - | - | - | - | - | - | - | - | - | - | | 17359 BRITISH P | - |
| - | - | - | - | - | - | - | - | - | - | - 20 | 1NEE 2000 18-02-22- | - |
| BW | VD RING INC | Ground wa | ater table (se horizon pre | easonal / pesent at: | erched) pro | oresent from esent at: cm | none none | to cm <u>Notes:</u> | | | | |

ITEM ATTACHMENT # k)

| BWD Engineering Inc. | | | | Soil Profile Description | | | | Date: | 13-No | ov-17 | | |
|----------------------|-------------------------|------------|-----------------------------|--------------------------|--------|--------------|----------------|--------------------|---------|----------|------------------------|--------|
| Client: Location: | Fomenoff 2043 Massie | Road, Chri | stina Lake | | | Test Hole #: | 2 | | | | | |
| Depth | Texture | C.F. | | Structure | | Consistency | Colour | I | Mottles | | Roo | ots |
| (cm) | | % | Туре | Grade | Size | , | | Quantity | Size | Contrast | Quantity | Size |
| 2 - 0 | Organics | - | - | - | 1 | - | - | - | - | - | - | - |
| 0 - 25 | Top Soil Loam | - | Blocky | - | - | Friable | Dark Brown | - | - | - | Few | Medium |
| 25 - 70 | Silty Clay | - | Blocky | Moderate | Medium | Friable | Brown | - | - | - | Few | Fine |
| 70 - 135 | Silt | - | Blocky | Weak | • | Friable | Light Brown | - | - | - | Few | Fine |
| 135 - 160 | Sand | - | Structureless | - | 1 | Loose | Gray | - | , | - | - | - |
| - | - | - | - | , | , | - | - | - | | B N | V DENNIS | , |
| - | - | - | - | , | , | - | - | - | | 333 K | # 17359 BRITISH - P | - |
| - | - | - | - | , | , | - | - | - | | 2 | GTN E-222 018-02-22 | - |
| BV | VD RING INC | Ground wa | ater table (s horizon pr | easonal / p | | | none none | to cm Notes: | | | | |

TITLE SEARCH PRINT

APPLICANT SUBMISSION 2018-02-16, 17:21:59

File Reference: Requestor: Brent Dennis

Declared Value \$975000

CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN

Land Title District KAMLOOPS
Land Title Office KAMLOOPS

 Title Number
 CA6236709

 From Title Number
 CA5457068

 KE13561
 X108139

Application Received 2017-08-21

Application Entered 2017-09-07

Registered Owner in Fee Simple

Registered Owner/Mailing Address: 486719 B.C. LTD., INC.NO. BC0486719

157 BROWN ROAD CHRISTINA LAKE, BC

V0H 1E1

Taxation Authority Penticton Assessment Area

Sutherland Creek Waterworks District

Description of Land

Parcel Identifier: 004-271-424

Legal Description:

THAT PART OF DISTRICT LOT 970 SHOWN OUTLINED RED ON PLAN B3059

SIMILKAMEEN DIVISION YALE DISTRICT

Legal Notations NONE

Charges, Liens and Interests

Nature: UNDERSURFACE RIGHTS

Registration Number: 23113E

Registration Date and Time: 1935-08-23 10:02 Registered Owner: RANDOLPH F. SANDNER

Remarks: INTER ALIA

Nature: UNDERSURFACE TSN

Registration Number: 47916W
Registration Date and Time: 1946-11-04
Remarks: INTER ALIA

FORFEITED TO CROWN 49546W 3/12/47

Title Number: CA6236709 TITLE SEARCH PRINT Page 1 of 2

TITLE SEARCH PRINT

APPLICANT SUBMISSION 2018-02-16, 17:21:59

Requestor: Brent Dennis

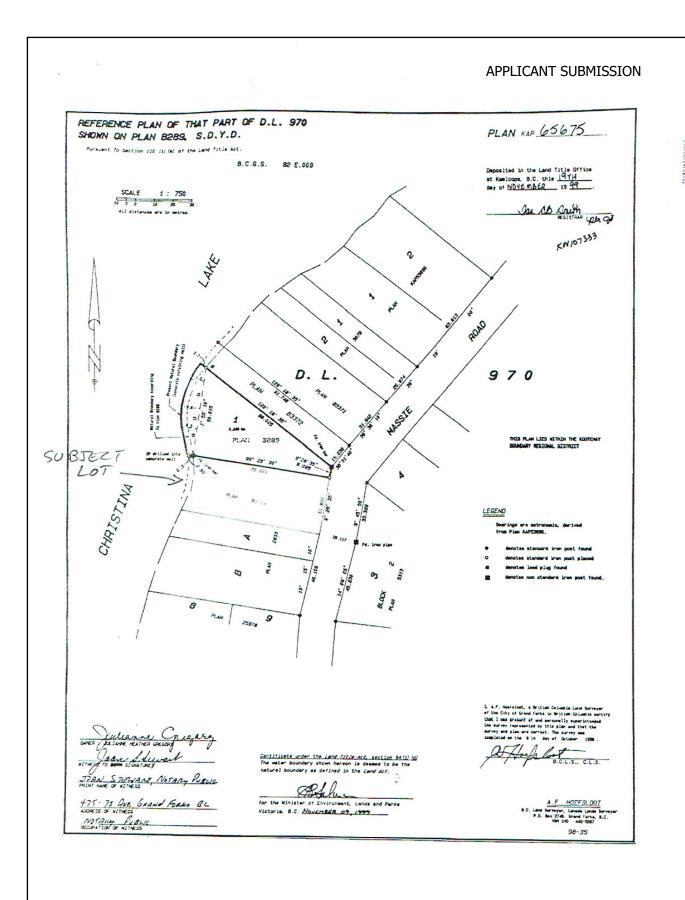
File Reference: Declared Value \$975000

Duplicate Indefeasible TitleNONE OUTSTANDING

Transfers NONE

Pending Applications NONE

Title Number: CA6236709 TITLE SEARCH PRINT Page 2 of 2



11/9/2017 e-valueBC

APPLICANT SUBMISSION





FAQs Contact Us

Address

Start typing in address (unit#-house# street name street type direction city/town)

RECENT SEARCHES

MY FAVOURITES

2043 MASSIE RD CHRISTINA LAKE





Show property details and recent sales history

 Total Value
 \$798,900

 Assessed as of July 1st, 2016
 \$767,000

 Buildings
 \$31,900

 Previous Year Value
 \$798,900

 Land
 \$767,000

 Buildings
 \$31,900

Area-Jurisdiction-Roll 17-712-04468.000

Are the property details correct?

Map Neighbouring Properties Sample Sold Properties



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1/2

11/9/2017

Print Property Details

APPLICANT SUBMISSION
The information in this report is provided for your information and convenience. If the information has been altered for any reason from the format in which it was originally received verification may be required by BC Assessment. In any case of doubt, the official BC Assessment records shall prevail.

2043 MASSIE RD CHRISTINA LAKE



Total Value \$798,900

Assessed as of July 1st, 2016

Land Buildings

Total Value Previous Year 2016 Land

Buildings

Area-Jurisdiction-Roll

\$31,900

\$767.000

\$798,900

\$767,000

\$31,900

17-712-04468.000

Land Size .58 Acres

First Floor Area 576

Second Floor Area

Basement Finish Area

MANUFACTURED HOME

Strata Area

Width

Length

Total Area

Year Built 1928

1 STY house - basic Description

Bedrooms

Baths

Carports

Building Storeys

Gross Leaseable Area

Net Leasable Area

No. of Apartment Units

COMMENTS

LEGAL DESCRIPTION AND PARCEL ID

Plan KAP3059B District Lot 970 Land District 54 PID: 004-271-424

https://evaluebc.bcassessment.ca/PrinterFriendly.aspx?_oa=QTAwMDA5NUxTMg==

1/2

TITLE SEARCH PRINT

2018-02-16, 17:21:59 Requestor: Brent Dennis

File Reference:

Declared Value \$975000

Duplicate Indefeasible Title

NONE OUTSTANDING

Transfers

NONE

Pending Applications

NONE

Title Number: CA6236709 TITLE SEARCH PRINT Page 2 of 2



RECEIPT OF RECORD OF SEWERAGE SYSTEM

This receipt acknowledges that the Health Authority has received a completed Record of Sewerage System for the following location:

RECEIPT NUMBER FOR RSS FILING FEE: 441123

TAX ASSESSMENT ROLL NUMBER: 17-712-04468.000

AUTHORIZED PERSON: BRENT DENNIS, P.ENG.

CIVIC ADDRESS: 2043 MASSIE ROAD, CHRISTINA LAKE

LEGAL DESCRIPTION: PLAN KAP3059B, DL 970, SDYD

EFFECTIVE DATE: 20 FEBRUARY 2018

Please note that the system work must be completed and a Letter of Certification filed with the Health Authority within two years of the effective date noted.

EXPIRY DATE: 20 FEBRUARY 2020

HP-HE-9022 March 2015



STAFF REPORT

| Date: | June 28, 2018 | File #: | C-963-04255.000 | | | |
|-------|---|---------|-----------------|--|--|--|
| То: | Chair Russell and Members of the Board of Directors | | | | | |
| From: | Ken Gobeil, Planner | | | | | |
| RE: | Development Permit Application - Panter | | | | | |

ISSUE INTRODUCTION

The RDKB has received an application for an Environmentally Sensitive Waterfront Development Permit for a proposed residence in Electoral Area 'C'/Christina Lake (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| Property Information | | | | | |
|----------------------------|---|--|--|--|--|
| Owner(s): | Sydney and Janis Panter | | | | |
| Agent | Bryan Fitzpatrick (Harmony Homes/Harmony Coordination Services Limited) | | | | |
| Location: | 95 East Lake Drive | | | | |
| Electoral Area: | Electoral Area 'C' / Christina Lake | | | | |
| Legal Description(s): | Lot 13, Block 2, Plan KAP6348, DL 963, SDYD | | | | |
| Area: | ±481m ² (0.119 acres) | | | | |
| Current Use(s): | Single Family Dwelling | | | | |
| | Land Use Bylaws | | | | |
| OCP Bylaw No. 1250 | Waterfront Residential | | | | |
| Zoning Bylaw No. 1300 | Waterfront Residential 2 (R2) | | | | |
| Development Permit Area | Environmentally Sensitive Waterfront Development Permit Area | | | | |

The subject property is located on the eastern shore of Christina Lake along English Cove, south of English Point. The property is near the intersection of East Lake Drive and Alpine Road, and is adjacent to an undeveloped road access to Christina Lake. A

Page 1 of 3

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very small portion of the property is noted to be within the 200-year floodplain (see Subject Property Map).

A single family dwelling and shed are on the property. These structures do not meet setbacks and may encroach on neighbouring properties.

In 2007, a new septic system was designed and later installed on this property (see Site Location Map; Subject Property Map, Applicant Submission). The applicant noted that a Type 3 system with UV treatment was installed in 2007. Type 3 systems disinfect the treated wastewater before distribution to the drain field. Type 3 systems are known to treat to a higher quality than Type 1 or 2 systems. They can be used on properties where Type 1 and 2 systems cannot.

PROPOSAL

The applicant is proposing to tear down the existing residence and build a new residence in its place (see Applicant Submission).

Oland Engineering Limited was retained by the applicant to complete a Sewerage System Development Plan as required for an Environmentally Sensitive Development Permit. Oland Engineering noted that they were involved in the design and supervision of construction of the septic system installed in 2007. The report recommends that the existing system remain in place for the new residential construction.

The report notes that a Type 1 or Type 2 treatment system were not suitable due to setback restraints. It is also noted that there will be no increase in the number of bedrooms on the property. As a result, there is no change in sewage design flow.

IMPLICATIONS

The location of the existing residence and proposed residence will be outside of the 200-year floodplain. The new proposed residence would satisfy setback requirements of the R2 zone. Demolition permits will be required for the existing structures on the subject property. These demolition permits can be obtained without a development permit.

The parking spaces shown in the proposed site plan (see, Applicant Submission) are partially within the septic field. Septic fields operate best when there is no prolonged exposure to heavy weight or loads on the area. However, it was noted by the applicant that the septic area included in the site plan was drawn by the building designer is larger than what is included in the Sewerage System Development Plan, and that the parking stall locations currently used are separated by a retaining wall from the septic existing septic field. The area of parking spaces that is within the septic field would be overhanging portions of vehicles or trailers. Tires are not able to drive on the septic field due to the retaining wall. It was also noted that curb stops could be installed.

Type 3 systems require regular maintenance to remain effective. The applicant noted that the existing system has been maintained twice a year as per the requirements of

Page 2 of 3

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the system. A copy of correspondence with Kootenay Wastewater Solutions has been provided as supporting information. This includes a portion of the maintenance agreement and historic maintenance reports.

ADVISORY PLANNING COMMISSION

The Electoral Area 'C'/Christina Lake APC reviewed this application during their June 5, 2018 meeting. During that meeting the following questions and concerns were raised:

- It appears that there are 2 separate type 3 systems in the plans.
- Where is the driveway access?
- What is being done to protect the septic system from parked cars?

The APC accepted the application for information and did not make a recommendation.

PLANNING AND DEVELOPMENT COMMENTS

A drawing included in the Applicants submission included the original septic system that was removed and the new system installed in 2007. This drawing was used when the current system was installed and registered with the Interior Health Authority. The Applicant has confirmed that the original system has been removed.

Driveway access can be seen on the Subject Property Map which is attached for reference. The driveway location providing access to East Lake Drive and parking spaces are not changing for the proposed development. Changes to road access are regulated by the Ministry of Transportation and Infrastructure.

The agent for the applicant has noted that parked cars will be clear of the area and not affect the septic system. There is a retaining wall that stops vehicle tires from driving onto the septic field. A Development Permit will not be issued if there is no sufficient parking area.

RECOMMENDATION

That the staff report regarding the Development Permit application submitted by Bryan Fitzpatrick of Harmony Homes on behalf of Sydney and Janis Panter to construct a residence in the Environmentally Sensitive Waterfront Development Permit Area on the parcel legally described as Lot 13, Block 2, Plan KAP6348, DL 963, SDYD, Electoral Area 'C'/Christina Lake be received.

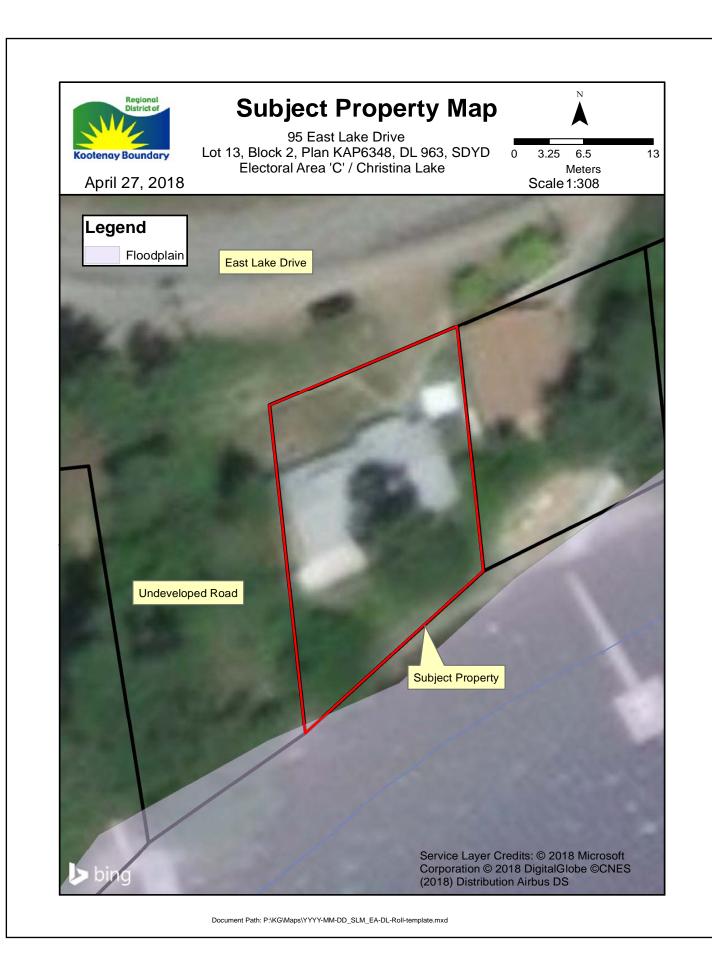
ATTACHMENTS

Site Location Map Subject Property Map Applicant Submission

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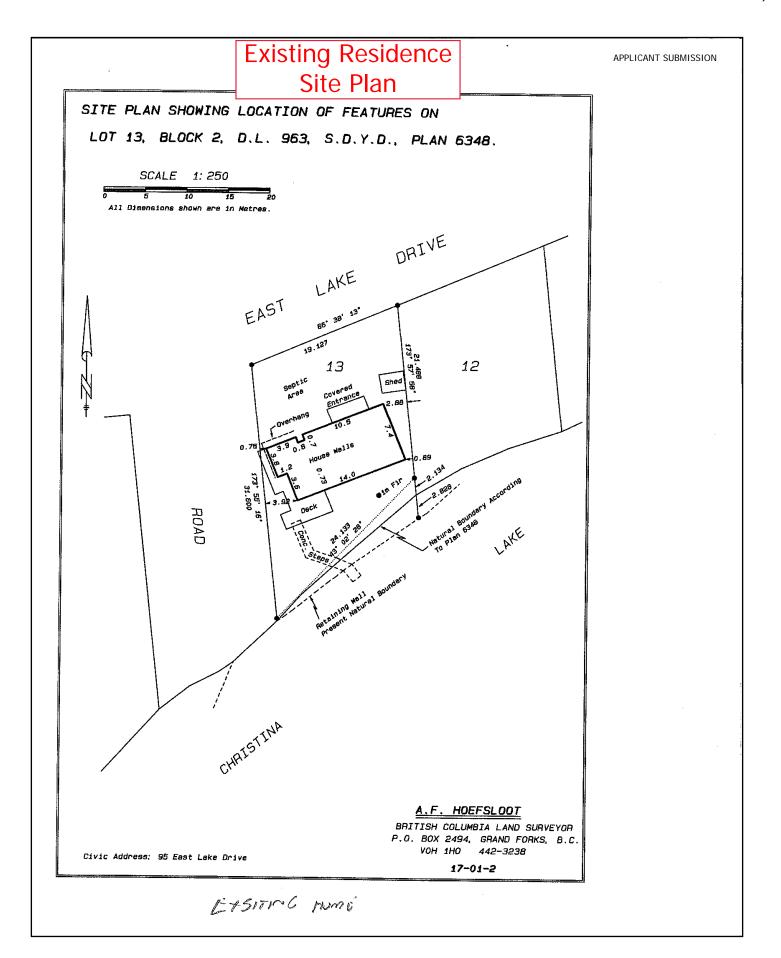




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Page 3 of 4





Harmony Homes #201-833 Fins Road Kelowna, BC April 16, 2018

Attention: Bryan Fitzpatrick

Re: Sewerage System at 95 Eastlake Drive, Christina Lake

As per your request to retain Oland Engineering Limited to provide approval for the subject sewerage system, I present the following.

I designed and inspected the sewerage system in 2007 for a 3 bedroom home. The treatment plant and dispersal system have been regularly maintained and serviced and is reported to have been functioning properly. I received the most recent report from Kootenay Wastewater Solutions who maintain and regularly inspect the system and there were no negative comments.

I reviewed the plans for the new re-build of the home and understand that it will remain as a 3 bedroom home. Because there are no additional bedrooms proposed, there will be no increase in sewage design flow and therefore no requirement, under the Health Act, to file a new record of sewerage or alter the system in any way.

I should qualify that Oland Engineering Limited cannot take responsibility for the longevity of the sewerage system since the complete system is not exposed for examination. Should there ever be a problem with the system in the future, it would be the owner's responsibility to repair the system to meet the current standard in accordance with the BC Health Regulation.

This letter may be presented to the local building authority as my recommendation to proceed with the building permit process in lieu of the typical Record of Sewerage System filing process.

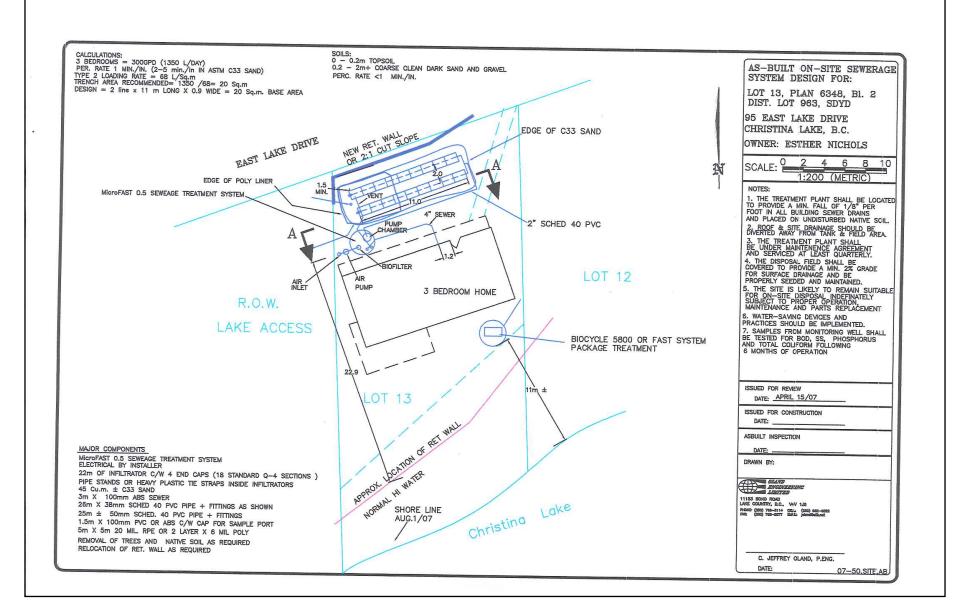
If there are any questions regarding the above, please contact the undersigned.

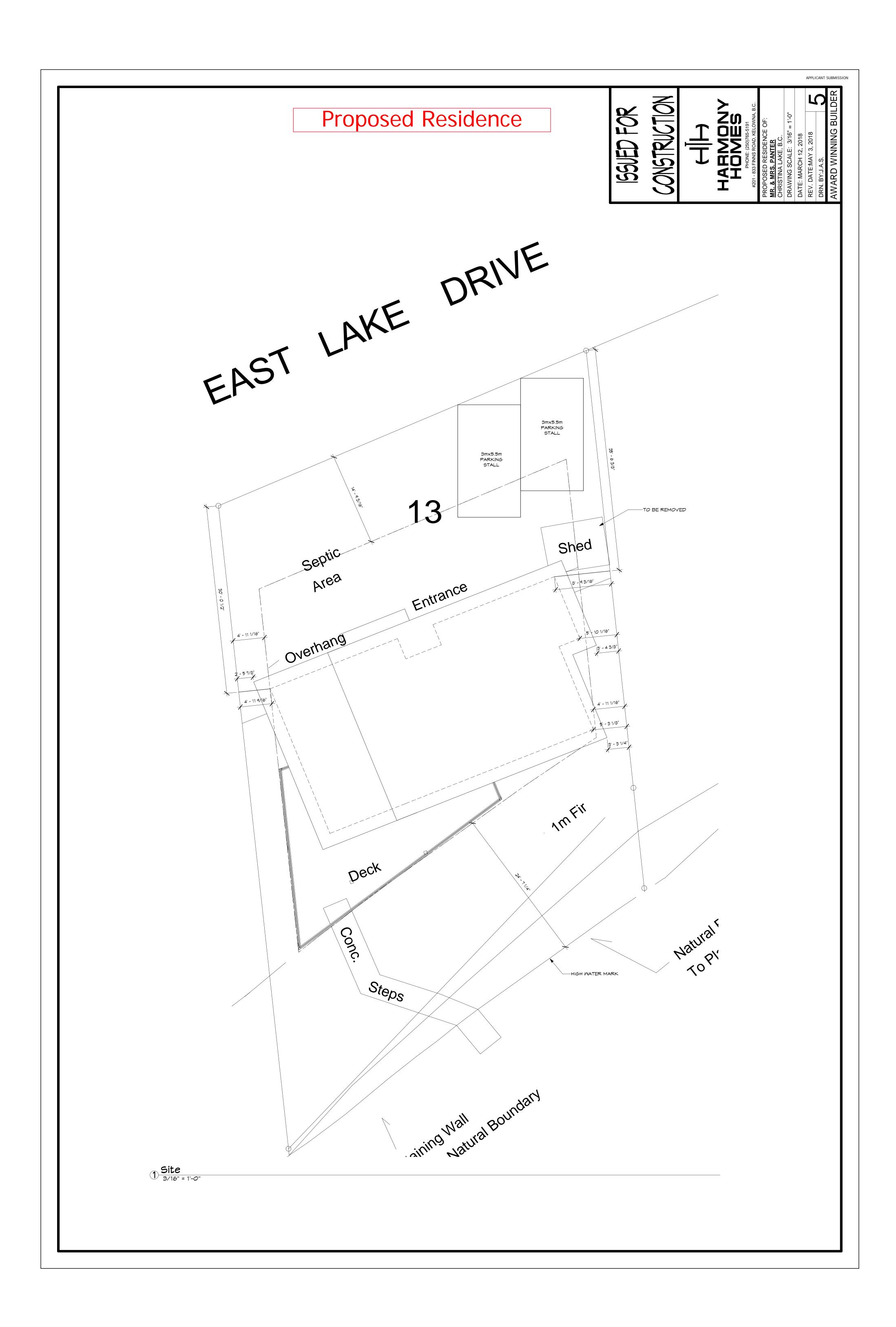
Sincerely

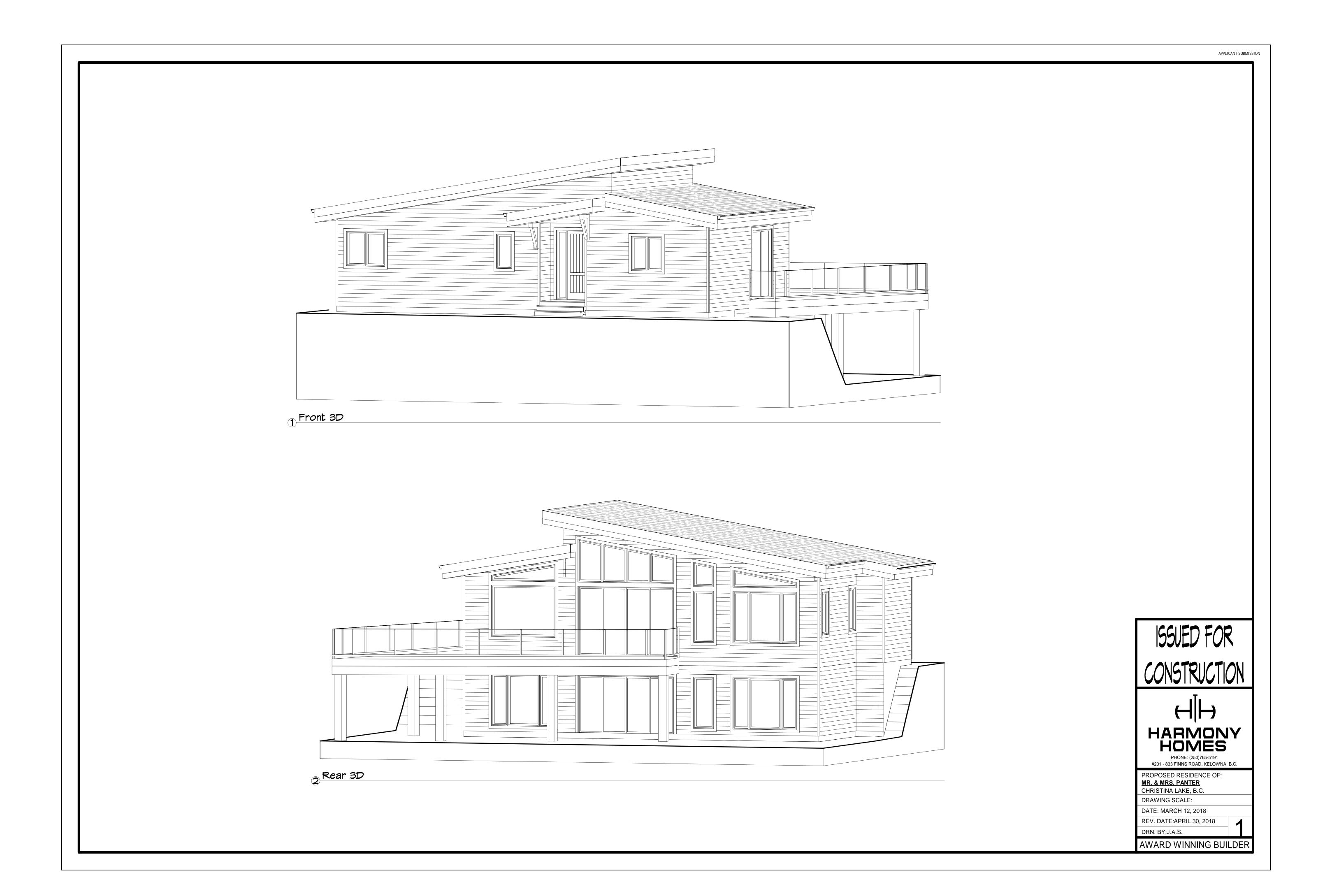
C. Jeffrey Oland, P.Eng.

ITEM ATTACHMENT #

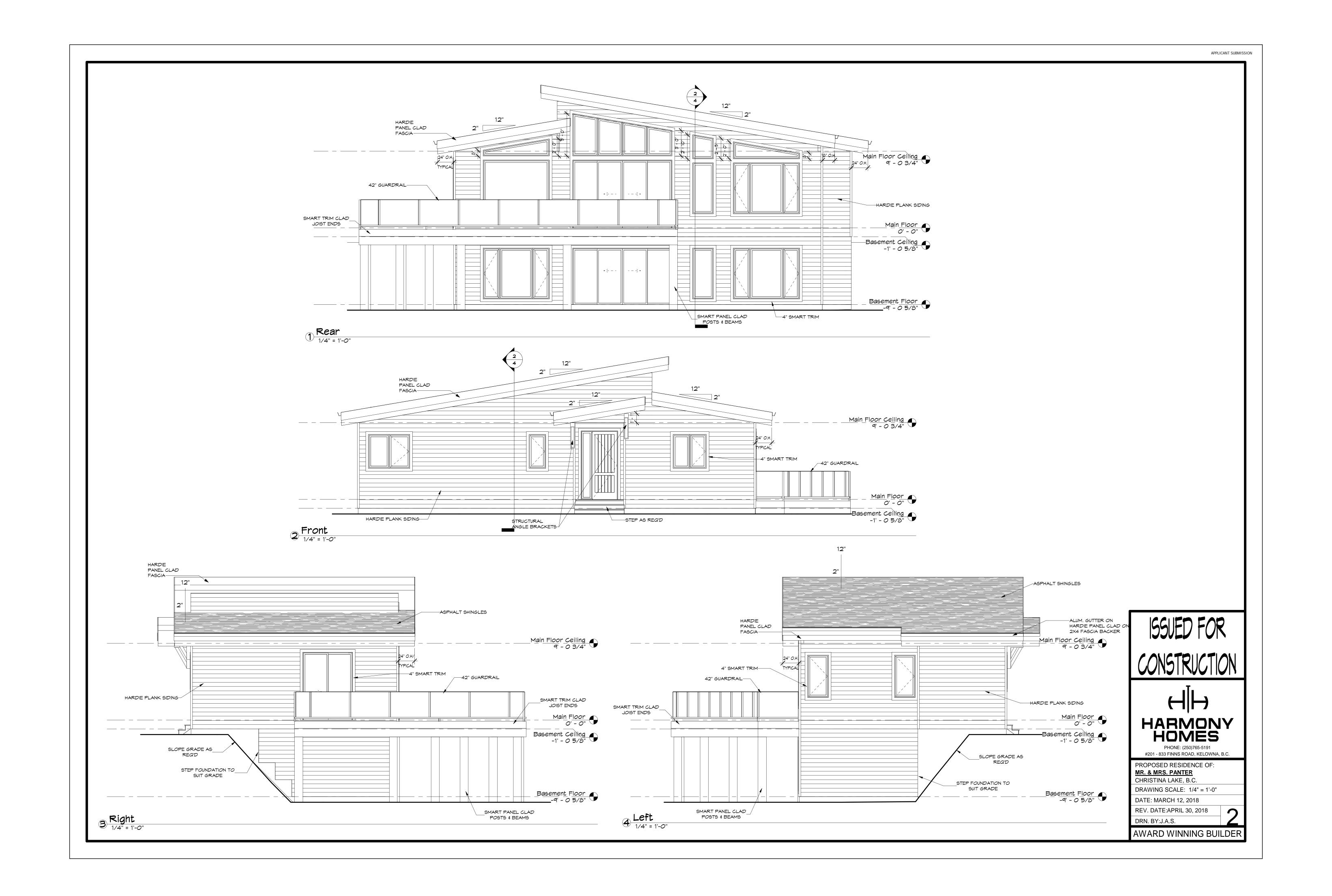
Existing Residence and Septic System

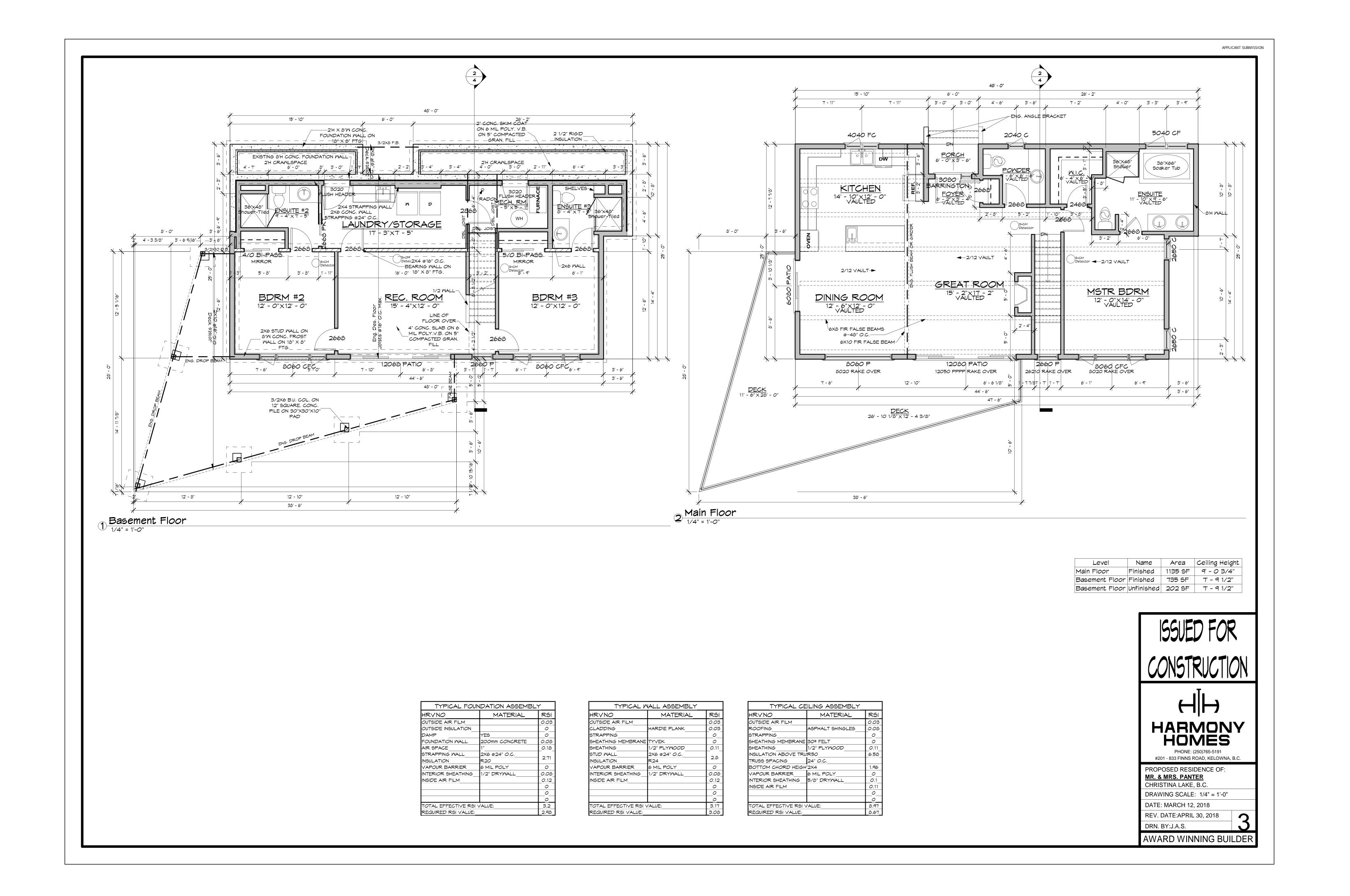


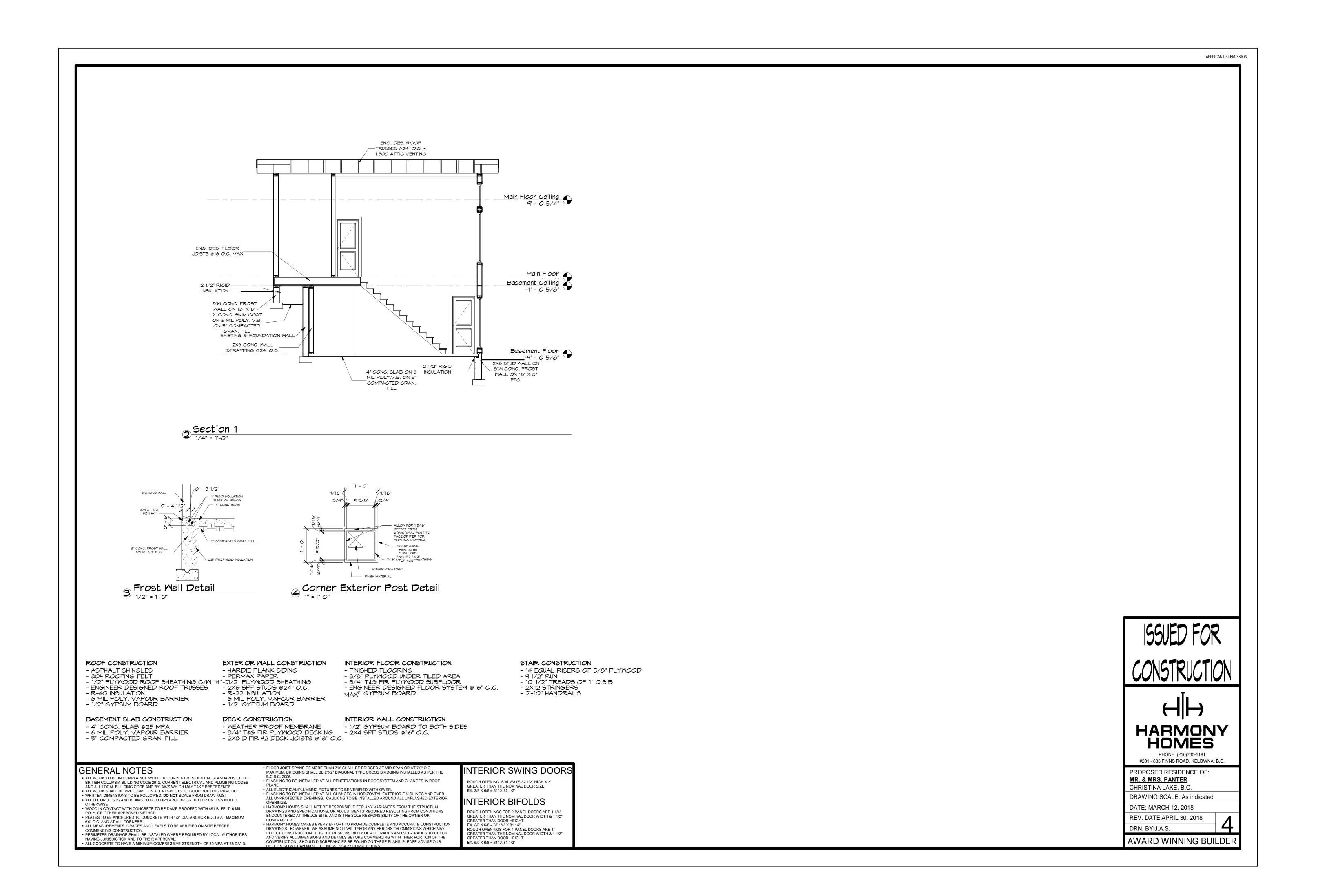




ITEM ATTACHMENT #







EM ATTACHMENT # I



STAFF REPORT

| Date: | June 28, 2018 | File #: | E-4099s-04173.070 | | | |
|-------|---|---------|-------------------|--|--|--|
| То: | Chair Russell and members of the Board of Directors | | | | | |
| From: | Ken Gobeil, Planner | | | | | |
| RE: | Crown Grant Application – Normand and Chambers | | | | | |

ISSUE INTRODUCTION

The RDKB has received a referral from the Ministry of Forests, Lands and Natural Resource Operations and Rural Development regarding an application for a Crown Grant at Jewel Lake, Electoral Area 'E'/ West Boundary (see Site Location Map; Subject Property Map; Applicant Submission).

HISTORY / BACKGROUND INFORMATION

| | Property Information | | | | | |
|-------------------------|---|--|--|--|--|--|
| Owner(s): | Crown | | | | | |
| | Leased to: Clifford Normand and Etta Chambers | | | | | |
| Applicant(s): | Clifford Normand and Etta Chambers | | | | | |
| Location: | 2940 Jewel Lake Road | | | | | |
| Electoral Area: | Electoral Area 'E' / West Boundary | | | | | |
| Legal Description(s): | Lot 14, Plan KAP16343, DL 4099s, SDYD | | | | | |
| Area: | 0.64 hectares | | | | | |
| Current Use(s): | Residential | | | | | |
| | Land Use Bylaws | | | | | |
| Land Use Bylaw No. 855 | Residential 1 | | | | | |
| Other | | | | | | |
| Waterfront / Floodplain | Jewel Lake | | | | | |

The subject property is located between Jewel Lake and Jewel Lake Road. The property has been a Crown lease since 1967 that has been used as a recreational property. The

Page 1 of 2

 Crown offered the lease holders the opportunity to purchase their lease parcels in 1990 however, the applicants were not interested at that time. The current lease is scheduled to expire on October 30, 2018.

There is a 6m by 9 m (20ft by 30ft) two storey cabin with power, phone utilities, a private well and septic system on the property.

PROPOSAL

The referral notes that the applicants would like to purchase the property, which has been leased from the Crown since 1967.

IMPLICATIONS

The use of the property is compliant with the Jewel Lake Land Use Bylaw No. 855. There are no proposed properties created with this application. This referral is only regarding the proposed transfer of ownership from the Crown to the applicants.

The site plan contained in the Applicant's Submission shows a 10.3 metre setback from the edge of the cabin to the natural boundary of Jewel Lake. In the RDKB Floodplain Bylaw no. 677, construction must be at least 1.5 metres above and 7.5 metres away from the natural boundary of a lake. The rear property setback in the Jewel Lake Land Use Bylaw is also 7.5 metres.

ADVISORY PLANNING COMMISSION (APC)

During the June 4, 2018 APC meeting the following resolution was made:

It was moved by Michael and seconded by Jamie and resolved that the APC recommends to the Regional District that the subject referral be:

Supported without any reservations since the lease has been held for many years, and the Lands Branch will set a fair price for the purchase of the land.

RECOMMENDATION

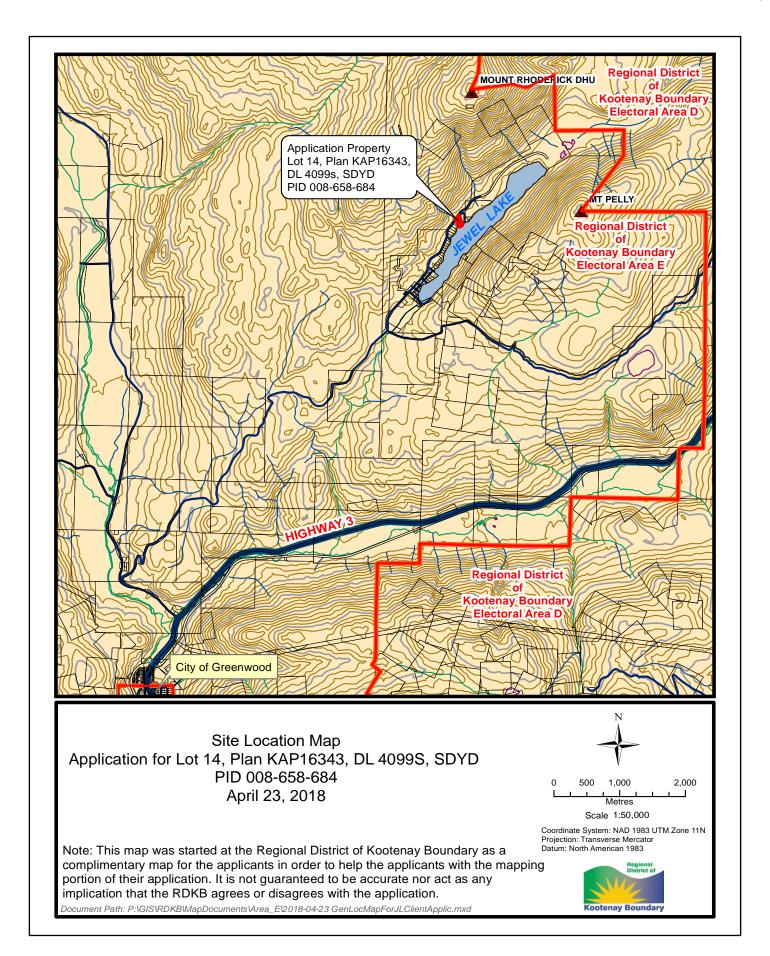
That the Regional District of Kootenay Boundary Board of Directors support the Crown Grant application for purchase of Lot 14 Plan KAP16343, DL 4099s, SDYD in Electoral Area 'E'/West Boundary.

ATTACHMENTS

Site Location Map Subject Property Map Applicant Submission

Page 2 of 2

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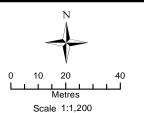




Subject property Map
Application for Lot 14, Plan KAP16343, DL 4099s, SDYD
PID 008-658-684
April 23, 2018

Note: This map was started at the Regional District of Kootenay Boundary as a complimentary map for the applicants in order to help the applicants with the mapping portion of their application. It is not guaranteed to be accurate nor act as any implication that the RDKB agrees or disagrees with the application. The linework does not fit the imagery exactly.

Document Path: P:\GIS\RDKB\MapDocuments\Area_E\2018-04-23 SiteMapForJLClientApplic.mxd



Coordinate System: NAD 1983 UTM Zone 11N Projection: Transverse Mercator Datum: North American 1983





Crown Land Tenure Application

Tracking Number: 100246963

Applicant Information

If approved, will the authorization be issued to an Individual or Company/Organization? Are you the Individual this application will be issued to?

Individual

Yes

REFERRAL / PUBLIC COMMENT CONTACT INFORMATION

Company / Organization:

Contact Name: Clifford Normand

Contact Address:

Contact Phone: Contact Email:



APPLICANT CONTACT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

Name: Clifford Normand
Phone: - redacted Daytime Phone: - redacted Fax: - redacted Email: - redacted Mailing Address: - redacted -

ELIGIBILITY

Question Answer Warning

Do all applicants and co-applicants meet the eligibility criteria Yes for the appropriate category as listed below?

Applicants and/or co-applicants who are Individuals must:

- 1. be 19 years of age or older and
- 2. must be Canadian citizens or permanent residents of Canada. (Except if you are applying for a Private Moorage)

Applicants and/or co-applicants who are Organizations must either:

- be incorporated or registered in British Columbia (Corporations also include registered partnerships, cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or
- First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution).

TECHNICAL INFORMATION

Please provide us with the following general information about you and your application:

EXISTING TENURE DETAILS

Do you hold another Crown Land Tenure? No

ALL SEASONS RESORTS

Tracking Number: 100246963 | Version 1.1 | Submitted Date: May 2, 2018

Page 1 of 4

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program please see the operational policy and if you have further questions please contact FrontCounter BC.

Are you applying within an alpine ski resort? N

WHAT IS YOUR INTENDED USE OF CROWN LAND?

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

If you wish to use Crown land for a short term, low impact activity you may not need to apply for tenure, you may be authorized under the Permissions policy or Private Moorage policy.

To determine if your use is permissible under the Land Act please refer to either the Land Use Policy - Permissions or Land Use Policy - Private Moorage located here.

| Purpose | Tenure | Period |
|-------------|--------|------------------------|
| Residential | Sale | More than thirty years |

Recreational Residential

ACCESS TO CROWN LAND

Please describe how you plan to access your proposed crown land from the closest public road:

I will access the land through the existing driveway off of Jewel Lake Road.

RESIDENTIAL

Please contact FrontCounter BC before you apply as Crown land for residential use is limited.

Specific Purpose: Recreational Residential **Period:** More than thirty years

Tenure: Sale

TOTAL APPLICATION AREA

Please give us some information on the size of the area you are applying for.

Please specify the area: .6353 hectares

PROJECT DETAILS

Are you applying to purchase your existing

lease or licence?

Yes

What is your file number?

Are you applying for a parcel of land so that you can construct a Thermal Loop (part of a system for heating or cooling a residence)?

Are you applying to build a seawall, retaining

wall, or similar structure?

IMPORTANT CONSIDERATIONS

Do you, or someone you live with hold an existing Residential Yes

Tenure?

You may not be eligible for an additional lease, please contact FrontCounter BC

Are you applying to purchase a tenured residential lot (a lot for which your immediate family presently pay a rental fee to the government)?

Please note that applications for new recreational or residential shoreland sites are not being accepted. If the land you are applying for is shoreland, please contact FrontCounter BC before proceeding with your application.

Are you applying for a parcel of land on a small island (less than 64.75 Ha in size)?

io.

Yes

No

Are you applying for a parcel of land in a remote area, which you intend to use as residence?

Tracking Number: 100246963 | Version 1.1 | Submitted Date: May 2, 2018

Page 2 of 4

Are you applying for a parcel of land, at least partially covered by water, where you intend to place a Float Home?

Are you applying to build a septic field?

ADDITIONAL QUESTIONS

In many cases you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction please answer the questions below. In addition, your application may be referred to other agencies for comments.

No

Is the Applicant or any Co-Applicant or their Spouse(s) an employee No of the Provincial Government of British Columbia?

Are you planning to cut timber on the Crown Land you are applying No for?

Are you planning to use an open fire to burn timber or other No materials?

Do you want to transport heavy equipment or materials on an existing forest road?

Are you planning to work in or around water? No

Does your operation fall within a park area?

LOCATION INFORMATION

LAND DETAILS

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

☑ I have geographic coordinate data (i.e. GPS)

GEOGRAPHIC COORDINATES

For Latitude and Longitude, you must enter a number between 47 to 60 and -140 to -113 respectively. Your Geographic Coordinates must be in decimal degree format. Example: 54.144869 (lat) and -124.120275 (long) If you are using Google Earth for finding the latitude and longitude values and you need to be sure the format is correct, then follow the steps:

- 1. Please click on "Tools" in the menu bar
- 2. Click "Options"
- 3. Select "Decimal Degree" under "Show Lat/Long" section

| Latitude | Longitude | Description |
|------------|--------------|-------------------------------------|
| 49.1731020 | -118.6173220 | These were supplied by Google Earth |

ATTACHED DOCUMENTS

| Document Type | Description | Filename |
|-----------------------------------|--------------------------------------|-----------------------------|
| General Location Map | mailing this information. | THIS DOCUMENT.docx |
| Management Plan | Crown Land Management Plan Template | Management Plan Tracking no |
| Management Plan | mailing this information | THIS DOCUMENT.docx |
| cking Number: 100246963 Version | on 1.1 Submitted Date: May 2, 2018 | Page 3 o |

Other mailing this information THIS DOCUMENT.docx

Site Plan mailing this information THIS DOCUMENT.docx

PRIVACY DECLARATION

☑ Check here to indicate that you have read and agree to the privacy declaration stated above.

IMPORTANT NOTICES

• Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

DECLARATION

APPLICATION AND ASSOCIATED FEES

| Item | Amount | Taxes | Total | Outstanding Balance |
|-----------------------------------|----------|-------------------|----------|---------------------|
| Crown Land Tenure Application Fee | \$250.00 | GST @ 5%: \$12.50 | \$262.50 | \$0.00 |
| OFFICE | | | | |

Office to submit application to: Cranbrook

PROJECT INFORMATION

Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC?

No

| OFFICE USE ONLY | | |
|-----------------|----------------|----------------|
| Office | File Number | Project Number |
| Cranbrook | | |
| | Disposition ID | Client Number |
| | | |

Tracking Number: 100246963 | Version 1.1 | Submitted Date: May 2, 2018

Page 4 of 4

Management Plan

Page 1 of 10

Management Plan

Please describe the details of your project to the extent known. Consult the guidance document for further information on regulatory requirements, rational for why the information is required, and how to find required information.

The scope and the timing for response will be provided. If information is requested and not received, it may result in the disallowance of the application.

Information on these topics may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information. In some circumstances, the use of a qualified professional to complete the plan may be required.

1.0 Background

1.1 Project Overview

Describe project for which authorization is requested, including construction and/or phased development details:

To Purchase Residential Recreational property with a 20' x 30' two story cabin with well and septic in place. Driveway, power and phone also inplace. We have had 2940 Jewel Lake Road, Greenwood Be. lease for 50+ years. Legal disc. LOT 14 PlankAP 16343 DISTRICT LOT 40993 SIMILKAMEEN DIV OF YALE NAND DISTRICT

1.2 Investigative Work

If any preliminary investigative work has been carried out, with or without an investigative authorization, provide details on work completed, incomplete or on-going from previous term.



| Activity | Brief Description of Activity | Status (e.g. Complete, incomplete, ongoing) | Comments / Milestones |
|----------|-------------------------------|---|-----------------------|
| NA | NA | WIA | N/A |

1.3 Confirmation of Safety Plan

Your Project must meet the Occupational Health and Safety (OHS) criteria set out by WorkSafe BC. Does your Project meet these criteria?

C Yes No

| | | APPLICANT SUBMISSI |
|--|--|--------------------|
| | Management Plan | Page 2 of 10 |
| 5.2.3 First Nations C Describe any contact yo | onsultation I may have had, including the name of the First Nation(s) and representatives cor | stacted. |
| | N/A | |
| | | |
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Management Plan

Page 3 of 10

2.0 Location

2.1 Description

Provide a general description of the location of the project:



LOT 14 PLAN KAP 16343
DISTRICT LOT 4099S
SIMILKA MEEN DIN OF YALE LAND DISTRICT
PHYSICAL ADDRESS - 2940 JEWEL LAKE ROAD

2.2 Location Justification

Provide your reasons/justification of the need for this type of project at this location:



PURCHASE OF CROWN LEASE

2.3 Seasonal Expectations of Use

When will the Project require use of the land? Include information on key works during construction phases as well as operations phase. Please reference reduced risk fish windows as required by DFO:



| roject Phase (Construction / Operations) | Brief Description of Activity / Works | Season |
|--|---------------------------------------|------------|
| N/A | no work anticipated | all season |

3.0 Infrastructure and Improvements

3.1 New Facilities and Infrastructure

Detail any new facilities, infrastructure or processes proposed and any ancillary uses. Provide details of planned construction methods and materials, and construction scheduling.

| Facility/Infrastructure/Process | Construction Methods/Materials | Construction Schedule |
|---------------------------------|--------------------------------|-----------------------|
| 20' x 30' two storey cabin | Standard construction | all ready constructed |
| Add Field / | | J |

3.2 Access

Identify existing and proposed roads used for access and their use by season. Include any proposed connections to public or Forest Service Roads; traffic information including volume of traffic during construction/operation and phase or season that the traffic is expected:



| Roadway/Proposed | Existing/Proposed | Existing Road | Road Permittee Information and Road | Traffic | /olume | Mitigation of Traffic |
|------------------|-------------------|----------------|--|--------------------|------------------|-----------------------|
| Connection | Existing/Proposed | Classification | Use Agreements | Construction Phase | Operations Phase | Effects |
| Driveway | all ready const. | Jewel Lake | , W/n | N/A | NA | N/A |

3.3 Utility Requirements and Sources

Describe utility requirements and sources, include agreements in place or underway allowing access to utilities.



| FORTIS | POWE | RLINE | _ | all ready in place with easement |
|--------|-------|-------|---|----------------------------------|
| TELUS | PHONE | LINE | - | all ready in place |

ITEM ATTACHMENT # m)

3.4 Water Supply

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including sources, location, volume and a general description of infrastructure planned to meet water supply requirements, include any agreements outside of Water Act Authorizations identified above (Section I, Authorizations, Permits or Approvals), such as Municipal water supply.

| Project Phase (Construction/ Operation) | Water Requirement (e.g. Surface water or ground water, etc) | Source/location | Volume | Infrastructure Description | Agreements |
|--|---|-----------------|---------|----------------------------|------------|
| NA | Ground | Well | unknown | Dailled | NIA |

3.5 Waste Collection Treatment and Disposal

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including:

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| Project Phase (Construction/ Operation) | Water Requirement (e.g. Surface water or ground water, etc) | Source/location | Volume | Infrastructure Description | Agreements |
|--|---|-----------------|--------|----------------------------------|--|
| NA | NA | Septic | NA | septic system for 3 Bdr cohin | NIA |
| Add Field | | , | | two storey. | COLUMN CO |

ITEM ATTACHMENT # m)

| | _ |
|----------------------|---|
| APPLICANT SUBMISSION | |

| | | 10.0 | |
|-----|-------|------|------|
| Mar | ageme | ont | Plan |

Page 6 of 10

4.0 Environmental

Describe any significant impacts and proposed mitigation for the following environmental classes:

4.1 Land Impacts

4.1.1 Vegetation Removal

Is any timber removal required?





Are any areas of vegetation to be cleared, outside of timber removal?

C Yes



4.1.2 Soil Disturbance

Will there be any areas of soil disturbance, including clearing, grubbing, excavation and levelling?

C Yes



Is the area to be excavated a Brownfield site or has the potential to be contaminated?

C Yes



Is there potential for disturbance of archaeological, paleontological fossils or historical artifacts?



4.1.3 Riparian Encroachment

Will any works be completed within or adjacent to the riparian zone of any water body?







4.1.4 Pesticides and Herbicides

Will there be any use of pesticides or herbicides during construction, operations and/or maintenance?

(Yes



4.1.5 Visual Impacts

Will there be any adverse effects of the projects, and any potential adverse effects on sight lines to the project area from surrounding areas likely to be used for scenic viewing by residents or other users?

Yes



Management Plan Page 7 of 10

4.1.6 Archaeological Sites

Are there any known or high potential (Arch Procedure) archaeological sites within the project area?

C Yes No

Have you conducted an AIA or engaged an archaeologist to assist with your investigations?

C Yes No

4.1.7 Construction Methods and Materials

Identify the types of construction materials, the methods used, their impacts, and any mitigations:

| Construction Material/Method | Impacts | Mitigations |
|---------------------------------------|---------|-------------|
| 20' x 30' cahin Frame construction | W/A | NA |

4.2 Atmospheric Impacts

4.2.1 Sound, Odor, Gas or Fuel Emissions

Will the project construction or operation cause any of the following to disturb wildlife or nearby residents:

(Best management practices for sound)

Sound? C Yes No

Odor? C Yes ONo

Gas? (Yes No

Fuel Emissions? (Yes No

4.3 Water or Land Covered by Water Impacts

4.3.1 Drainage Effects

Will the project result in changes to land drainage?

C Yes (No

| | | | APPLICANT SUBMISSION |
|------------------------------------|--|-------------------------|----------------------|
| | | Management Plan | Page 8 of 10 |
| 4.3.2 Public Acc | cess | | |
| Will the project | esult in changes to public access? | | |
| | ⊘ No | | |
| 4.3.3 Flood Pot | ential | | |
| Will the project i | esult in a potential for flooding? | | |
| | (√No | | |
| | | | |
| 4.4 Fish and Wil | dlife Habitat Impacts | | |
| 4.4.1 Disturban | ce to Wildlife and Wildlife Habitat | | |
| Will the project (BC Wildlife Act) | esult in adverse effects to wildlife or wildlife habitat? | | |
| | No | | |
| Will the project (| construction or operations phase) occur in and around streams, lak | es, estuarine or marine | e environments? |
| ○ Yes | √No | | |
| Is the project (co | onstruction or operations phase) likely to increase erosion or sedimentary | entation? | |
| C Yes | € No | | |
| Will the project (| construction or operations phase) require water diversion? | | |
| C Yes | √No | | |
| Will the project t | hreaten or endanger species at risk in the area? | | |
| ← Yes | √No | | |
| | | | |
| | | | |
| | | | |

Management Plan

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5.0 Socio-Community

5.1 Land Use

Describe the current community setting on or near the project area, including the location of non-aboriginal and aboriginal communities or known use areas.

15 Kms from Greenwood B.C. 2.5 Kms from Jewel Lake Provincial Park

5.1.1 Land Management Plans and Regional Growth Strategies

Are there any land and resource management plans, coastal plans, provincial, regional growth strategies or local government plans with zoning, or management policies or use restrictions in place that could limit or preclude your proposed use of the land? (Please refer to the Union of BC Municipalities (UBCM), and check the websites of the municipality, regional district or other organization with jurisdiction including your project area.)

C Yes

5.2 Socio-Community Conditions

5.2.1 Adjacent Users or Communities

Is the project likely to restrict public access, or the ability, or the ability of adjacent land owners or tenure holder to access their property or tenures?

C Yes GNo

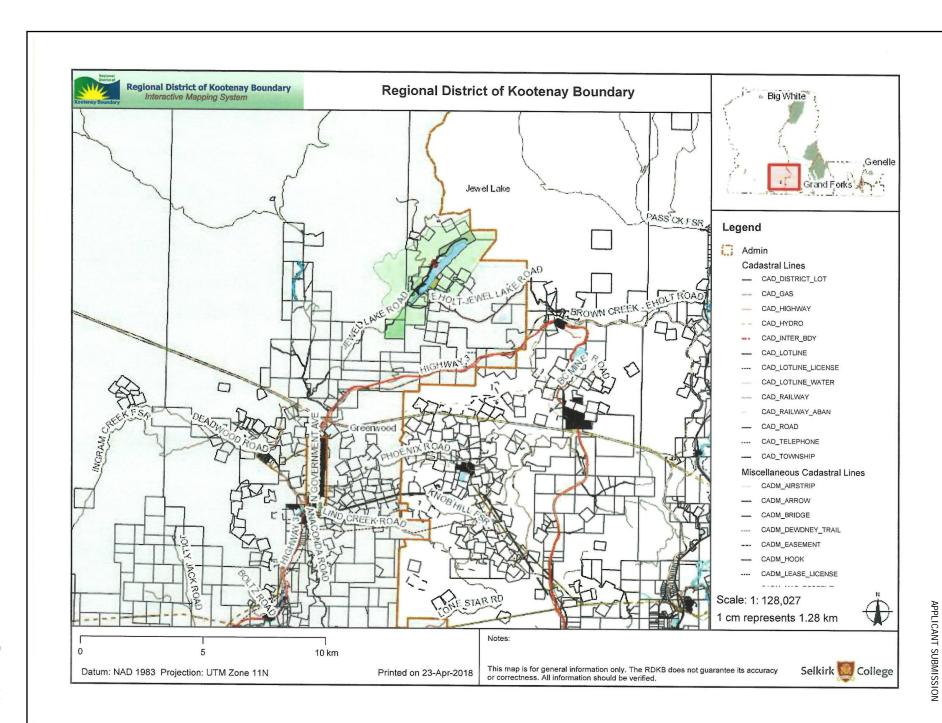
5.2.2 Existing Services

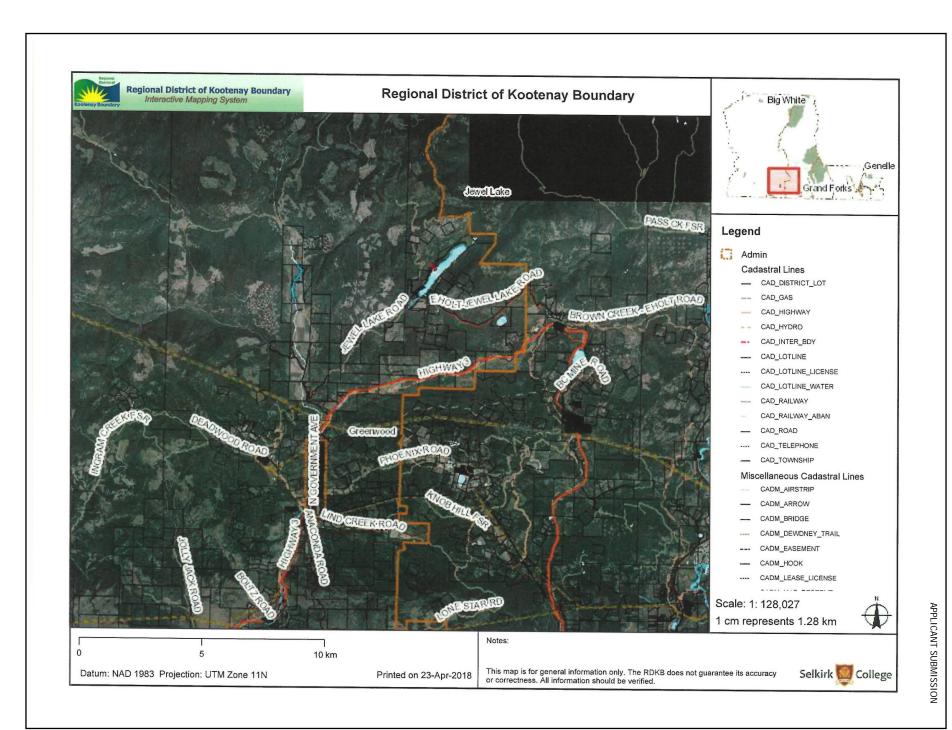
Provide a description any increased demand on fire protection and other health facilities and emergency services arising from your Project, including proposed management or mitigation measures.

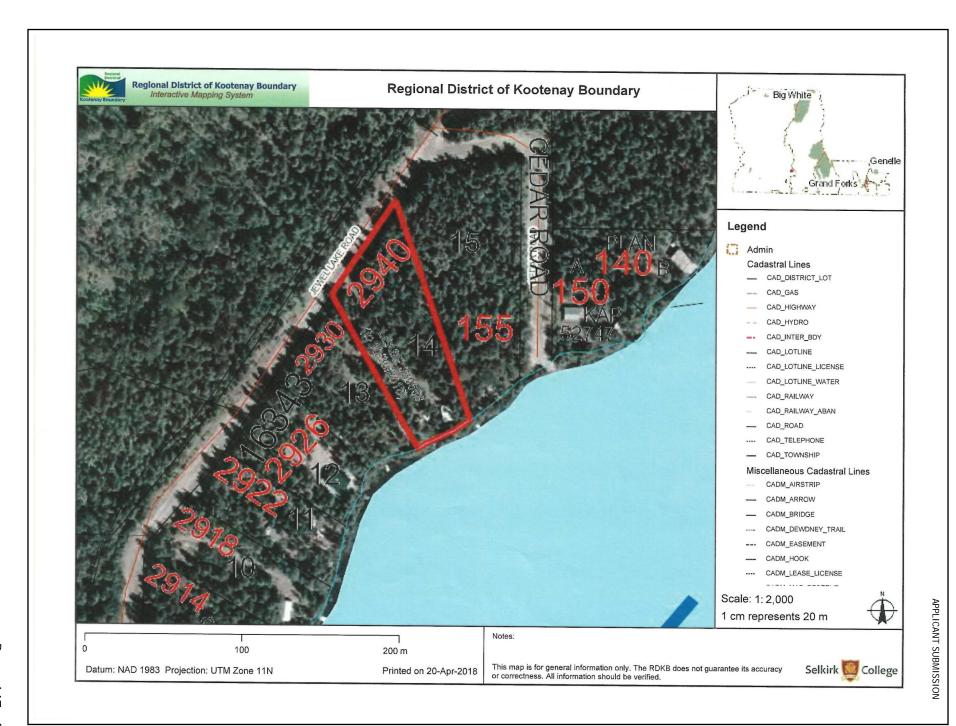


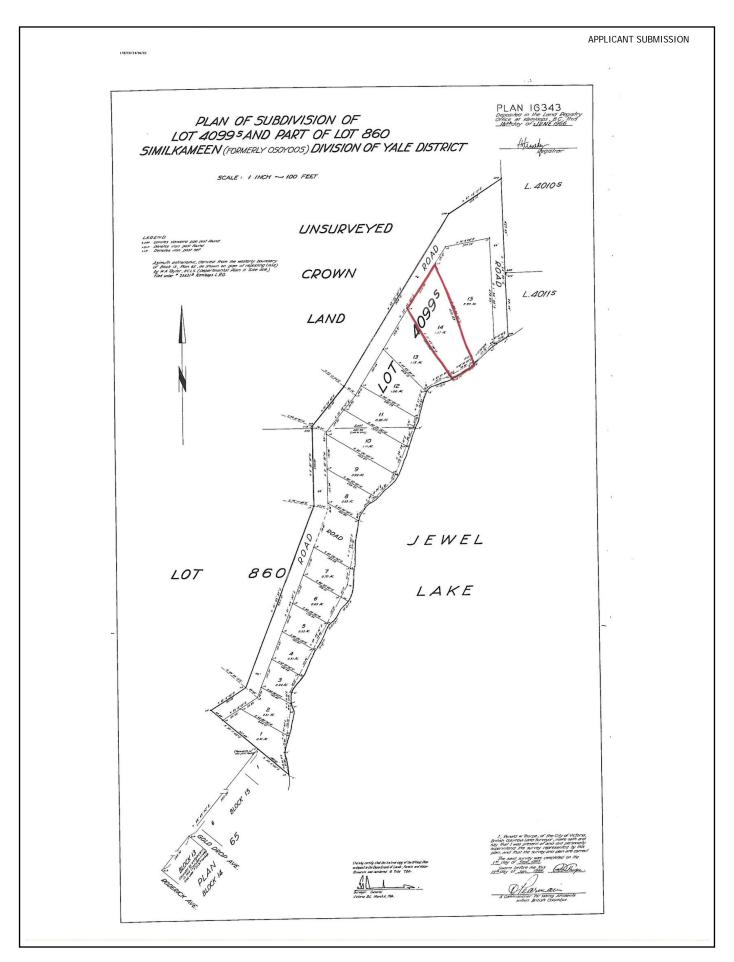
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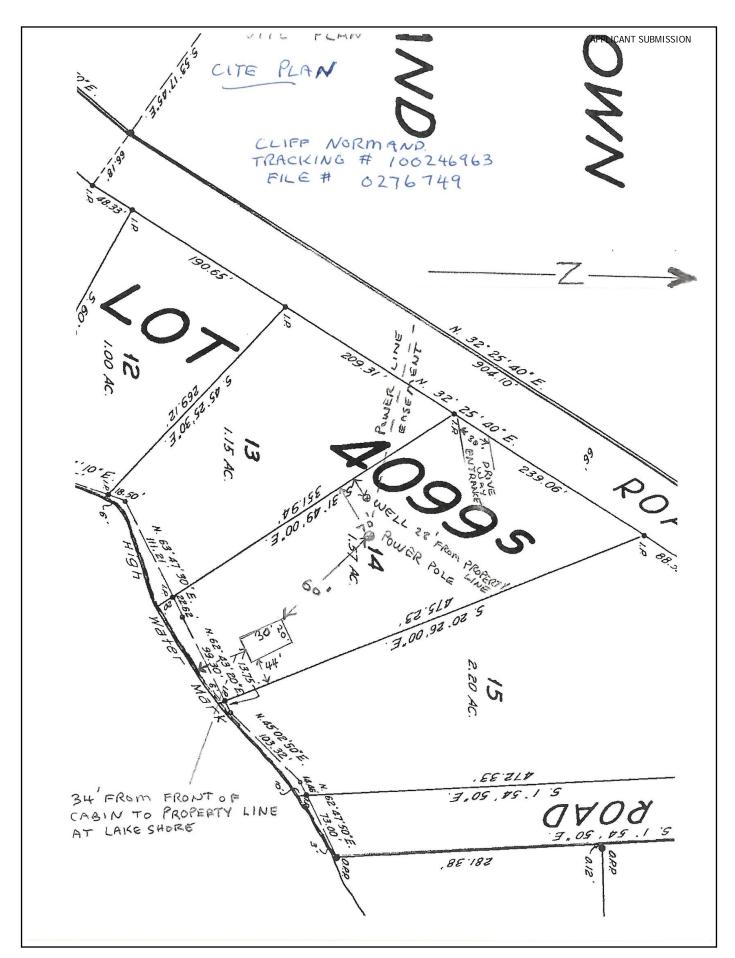
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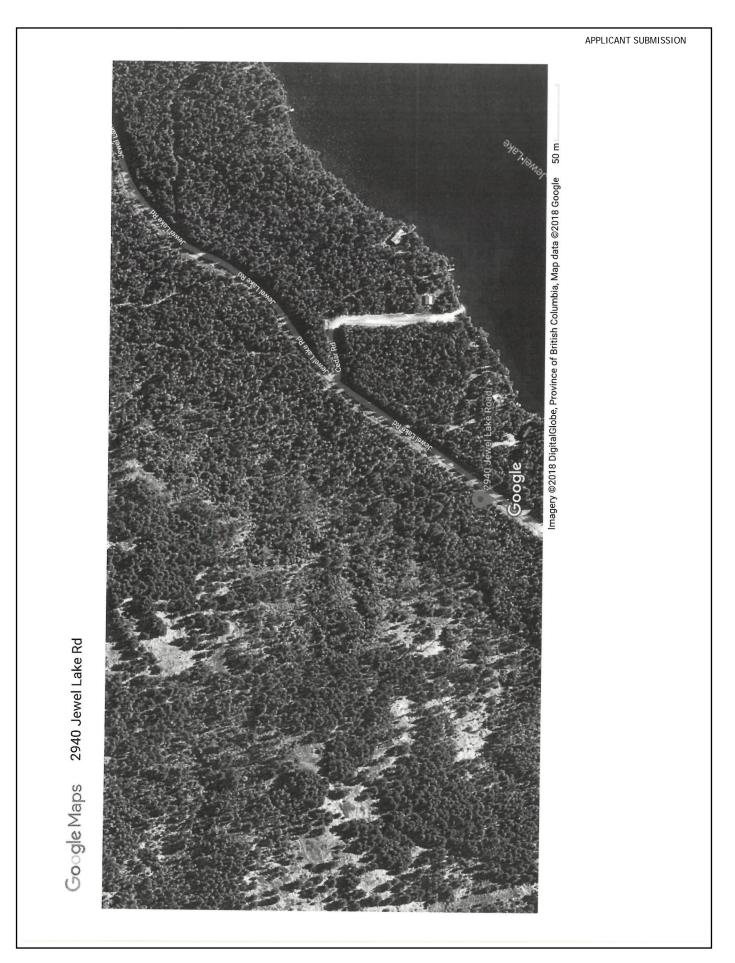




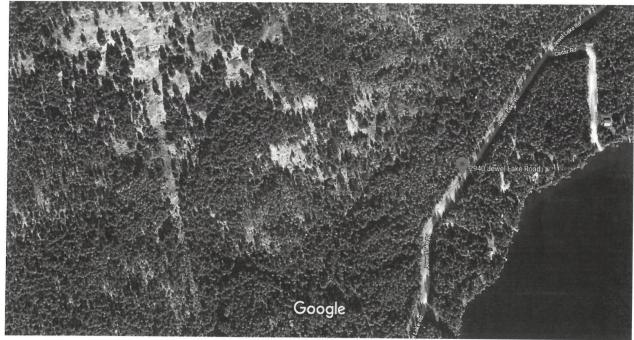








Google Maps 2940 Jewel Lake Rd



Imagery ©2018 DigitalGlobe, Province of British Columbia, Map data ©2018 Google 50 m



2940 Jewel Lake Rd Greenwood, BC V0H 1J0





STAFF REPORT

| Date: | June 28, 2018 | File #: | D-3671-07203.000 |
|-------|---|---------|------------------|
| То: | Chair Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Front Counter Referral – Fuite Pit Expansion | | |

ISSUE INTRODUCTION

The RDKB has received a referral from Front Counter BC for a request for a Mines Act Permit for an update to the sand and gravel operation next to the Granby River, south of the Niagara townsite, in Electoral Area 'D'/Rural Grand Forks (see Site Location Map; Applicant Submission).

This was initially reviewed by the Board of Directors in May 2018. However, it was deferred to the Electoral Area 'D'/Rural Grand Forks Advisory Plannin Commission (APC) for comment because they did not have quorum and did not provide comment on this referral in May.

HISTORY / BACKGROUND INFORMATION

| | Property Information | |
|-----------------------|---|--|
| Owner(s): | John, Alice, Jan and Patsey Fuite | |
| Location: | 10405 Granby Road | |
| Electoral Area: | Electoral Area 'D'/Rural Grand Forks | |
| Legal Description(s): | District Lot 3671, SDYD | |
| Area: | 62.3 hectares (154.0 acres) | |
| Current Use(s): | Gravel Pit | |
| | Land Use Bylaws | |
| ОСР | Official Community Plan Bylaw No. 1555 | |
| Designation | Rural Resource 1 Agricultural Resource 2 | |
| DP Area | NA | |

Page 1 of 4

| Zoning Bylaw No. 1299 | | |
|--|--------------|--|
| Zone Rural Resource 1 (RUR1) Agricultural Resource 2 (AGR2) | | |
| Other | | |
| ALR: | Partial | |
| Waterfront / Floodplain | Granby River | |

The subject property is located south of Niagara townsite, on the opposite (east) side of the Granby River. The southern portion of the property is within the Agricultural Land Reserve, and the floodplain of the Granby River. The north portion of the property is not within a floodplain and has been used as a gravel pit (see Site Location Map; Applicant Submission).

In 2007, the RDKB received a referral from the Ministry of Energy, Mines and Petroleum Resources for the creation of the gravel pit, which was expected to last up to 25 years and produce 400,000m³ of gravel. During the initial review, no concerns were raised. However, the APC suggested that the zoning be amended to correspond with the use. The use is permitted, and no change to the Zoning Bylaw was made. This application noted there would be an intermittent extraction schedule, with periods of inactivity.

PROPOSAL

The applicant proposes to utilize a 3.2-hectare portion of the property for gravel extraction, which is expected to take five years to extract (2018-2022) (see Applicant Submission). As part of the application, the applicant has submitted a revised Mine Plan and several supporting documents.

This proposal includes an updated Mine Plan, which outlines details regarding the operation of the pit. One of the major changes is that there are plans to use the pit consistently during the construction season. Operations are proposed as: 7:00 am to 7:00 pm Monday to Saturday, with the exception of holidays, from March to November of each year.

Loaders, dozers, trucks, excavators, screening and crushing plants are proposed to be used in the pit during the operating period.

IMPLICATIONS

The ALR portion of this property will remain unaffected by this proposal. Access to the gravel pit from Granby Road will go along the edge and outside of the portion of the subject property that is within the ALR.

Section 309 of the zoning bylaw permits the exploration and mining of gravel in any zone. Within the RUR 1 zone, resource extraction is not a permitted use. However,

Page 2 of 4

mineral, gravel, and coal exploration and/or mining activities cannot be, in any way restricted per provincial authority as stated in the *Mines Act*, *Coal Act* and *Mineral Tenure Act*.

Site reclamation, setback from waterbodies, and wildlife preservation are regulated by the province, and these have been addressed within the Mine Plan (see Applicant Submission).

Map 2 of the Official Community Plan notes that the subject property is potential Badger habitat, which is a red listed species. The applicant identified the presence of Badgers and created a Badger Management Plan, which establishes a procedure for identifying and reporting active habitats (see Applicant Submission).

ADVISORY PLANNING COMMISSION (APC)

During the June 4, 2018 Electoral Area 'D' / Rural Grand Forks APC meeting no recommendation was made, however, the following comments were made:

- Noise concerns with heavy equipment (crusher, loader etc.) operating at 7

 a.m. on Saturdays. It is directly across from the recreational area of the Pines
 Bible Camp and is just downriver from the Niagara Townsite neighbourhood.
- Concerns regarding a heavy increase in industrial traffic on Granby Road. This is a relatively narrow, winding road with unpaved shoulders and several blind corners that is already in poor condition in several locations. It is fairly busy with local residents as well as pedestrians and cyclists.
- Environmental concerns regarding the use of 2-4-D and Roundup, especially so close to the river.
- Concerns regarding the amount of dust raised and its impact on neighbouring properties.
- While we appreciate that there is a plan in place for badger sightings, it is unclear who has oversight for that.

PLANNING AND DEVELOPMENT COMMENTS

Upon informing Front Counter BC that the RDKB would be providing a delayed response, it was noted that a permit was issued to the applicant on May 31, 2018. However any comments would be taken into consideration and passed onto the permittee.

The Ministry of Energy, Mines and Petroleum Resources will oversee the permit, all schedules (such as the Badger Management Plan), and ensure all conditions of approval are being met.

Although the northern portion of the subject property is not within the floodplain. The Planning and Development Department recommend that due to proximity to the Granby River, and flood events of 2018, which may have changed the river channel, The mine operation plans and emergency response plans be re-evaluated with information from the 2017 and 2018 floods.

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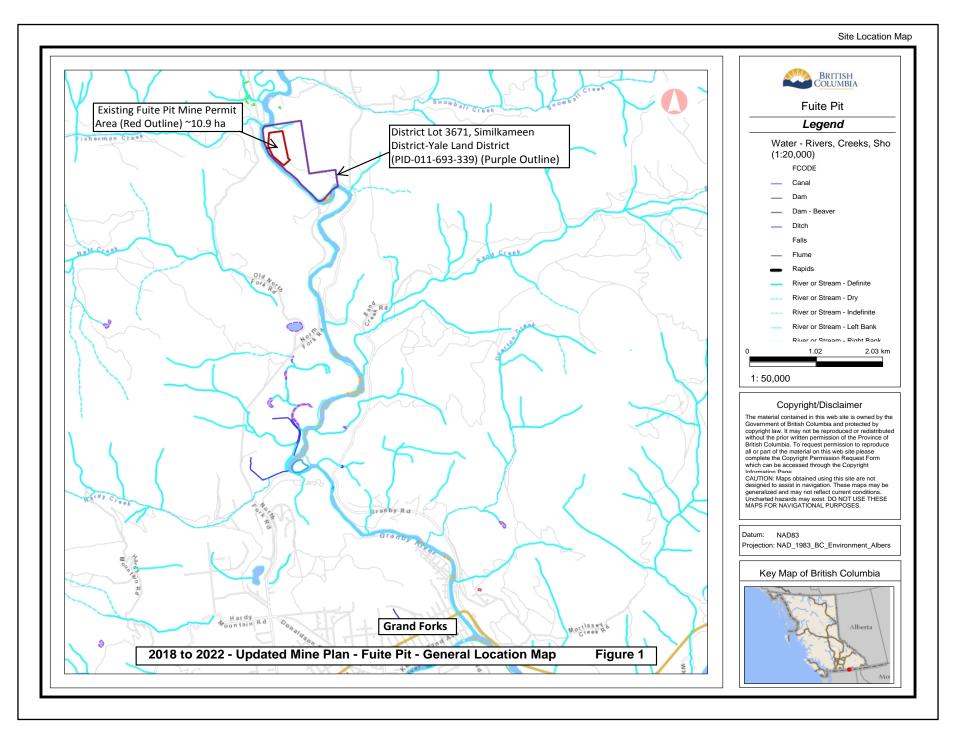
RECOMMENDATION

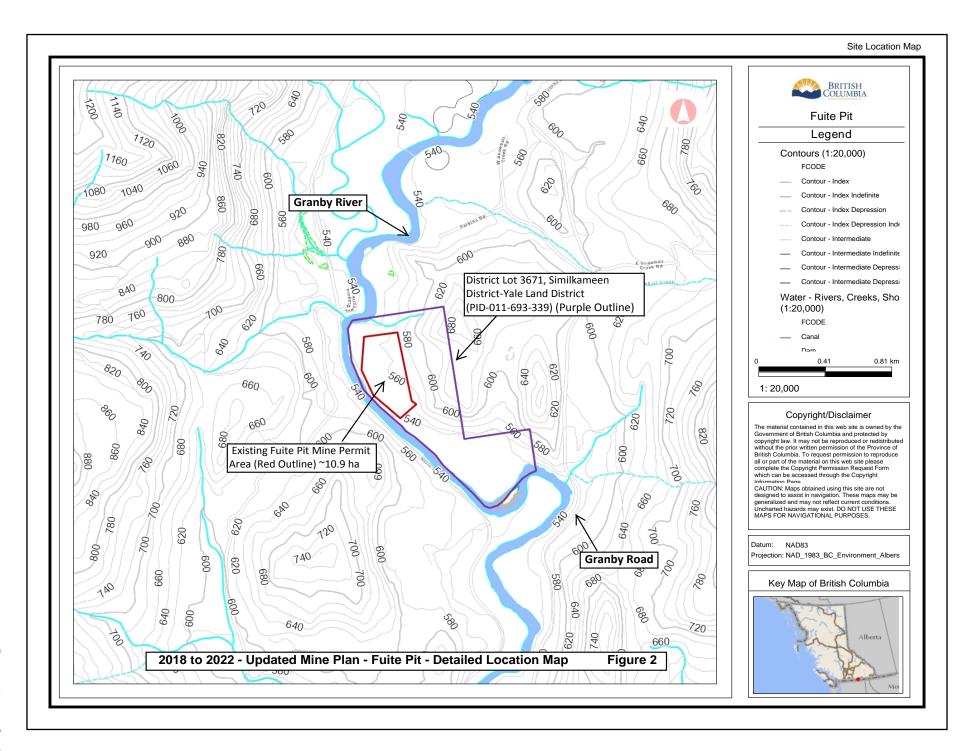
That the Regional District of Kootenay Boundary Board of Directors forward this staff report 'Front Counter Referral – Fuite Pit Expansion', which includes the concerns of the Electoral Area 'D'/Rural Grand Forks Advisory Planning Commission and the Planning Department to Front Counter BC for consideration regarding the application for expansion of an existing gravel pit operation on the parcel legally described as District Lot 3671, SDYD, Electoral Area 'D'/Rural Grand Forks.

ATTACHMENTS

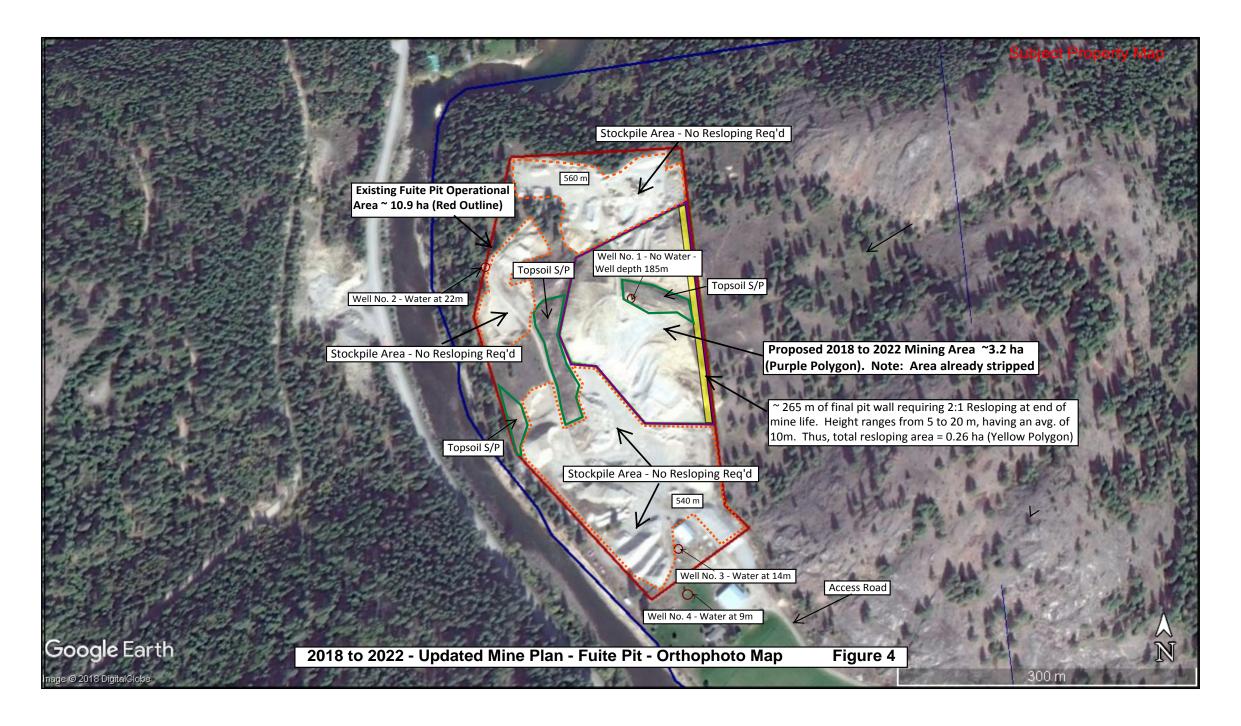
Site Location Map
Subject Property Map
Mine Plan
Cross Section and Detailed Site Map
Badger Management Plan
Application Form

Page 4 of 4









February 12, 2018

Ministry of Energy and Mines 202 - 100 Cranbrook Street South Cranbrook, BC V1C 3P9

Email: MMD-Cranbrook@gov.bc.ca

Re: 2018 to 2022 Updated Mine Plan - Fuite Pit - Mine No. 1630272 - Mines Act Permit G-5-256

I am providing through this letter with all pertinent information relating to an updated mine plan for the Fuite Pit. This is a revised updated mine plan following the recent meeting with John Fuite in Cranbrook.

The mining area is located is on private land having a legal description of District Lot 3671, Similkameen District-Yale Land District (PID-011-693-339), and having a physical address of 10405 Granby Road, Grand Forks, BC. The land is owned by John, Alice, Jan and Patsy Fuite, of 10405 Granby Road, Grand Forks, BC. V0H 1H1.

The property is located in ~7.8 km northwest of Grand Forks, BC. To access the site you cross the Granby River bridge on the east end of Grand Forks, and turn left onto Granby Road and follow for ~8.7 km, where you turn left off Granby Road onto a private road and go ~1.1 km to site operations (Figures 1 and 2).

The attached information, figures and photos cover "continued" aggregate extraction from the "existing" mining operation (mine permit area) for the period March 2018 to November 2022.

All mining will comply with the *Mines Act* and *Health Safety and Reclamation Code for Mines in BC, 2017 (HSRC).* The operational intent will be to locate equipment (loaders, dozer, trucks, excavator, and screening and/or crushing plants) to the site during the summer season (March thru November). The operation will operate between 7:00 am and 7:00 pm during Monday to Saturday of the work season, except for holidays. During this time period, it is anticipated that I will extract and process approximately 20,000 m³ or 40,000 tonnes per year of (aggregate) material, which will supply materials for paving and construction activities in and around the Grand Forks Area.

The extraction (mining) faces will be developed by pushing aggregate materials down to a Cat 966C loader by using a Cat - D8K dozer. The purpose will be to maintain compliance with **Part 6.23.4** of the **HSRC** and to ensure there is adequate mixing (blending) of the aggregate materials for supply to the crusher/screener units. During and on completion of mining, the overall reclamation plan for the site will be to reslope the final (east) pit walls to a 2:1 slope angle, relocate topsoil onto resloped area, relocate any overburden and/or dirty sand material back onto the pit floor in areas that will not be utilized for rural residential end land use, and then to revegatate (seed), as necessary. It should noted that after mining, only a very small fraction of the mining area and/or operational area will required to have any type of resloping.

If you have any questions, please contact the undersigned by email erwin.spletzer@terusconstruction.ca or Office (604) 575-3689.

Regards

Erwin Spletzer, Aggregate Manager Interoute Construction Ltd. Office Direct Line - 604-575-3473

Attachments

(Revised) Updated Mine Plan for the Fuite Pit Mine Development Period 2018 to 2022



Orthophoto View of Existing Mine Operational (Red Outline) and 2018 to 2022 Mining Area (Purple Outline)

Map Sheet 082E.018 - UTM 11U 393240E and 5439765N

Mines Act Permit No. G-5-256 Mine No. 1630272

Revision date: February 14, 2018

February 2018

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

1.0 Introduction

This (revised) updated mine plan is being submitted by John Fuite, as a requirement of the *Mines Act, RSBC 1996, Chapter 293 (Mines Act)* and the Health, Safety and Reclamation Code for Mines in BC, 2017 (HSRC) for the existing *Fuite Pit* located near Grand Forks, BC. This revision was required due to a recent meeting held in Cranbrook between MEMPR and John Fuite.

2.0 Project Overview

The pit development is located on private land having a legal description of District Lot 3671, Similkameen District-Yale Land District (PID-011-693-339), and having a physical address of 10405 Granby Road, Grand Forks, BC. The land is owned by John, Alice, Jan and Patsy Fuite of 10405 Granby Road, Grand Forks, BC VOH 1H1.

The site is located ~7.8 km northwest of Grand Forks, BC. To get to the site by road access, you cross the Granby River bridge on the east end of Grand Forks, and turn left onto Granby Road and then follow for ~8.7 km, where you then turn left off Granby Road onto a private road and go ~1.1 km to site operations (Figures 1 and 2).

This (revised) updated mine plan covers "continued" mine development of the site for the period March 2018 to November 2022. Mining during this period will occur within the area noted on the figures and maps as a "purple" polygon which is ~3.2 ha in area. It should be noted that the 2018 to 2022 mining area is actually located within the boundaries of the existing mine operational area which is ~10.9 ha in size and illustrated as a "red" polygon on appropriate figures.

Figures 3 and 4 show that the existing mine operational area has retained a minimum five (5) meter setback between the final extraction limits and all property boundaries, which are located in close proximity to the operational area. As well, a twenty (20) meter extraction buffer has been maintained next to the five (5) meter buffer, along the west property boundary.

The current mine plan (2018 to 2022) does not anticipate development to any final (east) pit walls, however the enclosed mapping does illustrates development to the ultimate limits. As illustrated on Figure 4, a majority of the area within the mine operational areas is utilized for stockpiling of product, topsoil, mineral soil, etc. and will not be required to be resloped. It is expected the overall site will be (graded) elevation sloped from the north to the south direction.

It is anticipated that the mining and development will comply with the requirements of the *Mines Act* and HSRC. The operational intent is to have equipment (loaders, dozer, trucks, crushing and screening plants) at the site during the work season (March to the end of November). The operations will operate between 7:00 am and 7:00 pm during Monday to Saturday of the work season, except for holidays. During this five (5) year time period, it is anticipated that there will be aggregate extraction of approximately 40,000 tonnes (20,000 m³) per year of material, of which will be made available for local paving and construction projects.

The site has operated for the last ten (10) years without any environmental and/or socio-community impacts and this is expected to be the case into the future, particularly given the company's sound Mine Emergency Response Plan (MERP). There is as well in-place; plans for archaeological chance find procedures (CFP) and as mentioned a MERP (including fuel management & spill contingencies). **Note:** These particular plans are attached as part of this application.

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

There will not be a requirement for an *Environmental Management Act* – Effluent Permit given that the project is not anticipated to have any effluent discharges. The control of TSS and/or turbidity of any contact surface waters will be achieved through use of standard BMP's for sediment and erosion control procedures utilized by aggregate operations in BC. These include sediment ponds, silt fencing and straw (hay) bales.

The project is expected to be developed in an environmentally sensitive manner, and John Fuite proposes to accomplish this by implementing plans, utilizing technology and using industry standard "best management practices" (BMP's), as a means to either eliminate or minimize the environment impacts associated with the project. The company will utilize the "Aggregate Operators Best Management Practices Handbook for BC, Volume II, April 2002" as a point of reference for its operation.

http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/mineral-exploration-mining/documents/permitting/agg bmp hb 2002vol2.pdf.

Previous mining by John Fuite on this property has not created any environmental impacts from mining activities; therefore if this operation is developed following the "existing" mining operational philosophy there should be minimal, if any potential impacts.

The company's reclamation plan is meant to achieve the following end land use of rural residential as discussed in recent meetings with the ministry in Cranbrook.

3.0 Project Description

3.1 Description of Work

The mining development area has already been cleared as part of previous development by the property owner. The proposed mining area (purple polygon) is shown on the attached figures and photographs. A majority of the mining area for the 2018 to 2022 period has already been previously stripped of topsoil/mineral soil materials, with the expectation of the area containing the (easterly) topsoil stockpile noted on Figures 3 and 4.

The updated mine plan consists of operations, decommissioning of components and associated activities that would be typical for any medium sized aggregate (sand and gravel) operations in BC. In which, aggregate materials are excavated, screened and if necessary crushed on-site to obtain the preferred grain size and quality for use in paving and/or other construction projects.

The annual production from the site will be approximately 40,000 tonnes (20,000 m³) per year during the 2018 to 2022 time period.

The operation will maintain compliance with the **HSRC**, and will utilize the following equipment — loaders, dozer, crusher, screener, excavators and tandem dump trucks for excavation of aggregate materials. The operation currently uses typical equipment similar to the Cat 966C - Front End Loader, Volvo 290 — Excavator, Cat D8K — Dozer, Tandem dump trucks, Crusher - 350 TPH and Screening Plants (CEC, 2010 Double Deck and Extec 5367).

For this particular site the only remaining ultimate pit slope will be the east wall of the proposed 2018 to 2022 mining area. This final wall will be ~265 m in length having an average height of 10 meters, thereby requiring ~0.26 ha of resloping activity. As previously stated, this final slope will be resloped to a consistent 2:1 slope angle, and then covered with the stockpiled topsoil/sub-grade mineral soils, and seeded with appropriate seed mixture. It should be noted that no reclamation is planned for the next

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

five (5) years, as it is expected that **no** ultimate pit wall will be developed as part of the mining activities over the next five (5) years.

3.2 Mine Plan

The 2018 to 2022 mining area is noted on Figures 3 and 4, as the "purple" polygon area which will provide adequate aggregate resources from this site over the next five (5) years. As previously noted, this mining plan does not expect to create any new disturbances has they have already occurred within the mine operational area. However, development will continue to excavate to the (graded) final pit floor (560 mASL – North to 540 mASL – South), as shown in cross section in Figure 5.

Given the types of equipment proposed and the methods of mining (dozer pushing), the overall bench heights for the operation will be maintained in compliance with **Part 6.23.4** of the **HSRC**.

During development of the site there will remain a minimum five (5) meter setback planned between the final extraction limits and all property boundaries as required by Part 10.5.8 of the HSRC. As well, during development along the east pit wall there will remain in-place aggregate resources that will be utilized for resloping to the final 2:1 slope angle.

As indicated previously the mining and pit operations will be seasonal from March to the end of November, with activities driven by demand for the products. The pit will most likely operate between 7:00 am to 7:00 pm during Monday to Saturday of the work season, except for holidays.

In regards to groundwater protection, there has been no indication of any groundwater within the existing mine operational area, since mining activities were initiated several years ago. In fact, four (4) water wells were drilled on the property prior to any mining activities. Of these four (4) wells, three (3) are located within the mine operational area (see Figure 4). Of these, Well No. 1 is located within the 2018 to 2022 proposed mining area and had no water measure, Well No. 2 at is located at the outside edge of NE part of the operational area and had water measure at 22m below surface, and Well No. 3, which is located in the southern part of the operational area had water measure noted at 14m below surface. Therefore, given these testing results, no groundwater was and/or should be intercepted and/or impacted by the mining operations, given the current bench floor configuration of 560 to 540 mASL.

However, to ensure protection of any groundwater quantity and quality from potential impacts of the proposed mining activity, no fuel storage will occur on-site. As well, there has been training with emergency response equipment and supplies (spill kits), that are available for use when and if required during fueling from a pickup tidy tank at the pit operation.

3.3 Present State of Land

The present state of the land is shown in the orthophoto of the site (Figures 3 and 4), and in the following photographs taken in May 2017. As indicated previously, the site has been an active aggregate operation for at least the last ten (10) years.

The ministry has indicated that there is an archaeological site located in the southwest corner of the current mine operational boundary (red polygon). However, given that the 2018 to 2022 mining proposal is to mine the "purple" polygon area to the northeast, there will be no impacts to the defined archaeological site, as all activities will remain east of the current access road that parallel Granby River. It should be noted that historically this site has seen intensive agriculture, grazing activities and feedlot for sheep farming.

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

There are no overlapping and/or adjacent uses of this land base by others, as this is private land.

There are no ephemeral creeks located within the development area.

The following photographs taken in May 2017 illustrate the current conditions at the site.



The topsoil/sub-grade mineral soils have already been stripped to rooting depth and stockpiled in three (3) separate areas within the mine operational area. These stockpiles have had application of rye grass seeding, to reduce erosion and noxious weed invasion. Noxious weeds will continue to be controlled either by spraying with approved weed control products such as 2-4-D and/or spot spraying with Roundup which are acceptable for this area. There are as well some manually removed weeds on an ongoing basis.

Information was received from your ministry that the site is located within known American Badger habitat, and that the operation will need to manage for them. To this end, management and employees will adhere to its own prescribed badger management plan for the Fuite Pit area. Note: The management plan is attached for your review.

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

3.4 Reclamation

3.4.1 General Reclamation Terms

The reclamation and closure of the Fuite Pit will follow the general guidelines recommended by Part 10.7.1 to 10.7.10 of the HSRC. It will be the intent of John Fuite, to prevent long-term environmental impacts at the site and eliminate potential health and safety issues, as required. It is expected that the end land use for this site will be rural residential. It is expected that in the end the reclamation plan will foster return to appropriate and functional values on the site.

The objectives of the reclamation plan will be to create a physically stable environment, and to ensure that there are no impacts to aquatic or terrestrial resources from the mining activities. These objectives are consistent with the requirements of the **HSRC**.

It should be noted that John Fuite, reserves the right to have an opportunity for the reclamation plan to be refined during the operational period of the project. After closure, the site will be left in a safe and secure manner for the long-term with no projected maintenance. The final site reclamation will meet the requirements of the private land owner.

It will always be the intent of John Fuite to achieve the following goals:

- Minimize or eliminate public safety hazards;
- Minimize potential effects to the environment, particularly water resources;
- Provide long-term stable landform configurations;
- · Reclaim surface disturbances for beneficial use; and
- Minimize the requirements for post-closure monitoring and maintenance.

With the above in mind, all topsoil/mineral soil that was originally stripped and stockpiled in the current three (3) locations will be utilized as necessary. On completion of mining, the final slopes of the (east) pit wall will be resloped to at least a 2:1 slope angle, and will have maximum possible coverage with available topsoil/mineral soils. Any of the pit floor areas that are not going to be utilized for rural residential area, will be covered with maximum possible topsoil/mineral soils after replacement of any overburden and dirty sand materials and the areas will then be replanted with rye grass.

No external fill will placed into the mined out pit area, however any unused stockpile fill materials such as overburden, dirty sand, etc. will be pushed onto the mined out pit floor and spread out, prior to placement of topsoil/mineral soils.

The goals of the reclamation plan will be to: provide the necessary details of the reclamation objectives, and to provide an opportunity for the plan to be refined during the operational period of the project. After closure work has been completed, the project will need to be left in a safe and secure manner for the long-term with little projected maintenance.

3.4.2 Long-term Stability

The long-term stability of the post-mine site will be an important consideration during reclamation of the site.

With no settling or tailings ponds, dams or waste dumps there will not be a requirement for additional maintenance to ensure long-term physical stability on the site. With all physical structures being removed from the property during final reclamation, it can be appropriately decommissioned and reclaimed for long-term stability as required under the *Mines Act*.

John Fuite

Updated Mine Plan - Fuite Pit

February 2018

3.4.3 Reclamation Cost Estimate

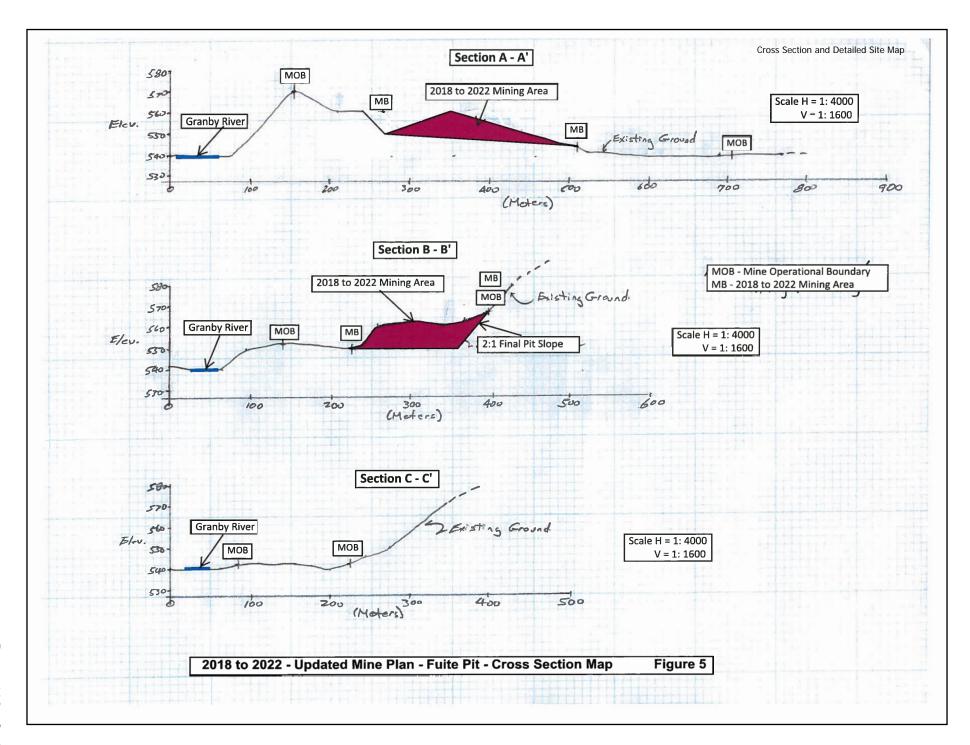
An estimate of reclamation liabilities and a summation of projected reclamation costs, including provisions for long-term monitoring, maintenance and mitigation of environmental impacts for development have been estimated at \$7,500. However, it is has been noted that the ministry, John Fuite and Interoute Construction Ltd. have already determined the reclamation bonding requirements for the site.

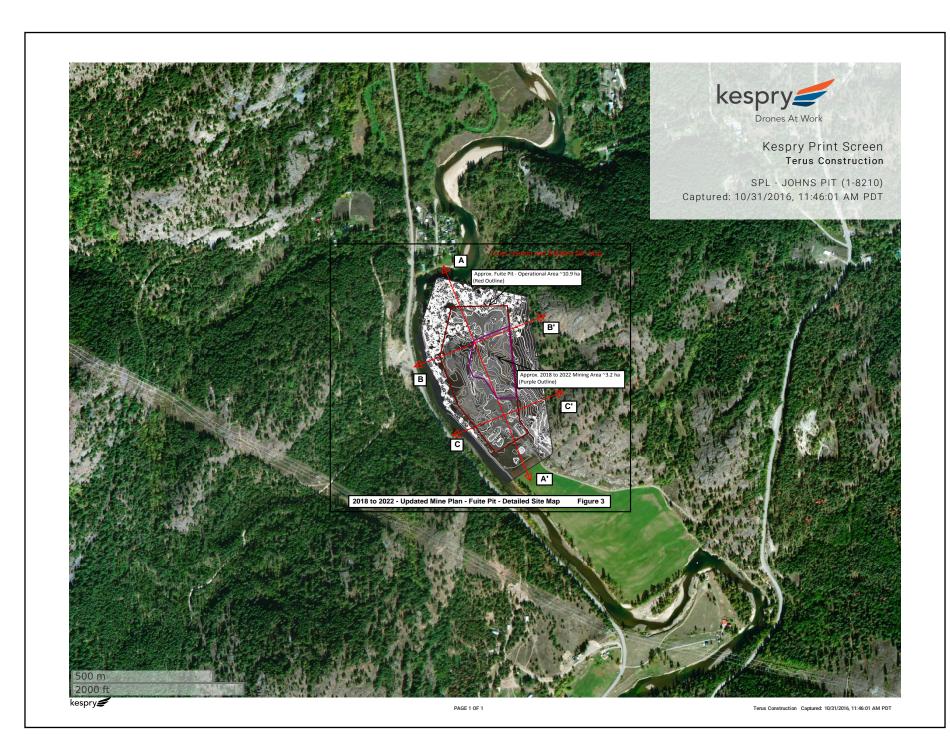
If you have any questions, please contact the undersigned by email erwin.spletzer@terusconstruction.ca or office (604) 575-3689.

Regards

Erwin Spletzer, Aggregate Manager Interoute Construction Ltd. Office Direct Line - 604-575-3473

Attachments





Badger Management Plan

Fuite Pit - Badger Management Plan - 2018

If a badger is observed within the Fuite Pit area, then the following actions will be implemented:

- Note time, date and location of sighting as well as how many badgers are present and their
 activity. Take a picture, if possible, but do not approach the animal or disturb it. Note Badgers
 are not aggressive or dangerous (unless cornered) but, as with all wildlife, should not be
 disturbed.
- 2. Report sighting to on-site supervisor.
- If more than one badger is observed, sighting should be immediately reported to FLNRO –
 Cranbrook: 250-489-8540. Multiple badgers in one location usually indicate presence of mother
 with kits and may require a more detailed response.
- 4. If one badger is observed, report sightings to the BC badger website: www.badger.bc.ca
- 5. Badger burrows:
 - a. Fresh badger diggings are indicative that a badger is, or recently has been, in the area.
 - b. Badger burrows can be distinguished from other digging mammals primarily Columbia ground squirrels by their relatively large opening and oval shape. The hole is wider than it is tall (see figure). A large plume of excavated dirt is typical immediately adjacent to the burrow.
 - c. Columbia ground squirrel burrows typically have a smaller, circular shaped opening.
 - d. If a fresh burrow is noted (look for indication that dirt has moved around burrow since the last rainfall), a small stick can be placed across the entrance, stuck into the soil on each side to anchor it. If the stick is not moved over the next several days, this indicates that the badger is no longer using the burrow and has likely moved on.
 - e. If a burrow appears very fresh and is blocked just inside the entrance with dirt, this usually indicates that a badger is present in the burrow. The area should be left undisturbed and the burrow checked daily for continued presence. Once unplugged, use small sticks as above to test whether the badger is still using this burrow.
 - Watch for other burrows in the same vicinity as badgers will maintain more than one burrow.
- 6. In all cases, give the animal space to move on its own. Almost always the badger will move on and likely remain in the area for <24 hours, usually leaving the site in the night.



Badger burrow – note oval shape and usually large plume of dirt outside burrow. Source: Weir and Almuedo (2010). Photo: Richard Klafki.



Notice of Work

1630272 - Fuite Pit Tracking Number: 100212944

Application Information

If approved, will the authorization be issued to

Individual

an Individual or Company/Organization?

Are you the Individual this application

No

will be issued to?

What is your relationship to the individual?

Agent

APPLICANT CONTACT INFORMATION

Applicant is an Individual or an Organization to whom this authorization Permit / Tenure / Licence will be issued, if approved.

Name: John Fuite **Phone:** 250-442-0428

Daytime Phone:

Fax:

Email: gofer@xplornet.com

Mailing Address: 10405 Granby Road
Grand Forks BC VOH 1H1

AGENT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

 Name:
 Erwin Spletzer

 Phone:
 604-575-3473

 Daytime Phone:
 604-575-3689

 Fax:
 604-575-3691

Erwin.Spletzer@terusconstruction.ca

Mailing Address: 201-5550 152nd Street Surrey BC V3S 5J9

Letter(s) Attached: Yes (2017 June 13 Signed letter of agency.pdf)

TECHNICAL INFORMATION

APPLICATION INFORMATION

Type of Notice of Work: Sand & Gravel Is this a New Permit or an Amendment to an Amendment

existing permit for this property?

MINE INFORMATION

Do you have an existing mine number? Yes Mine Number: 1630272

Name of the property:

Fuite Pit

Tenure Numbers:

Crown Grant / District Lot Numbers:

Directions to site from nearest municipality:

The site is located in ~7.8 km northwest of Grand Forks, BC (Figure 1). To get to the site by road access, you cross the Granby River bridge on the east end of Grand

Forks, and turn left onto Granby Road and follow for ~8.7 km, where you turn left off Granby Road onto a private road and go ~1.1 km to site operations.

Latitude: 49.1015000 Longitude: -118.4626000

Geographic Coordinates of Mine: Latitude: 49.10
Maximum Annual Tonnage Extracted: 40000 tonnes

INFORMATION ABOUT PROPOSED ACTIVITIES

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Activities to be undertaken: Sand & Gravel / Quarry Operations

FIRST AID

Proposed First Aid equipment on site: Level 2

Level of First Aid Certificate held by attendant: Occupational First Aid Level 1 with Transportation Endorsement

DESCRIPTION OF WORK PROGRAM

If you prefer to upload a document, please enter "see attached document" and attach the document in the "Document Upload" step later in the application under "Other".

Sufficient details of your work program to enable a good understanding of the types and scope of the activities that will be conducted:

The mining development area has already been cleared as part of previous development by the property owner. The proposed mining area (purple polygon) is shown on the attached figures and photographs. A majority of the mining area for the 2018 to 2022 period has already been previously stripped of topsoil/mineral soil materials, with the expectation of the area containing the (easterly) topsoil stockpile noted on Figure 3 and 4.

The updated mine plan consists of operations, decommissioning of components and associated activities that would be typical for any medium sized aggregate (sand and gravel) operations in BC. In which, aggregate materials are excavated, screened and if necessary crushed on-site to obtain the preferred grain size and quality for use in paving and/or other construction projects.

The annual production from the site will be approximately 40,000 tonnes (20,000m³) per year during the 2018 to 2022 time period.

The operation will maintain compliance with the HSRC, and will utilize the following equipment - loaders, dozer, crusher, screener, excavators and tandem dump trucks for excavation of aggregate materials. The operation currently uses typical equipment similar to the Cat 966C - Front End Loader, Volvo 290 - Excavator, Cat D8K - Dozer, Tandem dump trucks, Crusher - 350 TPH and Screening Plants (CEC, 2010 Double Deck and Extec 5367).

For this particular site the only remaining ultimate pit slope will be the east wall of the proposed 2018 to 2022 mining area. This final wall will be ~265m in length having an average height of 10 meters, thereby requiring ~0.26ha of resloping activity. As previously stated, this final slope will be resloped to a consistent 2:1 slope angle, and then covered with stockpiled topsoil/subgrade mineral soils, and seeded with appropriate seed mixture. It should be noted that no reclamation is planned for the next rive years, as it is expected that no ultimate pit wall will be developed as part of the mining activities over the next five years.

TIME OF PROPOSED ACTIVITIES

Original Start Date: Feb 1, 2007

Proposed start and end date: Mar 1, 2018 to Nov 30, 2022

Please remember that you need to give 10 days notice to the Inspector of Mines of your intention to start work, and 7 days notice of your intention to stop work.

ACCESS

Access presently gated: No

PRESENT STATE OF LAND

Please identify what the present state of the land is where you would like to undertake your activities. If some of the questions do not apply to you please enter n/a in the space provided.

Present condition of the land: The present state of the land is shown in the orthophoto of the site and photographs

taken in May 2017. As indicated previously, the site has been an active aggregate

operation for at least the last five (5) years.

There are no overlapping and/or adjacent uses of this land base by others, as this is

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private land.

The topsoil/sub-grade mineral soils have already been stripped to rooting depth and

stockpiled around the perimeter of the existing disturbances.

There are no ephemeral creeks located within the development area.

Type of vegetation: None

Physiography: The mining area is generally level,

Current means of access: Private access

Old equipment: No Recreational trails / use: None

ACCESS TO TENURE

Do you need to build a road, create stream crossings or other surface disturbance that will not be on your tenure?

No

LAND OWNERSHIP

Application area in a community watershed: No Proposed activities on private land: Yes

Please note that under Section 19 of the Mineral Tenure Act and Section 2.1 of the Mineral Tenure Act Regulation you must not begin any mining activities until 8 days after giving notice to every owner of the surface area on which the recorded holder intends to carry out that activity.

Please attach a copy of the letter of authorization signed by the landowner The document can be uploaded at the "Document Upload" step later in the application process.

Legal description of land: District Lot 3671, Similkameen District-Yale Land District (PID-011-693-339),

and having a physical address of 10405 Granby Road, Grand Forks, BC.

The land is owned by John, Alice, Jan and Patsy Fuite, of 10405 Granby

Road, Grand Forks, BC VOH 1HO.

Proposed activities on Crown land: No

Activities in a park: No

CULTURAL HERITAGE RESOURCES

Cultural Heritage applies to a large spectrum of heritage resources that is defined as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people."

The Archaeology Branch of the Ministry of Forests, Land and Natural Resource Operations is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Are you aware of any protected archaeological sites No

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that may be affected by the proposed project?

FIRST NATIONS ENGAGEMENT

In making decisions on authorizations, the government will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The government takes this responsibility seriously and encourages the applicant to engage First Nations early and often as part of any planned development.

Establishing good relations with First Nations who might be affected by a proposed development is a key part of any successful mining operation. The Ministry of Energy and Mines encourages applicants to engage and information share with First Nations that might be affected by a proposed development prior to submitting an application. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. A lack of information sharing and engagement by the applicant may result in extended timeframes for decision.

Applicants should keep a detailed record of information sharing and engagement with First Nations on their project in the event the government needs to review it. Information on First Nations information sharing and engagement should include the following: a list of First Nations contacted, whether the activity was modified based on feedback from First Nations, and whether the applicant has entered into any informal or formal agreements with First Nations in connection with the project.

The Consultative Areas Database Public Map Service is an online, interactive mapping tool that allows you to identify First Nations who have treaty rights or asserted or proven rights or title on the land base. More information can be found at http://maps.gov.bc.ca/ess/sv/cadb/.

Have you shared information and engaged with First Nations in the area of the proposed activity?

SAND & GRAVEL / QUARRY OPERATIONS

MAPS

All plans and sections must indicate the scale and orientation of the drawing and must include:

- 1) Plan View of Proposed Development illustrating:
- Property boundaries and set back of excavation from property boundary
- Watercourses and drainage (wet, dry or intermittent) on the property and within 150 metres of its boundaries
- All previous surface workings, the final boundaries of proposed excavation, and boundaries of excavation at the end of development described in the Notice of Work
- Access roads, including development roads within the pit and access to the public roads
- All proposed and existing stockpiles (topsoil, overburden, product etc.)
- All settling ponds (for both surface run off and process water) and source of process water
- Buildings and other facilities (fuel/lubricant storage, sanitary facilities, weigh scale, etc.)
- Sediment control structures and the location of any point discharges from the property
- Fencing, berms and/or vegetative buffers.
- 2) Cross and longitudinal sections of Proposed Development illustrating:
- The orginial land surface and, if applicable, the groundwater table elevation
- Typical configuration during mining, indicating angle of slope and, where applicable, bench locations
- Proposed configuration on completion of reclamation
- 3) A copy of the land title/crown land tenure map must be provided.

SOIL CONSERVATION

 $0.10 \, \text{m}$ Average depth of overburden: Average depth of topsoil: $0.10 \, \text{m}$

Measures to stabilize soil overburden Stockpiles have 3 to 1 slopes and seeded with rye grass. Spray as needed for stockpiles and control noxious weeds:

noxious weed control with 2-4-D and spot spray with round up.

LAND USE

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Is the site within the Agricultural Land Reserve? No Does the local government have a Soil Removal Bylaw? No

Official Community Plan for the site:

Current land use zoning for the site:

Proposed end land use is:

Estimate total minable reserves over the life of the mine:

Estimate annual extraction from site:

Rural Residential

300,000 tonnes

40,000 tonnes/year

Application must be made to the Environmental Assessment Office if estimated extraction for sand/gravel production is 500,000 tonnes/year or 1,000,000 tonnes over 4 years; or if estimated extraction is 250,000 tonnes/year for quarried product.

ACTIVITIES

Click on the "Add Activity" button to add one or more activities. Select your activity out of the list and enter the tonnes, the total disturbed area and the total merchantable timber volume.

Please note that you must notify the Inspector at least two weeks before if you are planning to bring a crusher on site.

| | Total Disturbed Area | Merchantable |
|-----------------------|----------------------|--------------------|
| Activity | (ha) | timber volume (m³) |
| Crushing | 0.00 | 0.00 |
| Excavation of Pit Run | 0.00 | 0.00 |
| Mechanical Screening | 0.00 | 0.00 |
| Total: | 0.00 | 0.00 |

Is the work year round or only seasonal? Brief description of operation, including proposed work schedule: Mine Plan

The 2018 to 2022 mining area is noted on Figures 3 and 4, as the "purple" polygon area which will provide adequate aggregate resources from this site over the next five years. As previously noted, this mining plan does not expect to create any new disturbance as they have already occured within the mine operational area. However, development will continue to excavate to the (graded) final pit floor (560 mASL - North to 540 mASL - South), as shown in cross section in Figure 5.

Given the types of equipment proposed and the methods of mining (dozer pushing), the overall bench heights for the operation will be maintained in compliance with Part 6.23.4 of the HSRC.

During development of the site there will remain a minimum five meter setback planned between the final extraction limits and all property boundaries as required by Part 10.5.8 of the HSRC. As well, during development along the east pit wall there will remain in-place aggregate resources that will be utilized for resloping to the final 2:1 slope angle.

As indicated previously the mining and pit operations will be seasonal from March to the end of November, with activities driven by demand for the products. The pit will most likely operate between 7:00 am to 7:00 pm during Monday to Saturday of the work season, except holidays.

The annual production form the site will be approximately 40,000 tonnes (20,000m³) per year during the 2018 to 2022 time period.

The operation will maintain compliance with the HSRC, and will utilize the following equipment - loaders, dozer, crusher, screener, excavators and tandem dump trucks for excavation of aggregate materials. The operation currently uses typical equipment similar to the Cat 966C - Front End Loader, Volvo 290 - Excavator, Cat D8K - Dozer, Tandem dump trucks, Crusher - 350 TPH and Screening Plants (CEC, 2010 Double Deck and Extec 5267).

RECLAMATION PROGRAM

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Application Form Describe the proposed reclamation and timing for The reclamation and closure of the Fuite Pit will follow the general this specific activity: guidelines recommended by Part 10.7.1 to 10.7.10 of the HSRC. It will be the intent of John Fuite, to prevent long-term environmental impacts at the site and eliminate potential health and safety issues, as required. It is expected that the end land use for this site will be rural residential. It is expected that in the end the reclamation plan will foster return to appropriate and functional values on the site. It is not expected that any reclamation will be undertaken during the 2018 to 2022 period. See attached Updated Mine Plan If backfilling of pits or pit slopes is proposed in the final configuration for reclamation, details of materials to be used and placement procedures: \$7,500.00 Estimated cost of reclamation activities described above: Will progressive reclamation be carried out? No GROUNDWATER PROTECTION Average depth to the high groundwater table at the 14 0 m proposed excavation: Elevation of the groundwater table was determined from: ☐ Existing area wells ☐ Test pits ☐ Test wells drilled for this purpose ☑ Other: Based on proximity to the Granby River Measures proposed to protect groundwater from In regards to groundwater protection, there has been no potential impacts of the proposed mining activity: indication of any groundwater within the existing mine operational area, since mining activities were initiated several years ago. In fact, four water wells were drilled on the property prior to any mining activities. Of these four wells, three are located within the mine operational area (see Figure 4). Of these Well No. 1 is located within the 2018 to 2022 proposed mining area and had no water measure, Well No. 2 is located at the outside edge of NE part of the operational area and had water measure at 22m below surface, and Well No. 3, which is located in the southern part of the operational area had water measure noted at 14m below surface. Therefore, given these testing results, no groundwater was and/or should be intercepted and/or impacted by the mining operations, given the current bench floor configuration of 560 to 540 mASL. To ensure protection of any groundwater quantity and quality IMPACT MINIMIZATION from potential impacts of the proposed mining activity, no fuel storage will occur on site. Shortest distance between proposed excavation 300 m to nearest residence: 300 m Shortest distance between proposed excavation to nearest residential water source: Measures proposed to prevent inadvertent The entire site is fenced and posted, with a locked gate on the main access access of unauthorized persons to the mine road. site: Measures proposed to minimize noise impacts of All equipment will have appropriate muffler systems, and efforts will be

undertaken to limit additional noise, including on going maintenance of machinery. Hours of operation will be limited to 7:00 am to 7:00 pm six

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the operation:

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days a week (Mon to Sat), except holidays.

Measures proposed to minimize the dust

impacts of the operation:

All dust will be controlled be either a water truck and/or calcium laydown.

Measures proposed to minimize visual impacts of the operation:

There is significant distance between nearby roads and residences. The mining area is within a green belt that has been left along the west, north and east boundaries

TIMBER CUTTING

Total merchantable timber volume: 0.00 m3

No TimberYou have indicated that there is no merchantable timber that will be cut. Therefore a Free Use Permit or a Licence to Cut is not required. If this is not accurate, please correct your entries.

EQUIPMENT

Click on the "Add Equipment" button to add one type of equipment at a time. All equipment must comply with the requirements of the Health, Safety and Reclamation Code.

| Quantity | Туре | Size / Capacity |
|----------|----------------------------|--------------------------------------|
| 1 | Bulldozer/Crawler Tractors | Cat D8K |
| 1 | Crusher | 350TPH |
| 1 | Excavator | Volvo 290 |
| 1 | Loader | Cat 966C |
| 2 | Other: Screening Plant | CEC, 2010 Double Deck and Extec 5367 |
| 2 | Truck | 10 yd3 |

SUMMARY OF RECLAMATION

Based on the information you have provided on the previous screens the Summary of Reclamation is:

| | Total Affected area | Estimated cost of |
|--|---------------------|-------------------|
| Activity | (ha) | reclamation (\$) |
| Sand & Gravel / Quarry | 0.00 | 7,500.00 |
| Subtotal: | 0.00 | 7,500.00 |
| Unreclaimed disturbance from previous year: | 10.90 | |
| Disturbance planned for reclamation this year: | 0.00 | |
| Total: | 10.90 | 7,500.00 |

OTHER CONTACTS

Please enter the contacts that are applicable to your application.

| Contact Info | | Type of Contact |
|--------------|------------|-----------------|
| Name: | John Fuite | Mine manager |

Phone: **Daytime Phone:**

Fax:

Email: gofer@xplornet.com **Mailing Address:** 10405 Granby Road

Grand Forks BC V0H 1H1

250-442-0428

John Fuite Tenure Holder Name: 250-442-0428 Phone:

Daytime Phone:

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Email:gofer@xplornet.comMailing Address:10405 Granby Road

Grand Forks BC V0H 1H1

Name: John Fuite Permittee

Phone: 250-442-0428

Daytime Phone:

Fax:

Email:gofer@xplornet.comMailing Address:10405 Granby Road

Grand Forks BC V0H 1H1

Name: John Fuite Site operator

Phone: 250-442-0428

Daytime Phone:

Fax:

Email: gofer@xplornet.com
Mailing Address: 10405 Granby Road

Grand Forks BC VOH 1H1

LOCATION INFORMATION

LAND DETAILS

Do you have the legal description of the land or the civic address then click on 'Add Land Information'.

All applications must include the appropriate maps and applications received without maps will be returned. All maps must be in colour, computer generated, with a scale, north arrow and a detailed legend.

For Mineral, Coal and Placer applications you must provide a minimum of 3 maps:

- A Location Map which must show the location of the property in relation to the nearest community with the access route from the community to the work site clearly marked;
- A Tenure Map which must show the boundaries of the tenure(s) and tenure numbers, at a scale of 1:20,000 or less;
- A Map of Proposed Work which must show topography, water courses, existing access, existing disturbance, contour lines, known cultural heritage resources and/or protected heritage property, at a scale of 1:10,000 or 1:5,000. For site specific applications the location of all proposed exploration activities must be shown; for area-based applications the work area must be shown as a polygon, with the location of all proposed exploration activities for year 1 shown, and shape files provided of the area.

For Sand & Gravel/Quarry applications you must provide a Plan View, Cross and Longitudinal Sections and a Land Title/Crown Land Tenure Map. Details of these requirements are listed in the Sand & Gravel/Quarry Operations Activity sheet.

☑ I have shape files from my Geographic Information System

SPATIAL FILES

Do you have a spatial file from your GIS system? You can upload it here.

| Description | Filename |
|-------------------|-------------|
| Fuite_Polygon.dbf | Polygon.dbf |
| Fuite_Polygon.prj | Polygon.prj |
| Fuite_Polygon.shp | Polygon.shp |
| Fuite_Polygon.shx | Polygon.shx |

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ATTACHED DOCUMENTS

| Document Type | Description | Filename |
|---|-----------------------------------|-----------------------------|
| Archaeological Chance Find Procedure | Fuite_CFP | Fuite Pit_CFP_01Jun17.pdf |
| Mine Emergency Response Plan | MERP | Fuite Pit_MERP_01Jun17.pdf |
| Other | Cover Letter | Fuite Pit_Cover Letter_19Ju |
| Other | Fuite_Cross Section Map_Fig 5 | Fuite Pit_Cross Section Map |
| Other | Fuite_Detailed Location Map_Fig 2 | Fuite Pit_Detailed Location |
| Other | Fuite_Detailed Site Map_Fig 3 | Fuite Pit_Detailed Site Map |
| Other | Fuite_General Location Map_Fig 1 | Fuite Pit_General Location |
| Other | Fuite_Orthophoto Map_Fig 4 | Fuite Pit_Orthophoto Map_Fi |
| Other | Updated Mine Plan | Fuite Pit_Updated Mine Plan |

PRIVACY DECLARATION

PRIVACY NOTE FOR THE COLLECTION, USE AND DISCLOSURE OF PERSONAL INFORMATION

Personal information is collected by FrontCounter BC under the legal authority of section 26 (c) and 27 (1)(a)(i) of the Freedom of Information and Protection of Privacy Act (the Act).

The collection, use, and disclosure of personal information is subject to the provisions of the Act. The personal information collected by FrontCounter BC will be used to process your inquiry or application(s). It may also be shared when strictly necessary with partner agencies that are also subject to the provisions of the Act. The personal information supplied in the application package may be used for referrals or notifications as required. Personal information may be used by FrontCounter BC for survey purposes. For more information regarding the collection, use, and/or disclosure of your personal information by FrontCounter BC, please contact FrontCounter BC at 1-877-855-3222 or at:

FrontCounter BC Program Director

FrontCounter BC, Provincial Operation

441 Columbia Street

Kamloops, BC V2C 2T3

☑ Check here to indicate that you have read and agree to the privacy declaration stated above.

REFERRAL INFORMATION

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

Please enter contact information below for the person who would best answer questions about your application that may arise from anyone who received a referral or notification.

Company / Organization: Interoute Construction Ltd.

Contact Name: Erwin Spletzer

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| Contact Phone: 604-575-3 Contact Email: Erwin.Sple I hereby consent to the disclosure of the information affected parties for referral or First Nation con OTHER INFORMATION Is there any other information you would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE | Amount \$0.00 | sconstruction.ca ned in this applica ourposes. | tion to other agencies, Tot \$0.0 | al Outstanding Balanc |
|--|---|--|-------------------------------------|-----------------------|
| Contact Phone: 604-575-3 Contact Email: Erwin.Sple I hereby consent to the disclosure of the informather affected parties for referral or First Nation composition of the information o | Amount \$0.00 | ned in this applica ourposes. | Tot | al Outstanding Balanc |
| Contact Email: Erwin.Sple I hereby consent to the disclosure of the informather affected parties for referral or First Nation con OTHER INFORMATION Is there any other information you would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE Office to submit application to: | etzer@teru tion contain nsultation p Amount \$0.00 | ned in this applica ourposes. | Tot | al Outstanding Balanc |
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| Is there any other information you would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE Office to submit application to: | Amount \$0.00 | ourposes. | Tot | al Outstanding Balanc |
| Is there any other information you would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE Office to submit application to: | Amount \$0.00 | | | |
| Is there any other information you would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE Office to submit application to: | \$0.00 | Taxes | | |
| Would like us to know? APPLICATION AND ASSOCIATED FEES Item Mines Notice of Work Application Fee OFFICE Office to submit application to: | \$0.00 | Taxes | | |
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| Mines Notice of Work Application Fee OFFICE Office to submit application to: | \$0.00 | Taxes | | |
| Fee OFFICE Office to submit application to: | | | \$0.0 | 00 \$0.0 |
| Office to submit application to: | | | | |
| | | | | |
| PROJECT INFORMATION | Cra | nbrook | | |
| | | | | |
| Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC? | No | | | |
| APPLICANT SIGNATURE | | | | |
| John Tuite | | | Date | Jarch 21/20 |
| OFFICE USE ONLY | | | | |



STAFF REPORT

| Date: | June 28, 2018 | File #: | B33 |
|-------|--|---------|-----|
| To: | Chair Russell and Members of the Board of Directors | | |
| From: | Ken Gobeil, Planner | | |
| RE: | Planning and Development Department Bylaw Enforcement - 2018 Mid- Year Update | | |

ISSUE INTRODUCTION

During the March 2018 Electoral Area Services Committee (EAS) meeting, the Planning and Development Department was asked to provide a biannual overview of the bylaw enforcement files, and unenforceable complaints received. This report is being presented to the entire Board because an EAS meeting is not scheduled until September.

BACKGROUND INFORMATION

The Planning and Development Department is responsible for bylaw enforcement as an ancillary role to regular planning responsibilities. Bylaw enforcement is based on complaints. Staff do not patrol areas looking for non-compliance issues.

We strive to respond to every complaint in a timely manner; however response can be delayed for a number of reasons including the nature of the complaint, and department priorities and other responsibilities.

2018 TO DATE:

Complaints that were received as a phone call that are resolved during that conversation are not counted. Complaints or requests for service from other departments including the Building Inspection department are also not included in this report.

As of June 14, 2018, 33 new complaints had been received. Seventeen of the complaints received are not enforceable due to the nature of the complaint being outside of the jurisdiction of the RDKB, or there being no enforceable bylaw regarding the complaint.

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Previous Year

In 2017 a total of 14 complaints were received regarding land use bylaws, and 13 complaints were received that were unenforceable. Detailed information and statistics regarding unenforceable complaints is not available for previous years.

ACTIVE CASES

As noted in the March 2018 report, complaints and requests for bylaw enforcement and service can take a long time to resolve; many of which can take multiple years to resolve. The table below gives a brief description of complaints received in 2018 and active files from previous years.

| Electoral Area | Description of contravention/complaint | Enforceable by RDKB bylaw | Properties with this type of Complaint |
|-------------------|---|---------------------------------|--|
| Α | Derelict vehicles/unsightly property | Yes | 2 |
| Α | Land use (business not permitted) | Yes | 3 |
| A | Land use (Using a recreational vehicle as a dwelling) | Yes | 1 |
| Α | Encroachment | No | 1 |
| Α | Farm practices | No | 1 |
| Α | Earthwork in a waterbody | No | 1 |
| А | Activity in railway | No | 1 |
| В | Derelict Vehicles/Unsightly properties | Yes | 9 |
| В | Land use (Using a recreational vehicle as a dwelling) | Yes | 3 |
| В | Illegal dumping of garbage or sewage | No | 4 |
| В | Parking on a road right of way | No | 2 |
| С | Land Use (Campground) | Yes | 3 |
| С | Land Use (agriculture in a residential zone) | Yes | 1 |
| С | Derelict vehicles/unsightly property | Yes | 4 |
| С | Legal access | No | 1 |

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| С | Tree house | No | 1 |
|---|--|-----|---|
| С | Earthwork in a waterbody | No | 2 |
| | | | |
| D | Land use (business not permitted) | Yes | 2 |
| D | Zoning contravention (fencing) | Yes | 1 |
| D | Land Use (agriculture in a residential zone) | Yes | 1 |
| D | Unsightly property | No | 4 |
| D | Use of undeveloped road allowance | No | 1 |
| D | Road conditions and traffic | No | 1 |
| | | | |
| Е | Parking on road right of way (Bridesville) | No | 1 |
| Е | Parking on road right of way (Big White) | No | 1 |

Unenforceable complaints

Complaints that are unenforceable are typically dealt with by informing the complainant that the RDKB has no applicable bylaw, or jurisdiction to resolve the complaint. Information is given on a correct agency to contact and complaints are also forwarded to the correct agency when appropriate.

STAFF COMMENTS

Given the higher than normal volume of the complaints received to date in 2018 combined with staff deployment to the Emergency Operations Centre, time lines for responses have increased.

RECOMMENDATION

That the staff report regarding Planning and Development Department Bylaw Enforcement – 2018 Mid-Year Update be received.

Page 3 of 3

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| | Please check all Electoral Area Boxes You Are Making Application To: |
|---|--|
| Electoral Area 'A' Director Ali Grieve | Electoral Area 'C'/ Lower Columbia-Old Glory Director Linda Worley Electoral Area 'C'/ Curristina Lake Director Grace McGregor Electoral Area 'C'/ Rural Grand Forks Director Roly Russell Electoral Area 'E'/ West Boundary Director Vicki Gee |
| Applicant: | *Castlegar Skating Club |
| Address: | *PO Box 3015, Castlegar, V1N 3A4 |
| Phone: | * (250)608-1559 Fax: E-Mail: * jlsinger@telus.net |
| Representative: | *Lisa Singer |
| Make Cheque Payable To: | * Castlegar Skating Club |
| T UYUNO TO. | *Starred items, including contact information, must be completed in full. |
| | f the Project? \$ 14,300 What amount are you requesting from this RDKB Director(s)? \$ 500 What is the Creat in Aid for? (attent on outre cheet if processors) |
| | What is the Grant-in-Aid for? (attach an extra sheet if necessary) |
| Please see attach | ed document. |
| | |
| 2 | |
| | |
| | |
| | |
| | e list all other organizations you have applied to for funding (attach an extra sheet if necessary) |
| Name of Organization C | |
| Amount Requested: \$50 | |
| Name of Organization R | |
| Amount Requested: \$50 | |
| Name of Organization_B Amount Requested: \$_10 | C Hosting DOO Amount Secured: \$ |
| | Applicant Signature Print Name Lisa Singer |
| Office Use Only Grant approved by El | ectoral Area Director: Anda Dhouley |

SUBMIT

West Kootenay Invitational

The West Kootenay Invitational is a figure skating competition. Each year, a club from the West Kootenay region hosts this event. This year, the Castlegar Skating Club has been selected to host this competition.

The West Kootenay Invitational will take place November 30th to December 2nd, 2018 at the Castlegar Community Complex. November 29th, a day before the event, is reserved for dance partner practice which allows skaters to rehearse dances with a partner. November 30th, as well as being a competition day, is designated as a test day. Test day allows skaters to be tested according to Skate Canada criteria in order to advance into higher levels. December 1st and 2nd are full competition days. Over 120 figure skaters from different clubs from the East and West Kootenays are expected to attend the West Kootenay Invitational. This year, we are extending an invitation to Okanagan clubs. As well, we are expecting out-of-town coaches, judges and data specialists to participate in this event.

Hosting the West Kootenay Invitational will benefit the community in several ways. There are a limited number of testing and competitive venues in the region, therefore our multi-day event will bring activity to our hotels, restaurants and businesses from out-of-town skaters, their families, coaches and judges. Additionally, this competition will provide an entertaining sporting event for the community to attend. Moreover, this event will promote the facilities at the Castlegar Community Complex.

The Castlegar Skating Club successfully hosted this competition in December 2015. Our hosting success was due to the generous support of our community. As a growing and active club with the Skate Canada community, it is a privilege to host this competition for the West Kootenay area. We look forward to presenting our community with an enjoyable and exciting figure skating event.

WEST KOOTENAY INVITATIONAL November 30, December 1 and 2, 2018 Projected Budget

REVENUE:

| Skater Registration Fees | \$11,000.00 |
|--|-------------|
| Sales Table (Programs, Stuffies, Raffle) | \$800.00 |
| Local Grants | \$1500.00 |
| BC Hosting | \$1000.00 |
| Sponsorship (Local Business) | \$300.00 |

Total Revenue \$14,600.00

EXPENSES:

| \$3500.00 |
|-----------|
| |
| \$1000.00 |
| \$550.00 |
| \$2500.00 |
| \$2000.00 |
| \$600.00 |
| \$950.00 |
| |
| \$800.00 |
| \$650.00 |
| \$700.00 |
| \$200.00 |
| \$200.00 |
| \$200.00 |
| \$250.00 |
| \$100.00 |
| \$100.00 |
| |
| |

Total Expenses

\$14,300.00

There is a reserve of \$300 for any unexpected costs.



Approved by Board:

Grant-in-Aid Request

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| This application must inc | lude a complete mailing address. In the RDKB Director. | ncomplete address fields | will result | in delays in pro | ocessing GIA funds and |
|--|--|---|--|------------------|--|
| | Please check all Electoral | Area Boxes You Are | Making A | pplication To | o: |
| Electoral Area 'A' Director Ali Grieve | Lower Columbia-Old Glory Chris | lectoral Area 'C'/ tina Lake Director race McGregor | Electoral Rural Grai Director Ro | nd Forks | Electoral Area 'E'/ West Boundary Director Vicki Gee |
| Anuliaguti | | | | | |
| Applicant: | *BOUNDARY GIRL | S FASTPITCH | 1 | | |
| FULL Mailing Address: Including Postal Code | *1959 78TH A\ | /E, GRAND | FOF | RKS, B | B.C V0H1H2 |
| Phone: | *250-415-7388 Fax: | 1 . 1 | E-Mail: | * BOUNDARY | GIRLSFASTPITCH@HOTMAIL.COM |
| Representative: | *CASSANDRA PEI | RROT | | | |
| Make Cheque Payable To: | *BOUNDARY GIRLS | FASTPITCH A | SSOCI | ATION | June 19/ |
| ****GIA Requests of \$5,000. | *Starred items, including 00 or more may require official red Project? \$ <u>2,000</u> What amou | ceipt. The Electoral Area | Director n | nay ask for add | ditional information. |
| THE IS THE COLUMN COST OF THE | What is the Grant-in-Aid | | | | Director McG |
| | you will consider spons | | | | |
| assist us with imp | ortant team expenses. | Our expenses | for the 2 | 2018 seas | son consists of |
| umpire fees, team | apparel, player subsid | dy, year end act | ivity as | well as n | ew equipment for |
| the team's progres | ssion. Our goal is to ac | quire sufficient | funds fi | rom spon | sors to strengthen |
| | our team and to ensure | | | the progr | am. Your donation |
| serves as an exce | ellent way to give back | to your commu | nity. | | |
| Name of Organization CITY C | all other organizations you have | | (attach ar | ı extra sheet i | f necessary) |
| Amount Requested: \$\frac{\$500}{} | <u> </u> | Amount Secured: \$_ | | | |
| Name of Organization INTER | FOR | | | | |
| Amount Requested: \$ 500 | | Amount Secured: \$_ | | | |
| Name of Organization_ROCK | NOOL | | | | |
| Amount Requested: \$500 | | Amount Secured: \$_ | | | |
| Date: APRIL 17, 2018 Applic | cant Signature | | Pri | nt Name CASS | ANDRA PERROT |
| | * | | | DE | CRIVELA |
| Office Use Only | | | | TA | |
| Grant approved by Electora | al Area Director: | | a cheatalling | | APK 2.5 Zord |

Page 487 of 591

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Jennifer Kuhn

From:

is@rdkb.com

Sent:

June-19-18 9:57 AM

To:

Theresa Lenardon; Information Services; Jennifer Kuhn

Subject:

Grant-in-Aid Form submitted by Christina Lake Arts & Artisans Society, email address -

claasinfo@gmail.com

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor

Applicant Information:

Applicant:

Christina Lake Arts & Artisans Society

Address:

1675 Highway 3

Phone:

250 447 6161

Fax:

Email:

claasinfo@gmail.com

Representative:

Bob Dupee/ President

Make Cheque Payable To: Christina Lake Arts & Artisans Society

Other Expenses:

Total Cost of Project:

\$\$8,000.00

Amount Requested from

RDKB Director(s):

What is the Grant-in-Aid for?

Promotions, supplies and marketing for our Summer Concert Series... we are bringing in some big names in the hope of bringing in more tourists and visitors from other communities. We need to buy online and print advertising to get the word out there

List of Other Organizations Applied to for Funding

Name of Organization BCGaming Grant

1

Amount Requested \$2,000.00

Amount Secured 0

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\

Jennifer Kuhn

From:

is@rdkb.com

Sent:

June-14-18 8:38 PM

To:

Theresa Lenardon; Information Services; Jennifer Kuhn

Subject:

Grant-in-Aid Form submitted by Christina Lake Boat Access Society c/o Sue Verigin, email

address - sue.verigin@gmail.com

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Applicant Information:

Applicant: Christina Lake Boat Access Society c/o Sue Verigin

Address: 1181 KEITH ROAD

Phone: 6049267611

Fax:

Email: sue.verigin@gmail.com

Representative: Sue Iain Verigin

Make Cheque Payable To: Christina Lake Boat Access Society

Other Expenses:

Total Cost of Project: \$800.00

Amount Requested from

RDKB Director(s):

\$400.00 - Approved by Director Mc Gregor June 15/18

What is the Grant-in-Aid for?

To continue our annual dump day campaign which helps boat access cabin owners to clean up their properties as well as adjacent public access easement areas.

List of Other Organizations Applied to for Funding

Name of Organization Christina Lake Boat Access Society

Amount Requested 400.00

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\

Jennifer Kuhn

From:

is@rdkb.com

Sent:

June-18-18 4:12 PM

To:

Theresa Lenardon; Information Services; Jennifer Kuhn

Subject:

Grant-in-Aid Form submitted by Christina Lake Community Association, email address -

lcgeorge@telus.net

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor

Applicant Information:

Applicant: Christina Lake Community Association

Address:

PO Box 331

Phone:

2504472668

Fax:

Email:

lcgeorge@telus.net

Representative:

Lewis George

Make Cheque Payable To: Christina Lake Community Association

Other Expenses:

Total Cost of Project:

\$1000.00

Amount Requested from

RDKB Director(s):

\$450.00

What is the Grant-in-Aid for?

approved by Director MeGragos June 18, 2018 This GIA is to cover the costs of supplies for a community benefit pancake breakfast. All proceeds are to go to flood relief.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\



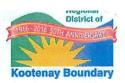
Kootenay Boundary

Approved by Board:

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| Officer and Freedom of In | formation Protection of Privacy | Officer at 25 | i0-368-9148 or foi | @rdkb.com. | | * |
|---|--|---------------|---------------------------|-----------------|---------------------------|-------------------------------------|
| This application must in your request sent back | iclude a complete mailing add to the RDKB Director. | dress. Incor | nplete address f | ields will resu | t in delays in pro | ocessing GIA funds and |
| | Please check all Ele | ctoral Are | a Boxes You | Are Making | Application To |) : |
| Electoral Area 'A' | Electoral Area 'B'/ | | oral Area 'C'/ | | al Area 'D'/ | Electoral Area 'E'/ |
| Director Ali Grieve | Lower Columbia-Old Glory Director Linda Worley | | Lake Director McGregor | | and Forks loly Russell | West Boundary Director Vicki Gee |
| Applicant: | * | | | | | |
| 5 1 1 1 1 Common | *BOUNDARY | GIRLS | FASTPIT | CH | | 2 |
| FULL Mailing Address: Including Postal Code | *1959 78TH | I AVE | E, GRAN | ND FO | RKS, B | .C V0H1H2 |
| Phone: | *250-415-7388 | Fax: | | E-Mail: | * BOUNDARY | SIRLSFASTPITCH@HOTMAIL.COM |
| Representative: | *CASSANDRA | PERR | OT | | | - |
| Make Cheque Pavable To: | *BOUNDARY G | IRLS FA | ASTPITCH | ASSOC | IATION | |
| T dydbic To. | *Starred items, in | cluding con | tact information, | must be com | pleted in full. | a language |
| ****GIA Requests of \$5 000 | 0.00 or more may require off | icial receint | The Electoral | ∆rea Director | may ask for add | ditional information |
| What is the total Cost of th | | | | | | 17 \$ 500 \$ 250 KU |
| What is the total obst of the | What is the Grant | | | | | June 18 |
| I am hamina that | | | | | | |
| | you will consider s oortant team exper | | | | | |
| | n apparel, player s | | | | | |
| | ession. Our goal is | | | | | |
| | | | | | | am. Your donation |
| | ellent way to give k | | | | i tilo progr | am. Tour domation |
| 301 700 40 411 000 | Short way to give k | odok to | your comm | ilaility. | | |
| | st all other organizations yo | ou have ap | plied to for fund | ding (attach a | an extra sheet i | f necessary) |
| Name of Organization CITY | OF GRAND FORKS | | | | | |
| Amount Requested: \$\\$500 | | | Amount Secured | l: \$ | | |
| Name of Organization INTER | RFOR | | | | | 8 |
| Amount Requested: \$ 500 | | | Amount Secured | l: \$ | | |
| Name of Organization ROCH | (WOOL | | | | | |
| Amount Requested: \$500 | | | Amount Secured | l: \$ | | |
| | | 111 | _ | | | |
| Date: APRIL 17, 2018 Appl | icant Signature | | | P | rint Name CASS | ANDRA PERROT |
| | | 4 | | | DE | CEIVEIN |
| Office Use Only | | | | | TA | |
| Grant approved by Electo | ral Area Director: | | | | $_{-}$ | VPK Z 5 Z643 |

REGIONAL DISTRICT OF KOOTENAY BOUNDARY



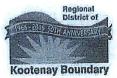
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| | Please check all Electoral | Area Boxes You | Are Makin | g Application 7 | Го: |
|--|---|--|--|--|---|
| Electoral Area 'A' Director Ali Grieve | Lower Columbia-Old Glory Criris | lectoral Area 'C'/ tina Lake Director race McGregor | Rural | oral Area 'D'/ Grand Forks r Roly Russell | Electoral Area 'E'/ West Boundary Director Vicki Gee |
| Applicant: | *Boundary Invasive S | Species Soc | eiety | | |
| Address: | *PO Box 57, Rock Cr | eek, BC, V | OH 1Y0 | | |
| Phone: | * 250-446-2232 Fax: | | E-Mail: | * manager@ | boundaryinvasives.com |
| Representative: | *Barb Stewart | | | | |
| Make Cheque Payable To: | *Boundary Invasive Sp | | | | |
| partners do not futotal of 1500. Actifuction including aquatics inventory in the Gaurchase of equipate Village of Midw | I monitoring activities for aqualic invasorities include awareness works with display at relevant every and river. For veliger samplement, staff time and mileage ray and City of Greenwood. Junds will be used for aquatic | sive species so k at boat laund nts, followup of pling this year for Idabel and Area C has ap | we are and the control of the contro | applying to the ina, Jewel and a animal reponder approved the sampling and ing from parting to the sampling and ing from parting and i | e RDKB Area D&E for d Idabel Lakes), orts to confirm ID, I funding of 2455.03 fo Application to be sent |
| | list all other organizations you have | e applied to for fu | nding (atta | ch an extra shee | t if necessary) |
| Name of Organization <u>Ha</u> Amount Requested: \$_24 | abitat Conservation Trust Fund | Amount Secur | ed: \$ 2455.0 | 3 | |
| Name of Organization <u>Vi</u> Amount Requested: \$ <u>5</u> 0 | | Amount Secur | ed: \$ pendin | g | |
| Name of Organization C | | Amount Secur | adı ¢ nendin | n . | |
| Amount Requested: \$_40 Date: 2018-05-17 | Applicant Signature Barb Stewart | Digitally signed by Ba | rb Stewart | Print Name _Ba | rb Stewart |
| | | | | | |



| Kootenay Bounda | ary L | | | |
|--|--|--|--|--|
| Privacy Act and will be questions about the col | on you provide on this RDKB docu used only for the purpose of proce lection of your personal informatio Information Protection of Privacy | essing RDKB business. This on, please contact Theresa Le | locument may become public nardon, Manager of Corporate | information. If you have any |
| | Please check all Elec | ctoral Area Boxes You | Are Making Application | |
| Electoral Area 'A' Director | Electoral Area 'B'/ Lower Columbia-Old Glory | | Electoral Area 'D'/ Rural Grand Forks | Electoral Area 'E'/ West Boundary Director Vicki Gee |
| Ali Grieve | Director Linda Worley | Grace McGregor | Director Roly Russell | Director vicki Gee |
| Applicant: | * BOUNDARY | WOODL | OT Associ | ATION. SOG-IVO Kwater enterprises @ GMAL. COM |
| Address: | * P.O. BOX 1: | 26 PROCTU | ER, B.C. V | 10G-1VO |
| Phone: | *250-229-2255 Fa | х: | E-Mail: * drent | kwater enterprises @ |
| Representative: | * SEC. TREAS | URE | | GMAIL . COM |
| Make Cheque Payable To: | * BOUNDARY | WOODLOT | ASSOCIATION, must be completed in full. | V. |
| | *Starred items, in | icluding contact information | , must be completed in full. | |
| *****GIA Requests of \$5,0 | 00.00 or more may require off | icial receipt. The Electora | Area Director may ask for | additional information. |
| | | | | |
| What is the total Cost of | the Project? \$ Wh | nat amount are you reques | ting from this RDKB Direct | tor(s)? \$ \(\frac{\frac{9}{85},13}{} \) |
| | What is the Grant | t-in-Aid for? (attach an ex | tra sheet if necessary) | |
| EMERGEN | ICY POEDARI | LEDNESS GO | SEKSHOP IN | ROCK CREEK. |
| L MER GEN | ocy TREFITA | 323 0 3 0 | | |
| | | The replication | | The state of the s |
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| | | | | |
| | list all other organizations y | ou have applied to for fur | nding (attach an extra she | eet if necessary) |
| Name of Organization Amount Requested: \$ | | Amount Secure | d: \$ | |
| Name of Organization | | | | |
| Amount Requested: \$ | | Amount Secure | d: \$ | |
| Name of Organization Amount Requested: \$ | | Amount Secure | d: \$ | |
| | | 01. | | Orace December |
| Date: Yene 18/18 F | Applicant Signature Se | rge Welst | Print Name _ | GEORGE DELISIE. |
| Office Use Only Grant approved by Ele Approved by Board: | ctoral Area Director: | 1), Me | | |
| | | Relivision of the second | | |
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Page 496 of 591



The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of

| Electoral Area 'A' | Please check all Electoral Area Boxes You Are Making Application To: Electoral Area 'B'/ Electoral Area 'C'/ Electoral Area 'D'/ West Boundary Electoral Forks |
|--|---|
| Director Ali Grieve | Director Linda Worley Crace McGregor Director Roly Russell West Boundary Director Roly Russell Director Vicki Gee |
| Auglianni | |
| Applicant: | *Greenwood & District Public Library Association |
| Address: | *P.O. Box 279, Greenwood, BC, V0H 1J0 |
| Phone: | * 250-445-6111 Fax: 250-445-6111 E-Mail: *greenlib@shaw.ca |
| Representative: | *Judy Foucher, Library Director |
| Make Cheque | * Greenwood Public Library |
| Payable To: | *Starred items, including contact information, must be completed in full. |
| | of the Project? \$4150 What amount are you requesting from this RDKB Director(s)? \$300.00 What is the Grant-in-Aid for? (attach an extra sheet if necessary) |
| The grant-in-aid is | s to help defray the costs of running the Summer Reading club program for 7 weeks |
| turing the summe | er There will be two programs per week, one for children ages 6-8 and one for ages |
| 9-12. These prog | grams are free for the children who attend, and involve games, crafts, and other activiti ding over the summer. The children can win prizes and medals for their reading |
| chievements. | uling over the summer. The children can will prize and medial for the children |
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| | |
| | |
| Please | e list all other organizations you have applied to for funding (attach an extra sheet if necessary) |
| ame of Organization E | mployment and Social Development Canada - Canada Summer Jobs Program |
| ame of Organization Element Requested: \$ 30 | mployment and Social Development Canada - Canada Summer Jobs Program 236 Amount Secured: \$ 3036 |
| lame of Organization <u>E</u> mount Requested: \$ ³⁰ lame of Organization | mployment and Social Development Canada - Canada Summer Jobs Program 236 Amount Secured: \$\frac{3036}{2000} |
| ame of Organization <u>E</u> mount Requested: \$ 30 ame of Organization | mployment and Social Development Canada - Canada Summer Jobs Program 236 Amount Secured: \$3036 |
| lame of Organization El mount Requested: \$ 30 lame of Organization mount Requested: \$ lame of Organization | Amount Secured: \$ |
| ame of Organization E mount Requested: \$ 30 ame of Organization mount Requested: \$ ame of Organization mount Requested: \$ | Amount Secured: \$ Amount Secured: \$ Amount Secured: \$ |
| lame of Organization El mount Requested: \$30 lame of Organization mount Requested: \$_ lame of Organization_ mount Requested: \$_ | Amount Secured: \$ Amount Secured: \$ Amount Secured: \$ |
| Name of Organization Ei Amount Requested: \$ 30 Name of Organization Amount Requested: \$ Name of Organization Amount Requested: \$ | Amount Secured: \$ Amount Secured: \$ |
| lame of Organization Elamount Requested: \$ 30 lame of Organization Mount Requested: \$ lame of Organization Mount Requested: \$ lame of Organization Mount Requested: \$ lame of Organization Office Use Only | Amount Secured: \$ Amount Secured: \$ Amount Secured: \$ |

Page 497 of 591

Theresa Lenardon

From:

is@rdkb.com

Sent:

April-05-18 2:38 PM

To:

Theresa Lenardon; Melissa Zahn; Information Services

Subject:

Grant-in-Aid Form submitted by Midway Public Library, email address -

midwaypubliclibrary@gmail.com

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'E'/West Boundary Director Vicki Gee

Applicant Information:

Applicant:

Midway Public Library

Address:

612 - 6th Ave., Midway, BC

Phone:

250 449 2620

Fax:

250 449 2389

Email:

midwaypubliclibrary@gmail.com

Representative:

Chris Condon - Director

Make Cheque Payable To:

Midway Public Library

Other Expenses:

Total Cost of Project:

\$\$4000.00

Amount Requested from

RDKB Director(s):

44400000

A 1050

Director Gee

What is the Grant-in-Aid for?

To support Midway Public Library Boards decision yo open membership to Area "E" resident's.

List of Other Organizations Applied to for Funding

Name of Organization n\a

Amount Requested

Amount Secured

Name of Organization n\a

Amount Requested

Amount Secured

Name of Organization n\a

Amount Requested

Amount Secured

Documents uploaded with Submission?

I:\Portals\0\Documents\GIA-Attachments\



Midway Public Library, Box 268, Midway, B.C., VOH 1M0

Phone: (250) 449-2620 Fax: (250) 449-2389 Email: midwaypubliclibrary@gmail.com Website: http://midway.bc.libraries.coop/

Regional District of Kootenay Boundary Grant-in -Aid Request - April 27th, 2018. Updated June 10, 2018.

A Membership Support Program for Area "E" Residents

Midway Public Library in conjunction with the RDK Board and Vicki Gee

This is the proposed program plan for the use of the generous donation of memberships made available to Area "E" residents.

Membership will offered free of charge, for every Area "E" resident as long as the aid continues, regardless of when they sign up during the year, as long as the funding continues. This membership will include all services and programs offered to every patron of the Midway Public Library.

The Midway Public Library will ensure that the approved an ad and/or poster goes into the Greenwood/Midway School newsletter, BCSS School newsletter, WBES newsletter, Beaverdell Elementary School newsletter, Boundary Creek Times, Grand Forks Gazette, Kettle River Echo, Beaverdell Bugle, wesboundaryconnect.com, MPL web site, Facebook: Soapbox West Boundary, Facebook: Beaverdell Carmi Postits.

As the memberships are registered, the staff at the Library will track what part of Area "E" each person is from. We will then share this with the RDK at the end of the year.

The Library's hope is this will not only open a world of information and communication for the Area "E" residents, but it could open the possibility to a further conversation regarding aid in this area of literacy support for all Area "E" residence.

| Respectfully submi Chris Condon, Mid | itted way Public Library Director | |
|---|--------------------------------------|---|
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| | Flectoral Area 'B' Electoral Area 'C' Electoral Area 'D' Electoral Area 'E' |
|--|--|
| Electoral Area 'A' Director Ali Grieve | Electoral Area 'B'/ Lower Columbia-Old Glory Director Linda Worley Electoral Area 'C'/ Criristina Lake Director Grace McGregor Director Roly Russell Electoral Area 'B'/ West Boundary Director Vicki Gee |
| Applicant: | *Parkview Manor |
| Address: | *PO Box 450, MIDWAY, BC VOH IMO |
| Phone: | *250-449-2842 Fax: 250-449-2843 E-Mail: *LindaPVM@shaw.ca |
| Representative: | *Linda Moore |
| Make Cheque Payable To: | *Parkview Manor |
| | *Starred items, including contact information, must be completed in full. |
| | |
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The personal information you provide on this RDKB document is being collected in accordance with the Freedom of Information and Protection of Privacy Act and will be used only for the purpose of processing RDKB business. This document may become public information. If you have any

| فالنياف لعاير | Please ch | neck all Electo | oral Area Boxes You | Are Makin | g Application | To: |
|--|--|---------------------------|--|----------------|--|--|
| Electoral Area 'A' Director Ali Grieve | Electoral Lower Columb Director Line | Area 'B'/ ia-Old Glory | Electoral Area 'C'/ Orristina Lake Director Grace McGregor | Elect Rural | oral Area 'D'/ Grand Forks or Roly Russell | Electoral Area 'E'/ West Boundary Director Vicki Gee |
| Applicant: | *Trails to | the Boun | dary Society | 7 | | |
| Address: | *Box 492 | Midway | BC VOH 1M | | | |
| Phone: | * 250 584- | -4667 Fax: | | E-Mail: | * barry@tr | ailstotheboundary.co |
| Representative: | *Barry No | oll, Presid | ent | | | |
| Make Cheque Payable To: | | | ary Society | | | |
| | *Sta | rred items, inclu | ıding contact informatio | n, must be d | ompleted in full. | 2 |
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Jennifer Kuhn

From:

is@rdkb.com

Sent:

June-21-18 11:53 AM

To:

Theresa Lenardon; Information Services; Jennifer Kuhn

Subject:

Grant-in-Aid Form submitted by Christina Gateway Community Development Association,

email address - donna@christinagateway.ca

Online Grant-in-Aid Application

Electoral Area(s) Applied to:

Electoral Area 'C'/ Christina Lake Director Grace McGregor

Applicant Information:

Applicant:

Christina Gateway Community Development Association

Address:

1675 Highway 3, Christina Lake, BC

Phone:

2504476165

Fax:

Email:

donna@christinagateway.ca

Representative:

Donna Wilchynski

Make Cheque Payable To:

Christina Gateway Community Development Association

Other Expenses:

Total Cost of Project:

\$6000.00

Amount Requested from

RDKB Director(s):

\$3000.00

Approved Diector Mc Gregor June 21, 2018

What is the Grant-in-Aid for?

Christina Lake Homecoming Festival committee normally collects \$6000 towards the cost of this free community event. This year however because of the flooding incident this has been extremely difficult and the committee has only been able to collect \$3000 or the needed \$6000 for a successful summer festival.

List of Other Organizations Applied to for Funding

Name of Organization

Amount Requested

Amount Secured

Name of Organization

Amount Requested

Amount Secured

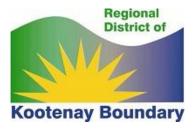
Name of Organization

Amount Requested

Amount Secured

Documents uploaded with Submission?

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STAFF REPORT

To: Chair Russell and Board of

Directors

From: Mark Andison, Chief Administrative

Officer

Re: Kettle Valley Fire Protection Services

Agreement

Issue Introduction

A staff report from Mark Andison, CAO presenting the Kettle Valley Fire Protection Services Agreement between the Village of Midway and the Regional District of Kootenay Boundary for approval consideration.

History/Background Factors

The Kettle Valley Fire Protection Service became operational on January 1, 2017. Since late 2016, Village of Midway and RDKB representatives have been working together to draft an agreement which will dictate the terms of the provision of fire protection services by the Village of Midway to the Kettle Valley Fire Protection Area utilizing the Village's fire department. The agreement describes both parties' obligations under the agreement and establishes a Fire Services Advisory Committee made up of elected officials and appointees to oversee the provision of fire protection services to the service area.

Implications

Under the terms of the agreement, the Village of Midway will continue to provide fire protection services to the Kettle Valley Fire Protection Area based upon the actual operational costs associated with the provision of the service, plus an annual administration fee of \$5,000, with annual increases to the administration fee based upon the BC Consumer Price Increase.

The Kettle Valley Fire Protection Service was established with budget provisions for the purchase of one fire truck and the construction of a fire hall within the fire protection area. The capital costs of the fire truck and fire hall are the responsibility of the RDKB.

Advancement of Strategic Planning Goals

Entering into a service agreement with the Village of Midway for the provision of fire protection services advances the Board's strategic objectives of focusing on partnerships that advance the interests of the region and being responsible and proactive in funding our services.

Background Information Provided

Kettle Valley Fire Protection Services Agreement

Alternatives

- 1. Approve the Kettle Valley Fire Protection Services Agreement and authorize RDKB signatories to sign and enter into the agreement;
- 2. Defer consideration of the Agreement pending further information; or
- 3. Receive the Staff report.

Recommendation(s)

That the Regional District of Kootenay Boundary Board of Directors approves the Kettle Valley Fire Protection Services Agreement with the Village of Midway for the delivery of fire protection services to the Kettle Valley Fire Protection Area for a term of 5 years. Further, that the Board of Directors authorizes the RDKB signatories to sign and enter into the agreement.

KETTLE VALLEY FIRE PROTECTION SERVICES AGREEMENT

THIS AGREEMENT is dated for reference June 28, 2018.

BETWEEN:

VILLAGE OF MIDWAY, a duly incorporated Village under the laws of the Province of British Columbia, having an office at 661 8th Avenue, P.O. Box 160, Midway, British Columbia, VOH 1M0

(hereinafter called the "Village")

OF THE FIRST PART:

AND:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a duly incorporated Regional District under the laws of the Province of British Columbia, having an office at 202-843 Rossland Avenue, Trail BC V1R 4S8

(hereinafter called the "Regional District")

OF THE SECOND PART:

WHEREAS the Village has established and operates a fire and rescue service under and pursuant to the Village's Fire Services Bylaw;

AND WHEREAS pursuant to Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary (Kettle Valley) Fire Protection Service Establishment Bylaw No. 1606, 2016, the Regional District has established a local service area for the provision of fire and related services in a portion of Electoral Area 'E'/West Boundary, which is proximate to the municipal boundaries of the Village;

AND WHEREAS the Regional District wishes to contract for, and the Village has agreed to provide, Fire Protection Services to the Fire Protection Area;

AND WHEREAS under subsection 332(3) of the *Local Government Act* (B.C.) a regional district service may be operated through another public authority and under section 263(1)(b)(i) of the *Local Government Act* (B.C.), the Regional District may enter into an agreement with such public authority respecting the provision of that service;

AND WHEREAS under section 13 of the *Community Charter* (B.C.) the Village may provide a service in an area outside of the municipality and under section 23 of the *Community Charter* (B.C.), may enter into an agreement with another public authority respecting the provision of such service;

Page 2 Midway/RDKB

NOW THEREFORE THIS AGREEMENT WITNESSES that, in consideration of the payments provided for herein and the mutual covenants and undertakings herein contained, the parties agree as follows:

1.00 DEFINITIONS IN THIS AGREEMENT:

In this Agreement, including in the recitals hereto, the following terms, shown in bold text, will have the following respective meanings:

- "Additional Fire Halls" means any fire hall(s) located and intended for operation in the Fire Protection Area during the term of this Agreement;
- "Agreement" means this Agreement, including all Appendices hereto, as same may be supplemented or amended from time to time by written agreement of the parties;
- "Alternative Water Supply" has the meaning ascribed thereto in section 3.07 hereof;
- "Annual Administration Fee" means the annual fee paid to the Village of Midway by the Regional District to cover the administrative cost of the provision of fire protection services, but does not include operating expenditures which will be paid to the Village in the amounts invoiced to the Village by its suppliers and forwarded to the Regional District as invoiced expenses.
- "Apparatus" means the vehicles utilized to provide Fire Protection Services within the Fire Protection Area including, but not limited to pumpers, tenders, rapid attack vehicles, and command vehicles.
- "Automatic Aid Agreement" means the Agreement entered into between the Village and the Regional District dated January 1, 2014, pursuant to which automatic aid for certain classes of emergency responses have been agreed to be provided by and between the fire services (including the Fire Department) identified therein;
- "Committee" means the Fire Services Advisory Committee;
- "Designate" means the person who, in the absence of the Fire Chief, is assigned to be in charge of a particular activity of the Fire Department;
- **"Equipment"** means all equipment and material utilized to provide Fire Protection Services within the Fire Protection Area, excluding apparatus.
- "Fire Chief" means the individual appointed by the Village from time to time as Fire Chief of the Fire Department and includes any Designate of the Fire Chief;
- "Fire Department" means the Midway Volunteer Fire Department;
- "Fire Protection Area" means the local service area for fire protection and rescue services established by Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary (Kettle Valley) Fire Protection Service Establishment Bylaw No. 1606, 2016;

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"Fire Protection Services" consists of only the following:

- (a) Fire suppression;
- (b) Fire and life safety education;
- (c) Fire investigations as required by the Fire Services Act (B.C.);
- (d) Fire inspections on a complaint basis only and, for greater clarity, does not include inspections on a regular or routine basis;
- Enforcement of the portions of the Fire Services Bylaw applicable to the Fire Protection Area.

"Fire Services Bylaw" means the Fire Services Bylaw No. 451, 2014 of the Village, as same may be amended, revised or replaced from time to time;

"Kettle Valley Fire Protection Service" is the service created by Regional District of Kootenay Boundary Electoral Area 'E'/West Boundary (Kettle Valley) Fire Protection Service Establishment Bylaw No. 1606, 2016 as the authority to provide Fire Protection Services to the Fire Protection Area.

"Fire Services Advisory Committee" means the Committee established under section 5.00;

"Officer-in-Charge" means the Fire Department member who, in the absence of the Fire Chief or his or her Designate, is responsible for the deployment and direction of the Fire Department's resources and personnel at the scene of an incident or emergency;

"Ordinary Jurisdiction" means the usual response area covered by the Fire Department, namely within the municipal boundaries of the Village, plus the Fire Protection Area as more particularly shown in Appendix 2, attached to and forming part of this Agreement;

"Playbook" means the minimum mandatory training requirements of fire services personnel established by the B.C. Fire Commissioner pursuant to paragraph 3(3)(b) of the Fire Services Act (B.C.), in: British Columbia Fire Service: Minimum Training Standards – Structure Firefighters Competency and Training Playbook (most current version);

"Term" means the Term of this Agreement set out in article 9.00 hereof and includes all renewals of the Term.

2.00 AUTHORIZATIONS

- 2.01 The Regional District agrees that, by entering into this Agreement,
 - (a) the Fire Chief is authorized to exercise, within the Fire Protection Area, all the powers, duties and functions that are assigned to the Fire Chief under the Fire Services Bylaw; and
 - (b) in providing the Fire Protection Services, the Fire Department is authorized to exercise the same powers and authorities within the Fire Protection Area as are granted to the Fire Department under the Fire Services Bylaw.

Page 4 Midway/RDKB

- 2.02 The Regional District hereby authorizes the Fire Chief to act as the Local Assistant to the Fire Commissioner with respect to the Fire Protection Area, and to exercise all the powers, duties and functions that are assigned to a Local Assistant to the Fire Commissioner under the Fire Services Act (B.C.).
- 2.03 The Fire Chief, Designate or Officer-In-Charge has the discretion to determine the numbers of Fire Department personnel, apparatus and equipment that are required to be deployed in response to any incident or emergency response within the Fire Protection Area that is reported to the Fire Department. The determination of the Fire Chief, Designate or Officer-In-Charge shall be made in accordance with the circumstances of the emergency, and shall be subject to their sole discretion regarding the priority of response to concurrent incidents.

3.00 VILLAGE'S OBLIGATIONS

- 3.01 The Village agrees to provide the following Fire Protection Services within the Fire Protection Area
 - (a) on a 24-hour a day, seven day per week basis from the Village's main fire hall located within the Village, as well as any Additional Fire Halls that may be in operation within the Fire Protection Area;
 - (b) using the same fire protection apparatus, equipment and personnel, and providing the service in substantially the same manner and to the same extent, as if the Fire Protection Area were located within the corporate boundaries of the Village, with the exception of the Village's primary Class A pumper truck, which must not be utilized outside the Village's boundaries; therefore, the following or similar replacements or substitutions will be deployed for use in the Fire Protection Area:
 - Engine 2 1000 gallon pumper full equipped (backfill/direct response)
 Engine 4 800 gallon pumper full equipped (backfill/direct response)
 Engine 3 Fort Garry pumper
 - (ii) Tender 1 3000 gallon (backfill/direct response) Tender 2 – 1000 gallon (backfill/direct response)
 - (iii) Rapid Attack 1 300 gallon 'trash pump' (backfill/direct response)
 - (iv) equipment for the pumper and tenders, fire personnel and Additional Fire Halls, if any, for which an equipment inventory and procurement and reimbursement records for each unit of equipment stored in the Fire Protection Service Area will be kept and maintained by Village staff;

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- (c) in accordance with the standard for such services provided within the Village including, without limitation, the level of service established by the Village for the Fire Department under and in accordance with the Playbook, subject to the circumstances, limitations and exceptions in sections 2.03, 3.01, 3.03, 3.06, 3.07, 3.08 and 3.09.
- 3.02 For greater certainty, nothing under this Agreement shall oblige the Village to provide
 - (a) Fire Protection Services in a manner that exceeds the level of service provided by the Village to owners or occupiers of property within the Village during the term of this Agreement; or
 - (b) any inspection or regulatory services not provided in the Village as of the date of this Agreement or not included in the Village's bylaws or provincial legislation brought into force after that date.
- 3.03 In cooperation with the Regional District and subject to the obligation of the Regional District to reimburse the Village for costs incurred by the Village for the following purposes, the Village agrees to use its reasonable best efforts during the term of this Agreement to
 - (a) manage, staff, equip and operate Additional Fire Halls, subject to section 3.04(b), and provide Fire Protection Services from both the Village's main fire hall and any Additional Fire Halls;
 - (b) secure and maintain a lease for a facility within the Fire Protection Area suitable for housing equipment and apparatus for the provision of Fire Protection Services until such time as the Regional District builds and equips an Additional Fire Hall within the Fire Protection Area; and
 - (c) recruit and retain a sufficient number of volunteer firefighters to provide the Fire Protection Services in an effective manner.
- 3.04 The Village agrees to
 - (a) train volunteer firefighters for the Fire Protection Area to fulfil all regulatory requirements (including those under the Workers Compensation Act (B.C.) and the Playbook) and to provide the operational skills required for undertaking fire suppression to the service level declared by the Regional District and assisting with rescue responses to the available training standards;
 - (b) equip the Additional Fire Halls required for the Provision of the Fire Protection Services with such apparatus and equipment considered necessary, to provide the Fire Protection Services, but in any event comprising of not less than one pumper unit, with a minimum pump capacity of 1050 Imperial Gallons per minute, specified and constructed to meet the requirements of the Fire Underwriters with

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apparatus purchased by the Regional District to be stationed within the Fire Protection Area; and,

- (c) provide maintenance and upkeep, with due acknowledgment of approved financial plans, for the apparatus and equipment in the additional fire halls in accordance with the standards generally applied by the Village, and to maintain the fire halls in accordance with the terms of any lease.
- 3.05 The Village agrees to maintain appropriate records related to the provision of the Fire Protection Services, including: incident reporting, training records, equipment and building maintenance records, inventory control, and personnel records. The Village will provide an annual report to the Regional District on its emergency response activities within the Fire Protection Area and such interim updates as may reasonably be requested by the Regional District or the Electoral Area 'E' Director.
- 3.06 In providing the Fire Protection Services
 - (a) the Village utilizes and relies principally upon volunteers. The Regional District acknowledges that the response to any particular incident within the Fire Protection Area may be adversely affected in circumstances where insufficient volunteers turn out in response to a call-out and agrees that the Village shall not be liable to the Regional District or any other entity or person as a result; and
 - (b) the Village is not responsible for ensuring access to and identification of properties within the Fire Protection Area as contemplated by paragraphs 4.02(c), (d), and (e) below, and will not be liable to the Regional District or any other entity or person if a response is delayed or not made because access is obstructed or not possible.
- 3.07 The Regional District and the Village both acknowledge the need for development of the Alternative Water Supply(s) within the Fire Protection Area:
 - (a) An Alternative Water Supply will be a source of water of not less than 10,000 US gallons suitable for use by the Fire Department in connection with delivering the Fire Protection Services (the "Alternative Water Supply").
 - (b) The Regional District is responsible for fully funding the development, operation and maintenance of the Alternative Water Supply within the Fire Protection Area.
 - (c) The Village is responsible for managing the development, maintenance and operation of the Alternative Water Supply at the expense of the Regional District.
- 3.08 The Regional District and the Village both acknowledge that there is no hydrant system in the Fire Protection Area and that there are and will continue to be limited supplies of water within the Fire Protection Area for firefighting purposes, even following the installation of the proposed Alternative Water Supply as contemplated herein. The Village agrees that the available firefighting apparatus, equipment and personnel shall be dispatched and deployed in a manner that maximizes the effectiveness of the Fire Protection Services that can be provided, in light of the

Page 7 Midway/RDKB

limitations on the availability of water for firefighting purposes within the Fire Protection Area, but the Regional District agrees that the Village shall not be liable to the Regional District or any other entity or person if an insufficiency of water adversely affects an incident response.

- 3.09 It is acknowledged and agreed by both parties that the Village shall not be considered to be in breach of this Agreement or negligent in providing the Fire Protection Services to the Fire Protection Area if the Fire Department has insufficient or no fire personnel and/or apparatus and equipment to provide Fire Protection Services to the Fire Protection Area adequately, or at all, in response to any incident at any given time by reason of having deployed its personnel, apparatus or equipment outside the Ordinary Jurisdiction for the following reasons:
 - (a) a response under an approved Emergency Management British Columbia response task number;
 - (b) a response under a mutual or automatic aid or service contract agreement, including the Automatic Aid Agreement;
 - (c) a response to a request for assistance by the B.C. Wildfire Management Branch;
 - (d) when the Village CAO or designate, or in their absence, the Emergency Operations Centre Director, has given approval for such deployment in accordance with the policies or guidelines of the Council of the Village;
 - (e) in connection with the provision of assistance in a declared Provincial or local emergency within British Columbia or Canada; or
 - (f) in any other circumstances where the Fire Department is conducting extrajurisdictional activities as authorized under or in accordance with the Fire Services Bylaw.
- 3.10 The Village agrees to be responsible to provide, through taxation or borrowing, any required capital funds for its own capital projects, including but not limited to: purchase of fire apparatus and real property and constructing fire hall(s) within the Village's boundaries. The Village also agrees that any costs associated with obtaining voter approval related to borrowing are costs borne by the Village.

4.00 REGIONAL DISTRICT'S OBLIGATIONS

- 4.01 The Regional District will have the following obligations to enable and/or support the provision of Fire Protection Services in the Fire Protection Area by the Village:
 - (a) the acquisition of appropriate tenure of a suitable property(ies), to be located in the Kettle Valley Fire Service Area, to enable the construction of one or more additional fire halls considered by the Regional District, in consultation with the Village, to be necessary and suitable to enable the Village to meet its requirements to provide the Fire Protection Services under this Agreement. The

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Midway/RDKB

Regional District shall also be responsible for the costs of the capital financing, design, construction and insuring of any such facility;

- (b) the approval of one or more bylaws which establish the Fire Protection Area as a local service area and which authorize the provision of the Fire Protection Services and thereby enable the Regional District to make this Agreement with the Village;
- (c) the approval on an annual basis of a Financial Plan to meet the operating and capital needs of the Kettle Valley Fire Protection Service as recommended jointly by the Fire Services Advisory Committee, the Fire Chief and the Chief Administrative Officer of the Village;
- (d) the on-going provision of current map data, in a format to be agreed by the parties, showing the location of all roadways, lanes, bridges and other access routes within the Fire Protection Area;
- (e) the on-going provision of current property data within the Fire Protection Area to the Fire Department for incident reporting, fire prevention and bylaw compliance, in a format compatible with the Fire Department's records management software; and
- (f) the provision of reasonable ongoing assistance as may be requested by the Village in connection with the recruitment and retention of volunteers in the Fire Protection Area, including hosting of information on the Regional District's website, outreach efforts in the community and participation by the Regional District in volunteer recognition events.
- 4.02 The Regional District will take reasonable steps annually to notify residents and property owners within the Fire Protection Area
 - (a) of the location of the Fire Hall(s);
 - (b) of the limits on the Fire Department's ability to provide Fire Protection Services as a result of limitations on the availability of water for firefighting purposes within the Fire Protection Area and any other factors noted in this Agreement;
 - (c) of the responsibility of property owners to provide adequate access to their respective properties during all seasons of the year, including but not limited to, ensuring the following issues are addressed:
 - (i) snow and ice removal;
 - (ii) sufficient access roadway widths;
 - (iii) suitable access roadway grades;
 - (iv) access ways and bridges are of sufficient construction necessary to accommodate Fire Department apparatus size and weight and turning radii; and,
 - (v) free of natural growth or debris that impact or impede access; and

Page 9 Midway/RDKB

- (d) that the Fire Department is not responsible to provide the Fire Protection Services to property where such access is not provided or maintained;
- (e) that the Fire Department will not cross any access bridge on private property with their fire apparatus if the bridge does not have the designed live loading capacity sufficient to carry the imposed load of the responding fire apparatus and have the bridge load limit conspicuously posted at the bridge approach; and it is the responsibility of residents to provide reasonable evidence, including the date of the last inspection and the name of the inspecting engineer, in advance to the Fire Department that an access bridge on their property meets these requirements; and,
- (f) of the responsibility of property owners and occupiers to ensure that adequate civic property numbering is visible at the end of access roads where the building is more than 10 meters from the public roadway or otherwise obscured from view.
- 4.03 The Regional District will provide assistance in negotiations with property owners, occupiers and/or Ministry of Transportation & Infrastructure to secure access for fire apparatus or to develop the Alternative Water Supply and any necessary communication sites, including registered easements, in consultation with the Village and the Fire Chief. The Regional District shall provide such planning permissions and consents as may be required in connection with such undertakings.
- 4.04 The Regional District agrees to provide, through taxation or borrowing, any required capital funds for its own capital projects, including but not limited to: purchase of property, building of Additional Fire Hall(s), purchase of fire apparatus, and development of the Alternative Water Supply. The Regional District also agrees that any costs associated with obtaining voter approval related to borrowing will be borne by the Regional District;
- 4.05 The Regional District agrees to designate a service level for the Fire Protection Area which is consistent with that designated by the Village for areas within the Village of Midway boundaries.

5.00 FIRE SERVICES ADVISORY COMMITTEE

- 5.01 There shall be a committee established to review, evaluate and make recommendations to the Village and the Regional District regarding the Fire Protection Services. The Committee shall be known as the Fire Services Advisory Committee.
- 5.02 The Committee will meet a minimum of three times a year.
- 5.03 The Committee shall be made up of:

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- (a) The Mayor of the Village.
- (b) A member at large, who is a resident of the Village, appointed by the Council.
- (c) The Director for Electoral Area 'E'/West Boundary.
- (d) A member at large who is a resident of the Kettle Valley Fire Service Area, nominated by the Director for Electoral Area 'E'/West Boundary and appointed by the Regional District Board of Directors.
- (e) A member at large, who shall be Chair of the Committee, agreed to and appointed by the other members of the Committee through consensus.

Members of the Fire Department are not eligible to be appointed to the Committee.

5.04 The Committee shall:

- Be an advisory body to the Council of the Village and the Board of Directors of the Regional District;
- ii. Participate in developing and recommending policies to the Village related to the governance of the Fire Department;
- iii. Determine the scope of the content in and the receiving of information and reports from the Fire Chief, Village's Chief Administrative Officer, and other potential information sources (eg. RDKB, Office of the Fire Commissioner, Fire Dispatch Contractor) on fire department issues, responses and concerns;
- iv. Recommend annual financial plans of both parties regarding the Fire Protection Services to the Regional District and to the Village. Copies of both recommended financial plans must be forwarded to the respective jurisdictions no later than March 1 of each year;
- Based on information and guidance provided by the Fire Chief, establish and recommend response standards, in keeping with the responsibilities established by the Playbook, for adoption by the Village and the Regional District;
- vi. Participate in the selection process of the Fire Chief in a manner jointly determined by the Regional District and the Village.
- 5.05 The operational aspects of all Fire Protection Services provided under this Agreement shall be under the exclusive direction and control of the Fire Chief, or his or her Designate or Officer-In-Charge, in the Fire Chief's absence.
- 5.06 The Fire Chief, and any required staff from the Village and/or Regional District shall be support staff to the Committee.

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6.00 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

6.01 The Regional District and the Village both acknowledge and agree that the printed, electronic and other records produced and maintained by the Village for the purpose of or in connection with the provision of the Freedom of Information and Protection of Privacy Act (B.C.) ("FIPPA") are under the custody and control of the Village of Midway. The Village agrees that it shall meet its statutory requirements and obligations under FIPPA. It shall process any requests under FIPPA in a timely fashion in accordance with the time limits established in FIPPA and copy the Regional District on any such response in relation to requests which affect or involve the Fire Protection Area.

7.00 INDEMNITY AND INSURANCE:

- 7.01 The Regional District shall release, indemnify and hold harmless the Village from and against any and all claims, actions, causes of action, demands, or suits of any kind, that the Regional District or any other entity or person may have, make or bring against the Village at any time during or after the final Term of this Agreement, arising from the Village's provision of the Fire Protection Services under this Agreement, including but not limited to any that arise as a result of sections 3.06, 3.07, 3.08 and 3.09 hereof or resulting from constraints on the level of Fire Protection Services provided due to limits on the availability of water for firefighting purposes within the Fire Protection Area, but in any event excluding any claims, actions, causes of action, demands, or suits that arise from the gross negligence of the Village or its employees, servants, agents, volunteers and contractors.
- 7.02 Each party agrees to procure and maintain in force at its own cost during the entire term of this Agreement, a comprehensive general liability policy, policies and/or program that insures the parties' respective activities, duties and responsibilities under this Agreement.
- 7.03 The Regional District agrees to procure and maintain as part of its adopted annual Financial Plans, during the entire term of this Agreement, automobile insurance on its owned and/or leased vehicles as required by the laws of British Columbia, and as required under any motor vehicle lease agreement and insurance coverage for the additional fire hall(s).
- 7.04 The Village agrees to procure and maintain, as part of its adopted annual Financial Plans, during the entire term of this Agreement, workers' compensation coverage for all employees and volunteers utilized by the Fire Department, whether as career, work experience or volunteer members.

June 28, 2018 Page 12
Fire Protection Agreement Midway/RDKB

8.00 ADMINISTRATION FEES AND OPERATING EXPENSES

- 8.01 In consideration for the provision of Fire Protection Services by the Village in the Fire Protection Area and the fulfillment by the Village of its other obligations hereunder, the Regional District shall pay to the Village the Annual Administration Fee as set forth in Article 2 of Appendix 3 hereof.
- 8.02 The Regional District shall reimburse the Village for operating expenses as set forth in Article 4 of Appendix 3 hereof

9.00 DURATION AND RENEWAL OF AGREEMENT:

- 9.01 This Agreement shall be in effect for a term of 60 months commencing on January 1, 2017 and expiring at midnight on December 31, 2021 unless otherwise terminated in accordance with this Agreement.
- 9.02 The parties may negotiate to continue, renew or extend this Agreement, with such changes, amendments or modifications as they may agree in relation to such renewal. The parties shall commence discussion of any possible renewal not less than 12 months prior to the expiry of the Term set out in section 9.01 hereof.

10.00 EARLY TERMINATION

- 10.01 Notwithstanding section 9.00, either party may terminate this Agreement at any time by giving written notice to the other party, not less than eighteen (18) months prior to the desired termination date.
- 10.02 In consideration of the termination or expiration of this Agreement prior to the termination or expiration of a licence of occupation, permit, lease or other contract that the Village may have to enter into in order to provide for a facility to house fire apparatus under section 3.03(b) hereof, the Regional District agrees to either
 - (a) formally assume the Village's obligation to pay any and all licence fees, rents, shared maintenance and other costs under any such contract, approved as part of the Village's Annual Financial Plan, or
 - (b) compensate the Village by way of a lump sum for the total of all such costs that would be payable over the remainder of such contract from the termination of this Agreement to the termination of the contract, payable to the Village on the termination or expiration of this Agreement.
- 10.03 In the event of the early termination or non-renewal of this Agreement, the parties agree to negotiate the allocation of equipment and supplies stored at Additional Fire Halls or equipment and apparatus stored within the Village that the Kettle Valley

Page 13 Midway/RDKB

Fire Protection Service has paid for or contributed to, and if they fail to agree, either party may give notice to the other to proceed under section 13.00 hereof.

11.00 AMENDMENT OF AGREEMENT

11.01 This Agreement may be amended by mutual agreement of the parties evidenced in writing, duly signed by their authorized signatories.

12.00 GENERAL

Time

12.01 Time shall be of the essence of this Agreement.

Assignment

12.02 This Agreement shall not be assigned by either party hereto except with the prior written consent of the other, which consent shall not be unreasonably withheld.

No Agency or Partnership

12.03 Nothing in this Agreement shall be interpreted as creating an agency, partnership or joint venture among or between the parties hereto.

Binding Effect

12.04 This Agreement will enure to the benefit of and be binding upon the parties hereto and their respective heirs, corporate officers, executors, successors, and permitted assignees.

Waiver

12.05 The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

Headings

12.06 The headings in this Agreement are inserted for convenience and reference only and in no way define, limit or enlarge the scope of meaning of this Agreement or any provision of it.

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Language

12.07 Wherever the singular, masculine and neuter are used throughout this Agreement, the same is to be construed as meaning the plural or the feminine of the body corporate or politic as the context so requires.

Cumulative Remedies

12.08 No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.

Applicable Law

12.09 This Agreement is to be construed in accordance with and governed by the laws of the Province of British Columbia and the federal laws of Canada applicable thereto.

13.00 DISPUTE RESOLUTION

- 13.01 If a dispute arises between the parties regarding this Agreement or any matter arising hereunder:
 - (a) Either party (the "Sender") may give written notice (the "Notice") to the other party that it wishes to resolve the dispute through the procedures set out in this section.
 - (b) The Notice shall set out in reasonable detail the matter the Sender wishes to resolve, and the position of the Sender in respect to the disputed matter.
 - (c) Upon either party receiving a Notice, the Chief Administrative Officers of the Regional District and the Village shall meet and, in good faith, attempt to settle the dispute through negotiation.
 - (d) If the dispute cannot be settled by negotiation within thirty (30) days of receipt of the Notice, either party may serve an Arbitration Notice upon the other party to submit the dispute to arbitration in accordance with the Arbitration Act (B.C.) by a single arbitrator agreed upon by the parties.
 - (e) The decision of an arbitrator appointed pursuant to this Agreement is final and binding on the parties and shall be handed down within sixty (60) days of the completion of the arbitrator's hearing of the parties' positions and shall contain detailed reasons for the decision.

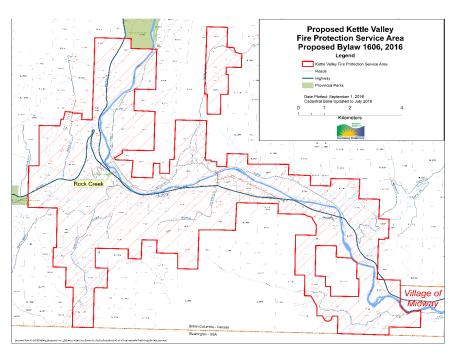
| June 28, 2018 Fire Protection Agreement | Page 15 Midway/RDKB |
|--|---|
| | n costs of any arbitration and pay one-half of the s, including the cost of the site of the arbitration the arbitrator. |
| | his section shall survive the termination of thiters in dispute between the parties |
| IN WITNESS WHEREOF the parties ha officers together with their corporate seals | ave affixed the signatures of their duly authorizeds. |
| THE CORPORATE SEAL OF VILLAGE OF MIDWAY was affixed in presence of its duly authorized officers, day of, 2017. | n the |
| Mayor | c/s |
| Corporate Officer | |
| THE CORPORATE SEAL OF REGIONAL DISTRICT OF KOOTEI BOUNDARY was affixed in the presence its duly authorized officers, this of | NAY ce of |
| Chair | c/s |
| Corporate Officer | |
| | |
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| | |

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APPENDIX 1

Fire Protection Area

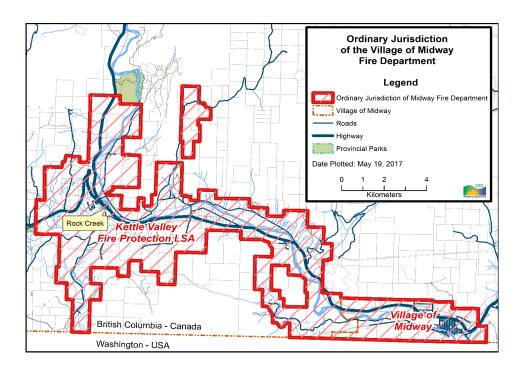
The following map shows the boundaries of the Fire Protection Area in respect of which the Village will provide Fire Protection Services.



Page 17 Midway/RDKB

APPENDIX 2 Ordinary Jurisdiction

The following map shows the Ordinary Jurisdiction of the Fire Department, including: the municipal boundaries of the Village and the Fire Protection Area. to which the Fire Department provides fire and emergency response services under contract.



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APPENDIX 3

This Appendix summarizes the responsibilities for the Administration, Capital and Operating costs and fees in respect of the provision of the Fire Protection Services by the Village to the Fire Protection Area established by the Regional District.

1.00 OTHER FEES

1.01 Despite section 8 of this Agreement, fees shall not be paid to the Village for services that are part of any other service Agreement made between the Parties, such as reimbursement to residents in the Rural Fire Response Area under the Fee for Service Agreement or future agreements between the Village and the Regional District for service in areas beyond the Fire Protection Area.

2.00 ANNUAL ADMINISTRATION FEE

- 2.01 In consideration of the Fire Protection Services provided under this Agreement the Regional District agrees to pay the Annual Administration Fee of \$5,000.00 to the Village for each calendar year of the term of this Agreement.
- 2.02 The established Annual Administration Fee for the Fire Protection Area shall be subject to percentage increases each year of the Term, not to exceed a percentage amount equal to twice the prior year's BC Consumer Price Index ("CPI"), as established by Statistics Canada. If the CPI is zero or less than zero, then a maximum of 1% will be applied.
- 2.03 The Village will invoice the Annual Administration Fee to the Regional District in August of each year, for that entire calendar year, payable within 30 days of the date of the invoice.
- 2.04 If this Agreement is terminated otherwise than at a calendar year end, the Administration Fee will be prorated based on the period that the Fire Protection Services were provided during such calendar year.

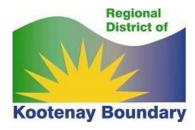
3.00 ANNUAL CAPITAL FEES

3.01 As per section 4.04 of the Agreement, the Regional District is responsible for all capital expenditures for projects, including but not limited to: capital lease or purchase of property, building of fire halls in the Fire Protection Area, purchase of fire apparatus, and development of Alternative Water Supply.

4.00 OPERATING EXPENDITURES

4.01 As per Section 4.01(c) of this agreement, in addition to payment of the Annual Administration Fee, the Regional District will reimburse the Village for the Village's operating expenditures relating to Fire Protection Services, including but not limited to costs incurred under sections 3.03 and 3.04 hereof, which will be paid to the Village in the amounts invoiced to the Village by its suppliers and forwarded to the Regional District as invoiced expenses.

| June | e 28, 2018 | Page 19 |
|------|---|--|
| Fire | e Protection Agreement | Midway/RDKB |
| 4.02 | The invoices rendered by the Village will be of within 30 days of the date of the invoices. | ue and payable by the Regional District |
| 4.03 | The operating expenditures shall be allocate the area within the boundaries of the Villag each service. An inventory account of all exprecorded and maintained for the Fire Proboundaries of the Village proportionate to the | e according to the actual expended by enditures of each of the parties shall be tection Area and the area within the |
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STAFF REPORT

Date: 18 Jun 2018

File ADMN Bylaw No. 1678
Boundary Integrated
Watershed Service

To: Chair Russell and Members of the

RDKB Board of Directors

From: Theresa Lenardon, Manager of Corporate

Administration/Corporate Officer

Re: Proposed Boundary Integrated Watershed

Service Establishment Bylaw No. 1678

Issue Introduction

A staff report from Theresa Lenardon, Manager of Corporate Administration/Corporate Officer regarding Board recommendations, which are required to hold assent voting (e.g. referenda) in RDKB Electoral Areas C, D and E, Cities of Grand Forks, Greenwood and the Village of Midway to obtain approval to establish a new Boundary Integrated Watershed Service.

The purpose of this report is to seek the Board's approval of the following:

- 1. First, Second and Third Readings of proposed Bylaw No. 1678,
- 2. referenda ballot question,
- 3. participating area approval and
- 4. appointments of the RDKB Chief Elections Officer and an additional Deputy Chief Elections Officer.

History/Background Factors

At the May 24, 2018 Board meeting staff were directed staff to undertake the background work associated with drafting a service establishment bylaw for a new Boundary Area Watershed Service.

Since then, Staff have drafted the proposed service establishment bylaw, a financial plan and the ballot question. Staff have also determined the timeline for the Ministry's bylaw review and have also undertaken a legislative review of the *Local Government Act* to determine the statutory requirements for holding referenda in all of the Boundary communities, including the member municipalities with the intention of seeking the assent of qualified electors during the October 2018 General Local Elections.

Page 1 of 5 Bylaw No. 1678-Boundary Integrated Watershed Service Establishment RDKB Board of Directors, June 28, 2018 The ballot question, draft service establishment bylaw, budget and interpretation of the referenda requirements as set out in Part 10 of the *Local Government Act* have been sent to the RDKB solicitors and the Ministry of Municipal Affairs and Housing for preliminary review. The solicitors and the Ministry have confirmed that the aforementioned documents and staff's interpretation of the legislation are in good order.

A staff report by Donna Dean, Manager of Planning and Development was presented to the Kettle River Watershed Authority (Steering) Committee in June of 2017 (attached). The staff report provides background information respecting the types of water service that could be established to protect watersheds under the *Local Government Act* as well as an analysis of a proposed service for Kettle River Watershed Management and options for delivery of the service.

Proposed Service

The name of the Service would be the "Boundary Integrated Watershed Service" and the participants would include all areas of the Boundary communities - Areas C, D and E (including Big White), the Cities of Grand Forks and Greenwood and the Village of Midway. The proposed requisition limit is \$160,032 (\$0.0545/\$1,000 on net taxable value of land and improvements) and the purpose of establishing the service is to promote watershed management planning in the Boundary. The method of cost recovery is set out in Section 4 in the attached draft bylaw.

First, Second and Third Readings-Ministry Bylaw Review Timeline

Proposed Bylaw No. 1678 is before the Board of Directors on June 28th for First, Second and Third Readings. Should the Board approve the readings the Bylaw will be sent to the Inspector of Municipalities for review and application for statutory approval on June 29th. The Ministry's bylaw review and approval process usually takes 4-6 weeks, however given this is an election year the bylaw review may take longer. Statutory approval of Bylaw 1678 is required before the Chief Elections Officer can begin to advertise the statutory assent voting notices. Staff will move forward to prepare the required assent voting advertising while waiting for the Inspector's response. The legal notices including notice of close of advance registration, applications for scrutineers and Notice of Assent Voting will be prepared and sent to the local newspapers mid-August.

Board Decisions and Statutory Referenda Requirements

Staff will ensure that the following Part 10 legislative requirements are met:

- 1. **Approval of Establishing Bylaw:** Statutory Approval from the Inspector of Municipalities and participating area approval by assent of the electors for the entire service area.
- 2. **Responsibility for Obtaining Approval**: By way of the Chief Elections Officer appointment, the RDKB Board of Directors is responsible for conducting the voting throughout the service area.

Page 2 of 5 Bylaw No. 1678-Boundary Integrated Watershed Service Establishment RDKB Board of Directors, June 28, 2018 The Chief Elections Office must run the referenda in the member municipalities as though they are Regional District Electoral Area referenda. Polls will be set up to align with possible elections throughout the Boundary area, including Electoral Area C (Christina Lake Community Hall), Electoral Area D (advance polls in Grand Forks RDKB office and general voting day in Perley Elementary School), Electoral Area E (Bridesville, Rock Creek, Westbridge, Beaverdell, Big White and Greenwood City Hall), Village of Midway and City of Grand Forks. The RDKB Chief Elections Officer will be responsible, and will take the lead with Grand Forks, Greenwood and Midway staff/elections officials to arrange for the coordination of the referenda proceedings throughout the proposed service area and fulfill all parts of *Local Government Act* Part 4; Assent Voting.

Obtaining Approval by Assent of the Electors: Participating area approval through assent of the electors is obtained if a majority of the votes counted as valid are in favour of the bylaw with the voting area to be deemed all of the proposed participating areas.

Draft Ballot Question: Are you in favour of the Regional District of Kootenay Boundary adopting Bylaw No. 1678, 2018 establishing a service for the promotion of watershed management planning in all parts of RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary and all parts of the City of Grand Forks, the City of Greenwood and the Village of Midway to be known as the Boundary Integrated Watershed Service which if approved will result in an annual overall requisition of up to \$160,032 with an estimated tax impact of \$0.0545/\$1,000 on the next taxable value of land and improvements, whichever is greater?

Public Consultation and Awareness: Towards the end of August and beginning of September, the RDKB Corporate Communications Officer will work with the Service Manager to create a Communications Plan and undertake public consultation.

Referenda Appointments: A Board resolution is required to appoint the RDKB Manager of Corporate Administration/Corporate Officer as the Chief Elections Officer for the 2018 General Local Elections and all the Boundary Integrated Watershed Service referenda. A Board Resolution is also required to appoint an additional Deputy Chief Elections officer to assist with running the advance and general voting day polls.

Implications

Financial: Holding the referenda with the 2018 General Local Elections will result in an overall increase of approximately \$4,050 to the 002-Elections and Referenda Budget:

- \$2,500 in additional advertising,
- \$750 for one additional Deputy Chief Elections Officer who will work out of Greenwood City Hall and who will run the Area E polls for both the RDKB Electoral Area E Elections and the Boundary Integrated Watershed Service referenda,
- \$500 remuneration for 2 additional poll clerks (probably at the Rock Creek and Beaverdell polls), and

Page 3 of 5 Bylaw No. 1678-Boundary Integrated Watershed Service Establishment RDKB Board of Directors, June 28, 2018 > \$300 for poll clerks and Deputy Chief Elections Officer expenses.

If the electorate votes in favour of establishing a service, the following are additional implications:

- ongoing implementation of the Kettle River Watershed Management Plan including the management of water quality and quantity, shoreline and riparian health, and recreation and cultural connection
- increased knowledge and awareness about the state of the watershed and actions to ensure healthy aquatic ecosystems and safe secure water source
- continuing with a Watershed Coordinator or the hiring of a staff position to continue the work already accomplished.

Advancement of Strategic Planning Goals

Environmental Stewardship/Climate Preparedness:

We will actively plan and advocate on behalf of our watershed: take a leadership role in protecting the quality and quantity of water through changes in governance, riparian area protection and citizen engagement, continue our efforts and participation in the Kettle River Watershed Study recognizing the importance of this resource to our region.

We will plan for climate change adaptation and mitigation: Deepen our understanding of the risks of floods in our communities in this time of climate change, ensure that our emergency planning is up to date and that we have acquired or identified sources for the resources and services that we need in order to effectively respond to emergencies.

Background Information Provided

- 1. Draft Bylaw No. 1678
- 2. Financial Plan
- 3. Tax calculations
- 4. June 2017 Kettle River Watershed Management Planning Steering Committee staff report from Donna Dean, Manager of Planning and Development

Alternatives

- 1. Receive the staff report (and do nothing)
- 2. Refer the overall matter back to staff
- 3. Give draft Bylaw 1678 First, Second and Third Readings and approve:
 - the referenda ballot question,
 - participating area approval via assent of the electors with the voting area being all of the participating areas (the entire service area)
 - > the responsibility for obtaining approval and assent of the electors and
 - > appointments for referenda officials as presented by staff.

Recommendation(s)

Corporate Vote Unweighted

That Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018 be read a First, Second and Third Time.

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approve referenda be held on Saturday October 20, 2018 with the 2018 General Local Elections in the entire service area of RDKB Electoral Areas, C/Christina Lake, D/Rural Grand Forks and E/West Boundary, City of Grand Forks, City of Greenwood and Village of Midway with the following ballot question to be asked of the eligible voters in the entire service area:

Are you in favour of the Regional District of Kootenay Boundary adopting Bylaw No. 1678, 2018 establishing a service for the promotion of watershed management planning in all parts of RDKB Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary and all parts of the City of Grand Forks, the City of Greenwood and the Village of Midway to be known as the Boundary Integrated Watershed Service which if approved will result in an annual overall requisition of up to \$160,032 with an estimated tax impact of \$0.0545/\$1,000 on the next taxable value of land and improvements, whichever is greater?

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary approve that the participating area approval of establishing a service be obtained by assent of the electors for the entire proposed service area with a majority of votes counted as valid is in favour of the bylaw and that the voting area is deemed to be all the proposed participating areas with the RDKB Board of Directors being responsible for conducting the voting throughout the proposed service area.

Corporate Vote Unweighted

That Theresa Lenardon, RDKB Manager of Corporate Administration/Corporate Officer be appointed as the RDKB Chief Elections Officer for the 2018 General Local Elections and for the 2018 referenda being held with the 2018 Elections. **FURTHER** that Gerry Henke be appointed as an additional Deputy Chief Elections Officer to assist with running the polls for the Boundary Integrated Watershed Service referenda.



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1678

A bylaw to establish a service to provide funds for a Boundary Integrated Watershed Service within the boundaries of Regional District of Kootenay Boundary Electoral Areas: C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood, and the Village of Midway

WHEREAS pursuant to the provisions of the *Local Government Act*, a Regional District Board may, by bylaw, establish and operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors wishes to establish a service for the purpose of promoting watershed management planning and managing the implementation of the Kettle River Watershed Management Plan within all areas of Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors has obtained the approval of the service area electors across the entire service area through assent voting in accordance with the *Local Government Act*;

NOW THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors, in open meeting assembled, enacts as follows:

1. <u>Establishment</u>

The Regional District of Kootenay Boundary (RDKB) hereby establishes a Boundary Integrated Watershed delivery service, to be known as the Boundary Integrated Watershed Service, in Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway.

2. <u>Purpose</u>

- a. The Board of Directors of the RDKB hereby establishes a service for the following objects and purposes pertaining to the watershed:
 - To act as the co-ordinating body in the implementation of the recommendations of the Kettle River Watershed Management Plan;

- ii. to engage and collaborate with other levels of government, nongovernment organizations and First Nations to conduct research and reporting on the watershed;
- iii. to assist in delivery of planning for and delivery of projects pertaining to drought, flood and other natural hazard mitigation, adaptation, and resilience;
- iv. to provide input to participating local governments to help ensure that policy development aligns with the objectives and action in the Kettle River Watershed Management Plan;
- v. to organize or receive proposals from the public, local organizations or agencies and all levels of governments concerning water resources utilization and management in the best interests of the public;
- vi. to define issues and determine such factors as priorities, economic feasibility, responsibility, necessary support legislation and required action;
- vii. to provide communication and coordination between various levels of government and government agencies involved with water use and management;
- viii. to present proposals and recommendations to appropriate agencies, including but not limited to first nations, municipalities or governments, according to jurisdiction and responsibility; and
- ix. to participate financially or otherwise, in surveys, investigations or projects on behalf of municipalities, or electoral areas as may be authorized by the regional district;
- b. This service shall provide for the promotion of watershed management planning in the Boundary communities and, for that purpose, the Board of the RDKB, or its designates, is empowered and authorized to do all things necessary, including, without limiting the generality of the foregoing, obtaining required permits and licenses, employing staff, purchasing equipment or services, and entering into contracts for the purposes of the Boundary Integrated Watershed Service.

3. Service Area and Participants

The boundaries of the service area shall be Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway as outlined in red on the map attached as Schedule 'A'.

The service participants are Electoral Areas C/Christina Lake, D/Rural Grand Forks, E/West Boundary, the City of Grand Forks, the City of Greenwood and the Village of Midway.

4. <u>Financial Matters and Apportionment</u>

The annual operating costs shall be recovered as authorized under the *Local Government* or any other *Act* by one or more of the following:

- (a) property value taxes on the net taxable value of improvements;
- (b) parcel taxes imposed;
- (c) fees and charges imposed;
- (d) revenues raised by other means;
- (e) revenues received by way of agreement, enterprise, gift, grant or otherwise.

The maximum amount that may be requisitioned in any one year for the service provided in Section 1 of this Bylaw and the *Local Government Act* shall not exceed the amount generated by applying a tax of \$0.0545/\$1,000 to the net taxable value of land and improvements or \$160,032 (One Hundred Sixty Thousand Thirty-two Dollars), whichever is greater.

5. <u>Citation</u>

This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018."

6. Expiry

This service establishment bylaw shall expire on December 31, 2024, unless 2/3 of the participating local governments support extension to the service prior to that date.

Read a **FIRST** time this 28th day of June 2018.

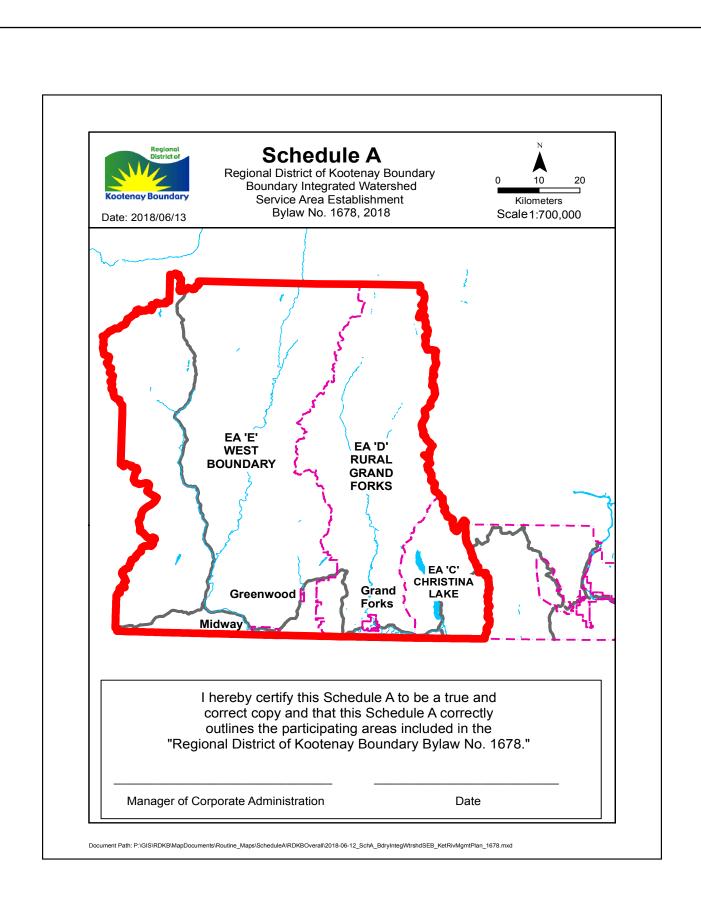
Read a **SECOND** time this 28th day of June 2018.

Read a **THIRD** time this 28th day of June 2018.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1678 cited as "Regional District of Kootenay Boundary Boundary Integrated Watershed Service Establishment Bylaw No. 1678, 2018." as read a third time this 28th day of June, 2018.

Manager of Corporate Administration/Corporate Officer

| | of Municipalities this | day of | , 2018. |
|---|------------------------|-------------------------|------------------|
| Assent received from the Ele E/West Boundary, the City of by way of Assent Voting this | | | |
| RECONSIDERED and finally | adopted this | day of | , 2018. |
| Chair | Manager of Corp | orate Administration/Co | orporate Officer |
| of | | , 2018. | |
| Manager of Corporate Adminis | tration/Corporate Of | ficer | |
| Manager of Corporate Adminis | tration/Corporate Of | ficer | |
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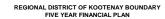


EXHIBIT NO. ___ KETTLE RIVER

PARTICIPANTS: Grand Forks, Greenwood, Midway, Electoral Areas 'C','D' & 'E'

| | S. S | PAGE | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | (OVER) UNDER | 2018 BUDGET | Increase(Decr between 2017 B and 2018 BUD \$ | UDGÉT | 2019 BUDGET | 2020 BUDGET | 2021 BUDGET | 2022 BUDGET |
|------------|--|------|----------------|----------------|----------------|-----------------|----------------|---|-------|----------------|----------------|----------------|----------------|
| REVENUE: | | | | | | | | | | | | | |
| | Property Tax Requisition | 2 | 0 | 0 | 0 | 0 | 140,750 | 140,750 | 0.00 | 140,342 | 142,986 | 147,683 | 148,434 |
| 11 210 100 | Federal Grant In Lieu | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 590 159 | Miscellaneous Revenue | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 911 100 | Previous Year's Surplus | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 921 205 | Transfer From Reserve | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| | Total Revenue | • | 0 | 0 | 0 | 0 | 140,750 | 140,750 | 0.00 | 140,342 | 142,986 | 147,683 | 148,434 |
| EXPENDITU | RE: | | | | | | | | | | | | |
| 12 610 111 | Salaries and Benefits | 7 | 0 | 0 | 0 | 0 | 116,045 | 116,045 | 0.00 | 118,329 | 120,658 | 123,035 | 125,458 |
| 12 610 210 | Travel Expense | 8 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.00 | 3,060 | 3,121 | 3,184 | 3,247 |
| 12 610 220 | Public Participation Program | 9 | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 0.00 | 4,000 | 4,000 | 4,000 | 4,000 |
| 12 610 230 | Board Fee | 10 | 0 | 0 | 0 | 0 | 1,406 | 1,406 | 0.00 | 1,434 | 1,462 | 1,492 | 1,521 |
| 12 610 234 | Library & Research | 11 | 0 | 0 | 0 | 0 | 600 | 600 | 0.00 | 600 | 600 | 600 | 600 |
| 12 610 235 | Operating Contract | 12 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.00 | 1,000 | 1,000 | 1,000 | 1,000 |
| 12 610 243 | Office Building Expense | 13 | 0 | 0 | 0 | 0 | 8,000 | 8,000 | 0.00 | 8,160 | 8,323 | 8,490 | 8,659 |
| 12 610 247 | Office Equipment | 14 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0.00 | 0 | 0 | 2,000 | 0 |
| 12 610 251 | Office Supplies | 15 | 0 | 0 | 0 | 0 | 700 | 700 | 0.00 | 700 | 700 | 700 | 700 |
| 12 610 253 | Vehicle Operation | 16 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.00 | 3,060 | 3,121 | 3,184 | 3,247 |
| 12 610 610 | Capital | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 716 | Grants to Other | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 741 | Contribution To Reserve | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 990 | Previous Year's Deficit | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 999 | Contingencies | 21 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.00 | 0 | 0 | 0 | 0 |
| | Total Expenditure | | 0 | 0 | 0 | 0 | 140,750 | 140,750 | 0.00 | 140,342 | 142,986 | 147,683 | 148,434 |
| | Surplus(Deficit) | | 0 | | 0 | | | | | | | | |

18/06/2018 Page 1

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

| | Property Tax Requisition | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------|---|---------|---------|---------|---------|---------|
| 2017 | | Budget | Budget | Budget | Budget | Budget |
| Actual | Description | Amount | Amount | Amount | Amount | Amount |
| | 11 830 200 Grand Forks | 28,507 | 28,424 | 28,959 | 29,911 | 30,063 |
| | 11 830 300 Greenwood | 3,141 | 3,132 | 3,191 | 3,296 | 3,312 |
| | 11 830 400 Midway | 4,905 | 4,890 | 4,983 | 5,146 | 5,172 |
| | 11 830 903 Electoral Area 'C' / Christina Lake | 31,876 | 31,783 | 32,382 | 33,446 | 33,616 |
| | 11 830 904 Electoral Area 'D' / Rural Grand Forks | 21,882 | 21,819 | 22,230 | 22,960 | 23,077 |
| | 11 830 905 Electoral Area 'E' / West Boundary` | 50,440 | 50,294 | 51,242 | 52,925 | 53,194 |
| | Sub | 140,750 | 140,342 | 142,986 | 147,683 | 148,434 |
| | | | | | | |
| Assessed Val | ues used for apportionment: | | | | | |
| 65,026,014 | Grand Forks | | | | | |
| 7,164,863 | Greenwood | | | | | |
| 11,187,989 | Midway | | | | | |
| 72,711,073 | EA 'C' / Christina Lake | | | | | |
| 49,915,081 | EA 'D' / Rural Grand Forks | | | | | |
| 115,059,329 | EA ' D' / West Boundary | | | | | |
| 321,064,349 | | | | | | |
| | This Year Requisition | 140,750 | 140,342 | 142,986 | 147,683 | 148,434 |
| | Total Requisition | 140,750 | 140,342 | 142,986 | 147,683 | 148,434 |

| Notes: | | | |
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18/06/2018 Planning and Development Page 2

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

| Name Account | Federal Grant In Lieu 11 210 100 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Federal Grant In Lieu | | | | | | |
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| | Current Veer Budget | | | | | | |
| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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18/06/2018 Planning and Development Page 3

REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

| Name Account | Miscellaneous Revenue 11 590 159 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|----------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | | | | | | | |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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18/06/2018 Planning and Development Page 4

| Name Account | Previous Year's Surplus 11 911 100 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Previous Year's Surplus | - | - | - | - | - | - |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|------------------------------|---|
| | Not applicable to first year | - |
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 18/06/2018
 Planning and Development
 Page 5

| Name Account | Transfer From Reserve 11 921 205 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|----------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Taxation Offset | | | | | | |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|------------------------------|---|
| | Not applicable to first year | - |
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18/06/2018 Page 6 Planning and Development

Page 543 of 591

| Name Account | Salaries & Benefits 12 610 111 | 2017 Prior Year | | | , | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|-----------|--------|--------|----------------|-------|----------------|-------|----------------|-------|----------------|-------|----------------|
| Item No | Description | Amount | Incumbent | Hours | Rate | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Planning & Development Manager | | | 20% | 93,296 | 18,659 | 2.0% | 19,032 | 2.0% | 19,413 | 2.0% | 19,801 | 2.0% | 20,197 |
| 2 | Boundary Area Watershed Coordinator | | | 1892.5 | 39.20 | 74,186 | 2.0% | 75,670 | 2.0% | 77,183 | 2.0% | 78,727 | 2.0% | 80,301 |
| 3 | Overtime and extra time | | | | | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 |
| 4 | Cost pressures (e.g. CUPE contract increases) |) | | | | 500 | 2.0% | 500 | 2.0% | 500 | 2.0% | 500 | 2.0% | 500 |
| | | | | | | | | | | | | | | |
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| | SubTotal | - | | | | 94,345 | | 96,202 | | 98,096 | | 100,028 | | 101,999 |
| | Benefits @ | | 23% | | | 21,699 | 23.0% | 22,126 | 23.0% | 22,562 | 23.0% | 23,006 | 23.0% | 23,460 |
| | | | | | | | | | | | | | | |
| | Current Year Budget | - | | | | 116,045 | | 118,329 | | 120,658 | | 123,035 | | 125,458 |

| Notes: | Previous Year Budget | - |
|---------|---|---|
| | Actual to December 31, 2017 | - |
| Item #1 | Planning & Development Manager Salary Split: 80% Planning; 20% Kettle River | |
| | CUPE salaries are under review | |
| | | |

| Name Account | Travel Expense 12 610 210 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Travel & meals within the watershed | | 1,000 | 2.0% | 1,020 | 2.0% | 1,040 | 2.0% | 1,061 | 2.0% | 1,082 |
| 2 | Travel & meals outside the watershed to workshops & | | 2,000 | 2.0% | 2,040 | 2.0% | 2,081 | 2.0% | 2,122 | 2.0% | 2,165 |
| | conferences | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
| 3 | | | | | | | | | | | |
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| | Current Year Budget | - | 3,000 | | 3,060 | | 3,121 | | 3,184 | | 3,247 |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan Public Participation Program 12 610 220

| Name Account | Public Participation Program 12 610 220 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Costs associated with holding public meetings | - | 2,000 | | 2,000 | | 2,000 | | 2,000 | | 2,000 |
| | (food, hall rental) | | | | | | | | | | |
| 2 | Travel costs for members Authority and Working | - | 2,000 | | 2,000 | | 2,000 | | 2,000 | | 2,000 |
| | Group members | | | | | | | | | | |
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| | Current Year Budget | - | 4,000 | | 4,000 | | 4,000 | | 4,000 | | 4,000 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Board Fee 12 610 230 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Board Fee (2% increase for C.P.I.) | | 1,406 | 2.0% | 1,434 | 2.0% | 1,462 | 2.0% | 1,492 | 2.0% | 1,521 |
| 2 | Carbon Offset & Climate Change Initiatives | | | 2.0% | ì | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Year Budget | - | 1,406 | | 1,434 | | 1,462 | | 1,492 | | 1,521 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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18/06/2018

Planning and Development

Page 10

| Name Account | Library & Research 12 610 234 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|-----------------------------------|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Acquisition of research materials | - | 150 | | 150 | | 150 | | 150 | | 150 |
| 2 | Professional dues | - | 450 | | 450 | | 450 | | 450 | | 450 |
| 3 | | | | | | | | | | | |
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| | Current Year Budget | - | 600 | | 600 | | 600 | | 600 | | 600 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Operating Contract 12 610 235 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Cell Phone(s) | - | 1,000 | | 1,000 | | 1,000 | | 1,000 | | 1,000 |
| 2 | Project Funding (conservation projects) | - | | | | | | | | | |
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| | Current Year Budget | | | | | | | | | | |
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| | | - | 1,000 | | 1,000 | | 1,000 | | 1,000 | | 1,000 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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Five Year Financial Plan

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

| Name Account | Office Building Expense 12 610 243 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|-------------------------------------|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Janitorial & Maintenance | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
| 2 | Grand Forks Office Rental | | 7,000 | 2.0% | 7,140 | 2.0% | 7,283 | 2.0% | 7,428 | 2.0% | 7,577 |
| 3 | Photocopy Recovery - Administration | | 1,000 | 2.0% | 1,020 | 2.0% | 1,040 | 2.0% | 1,061 | 2.0% | 1,082 |
| 4 | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
| 5 | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Year Budget | - | 8,000 | | 8,160 | | 8,323 | | 8,490 | | 8,659 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Office Equipment 12 610 247 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|-----------------------------|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Computer | - | 2,000 | | - | | | | 2,000 | | |
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| | Current Year Budget | - | 2,000 | | - | | - | | 2,000 | | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Office Supplies 12 610 251 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|----------------------------|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Office Supplies | - | 700 | | 700 | | 700 | | 700 | | 700 |
| | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Veer Budget | | 700 | | 700 | | 700 | | 700 | | 700 |
| | Current Year Budget | - | 700 | | 700 | | 700 | | 700 | | 700 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Vehicle Operation 12 610 253 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | mileage (no RDKB vehicle would be available regularly) | | 3,000 | 2.0% | 3,060 | 2.0% | 3,121 | 2.0% | 3,184 | 2.0% | 3,247 |
| | cost would be for claimed mileage | | | | | | | | | | |
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| | Ourset Vers Budget | | 2 000 | | 0.000 | | 0.404 | | 0.404 | | 2.047 |
| | Current Year Budget | - | 3,000 | | 3,060 | | 3,121 | | 3,184 | | 3,247 |

| Notes: | Previous Year Budget | - |
|---------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
| Item #1 | | |
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| Name Account | Capital 12 610 610 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|---------------------------|--------------------|----------------|----------------|----------------|----------------|--------------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | | - | - | - | - | - | - |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | no capital required for this service: Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Other Grants 12 610 716 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------|--------------------|----------------|----------------|----------------|----------------|--|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| REGIONAL DISTRICT OF KOOTENAY BOUNDARY |
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| Five Year Financial Plan |

| Name Account | Contribution To Reserve | 2017 Prior Year | 2018 Budget | | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------|--------------------|----------------|---|----------------|----------------|----------------|--|
| Item No | Description | Amount | Amount | | Amount | Amount | Amount | Amount |
| 1 | Contibution to Reserve | | | | | | | |
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| | Current Year Budget | - | - | | - | - | - | - |

| Notes: | Previous Year Budget | - | | |
|--------|------------------------------|---|------|--------------------------------------|
| | Not applicable to first year | - | | |
| • | | | \$ - | Balance in Reserve December 31, 2017 |
| | | | • | Account Number 34 700 |
| | | | | |

| Name Account | Previous Year's Deficit 12 610 990 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Previous Year's Deficit | - | - | - | - | - | - |
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|--------|------------------------------|---|
| | Not applicable to first year | - |
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| Name Account | Contingencies 12 610 999 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|--------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Unanticipated expenses | | 1,000 | - | - | - | - |
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| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY Kettle River Watershed Management

| | BC Assessment Values | | | | | | | | | | |
|-------|-----------------------|------------------------------------|--|-----------------------------------|---------------------------------------|------------|----------------------|-----------------|--------|------------------|--|
| Class | Land and Improvements | Electoral Area C/Christina Lake | Electoral Area D/Rural Grand Forks | Electoral Area E/West Boundary | City of Grand Forks City of Greenwood | | Village of Midway | Assessed Values | Factor | Converted Values | |
| 1 | Residential | 620,090,552 | 424,625,346 | 1,033,764,711 | 424,349,214 | 56,490,201 | 66,658,200 | 2,625,978,224 | 10.00 | 262,597,822 | |
| 2 | Utilities | 32,094,380 | 23,600,543 | 52,652,425 | 6,263,535 | 1,844,900 | 7,182,167 | 123,637,950 | 35.00 | 43,273,283 | |
| 3 | Unmanged Forest | | | | 18,939,400 | | | 18,939,400 | 10.00 | 1,893,940 | |
| 4 | Major Industry | | | | | | 4,221,300 | 4,221,300 | 34.00 | 1,435,242 | |
| 5 | Light Industry | 2,954,200 | 2,687,308 | 2,127,500 | 3,835,000 | | 198,000 | 11,802,008 | 34.00 | 4,012,683 | |
| 6 | Business/Other | 12,068,300 | 2,827,400 | 35,875,100 | 66,846,149 | 5,295,400 | 4,069,450 | 126,981,799 | 24.50 | 31,110,541 | |
| 7 | Managed Forest | | | 303,600 | - | | | 303,600 | 30.00 | 91,080 | |
| 8 | Recreation/Non Profit | 6,495,900 | 313,500 | 7,988,500 | 275,500 | 531,100 | 51,000 | 15,655,500 | 10.00 | 1,565,550 | |
| 9 | Farm | 18,761 | 2,570,671 | 6,052,814 | 52,634 | | 160,263 | 8,855,143 | 10.00 | 885,514 | |
| | | 673,722,093 | 456,624,768 | 1,138,764,650 | 520,561,432 | 64,161,601 | 82,540,380 | 2,936,374,924 | • | 346,865,655 | |

| DGET | | | | % | |
|-----------------|--|-----------|--|------|--|
| E | ESTIMATED BUDGET | | | | \$ 160,000.00 |
| (| Collection Fee assessed by the Prov | | | 5.25 | 8,400.0 |
| | | | | | \$ 168,400.0 |
| | | | | | , |
| T | Tax on a \$100,000 Home | | \$ 4.85 | 1 | |
| | Tax on a \$250,000 Home | | \$ 12.14 | | |
| L | Tax on a \$400,000 Home | | \$ 19.42 | | |
| | be collected from the following Pro | y Owners: | | 7 (| |
| | Per \$1000 of Assessed Value | y Owners: | Tax Rates |] [| Collected |
| Rates | Per \$1000 of Assessed Value Residential | / Owners: | 0.0485 |] [| \$ 127,488.76 |
| Rates | Per \$1000 of Assessed Value Residential Utilities | y Owners: | 0.0485 0.1699 |] [| \$ 127,488.76 21,008.7 |
| Rates | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest | y Owners: | 0.0485 0.1699 0.0485 | | \$ 127,488.76 21,008.77 919.49 |
| Rates | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest Major Industry | / Owners: | 0.0485 0.1699 0.0485 0.1651 | | \$ 127,488.76 21,008.77 919.49 696.80 |
| Rates 1 2 3 4 5 | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest Major Industry Light Industry | / Owners: | 0.0485 0.1699 0.0485 0.1651 0.1651 | | \$ 127,488.76 21,008.7 919.49 696.80 1,948.1 |
| Rates 1 2 3 4 | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest Major Industry | y Owners: | 0.0485 0.1699 0.0485 0.1651 | | \$ 127,488.76 21,008.73 919.49 696.86 1,948.13 |
| Rates 1 2 3 4 5 | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest Major Industry Light Industry Business/Other Managed Forest | y Owners: | 0.0485 0.1699 0.0485 0.1651 0.1651 | | \$ 127,488.76 21,008.73 919.49 696.80 1,948.13 15,103.83 44.23 |
| Rates 1 2 3 4 5 | Per \$1000 of Assessed Value Residential Utilities Unmanged Forest Major Industry Light Industry Business/Other | y Owners: | 0.0485 0.1699 0.0485 0.1651 0.1651 0.1189 | | \$ 127,488.76 21,008.73 919.49 696.86 1,948.13 |

14/06/2018 H:\bb\2018 analysis\Kettle watershed tax calc 2018.xisx



Kettle River Watershed Management Plan Steering Committee

Prepared for meeting of June 2017

| Analysis of Establis Watershed Manage | shing a Service for Kettle River ement | К7 | | | |
|--|--|----|--|--|--|
| Prepared for: | Chair McGregor, and members of the Kettle River Watershed Steering Committee | | | | |
| Report Prepared by: | red by: Donna Dean, Manager of Planning and Development | | | | |

ISSUE INTRODUCTION

The Steering Committee for the Kettle River Watershed Management Plan made the following resolution on December 6, 2016 "to have RDKB staff complete a feasibility study for a Watershed Management Service". The purpose of this report is to provide an analysis of the proposed service and to outline options for delivery of the service.

SERVICE ESTABLISHMENT

The community has come to rely on the work done by the Watershed Coordinator and it is believed that there is an expectation that the position will continue. A service is required for the ongoing implementation of the Kettle River Watershed Management Plan (the Plan) since the use of gas taxes for core funding is not sustainable. Without a program the Watershed Management Plan and the associated actions will likely "sit on the shelf".

This section describes the objectives, enabling legislation, participants, and estimated cost; and presents options regarding how the service could be delivered. The RDKB's Service Analysis Tool Kit was used as a guide for the preparation of this report https://www.rdkb.com/AboutUs/Policies.aspx).

What Would the Objectives of the Service Be?

The service, if established, would be a continuation of the work done to date on implementing the Plan, which was developed with input from the Boundary Area communities (see attached List of Actions in the Plan). The Plan focuses on four areas of concern for the Kettle River and its tributaries: water quality; water quantity; shoreline and riparian health; and recreation and cultural connection.

The purpose of the service could be summarized by the bulleted list below:

 Increase the level of knowledge about the state of the watershed and actions that can be taken to ensure healthy aquatic ecosystems and a safe and secure water source;

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- Engage and collaborate with other levels of government, non-government organizations and First Nations to conduct research and reporting on the watershed; and
- Provide input to participating local governments to help ensure that policy development aligns with the objectives and action in the Plan.

A draft job description has been attached for reference. The job description assumes that the Watershed Coordinator would be an employee of the regional district, however this and all other aspects of the proposed service are open to discussion.

Under What Legislation Would the Service Be Established?

The provision of watershed services is not mandated by the Province; however, the service could be established under the Section 332 of the *Local Government Act*. That section of the Act states that "a regional district may operate any service that the board considers necessary or desirable for all or part of the regional district". Other local governments including the Regional District of Nanaimo and the Columbia Shuswap Regional District have established services specific to watershed management under Section 334 of the *Local Government Act*. The Cowichan Valley Regional District (CVRD) is in the process of considering a service for one or more watersheds in their region.

The Okanagan Basin Water Board (OBWB), which was established in 1970, is unique in the Province. The OBWB was established under the *Municipalities Enabling and Validating Act*, and by supplementary letters patent to the Okanagan Regional Districts. The OBWB is not a service but it's own form of local government with authority to tax. In order for a service to be considered under the *Municipalities Enabling and Validating Act*, the Act would have to be amended, which would require an order in council. That process would likely take longer than a service established under the *Local Government Act* and may not be necessary to accomplish the same objectives.

There are two types of services that have been established under the *Local Government Act* with the objective of protecting watersheds and other conservation activities. Those are Conservation Funds, where various organizations apply for funds for projects or land purchase and Watershed Programs, where local government or a delegated authority coordinate watershed management and education.

Conservation Funds

Conservation Funds are a dedicated source of income for the specific purpose of acquiring and conserving land and undertaking ecological conservation activities. Conservation Funds have been established by the Regional District of East Kootenay (RDEK), Regional District of Central Kootenay (RDCK) and Regional District of Okanagan Similkameen (RDOS). The following link is a guide for local governments in BC for establishing a conservation fund: http://www.soscp.org/wp-content/files_mf/conservationfundquidewebversion13.pdf.

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Each of the three regional districts listed above have entered into agreements with local conservation groups for program management. The direct financial administration (grant payments), and final decisions regarding grant approvals is done by the regional districts themselves. The RDEK and RDCK have contracts with the Kootenay Conservation Program, while the RDOS has a contract with the South Okanagan-Similkameen Conservation Program. The contracts with the conservation programs range from \$10,000 to \$35,000 per year.

The following table includes links to each of the programs described above, with an estimate of their annual budget:

| LG* | Link | Taxes/Cost |
|------|---|--|
| RDEK | http://kootenayconservation.ca/conservation-fund/cvlcf/ | \$250,000/yr (\$20/parcel for 2009-2018) |
| RDCK | http://www.rdck.ca/EN/main/services/sustainability-environmental-initiatives/local-conservation-fund-service.html | \$100,000/yr (\$15/parcel or group of parcels) |
| RDOS | http://solovethisplace.ca/ | \$450,000/year |

^{*}LG-local Government

The funds are applied for by outside organizations such as service groups or societies to carry out specific conservation projects. Obtaining funds for and carrying out project work has been one of the challenges of the current RDKB model, although a Conservation Fund on its own would not address the need to have on-going coordination or oversight of the implementation of the Plan.

Watershed Programs Operated by Local Government

A position or positions are created within a local government (e.g. regional district) to carry out the implementation activities. This is the model used for most RDKB services. The Regional District of Nanaimo's Drinking Water Protection Program, which was established by RDNO Bylaw No. 1556 in 2008, is the only example of a watershed program in BC that is delivered with local government staff (http://www.rdn.bc.ca/cms/wpattachments/wplD2501atlD7171.pdf). The program coordinates education, science and planning for a long-term adequate clean water supply for communities and ecosystems. The cost of the service is \$5.2 million over 10 years and is funded through taxes.

The advantages to having local government staff include: ownership of the program and information gathered; and how it is delivered. The permanence of the position or positions would lend itself well to being able to attract staff who are well qualified to do the work and committed to be part of and stay in the community. However, the creation

Page 3 of 9

of a position(s) would not provide as much flexibility in program delivery as delivery by an outside program, society or corporation would have.

Watershed Programs that are Operated Outside Local Government

Some local government services are operated by non-government organizations such as a commission, committee, society or similar group. Another option would be to contract the work out to a private firm, which is similar to the delivery model we have now but without the service for core funding.

An example of this delivery option for a watershed program is the Shuswap Watershed Council Service that is operated by the Fraser Basin Council (http://www.csrd.bc.ca/sites/default/files/meetings/Board/2015Agenda/09September17/Bylaw%20No.%205705%20%26%20Schedule%20A%20Map%2C%20Approved%20by%20Inspector.pdf). The RDCS has an agreement with the Fraser Basin Council to administer the Shuswap Watershed Council Service. The RDCS, through its Service Establishment bylaw has committed to \$180,000 per year for five years (RDCS Bylaw No. 5705).

There may be cost savings with this delivery model since the local government is not responsible for all costs incurred for having employee(s), however any of the groups listed above would want to recover most if not all of their costs. The transfer of operations could provide more flexibility on how the program is delivered, however there would be less input regarding the day to day operation of the service and less ownership of the program. There would be the risk that the group or consultant withdraws from the contract and continuity with the program could be lost. The program would still require oversight by an existing department in the regional district.

Who Would Participate in the Service?

The participants would ideally include all six Boundary Area local governments (three electoral areas and the three municipalities), which comprise the portion of the Kettle River watershed within the RDKB. The Boundary area covers approximately 7000 km² and has a population of 12,080 (2016 census).

It should be noted that a small portion of Electoral Area 'E'/West Boundary is outside the Kettle River watershed (see attached map). That is the Sidley Mountain area in the south-west corner of the Electoral Area that drains towards the Okanagan. This 'orphaned' 50km^2 area is within the RDKB, but in the Okanagan drainage. A decision would have to be made regarding whether those properties should be included in the service area. Also the headwaters of the Kettle and Granby Rivers are within the Regional District of North Okanagan (RDNO) and consideration could be given to asking whether the RDNO would consider participation in the service, although it would be unlikely because residents would see few direct benefits and the headwaters contain little if any private land.

How much would the service cost?

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A service establishment bylaw must state the maximum annual requisition for the service. For discussion purposes the attached draft five-year financial plan gives an estimate of the revenue, through taxes, and costs to run the service over five years assuming the method of delivery is one full time local government staff member and includes \$50,000 in project funds that could be applied to restoration and other related projects (see attached). It is proposed that the funds would be delivered in a manner similar to a Conservation Fund, which would allow for matching funds from gas taxes or other sources, which could potentially double the funds available for projects. Based on these assumptions, the estimated cost of the service would be \$190,750 per year. The Province also charges a collection fee of 5.25%.

The cost of the service would be \$6.33 per \$100,000 of assessed value. The table below outlines the property tax requisition for each of the proposed participants in the service:

| Local Government Participant | Property Tax Requisition (2018) |
|--------------------------------------|---------------------------------|
| Electoral Area 'C'/Christina Lake | \$43,100 |
| Electoral Area 'D'/Rural Grand Forks | \$29,655 |
| Electoral Area 'E'/West Boundary | \$68,359 |
| City of Grand Forks | \$38,633 |
| City of Greenwood | \$4,256 |
| Village of Midway | \$6,647 |
| Total | \$190,750 |

OPTIONS TO CONSIDER

The following options should be considered by the Kettle River Watershed Management Plan Steering Committee:

- Do nothing and see if there is public will to continue with the action items in the Plan without core funding in an ad hoc manner. Since existing staff is fully dedicated to current work plans there is no capacity to carry out the action items in the Plan in house,
- 2. Recommend that the Board of Directors give staff direction to prepare a service establishment bylaw and proceed with determining if there's the required public support to establish the service. Determination of public support could be accomplished in one of three ways, although consideration should be given to a communications strategy and polling prior a formal approval process. Approval can be determined through:
 - a. Alternative approval process.
 - b. Hold a referendum be held sometime before the end of 2017, or

Page 5 of 9

| c. | Hold a referendum in conjunction with the 2018 elections (this options |
|----|--|
| | would require 'bridge funding through 2018). |

 Recommend that the RDKB Board of Directors give direction to staff to engage a consultant to conduct a more detailed feasibility study on the establishment of a Boundary Area Watershed Service.

ATTACHMENTS

List of Actions in the Kettle River Watershed Management Plan Kettle River Watershed Map Draft Watershed Coordinator Job Description Draft Five Year Financial Plan for the Kettle River Watershed Service

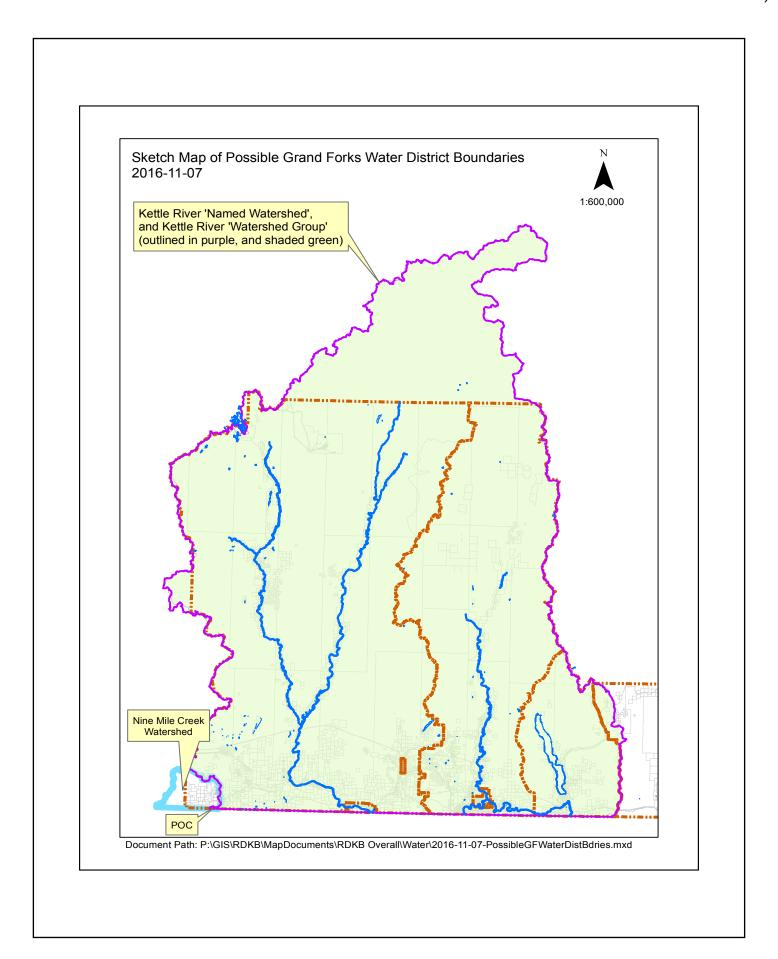
LIST OF ACTION ITEMS IN THE KETTLE RIVER WATERSHED MANAGEMENT PLAN

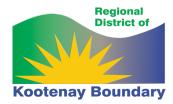
 $\sqrt{-\text{completed}}$; IP – In progress; NS – Not started

| Action# | # | Action (short version) | Progress Who is the lead? | | Category | |
|---------------|----|---|---------------------------|----------------------|------------|--|
| 1.1.1 | 1 | Establish an Implementation Team | √ √ | Coordinator | Governance | |
| 1.4.2 | 2 | Create a water supply working group | √ | Coordinator | Governance | |
| 1.1.2/3/1.4.1 | 3 | Study and recommend long-term governance/funding model | IP | Coordinator | Governance | |
| 1.1.5 | 4 | Engage and collaborate with First Nations | IP | Coordinator | Governance | |
| 3.2.3 | 5 | Establish formal habitat and stream stewardship group | IP | Coordinator | Governance | |
| 4.2.2 | 6 | Actively promote use of the environmental hotlines | IP | Coordinator | Education | |
| 2.3.1 | 7 | Develop and implement water conservation programs | IP | Coordinator | Education | |
| 4.1.3 | 8 | Recognize and celebrate cultural connection to water | IP | Coordinator | Education | |
| 1.2.1 | 9 | Build a digital map-based watershed information system | NS | Coordinator | Education | |
| 1.2.5 | 10 | Develop and implement a watershed education strategy | NS | Coordinator | Education | |
| 1.3.1 | 11 | Develop and implement a public engagement plan | NS | Coordinator | Education | |
| 2.6.3 | 12 | Design and implement a water quality protection extension program | NS | Coordinator | Education | |
| 3.2.4 | 13 | Develop and publish a 'Riparian Buffer Guide' booklet | NS | Coordinator | Education | |
| 4.3.1 | 14 | Collaborate with recreation and trail user groups on protection, signs and stewardship | NS | Coordinator | Education | |
| 2.4.1 | 15 | Establish and implement drought management strategies | IP | Coordinator | Research | |
| 3.1.6 | 16 | Characterize cumulative impacts of road system | IP | Coordinator | Research | |
| 3.3.3 | 17 | Develop a Watershed Restoration Program | IP | Coordinator | Research | |
| 2.1.2 | 18 | Complete a comprehensive Environmental Flow Needs assessment | IP | Coordinator | Research | |
| 2.1.4 | 19 | Continue the sampling and reporting program for the ambient groundwater quality network with additional parameters | IP | Coordinator | Research | |
| 2.6.1 | 20 | Continue risk screening and assessment activities | IP | Coordinator | Research | |
| 1.2.3 | 21 | Complete a climate change resilience analysis and implement recommendations | IP | Local Government | Research | |
| 1.2.4 | 22 | Quantify ecosystem goods and services | IP | Local Governments | Research | |

| Action# | | | | Who is the lead? | Category |
|--|----|---|----|----------------------|----------|
| 3.1.1 | 23 | Create a Sensitive Ecosystem Inventory | IP | Local Governments | Research |
| 2.1.6 | 24 | Develop an accessible database to compile and share well-testing data | NS | Coordinator | Research |
| 3.1.5 | 25 | Forest harvest impacts on stream temperature | NS | Coordinator | Research |
| 1.2.2 | 26 | Develop and implement a watershed monitoring framework | NS | Coordinator | Research |
| 2.1.1 | 27 | Implement monitoring and central reporting of water use and flows | NS | Coordinator | Research |
| 2.1.3 | 28 | Design and implement a synoptic water quality assessment to characterize current conditions | NS | Coordinator | Research |
| 2.1.4 | 29 | Design and implement a medium- term water quality monitoring network | NS | Coordinator | Research |
| 2.2.1 | 30 | Establish site-specific water quality objectives for surface and ground water | NS | Coordinator | Research |
| 2.4.2 | 31 | Identify water storage needs | NS | Coordinator | Research |
| 2.4.3 | 32 | Identify potential water storage sites and prioritize for further study | NS | Coordinator | Research |
| 2.4.4 | 33 | Develop water storage sites where community deems essential and appropriate | NS | Coordinator | Research |
| 2.5.1 | 34 | Identify, implement and report on water quality improvements for discharge sites | NS | Coordinator | Research |
| 3.1.3 | 35 | Consider undertaking a planning- level Channel Migration Zone (CMZ) study | NS | Coordinator | Research |
| 3.1.4 | 36 | Identify and characterize source, transport and fate of sediment affecting fish habitat | NS | Coordinator | Research |
| 4.1.2 | 37 | Undertake a traditional place-name study | NS | Coordinator | Research |
| 4.1.1 | 38 | Undertake a creel survey (# of fish caught by sport fisherman) | NS | Coordinator | Research |
| 3.1.2 | 39 | Consider updating floodplain maps | NS | Higher Government | Research |
| 2.5.2 40 Consider strategies for augmenting or replacing wastewater treatment outfalls with alternative land-based treatment | | | NS | Local Governments | Research |

| Action# | # | Action (short version) | Progress | Who is the lead? | Category |
|---------|----|--|----------|-----------------------|----------|
| 3.2.1 | 41 | Increase protection for areas at risk of erosion | IP | Local Governments | Policy |
| 1.1.4 | 42 | Integrate the KRWMP into local government decision-making | IP | Local Governments | Policy |
| 2.5.3 | 43 | Adjust permitting, approvals, and land use by-laws to support water quality | IP | Local Governments | Policy |
| 2.6.4 | 44 | Give consideration to source water protection, water conservation and aquifer recharge protection in planning documents | IP | Local Governments | Policy |
| 4.3.4 | 45 | Implement park and protected areas master planning | IP | Local Governments | Policy |
| 3.2.2 | 46 | Update and implement Riparian Area Development Permit guidelines | IP | Local Governments | Policy |
| 2.2.4 | 47 | Manage water decision making to support environmental flow and water quality objectives | IP | Province | Policy |
| 2.2.2 | 48 | Consider legal designations to protect environmental flows, water quality and temperature | IP | Province | Policy |
| 1.3.2 | 49 | Assess and improve the consistency, alignment and application of policies and regulations | NS | Local Governments | Policy |
| 4.3.3 | 50 | Implement regulations regarding motorized boat rec. | NS | Federal Government | Policy |
| 4.2.1 | 51 | Consider changes to fisheries regulations | NS | Higher Government | Policy |
| 2.6.2 | 52 | Develop aquifer management or source water protection plans | NS | Local Governments | Policy |
| 3.3.1 | 53 | Policies for retaining or increasing native vegetation cover | NS | Local Governments | Policy |
| 2.2.3 | 54 | Prioritize the high-demand aquifers for groundwater licensing and regulation | NS | Province | Policy |
| 3.3.2 | 55 | Consider the extension and integration of ecosystem-based conservation planning for forest resource management | NS | Province | Policy |
| 4.3.2 | 56 | Develop and implement integrated road and recreation access plans | NS | Province | Policy |
| 3.4.1 | 57 | Align agricultural and forestry stewardship incentives | NS | Province | Policy |





JOB DESCRIPTION

Review Date: June 2017

| Job Title: | Boundary Area Watershed Coordinator |
|----------------|--|
| Department: | Blank for now |
| Reports to: | Blank for now |
| Location: | Regional District of Kootenay Boundary 2140 Central Avenue, Grand Forks |
| Status: | Permanent Full Time CUPE position |
| Hours of Work: | Monday to Friday 8:00 a.m. – 4:30 p.m. (October to March) With a 30 minute shorter work day April to September |
| Start Date: | Blank for now |

JOB SUMMARY

Reporting to the Manager of {to be determined}, the Boundary Area Watershed Coordinator is responsible for the implementation and occasional review of the Kettle River Watershed Management Plan (the Plan). Duties of the position include: keeping the Plan current; watershed education, stewardship, and research; and providing input on land use policy direction for the local governments that participate in the service.

DUTIES

- Respond to watershed related inquiries
- Organize and attend meetings of the Kettle River Watershed Management Plan Committee, Kettle River Watershed Authority, and Kettle River Watershed Working Groups {frequency of meetings to be determined}
- Development and implementation of a Drought Management Plan for the Kettle River Watershed
- Prepare by-monthly newspaper columns to keep the public informed of the ongoing implementation activities and emergent watershed issues

Page 1 of 2 RDKB Job Description – Boundary Area Watershed Coordinator

- Act as a liaison with the Province to help ensure that potential contaminants of concern are sampled in appropriate locations and frequency to protect health and the environment
- Act as a liaison with the Okanagan Nation Alliance and other First Nations Groups regarding watershed management activities
- Act as a liaison with the Okanagan Basin Water Board regarding the portion of the Service Area that is within the Okanagan Basin
- Provide education to the general public and School District(s) regarding water quality and quantity; and riparian area health
- Provide input on development proposals and land use bylaws in the context of the Kettle River Watershed Management Plan for local governments that participate in the service
- Provide input regarding forestry development referrals and other land use referrals in the context of the Kettle River Watershed Management Plan for local governments that participate in the service
- Conduct a comprehensive review of the Kettle River Watershed Management Plan approximately every five years; and minor updates as required
- · Undertake special research projects as opportunities arise
- · Conduct site visits and field surveys as necessary

QUALIFICATIONS

The ideal candidate will possess:

- A degree from a recognized university in geography, environmental science or a related discipline
- A minimum of one year of experience in a water stewardship or similar position preferably with a local government
- A working knowledge of computer software including word processing, spreadsheets, publishing and mapping
- A valid BC Drivers License
- · Excellent oral and written communication skills
- · Excellent leadership skills and the ability to work with minimal supervision

Page 2 of 2 RDKB Job Description – Boundary Area Watershed Coordinator

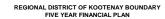


EXHIBIT NO. ___ KETTLE RIVER

PARTICIPANTS: Grand Forks, Greenwood, Midway, Electoral Areas 'C', 'D' & 'E'

| | W. W. W. | PAGE | 2016 ACTUAL | 2017 BUDGET | 2017 ACTUAL | (OVER) UNDER | 2018 BUDGET | Increase(Decr between 2017 B and 2018 BUD \$ | UDGET | 2019 BUDGET | 2020 BUDGET | 2021 BUDGET | 2022 BUDGET |
|------------|------------------------------|------|----------------|----------------|----------------|-----------------|----------------|---|-------|----------------|----------------|----------------|----------------|
| REVENUE: | | | | | | | | | | | | | |
| | Property Tax Requisition | 2 | 0 | 0 | 0 | 0 | 190,750 | 190,750 | 0.00 | 190,342 | 192,986 | 197,683 | 198,434 |
| 11 210 100 | Federal Grant In Lieu | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 590 159 | Miscellaneous Revenue | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 911 100 | Previous Year's Surplus | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 11 921 205 | Transfer From Reserve | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| | Total Revenue | | 0 | 0 | 0 | 0 | 190,750 | 190,750 | 0.00 | 190,342 | 192,986 | 197,683 | 198,434 |
| EXPENDITU | RE: | | | | | | | | | | | | |
| 12 610 111 | Salaries and Benefits | 7 | 0 | 0 | 0 | 0 | 116,045 | 116,045 | 0.00 | 118,329 | 120,658 | 123,035 | 125,458 |
| 12 610 210 | Travel Expense | 8 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.00 | 3,060 | 3,121 | 3,184 | 3,247 |
| 12 610 220 | Public Participation Program | 9 | 0 | 0 | 0 | 0 | 4,000 | 4,000 | 0.00 | 4,000 | 4,000 | 4,000 | 4,000 |
| 12 610 230 | Board Fee | 10 | 0 | 0 | 0 | 0 | 1,406 | 1,406 | 0.00 | 1,434 | 1,462 | 1,492 | 1,521 |
| 12 610 234 | Library & Research | 11 | 0 | 0 | 0 | 0 | 600 | 600 | 0.00 | 600 | 600 | 600 | 600 |
| 12 610 235 | Operating Contract | 12 | 0 | 0 | 0 | 0 | 51,000 | 51,000 | 0.00 | 51,000 | 51,000 | 51,000 | 51,000 |
| 12 610 243 | Office Building Expense | 13 | 0 | 0 | 0 | 0 | 8,000 | 8,000 | 0.00 | 8,160 | 8,323 | 8,490 | 8,659 |
| 12 610 247 | Office Equipment | 14 | 0 | 0 | 0 | 0 | 2,000 | 2,000 | 0.00 | 0 | 0 | 2,000 | 0 |
| 12 610 251 | Office Supplies | 15 | 0 | 0 | 0 | 0 | 700 | 700 | 0.00 | 700 | 700 | 700 | 700 |
| 12 610 253 | Vehicle Operation | 16 | 0 | 0 | 0 | 0 | 3,000 | 3,000 | 0.00 | 3,060 | 3,121 | 3,184 | 3,247 |
| 12 610 610 | Capital | 17 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 716 | Grants to Other | 18 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 741 | Contribution To Reserve | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 990 | Previous Year's Deficit | 20 | 0 | 0 | 0 | 0 | | 0 | 0.00 | 0 | 0 | 0 | 0 |
| 12 610 999 | Contingencies | 21 | 0 | 0 | 0 | 0 | 1,000 | 1,000 | 0.00 | 0 | 0 | 0 | - 0 |
| | Total Expenditure | | 0 | 0 | 0 | 0 | 190,750 | 190,750 | 0.00 | 190,342 | 192,986 | 197,683 | 198,434 |
| | Surplus(Deficit) | | 0 | | 0 | | | | | | | | |

20/06/2017 Page 1

| | Property Tax Requisition | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------|---|---------|---------|---------|---------|---------|
| 2017 | | Budget | Budget | Budget | Budget | Budget |
| Actual | Description | Amount | Amount | Amount | Amount | Amount |
| | 11 830 200 Grand Forks | 38,633 | 38,551 | 39,086 | 40,037 | 40,189 |
| | 11 830 300 Greenwood | 4,257 | 4,248 | 4,307 | 4,411 | 4,428 |
| | 11 830 400 Midway | 6,647 | 6,633 | 6,725 | 6,889 | 6,915 |
| | 11 830 903 Electoral Area 'C' / Christina Lake | 43,199 | 43,107 | 43,705 | 44,769 | 44,939 |
| | 11 830 904 Electoral Area 'D' / Rural Grand Forks | 29,655 | 29,592 | 30,003 | 30,733 | 30,850 |
| | 11 830 905 Electoral Area 'E' / West Boundary` | 68,359 | 68,213 | 69,160 | 70,843 | 71,112 |
| | Sub | 190,750 | 190,342 | 192,986 | 197,683 | 198,434 |
| | | | | | | |
| Assessed Val | lues used for apportionment: | | | | | |
| 65,026,014 | Grand Forks | | | | | |
| 7,164,863 | Greenwood | | | | | |
| 11,187,989 | Midway | | | | | |
| 72,711,073 | EA 'C' / Christina Lake | | | | | |
| 49,915,081 | EA 'D' / Rural Grand Forks | | | | | |
| 115,059,329 | EA ' D' / West Boundary | | | | | |
| 321,064,349 | | | | | | |
| | This Year Requisition | 190,750 | 190,342 | 192,986 | 197,683 | 198,434 |
| | Total Requisition | 190,750 | 190,342 | 192,986 | 197,683 | 198,434 |

| Notes: | | | |
|--------|--|--|--|
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| Name Account | Federal Grant In Lieu 11 210 100 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Federal Grant In Lieu | | | | | | |
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| | Current Veer Budget | | | | | ļ | |
| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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2017

Prior Year

Amount

2018

Budget

Amount

2019

Budget

Amount

2020

Budget

Amount

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Budget

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| | Current Year Budget | - | - | | | | | |
|--------|-----------------------------|----------------------|---|--|--|--|--|--|
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| Notes: | Previous | Previous Year Budget | | | | | | |
| | Actual to December 31, 2017 | | | | | | | |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan

Description

Miscellaneous Revenue

11 590 159

Name

Account Item No

3

| Name Account | Previous Year's Surplus 11 911 100 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Previous Year's Surplus | - | - | - | - | - | - |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|------------------------------|---|
| | Not applicable to first year | - |
| | | |
| | | - |
| | | |

| Name Account | Transfer From Reserve 11 921 205 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|----------------------------------|--------------------|----------------|----------------|----------------|----------------|--|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Taxation Offset | | | | | | |
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| | Current Year Budget | - | | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|------------------------------|---|
| | Not applicable to first year | - |
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Page 577 of 591

| Name Account | Salaries & Benefits 12 610 111 | 2017 Prior Year | | | , | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|-----------|--------|--------|----------------|-------|----------------|-------|----------------|-------|----------------|-------|----------------|
| Item No | Description | Amount | Incumbent | Hours | Rate | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Planning & Development Manager | | | 20% | 93,296 | 18,659 | 2.0% | 19,032 | 2.0% | 19,413 | 2.0% | 19,801 | 2.0% | 20,197 |
| 2 | Boundary Area Watershed Coordinator | | | 1892.5 | 39.20 | 74,186 | 2.0% | 75,670 | 2.0% | 77,183 | 2.0% | 78,727 | 2.0% | 80,301 |
| 3 | Overtime and extra time | | | | | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 | 2.0% | 1,000 |
| 4 | Cost pressures (e.g. CUPE contract increases) | 1 | | | | 500 | 2.0% | 500 | 2.0% | 500 | 2.0% | 500 | 2.0% | 500 |
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| | SubTotal | - | | | | 94,345 | | 96,202 | | 98,096 | | 100,028 | | 101,999 |
| | Benefits @ | | 23% | | | 21,699 | 23.0% | 22,126 | 23.0% | 22,562 | 23.0% | 23,006 | 23.0% | 23,460 |
| | | | | | | | | | | | | | | |
| | Current Year Budget | - | | | | 116,045 | | 118,329 | | 120,658 | | 123,035 | | 125,458 |

| Notes: | Previous Year Budget | - |
|---------|---|---|
| | Actual to December 31, 2017 | - |
| Item #1 | Planning & Development Manager Salary Split: 80% Planning; 20% Kettle River | |
| | CUPE salaries are under review | |
| | | |

| Name Account | Travel Expense 12 610 210 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Travel & meals within the watershed | | 1,000 | 2.0% | 1,020 | 2.0% | 1,040 | 2.0% | 1,061 | 2.0% | 1,082 |
| 2 | Travel & meals outside the watershed to workshops & | | 2,000 | 2.0% | 2,040 | 2.0% | 2,081 | 2.0% | 2,122 | 2.0% | 2,165 |
| | conferences | | | 2.0% | ı | 2.0% | - | 2.0% | - | 2.0% | - |
| 3 | | | | | | | | | | | |
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| | Current Year Budget | - | 3,000 | | 3,060 | | 3,121 | | 3,184 | | 3,247 |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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| Name Account | Public Participation Program 12 610 220 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Costs associated with holding public meetings | - | 2,000 | | 2,000 | | 2,000 | | 2,000 | | 2,000 |
| | (food, hall rental) | | | | | | | | | | |
| 2 | Travel costs for members Authority and Working | - | 2,000 | | 2,000 | | 2,000 | | 2,000 | | 2,000 |
| | Group members | | | | | | | | | | |
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| | Current Year Budget | - | 4,000 | | 4,000 | | 4,000 | | 4,000 | | 4,000 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Board Fee 12 610 230 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Board Fee (2% increase for C.P.I.) | | 1,406 | 2.0% | 1,434 | 2.0% | 1,462 | 2.0% | 1,492 | 2.0% | 1,521 |
| 2 | Carbon Offset & Climate Change Initiatives | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Year Budget | - | 1,406 | | 1,434 | | 1,462 | | 1,492 | | 1,521 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Library & Research 12 610 234 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | 1 | 2021 Budget | 1 | 2022 Budget |
|-----------------|-----------------------------------|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Acquisition of research materials | - | 150 | | 150 | | 150 | | 150 | | 150 |
| 2 | Professional dues | - | 450 | | 450 | | 450 | | 450 | | 450 |
| 3 | | | | | | | | | | | |
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| | Current Year Budget | - | 600 | | 600 | | 600 | | 600 | | 600 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Operating Contract 12 610 235 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|---|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Cell Phone(s) | - | 1,000 | | 1,000 | | 1,000 | | 1,000 | | 1,000 |
| 2 | Project Funding (conservation projects) | - | 50,000 | | 50,000 | | 50,000 | | 50,000 | | 50,000 |
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| | Current Year Budget | | | | | | | | | | |
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| | | _ | 51,000 | | 51,000 | | 51,000 | | 51,000 | | 51,000 |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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REGIONAL DISTRICT OF KOOTENAY BOUNDARY Five Year Financial Plan Office Building Expense

| Name Account | Office Building Expense 12 610 243 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|-------------------------------------|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Janitorial & Maintenance | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
| 2 | Grand Forks Office Rental | | 7,000 | 2.0% | 7,140 | 2.0% | 7,283 | 2.0% | 7,428 | 2.0% | 7,577 |
| 3 | Photocopy Recovery - Administration | | 1,000 | 2.0% | 1,020 | 2.0% | 1,040 | 2.0% | 1,061 | 2.0% | 1,082 |
| 4 | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
| 5 | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Year Budget | - | 8,000 | | 8,160 | | 8,323 | | 8,490 | | 8,659 |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Office Equipment 12 610 247 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|-----------------------------|--------------------|----------------|---|----------------|---|----------------|---|----------------|---|--|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Computer | - | 2,000 | | - | | | | 2,000 | | |
| 2 | | | | | | | | | | | |
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| | Current Year Budget | - | 2,000 | | - | | - | | 2,000 | | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Office Supplies 12 610 251 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|----------------------------|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | Office Supplies | - | 700 | | 700 | | 700 | | 700 | | 700 |
| | | | | | | | | | | | |
| | | | | 2.0% | - | 2.0% | - | 2.0% | - | 2.0% | - |
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| | Current Voor Budget | | 700 | | 700 | | 700 | | 700 | | 700 |
| | Current Year Budget | - | 700 | | 700 | | 700 | | 700 | | 7 |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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| Name Account | Vehicle Operation 12 610 253 | 2017 Prior Year | 2018 Budget | | 2019 Budget | | 2020 Budget | | 2021 Budget | | 2022 Budget |
|-----------------|--|--------------------|----------------|------|----------------|------|----------------|------|----------------|------|----------------|
| Item No | Description | Amount | Amount | % | Amount | % | Amount | % | Amount | % | Amount |
| 1 | mileage (no RDKB vehicle would be available regularly) | | 3,000 | 2.0% | 3,060 | 2.0% | 3,121 | 2.0% | 3,184 | 2.0% | 3,247 |
| | cost would be for claimed mileage | | | | | | | | | | |
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| | 0 | | 0.000 | | 0.000 | | 0.404 | | 0.404 | | 0.047 |
| | Current Year Budget | - | 3,000 | | 3,060 | | 3,121 | | 3,184 | | 3,247 |

| Notes: | Previous Year Budget | - |
|---------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
| Item #1 | | |
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| Name Account | Capital 12 610 610 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|---------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | | - | - | - | - | - | - |
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| | Current Year Budget | - | | | | | |
| | Current Year Budget | - | - | - | - | - | - |

| Notes: | no capital required for this service; Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| Name Account | Other Grants 12 610 716 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------|--------------------|----------------|----------------|----------------|----------------|--|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
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| | Actual to December 31, 2017 | - |
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| REGIONAL DISTRICT OF KOOTENAY BOUNDARY |
|--|
| Five Year Financial Plan |
| Contribution To Reserve |

| Name Account | Contribution To Reserve | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|-------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Contibution to Reserve | | | | | | |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - | | |
|--------|------------------------------|---|---------|--------------------------------------|
| | Not applicable to first year | - | | |
| | | | \$ - | Balance in Reserve December 31, 2017 |
| | | | | Account Number 34 700 |
| • | | | | |

| Name Account | Previous Year's Deficit 12 610 990 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|------------------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Previous Year's Deficit | - | - | - | - | - | - |
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| | Current Year Budget | - | - | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|------------------------------|---|
| | Not applicable to first year | - |
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| Name Account | Contingencies 12 610 999 | 2017 Prior Year | 2018 Budget | 2019 Budget | 2020 Budget | 2021 Budget | 2022 Budget |
|-----------------|--------------------------|--------------------|----------------|----------------|----------------|----------------|----------------|
| Item No | Description | Amount | Amount | Amount | Amount | Amount | Amount |
| 1 | Unanticipated expenses | | 1,000 | - | - | - | - |
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| | Current Year Budget | - | 1,000 | - | - | - | - |

| Notes: | Previous Year Budget | - |
|--------|-----------------------------|---|
| | Actual to December 31, 2017 | - |
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